

**Holliston, Massachusetts
Annual Report
of the
FINANCE
COMMITTEE**



N.R. Gustafson 2013

**Fiscal Year
Beginning July 1, 2017 and ending June 30, 2018**

**Town Meeting
May 8, 2017**

RULES FOR MOTIONS OR POINTS

Rank of Motion in Order of Precedence	Town Meeting Motions or Points	Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt Debate to make a Motion
1	Adjourn to a fixed time or recess	Yes	Yes	Yes	Majority	No	No
2	Point of no quorum	No	No	No	None	No	Yes
3	Fix time and date to which to adjourn	Yes	Yes	Yes	Majority	Yes	No
4	Point of personal privilege	No	No	No	None	No	Yes
5	Reconsideration (see s. 15)	Yes	Yes	No	Majority	No	Yes
6	Lay on the table	Yes	Yes	No	Majority	Yes	No
7	Move the question (see s. 14)	Yes	No	No	Majority	No	No
8	Extend the speaker's time (see s.11)	Yes	No	No	2/3	No	No
9	Postpone an article to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer a matter	Yes	Yes	Yes	Majority	Yes	No
11	Amend (not amendable more than twice)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely (if not main motion)	Yes	Yes	No	Majority	Yes	No
None	Main Motion	Yes	Yes	Yes	Variable	Yes	No
None	Take from the table	Yes	No	No	Majority	No	No
None	Advance an article from order in Warrant	Yes	Yes	Yes	2/3	No	No
*	Point of order or procedural information	No	No	No	None	No	Yes
*	Appeal ruling of Moderator	Yes	Yes	No	3/4	No	Yes
*	Divide a question	Yes	Yes	Yes	Majority	Yes	No

* Same rank as motion out of which it arises.

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EXTRACT FROM BY-LAWS REGARDING TOWN MEETING PROCEDURES

QUORUMS. At all Town Meetings one hundred (100) registered voters of the Town shall be necessary to constitute a quorum for the transaction of Town business; but a lesser number may from time to time adjourn any such Meeting. Notwithstanding the above, whenever an article at a Special Town Meeting involves only the transfer of funds within Town accounts, forty (40) registered voters of the Town shall be necessary to constitute a quorum for the transaction of such article or to postpone an article requiring a quorum of one hundred (100) to a time certain. For the purposes of this Section "free cash" shall not be considered a Town account.

ORDER OF ARTICLES. All articles in the warrant shall be taken up in the order of their arrangement unless otherwise decided by a two-thirds (2/3) vote of the voters present and voting.

LENGTH OF SPEECHES. Except in the discretion of the Moderator, no person shall speak more than two times or more than a total of fifteen (15) minutes upon any question without obtaining leave of the Meeting unless to correct an error or answer a question.

MOTIONS. Any action taken by a Town Meeting shall be by vote upon a motion. All motions, if required by the Moderator, shall be reduced to writing before being submitted to the Meeting. Any motions included in the Finance Committee Report on the warrant shall be considered as motions presented to the Meeting, but any registered voter may present a different motion on a question and this motion shall take precedence over any prepared motion in the Finance Committee Report.

MOVING THE QUESTION. A motion to move the question need not be recognized by the Moderator unless the Moderator is satisfied that various views on the subject have had an opportunity to be heard. A motion to move the question shall not be made by the last speaker on the question under debate.

RECONSIDERATION. Any voter may make a motion to reconsider. No vote shall be reconsidered unless the motion to reconsider is made at the same session and within one-half hour of the original vote. No question shall be twice reconsidered except by a two-thirds (2/3) vote of the voters present and voting. If a motion to reconsider passes, the subject question must be voted upon at the same session as the original vote.

VOTING PROCEDURE. After the voters have had the opportunity to be heard on a motion, the Moderator may call for a voice vote, hand vote and/or secret ballot. A hand vote shall be used if requested by three (3) or more voters. Notwithstanding the above, a secret ballot shall be used if so voted by a majority prior to the initial vote on the motion or if requested by three (3) voters after a preceding hand vote on the motion is decided by five percent (5%) or less of the total votes cast. Any vote tellers required shall first be selected from the members of the Board of Registrars present and then from such other registered voters appointed by the Moderator who have not previously spoken at the Meeting on the subject to be voted. The Town Clerk shall have ready at each Town Meeting an up-to-date voter registration list and a sufficient supply of ballots. All ballots used on any vote shall be identical. Ballots used on subsequent votes shall be easily distinguishable from ballots used in a previous vote.

