

HOLLISTON HOUSING AUTHORITY
492 Washington Street, Cole Court
Holliston, MA 01746
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Email: Holliston.ha@verizon.net

Regular Meeting Minutes of Holliston Housing Authority
Place: Community Room
Date: August 12, 2020
Time: 6:00 pm

(Remote: <https://zoom.us>)

1. Roll Call – Present Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

Others Present: Paul Landers, Janet Bibo and 3 residents

2. Election of Officers:

Chairman
Vice Chairman
Treasurer
Assistant Treasurer
Member

Upon roll call vote, motion by Commissioner Malone, seconded by Commissioner Dumas, it was voted that the current slate of officers as existing be voted for another year;

Current Officers/2020 as elected:

Chairman	Hayley Fetrow
Vice Chairman	Kevin Robert Malone
(State appointee)	
Treasurer	Thomas Dumas
Assistant Treasurer	Anthony Damigella
Member	Fred Bray

the ayes and nays were as follows:

Ayes
Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

Nays

3. Minutes:

- a. Upon roll call vote, motion by Commissioner Dumas, to approve the minutes of July 8, 2020, seconded by Fred Bray

Roll call Vote: 5-0

- b. Upon roll call vote, motion by Commissioner Malone, to approve the July 21, 2020 special minutes, seconded by Fred Bray

Roll Call Vote: 5-0

4. Account Payables Warrant:

- a. Year End Financials (Board vote)
- b. Motion to approve Certification of Compliance with Notification Procedures for Lead Paint Laws (Board Vote)
- c. Motion to approve top Five Highest Paid – State (Board vote)
- d. Motion to approve TAR (Tenant Accounts Receivable) Report (Board vote)

Paul, overall we had a very good year, reserves 37%.

Upon roll call, motion by Commissioner Malone to approve the account payable warrants as of August 12, 2020, seconded by Commissioner Dumas; the ayes and nays were as follows:

Ayes

Nays

Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

- a. Upon roll call, motion by Commissioner Damigella, to approve the Year End Financials, seconded by Commissioner Dumas; the ayes and nays were as follows

Ayes

Nays

Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

- b. Upon roll call, motion by Commissioner Dumas to approve the Certification of Compliance with Notification Procedures for Lead Paint Laws, seconded by Commissioner Malone; the ayes and nays were as follows

Ayes

Nays

Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

- c. Upon roll call, motion by Commissioner Damigella to approve the Top Five Highest Paid – State, seconded by Commissioner Malone; the ayes and nays were as follows

Ayes

Nays

Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

- d. Upon roll call, motion by Commissioner Dumas to approve Tenant Accounts Receivable Report, seconded by Commissioner Bray; the ayes and nays were as follows

Ayes

Nays

Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

5. Old Business:

6. New Business

- a. Motion to approve Amendment #9 to CFA 5001 in the amount of \$723,010.00, Septic Project

Upon roll call, motion by Commissioner Dumas, to approve Amendment #9 to CFA 5001 in the amount of \$723,010.00, Septic Project, seconded by Commissioner Damigella, the ayes and nays were as follows:

Ayes

Nays

Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone

7. Other Business

- a. Paul Landers:

- Septic project update

We have a meeting with contractor and the State on Friday to coordinate. Will issue a Notice to Proceed. This will be starting in the next couple of weeks. Deck starting as well at the same time. Will have permit in hand on Friday. The State has been great to the Holliston Housing Authority, a new generator a new parking lot instead of just patching. Bob has been very helpful connecting with Scott from the Board of Health in obtaining a septic permit. Holliston Conservation, I can't say enough, they went out of their way to make sure this happened for us. Great cooperation.

- b. Section 8:

- c. Holliston Housing Development Corp.

Tom, the State is opening, we will get this finished after October 15th.

8. Other appropriate Business to come before the board

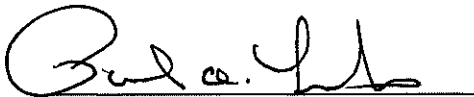
9. Residents

3 tenants zoomed in. They had some concerns. One being, would like us to improve communication with the Holliston Office Manager and Maintenance Staff. Which we shall do.

10. Next Board Meeting: September 9, 2020

- No further business to come before the board: Upon roll call vote, motion by Commissioner Dumas, seconded by Commissioner Malone, to adjourn the meeting at 6:44 pm
- **Vote: 5-0**

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Paul O. Landers", written over a horizontal line.

Paul O. Landers, Executive Secretary