

HOLLISTON HOUSING AUTHORITY
492 Washington Street, Cole Court
Holliston, MA 01746
Tel. 508-429-6226 Fax 508-429-2507
Email: Holliston.ha@verizon.net

Regular Meeting of Holliston Housing Authority
Place: Community Room
Date: November 14, 2018
Time: 6:00 pm

Roll Call – Present Karen Bowles
 Anthony Damigella
 Thomas Dumas
 Hayley Fetrow
 K. Robert Malone

Others Present: Paul Landers, Janet Bibo
 Darlene Johnson, Della Miles and Betty Luser, Residents

Minutes:

- Motion by Tom Dumas to approve the minutes of October 17, 2018, as presented, seconded by Kevin Robert Malone
- **Vote: 4-0, 1 Abstain**

Account Payables Warrant:

- Motion by Karen Bowles to approve the accounts payables as of November 14, 2018, seconded by Anthony Damigella
- **Vote: 5-0**

Correspondence:

Paul Landers: Updated the board on a few items: dumpster coral-expanded the cement pad, new chain link fence, walkway. Website, new kitchens, storm doors should be installed next week, staffing - Ellie Core working in Holliston 12 hours a week to do the public housing end of things.

Old Business:

- a. Update on Kitchen Modernization, Project 136031, 667 development
Paul - Bids are due 12/5/18
- b. PMR Audit (Performance Management Review)- audit was November 6th not a reporting year.

New Business:

a. 2019 Utility Allowances (Board Vote)

- Motion by Anthony Damigella to approve the 2019 Utility Allowances, seconded by Thomas Dumas
- **Vote: 5-0**

b. 2018 Write-offs, \$7,381.51 (Board Vote)

- Motion by Kevin Robert Malone to approve the 2018 Write-Offs in the amount of \$7,381.51, seconded by Karen Bowles
- **Vote: 5-0**

c. Website discussion

Other Business:

- Section 8 Packet

The board would like to see if money could be wire transferred instead of the end of every month going to bank to do transfer.

- FHA Employee/Holliston Staff

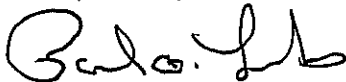
Residents:

Residents spoke of crack in sidewalk near Apartment #33 and cold draft at her door; rod iron railing going into laundry room needs to be replaced. Also spoke of leaves near Apartment 70 not being cleared away like near the administration building. Normally inmates usually help maintenance with clearing of the leaves, we spoke but never heard back from them. Apartment 3 spoke of her countertops, wanted to know if her kitchen was being done over.

Next Board Meeting: December 12, 2018

- No further business to come before the board: motion by Kevin Robert Malone, seconded by Thomas Dumas, to adjourn the meeting at 6:44 pm
- **Vote: 5-0**

Respectfully Submitted



Paul Landers
Executive Director