ADJOURNMENT. No new article or line item may be considered at any Town Meeting after 11:00 p.m. unless two-thirds (2/3) of the voters present and voting, vote to continue the session. Any adjournment shall be to a date, time and place specified by vote of the Meeting unless the warrant is completely acted upon or unless otherwise provided by these By-laws.

NOTES

To the Citizens of Holliston:

The Finance Committee submits this warrant for your consideration of the FY18 Omnibus Budget and associated articles.

Financial Overview

This report is based on current revenue and expense projections and a balanced understanding of Holliston's town services. As we look towards FY18, the biggest threat to Holliston's finances continues to be funding uncertainty at the state level. The state, facing its own funding challenges, continues to underfund several key local aid accounts. For Holliston this translates into continued low growth in general local aid and monies for statutory mandates—basically continuing the shift of the financial burden from the state to the town. The Finance Committee relied on strict budget controls and favorable growth of the tax base to develop a balanced budget for FY18. As a result, the budget presented here results in **no service reductions** in FY18 while addressing a small number of funding priorities.

The Finance Committee continues to focus on fiscal discipline and a series of fiscal objectives:

1. Encourage cost effective management while maintaining the quality and level of services that the town's residents expect, with a focus on fiscal sustainability.
2. Address ongoing capital needs. A comprehensive capital plan is being developed with the help of funds received from a recently signed community compact.
3. Build the Town's overall reserves (the sum of the stabilization fund and free cash) to a level equal to or slightly exceeding 8% of the annual budget appropriation. This level is considered 'strong' according to the credit rating agencies, provided the town is addressing its long term liabilities.
4. Address the town's future benefit liabilities (pensions, health care, etc).

The Finance Committee has made significant progress in each of these areas. There is now an annual appropriation for capital expenditures (\$1,000,000 for FY18) included in the budgeting process to insure that capital needs can be at least partially addressed. Assuming Town Meeting approval of the Finance Committee recommendations, reserves will remain just above the 8% target, and we will be continuing funding of Holliston's Other Post-Employment Benefits (OPEB) liability by adding a total of \$1,500,000 to our OPEB Trust Fund. Although not yet complete, the town has made significant progress on the creation of a master capital plan. Although there is still more work to do, based on these measures Holliston's fiscal health continues to improve.

At the start of the budget process, the Finance Committee, with the help of the Town Administrator, reviewed the fiscal picture at the state level and determined that it is likely that Holliston will be receiving the same amount in local aid for FY18 as we received in FY17. With this backdrop, the Finance Committee set a budget guideline of 1% growth for each department, with compensation adjustments of 1%. Over the past five months the Committee has met with all Town departments and committees to consider how to best allocate our limited resources. We have worked with them to understand how to respond to service needs. We have updated our revenue modeling based on the latest information to give us the most accurate fiscal picture we

could have heading into Town Meeting. The omnibus budget recommendations in Article 14 reflect implementation of the funding guideline with limited exception.

The Finance Committee also recognizes that it is sometimes difficult to digest all the fiscal information presented in this warrant, and that many citizens would like to understand more of the financial details prior to Town Meeting. For this reason, the Finance Committee will hold a question-and-answer meeting on May 2 at 7pm in Town Hall room 105 where anyone can come to ask questions about the budget or the Finance Committee recommendations. Questions can also be emailed from <http://www.townofholliston.us/finance-committee> (our page on the town's web site). Town Meeting runs more efficiently when we can answer questions in advance.

As always, we welcome and encourage public attendance at our meetings. Our meetings (weekly during the budget season) are televised on HCAT whenever possible and are available on-demand through the HCAT web site www.hcattv.org. We also have a web page with all the department budget request information on the town's web site; look for "Finance" under "Boards and Committees" on www.townofholliston.us.

Capital Reserve/Stabilization/OPEB Trust Funds

The Finance Committee, in Article 15, is recommending an appropriation of \$1,000,000 to the Capital Reserve to meet the town's ongoing capital needs. This year the recommended appropriation has been raised due to initial projections that show an increased need for capital replacement and several capital requests that require immediate funding. The recommendation for the Employee Benefits budget includes the annual OPEB trust contribution and continues our commitment to reach full funding by 2040. The recommendation for Article 27 uses funding from the Capital Expenditure Fund to complete the demolition of the Flagg building as planned last year. At this time no money is being added to the stabilization fund—the Finance Committee expects to be reviewing our reserves in October when the revenue picture is clearer.

Capital Budget Highlights

The Finance Committee is currently recommending capital expenditures only for seasonally-sensitive projects that require funding ahead of our normal fall capital reviews. These recommendations are detailed in Article 17 and include replacement doors for Town Hall and equipment needed by the DPW. Any other capital purchases will be addressed at the October Town Meeting.

The Finance Committee is indebted to the many dedicated and talented Town employees whose efforts make this process and report possible. We would like to commend the committees and departments for their spirit of cooperation in formulating this budget. Their continued efforts on behalf of the town are greatly appreciated. We would also like to express our thanks to Nancy Farrell for her work as the committee's recording secretary.

Respectfully submitted,

HOLLISTON FINANCE COMMITTEE

Kenneth S. Szajda, Chairman

Michelle F. Zeamer, Vice-Chairman

Timothy A. Maxwell

Daniel G. Alfred

Suzanne K. Nersessian

Vincent J. Murphy, Jr., Clerk

Revenue Planning

The Finance Committee annually reviews and analyzes historical revenue and expense information through the current fiscal year and attempts to project out over the next three to five years. Certain basic assumptions are used in this process:

- real estate tax revenues will increase at the rate of 2.5% per year;
- revenue from new growth will further increase real estate tax revenues at the rate of approximately 1% to 2% per year (or less, depending on ongoing monitoring of construction activity); and
- State aid revenue will remain unchanged in many categories and the total of all State aid will be adjusted upward or downward based on economic analysis and guidance from state leaders.

In fact, general state aid decreased by 1.5% overall from FY02 to FY14. Since that time, state aid has increased slightly and now exceeds the FY02 level. We built our budget assumptions for FY18 on the best local aid estimates currently available from the Commonwealth. New growth, as determined by the Board of Assessors, is highly variable since it is strongly dependent on many macroeconomic factors. The Finance Committee uses a conservative approach to new growth, and estimates new growth at \$325,000 yearly; this number was the “low water mark” for new growth in recent years.

Each year, the Committee also reviews projected available revenues from restricted funds such as water surplus and the Capital Expenditure Fund. Water surplus funds are available to cover capital projects specific to the water distribution system. The Capital Expenditure Fund can be used for capital projects, acquisitions and improvements in general.

The use of the projected revenues to support expenditures was then based on a few general assumptions:

- employee benefit costs will increase 8%, primarily due to retirement system increases;
- health insurance costs will increase 10% (based on available premium estimates);
- at least \$1,000,000 will be dedicated to capital projects;
- current and proposed debt is fully funded; and
- \$1.5 million will be set aside for OPEB obligations.

This is a basic framework within which we began the annual budget deliberation process

FY18 Budget Requests

We issued an initial guideline for departmental budget requests suggesting an overall 1% increase in expenses from FY17 to FY18. Departments were also asked to identify any changes for FY18 in the schedule of capital projects which was originally developed in 1994 and has been updated annually since then.

The Finance Committee reviewed the various capital and operating requests with the individual departments from January through April. Our specific budget recommendations appear in the column headed *Recommended Fiscal Year 2018* in the Omnibus Budget. Our recommendations concerning special article appropriations appear after each of the articles.

The following is a summary of our omnibus budget recommendations.

Operating Budget Comparison, FY17 to FY18			
	FY17	FY18	% Change
General Government	1,836,905	1,839,870	0.16
Public Safety	4,048,973	4,350,435	7.45
Local Schools	31,883,737	32,678,520	2.49
Keefe Technical School	840,586	978,807	16.44
Public Works	1,815,184	1,829,351	0.78
Solid Waste	1,045,156	1,055,608	1.00
Human Services	524,496	528,796	0.82
Culture & Recreation	579,195	596,139	2.93
Debt Service	5,533,450	5,468,076	- 1.18
Pensions & Benefits	8,776,795	9,412,174	7.24
Water Enterprise	2,248,350	2,268,014	0.87
Total	59,132,827	61,005,790	

General Government

There were no significant changes in this category for FY18. General Government includes Selectmen, Finance Committee, Town Accountant, Board of Assessors, Treasurer/Collector, Other Financial Administration, Technology, Town Clerk, Elections, Conservation Commission, Planning Board, Zoning Board of Appeals and Public Buildings.

Culture and Recreation

Park and Recreation, Celebrations and Library budgets are all at or near the budget guideline. The Parks budget includes \$10,272 of funding for additional hours to expand program offerings.

Pensions and Benefits

The large increase in this category is primarily due to increases in the cost of group health insurance. The Pensions and Benefits area also includes retirement, Medicare expenses, unemployment benefits, disability insurance, life insurance, workers' compensation,

unemployment benefits and sick leave reserves. The annual OPEB contribution of \$1,500,000 is also included in this category.

Public Safety

Public Safety includes Police, Auxiliary Police, Fire, Building Inspection, Sealer of Weights and Measures, Emergency Management, Animal Control and Ambulance. For FY18, the above guideline increase in this category is due to two items: additional funding to the police department to support a School Resource Officer for the Adams Middle School, and additional funding for the ambulance service to support adjustments to EMT compensation.

Debt Service

The decrease in the recommended debt service budget for FY18 reflects the benefits of a debt refinancing. Reimbursements from the State for more than 60% of the school building project started during FY01 for the Elementary school portion and in FY05 for the High School and Middle School. These reimbursements for FY18 total \$2,184,016.

Schools

The local school budget recommendation is the result of a collaborative process with School Committee. The budget amount for Keefe Technical School is based on an increase in enrollment from Holliston.

Public Works

This category includes Highway, Snow & Ice, Street Lighting, Wastewater Treatment and Motor Vehicle Fuels.

Water Department

The entire cost of the DPW-Water Division budget is offset by revenue from water system revenues.

Human Services

Human Services includes the Board of Health, Council on Aging, Youth and Family Services and Veterans Services.

EXPLANATION OF TERMS

The following terms are frequently used in Finance Committee Reports, and during Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of these terms.

Capital Expenditure Fund – an account created by a special act of the legislature allowing Holliston to set aside funds in reserve for capital expenditures. As of March 31, 2017, the balance was \$2,255,882 (see page 42).

Community Preservation Fund – a fund generated by a 1.5% surcharge on real estate taxes, after allowable deductions, and matching grants from the state. This fund is administered by the Community Preservation Committee for the purpose of preserving and expanding community

assets in open space, historic resources, recreational land and community housing. As of March 31, 2017, the undesignated Community Preservation Fund balance was \$2,429,179.

Conservation Fund – a fund managed by the Conservation Commission which can be used to purchase property or interests in property for conservation purposes or to prepare plans or studies. As of March 31, 2017, the Conservation Fund balance was \$11,557 (see page 44).

Free Cash – a fund certified annually by the Massachusetts Department of Revenue by deducting from surplus revenue all uncollected taxes for prior years. As of March 31, 2017, the Town's Free Cash was \$0 (see page 40).

Golf Course Capital Account – funds realized from the operations at the golf course are placed into this account for future improvements, after obligations for debt service and contributions to the General Fund are met. As of March 31, 2017, the unencumbered balance in the Golf Course Capital Account was \$68,935 (see page 43).

OPEB Trust Fund – this fund was created through special legislation in 2013 for the purpose of setting aside money to cover the future costs of other post-employment benefits for former Town employees. As of March 31, 2017, the balance in the OPEB Trust Fund was \$8,681,488 (see page 44)

Open Space Acquisition Fund – this fund was created by the Town for the purpose of funding acquisitions of property to be preserved as open space. As of March 31, 2017, the balance in this fund was \$54,933 (see page 44).

Overlay – the amount annually raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and to avoid fractions in the tax rate. As of March 31, 2017, the balance in the FY17 Overlay was \$329,832 (see page).

Overlay Reserve – the accumulated amount of Overlay for various years not used or required to be held in the specific Overlay accounts for a given year, and which may be used by a vote of the Town for any lawful purpose. As of March 31, 2017, the balance of Overlay Reserve was \$837,711 (see page 41).

Reserve Fund – this fund is established by the voters at the Annual Town Meeting and may be composed of (1) an appropriation not exceeding 5% of the tax levy of the preceding year; or (2) money transferred from the Overlay Reserve. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee. The purpose of the Reserve Fund is to fund extraordinary and unforeseen items. It is not intended as a supplement to departmental budgets. As of March 31, 2017, the balance was \$397,098 (see page 40).

Revolving Funds – these are raised primarily by the School and Park departments, and are kept separate from all other funds received by the Town. Such funds are kept under exclusive control (by state statute) of the receiving department, and are expended without further appropriation by the Town. The total of all the Revolving Accounts as of March 31, 2017 was \$6,499,721. Please see page 38 for a breakdown of the funds.

Stabilization Fund – a special account created originally to provide a reserve for capital expenditures but recently changed by State law to allow its use for any purpose. As of March 31, 2017, the Stabilization Fund balance was \$4,816,628 (see page 42).

Water Surplus – Water Surplus is comprised of water department revenue, realized from fees, found to be in excess of operating costs. Use of these funds is limited to water capital projects and water system development. As of March 31, 2017, Water Surplus balance was \$2,740,217 .

ABOUT PROPOSITION 2 1/2

Proposition 2 1/2 contains two separate, distinct levy limits. The first limits the tax levy to 2.5% of the full and fair valuation of the Town each year. The second levy limit confines the annual increase in levy authority to 2.5% of the prior year's authorized levy with new growth added. Proposition 2 1/2 allows overrides to expand the annual increase in levy authority by more than 2.5% in a given year. The law does not allow an expansion of the overall levy limit of 2.5% of the Town's valuation except by vote of the Town Election for past or future debt and one-time capital exclusions.

ABOUT THE FINANCE COMMITTEE

The Finance Committee is an elected body, consisting of seven members. Its responsibilities, functions, and organization are defined in Article IV of the Town's General By-laws. The ultimate authority governing the conduct of the Committee is derived from Chapter 39 of the General Laws of the Commonwealth. Section 16 of Chapter 39 sets forth the role of the Committee. According to Chapter 39, the Committee shall consider any or all municipal questions for the purpose of making budgets, recommendations and/or reports to the Town at all town meetings.

Each department furnishes the Finance Committee with detailed estimates of expenses for the ensuing year. After consideration, the Finance Committee determines the amounts which, in their opinion, should be appropriated, and submits its recommendations, with such explanations and suggestions as they may deem desirable, to the citizens of the Town. Final appropriation is made by an action of town meeting.

The Finance Committee controls the Reserve Fund and may, from time to time, make transfers from this fund to other accounts by vote of the Committee.

In addition to its own meetings, the Finance Committee is present at all town meetings, and, when requested or necessary, the Committee or individual members attend meetings of other Town boards, committees or departments.

The following is the text of Article IV of the Holliston General By-laws describing the duties and responsibilities of the Finance Committee:

Section 1. The town shall have a Finance Committee, consisting of seven members, elected for a term of three years each, and so elected that the term of no more than three nor less than two shall expire in any one year.

Section 2. No person holding any other elected or appointed office and no person employed by the town, shall be eligible to serve as a member of the Finance Committee, except that, any member of the Finance Committee, who holds another appointed office on the effective date of this amendment shall be allowed to continue in such appointed office for so long as he or she remains a member of the Finance Committee.

Section 3. The Finance Committee shall promptly after the Annual election and assumption of office of new members, meet for the purpose of organization and shall elect from its members a Chairman, Vice Chairman and Clerk.

Section 4. The Finance Committee shall consider any and all municipal questions for the purpose of making reports or recommendations to the town, including but not limited to matters relating to the appropriation, the borrowing and the expenditure of money, municipal debt, property valuations and assessments, and the administration of the town offices and departments.

Section 5. The various town boards, officers and committees involved with the expenditure of money shall, on or before a date specified by the Finance Committee, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective offices and departments for the ensuing fiscal year, with explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding year.

Section 6. All officers, boards, or committees of the town, elected or appointed shall on request, furnish to the Finance Committee or to any delegated member or authorized agent thereof, any desired information about town affairs and town funds under their control relevant to financial decisions.

Section 7. The Finance Committee shall submit, at least seven days prior to any town meeting, a printed report of its recommendations to the voters including a copy of the warrant and an explanation of its recommendations. The report submitted prior to the annual town meeting shall also contain an appropriate form which would encourage citizen participation in town boards and committees. No appropriation shall be made until a report thereon has been received from the Finance Committee.

WARRANT

ARTICLE 1. HEAR REPORT OF THE BOARD OF SELECTMEN

To hear and act on the report of the Selectmen. **(Board of Selectmen)**

ARTICLE 2. HEAR REPORT OF THE FINANCE COMMITTEE

To hear and act on the report of the Finance Committee. **(Finance Committee)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 3. AUTHORIZE THE TREASURER TO SELL FORCLOSED TAX TITLE PROPERTIES

To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which she/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws." Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 4. AMEND THE CONSOLIDATED PERSONNEL BY-LAW SECTION 29

To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2017; or take any action relative thereto. **(Town Administrator)**
(There are no changes from last year)

SECTION 29, JOB CLASSIFICATION PLAN (Full-time permanent positions)

POSITION	GRADE	POSITION	GRADE
Administrative Assessor	400	Dispatcher	200

Assistant Clerk	200	Head Dispatcher	400
Assistant Director, Library	400	Head of Circulation, Library	400
Assistant Recreation Director	400	Library, Page	50
Assistant, Town Clerk	400	Matron, Police	100
Assistant, Treasurer/Collector	400	Outreach Coordinator	400
Cataloger, Library	300	Principal Clerk	300
Children's Librarian	400	Program Coordinator	200
Clerk to a Board/Committee	100	Reference Librarian	400
Court Diversion/Community Therapist	400	Technician, Library	100
Crossing Guard	100	Van Driver	100
Custodian	100		

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 5. AMEND THE CONSOLIDATED PERSONNEL BY-LAW SECTION 30

To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2017; or take any action relative thereto. **(Town Administrator)**

(This table reflects a 1% increase over FY17)

SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
50	10.88	11.56	12.05	12.35	12.65	13.17	13.44
100	16.15	17.18	17.90	18.34	18.71	19.49	19.91
200	19.16	20.38	21.23	21.75	22.19	23.12	23.61
300	19.76	21.02	21.90	22.43	22.89	23.84	24.35
400	22.75	24.20	25.20	25.82	26.35	27.45	28.04
500	24.68	26.26	27.35	28.02	28.59	29.78	30.43

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 6. PAY UNPAID BILLS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto.

(Board of Selectmen)

AMOUNT	TO	ACCOUNT
\$1,613.88	01945-57400	Insurance

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE \$1,613.88 FOR LATE BILLS (UNANIMOUS).

ARTICLE 7. CURRENT FISCAL YEAR TRANSFERS

To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's Fiscal Year 2017 annual operating budget, previously voted by the Town under Article 14, of the Warrant for the 2016 Annual Town

Meeting and under Article 1, of the Warrant for the October 24, 2016 Special Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

AMOUNT	FROM	TO	ACCOUNT
\$58,271	Reserve Fund (01132-57810)	01423-52901	Snow and Ice

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 8. AUTHORIZE THE BOARD OF SELECTMEN TO SELL SURPLUS EQUIPMENT

To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto.

(Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 9. AUTHORIZATION TO EXPEND CHAPTER 90 MONIES

To see if the Town will vote to authorize the Department of Public Works, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 10. PROPERTY TAX EXEMPTIONS

To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2017; or take any action relative thereto. **(Board of Assessors)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 11. AMEND INTEREST RATES PER ANNUM

To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto.

(Board of Assessors)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 12. AMEND INCOME REQUIREMENTS

To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C; or take any action relative thereto. **(Board of Assessors)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 13. CIRCUIT BREAKER INCOME ADJUSTMENT TO DEFFERAL APPLICANTS

To see if the Town will vote to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under G.L. c.59 Section 5, Clause 41A from \$20,000 to the amount established annually by the Commissioner of Revenue as the income limit to qualify for the “circuit breaker” state income tax credit for the proceeding state tax year (single seniors who are not heads of households, head of household, and for married couples filing a joint return), with such increase to be effective for deferrals granted for taxes assessed for the fiscal year beginning on July 1, 2017. **(Board of Assessors)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 14. FISCAL YEAR 2018 BUDGET

To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, Conservation Fund, Stabilization Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto. **(Omnibus Budget)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 15. CAPITAL EXPENDITURE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMEND THAT THE TOWN RAISE AND APPROPRIATE \$1,000,000 FOR THE CAPITAL EXPENDITURE FUND (UNANIMOUS).

ARTICLE 16. CAPITAL EXPENDITURES

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Police, Selectmen and Public Works departments, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

Town Hall Doors	SELECTMEN	\$25,000.00
Message Board	DPW HIGHWAY	\$16,950.00
Message Board	DPW WATER	\$16,950.00
Portable Air Compressor	DPW HIGHWAY	\$20,400.00
2017 John Deere Front end loader	DPW HIGHWAY	\$147,000.00
TOTAL		\$226,300

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE FOLLOWING AMOUNTS FROM THE CAPITAL EXPENDITURE FUND: \$25,000 FOR TOWN HALL DOORS, \$16950 FOR A MESSAGE BOARD, \$20,400 FOR A PORTABLE

AIR COMPRESSOR, AND \$147,000 FOR A 2017 JOHN DEERE FRONT END LOADER, AND THAT THE TOWN APPROPRIATE \$16,950 FROM THE WATER SURPLUS ACCOUNT FOR A MESSAGE BOARD (UNANIMOUS).

ARTICLE 17. REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2018 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. **(Community Preservation Committee)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 18. STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS INDEFFINITE POSTPONEMENT (UNANIMOUS).

Articles 19-23 concern Zoning By-Law Changes. An explanation of these changes (with zoning maps) can be found beginning on page XX.

ARTICLE 19. AMEND ZONING BY-LAW – DELETING SUBSECTION 4 FROM SECTION IV-A (4)

To see if the Town will vote to amend the Town of Holliston Zoning By-Laws by deleting the entirety sub-section 4 from Section IV-A (4) as it is in conflict with the language of Section I-C (4) Non-Conforming Lots adopted in May 2016. The language to be stricken is as follows:

~~4. A lot or parcel of land having an area or frontage of lesser amounts than required in the following schedule may be considered as coming within the area and frontage requirements of this section provided such lot or parcel of land was shown on a plan or described in a deed duly recorded or registered at the time of the adoption of this by law or subsequent amendment here to and did not at the time of such adoption or amendment adjoin other land of the same owner available for use in connection with such lot or parcel. Lots specifically exempted Under M.G.L. Chapter 40A, Section 6 are also exempted from this by law, or take any action relative thereto. (Planning Board/Zoning Board of Appeals)~~

**ARTICLE 20. AMEND ZONING BY-LAW - DOWNTOWN CORRIDOR PLAN
AREA 3**

To see if the Town will vote to amend Section II-B of the Zoning By-Laws to modify the zoning map to reflect recommendations of Downtown Corridor Plan:

Area 3 – Woodland Street Industrial Remnants and #83 Elm Street – Change the existing industrial district designation to Village Center Commercial. Area includes 310 – 360 Woodland Street and 83 Elm Street; or take any action relative thereto. **(Planning Board)**

ARTICLE 21. AMEND ZONING BY-LAW- DOWNTOWN CORRIDOR PLAN

AREA 4

To see if the Town will vote to amend Section II-B of the Zoning By-Laws to modify the zoning map to reflect recommendations of Downtown Corridor Plan:

Area 4 – Elm/Grove – Change the district designation from Agricultural-Residential B to Village Residential. Area includes 602-696 Washington Street (even numbers), 27-131 Linden Street (odd numbers), Hampshire Street (all), Avon Street (all), Irving Place (all), 18 – 95 Elm Street (excluding 83) and 138 – 152 Railroad Street (even numbers). 83 Elm Street is proposed to change from Agricultural-Residential B to Village Center Commercial to match adjacent parcels on Elm and Grove Streets; or take any action relative thereto.

(Planning Board)

ARTICLE 22. AMEND ZONING BY-LAW - DOWNTOWN CORRIDOR PLAN

AREA 5

To see if the Town will vote to amend Section II-B of the Zoning By-Laws to modify the zoning map to reflect recommendations of Downtown Corridor Plan:

Area 5 – Mudville/Washington Street/Green Street

- a. Eliminate split zoning district lots and change Residential zoning district to Village Residential. Area to include 864 – 960 Washington Street, 22 Pine, Pleasant Street (all), School Street (all), Spring Street (all), Mechanic Street (8 – end), Union Street (65 – end).
- b. Clarify Industrial zoning district for 75 – 99 Exchange Street (odd numbers) and 13 – 18 Water Street as parcel based. Eliminate any Industrial zone on Winthrop Street lots.
- c. Change zoning district of 31 -53 Green Street from Village Center Commercial to Village Residential.
- d. Eliminate split zoned parcels (Village Center Commercial and Agricultural-Residential B) on 726, 736, 747 and 755 Washington Street, 8 Church Street and 20 Hollis Street and 838, 846 and 854 Washington Street, (Village Center Commercial), and 24 and 42 Hollis Street (Agricultural-Residential B).: or take any action relative thereto. **(Planning Board)**

ARTICLE 23. AMEND ZONING BY-LAW - DOWNTOWN CORRIDOR PLAN

AREA 6

To see if the Town will vote to amend Section II-B of the Zoning By-Laws to modify the zoning map to reflect recommendations of Downtown Corridor Plan:

Area 6 – Marked Tree Road – Change the split district lots along Marked Tree Road and Persis Place (Ag-Res B and Res.) as well as 970 – 1002 (even numbers) and 1057 – corner of Washington Street (odd numbers) and 1274 Highland Street to Residential; or take any action relative thereto. **(Planning Board)**

ARTICLE 24. ACCEPT BARTZAK DRIVE

To see if the Town will vote to accept as a public way, Bartzak Drive (Sta. 0+00 to 12+00), as shown on the following plan: “Acceptance Plan of Bartzak Drive (Stations 0+00 to 12+00), New Englander Industrial Park, Section II” dated July 11, 2001 with revisions through April 14, 2017, prepared by Dunn McKenzie, Inc. of Norfolk, MA, such way having been laid out as a Town way by the Board of Selectmen, or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 25. AMEND ZONING BY-LAW – PROHIBITED USES

To see if the Town will vote to amend the Town of Holliston Zoning By-Laws at Section I-D Prohibited Uses (1) as follows:

1. In any district no use will be permitted which will produce a nuisance or hazard from fire or explosion, toxic or corrosive fume, gas, smoke, odors, obnoxious dust or vapor, harmful radioactivity, offensive noise or vibration, flashed, objectionable effluent or electrical interference which may affect or impair the normal use and peaceful enjoyment of any property, structure, or dwelling in the neighborhood. Neither shall there be permitted any wastes, petroleum products, chemicals or pollutants unless the same are so treated before discharges to render them harmless to life or vegetation of any kind.

In addition, the following uses are expressly prohibited in all zoning districts:

- 1. Commercial slaughtering;*
- 2. Fat rendering or glue and gelatin manufacture;*
- 3. Cement, lime and gypsum manufacture;*
- 4. Fertilizer manufacture;*
- 5. Asphalt and concrete batching plants;*
- 6. Petroleum and kerosene refining or distillation and derivation of by-products.*
- 7. Reclamation and re-processing of asphalt and/or concrete;*
- 8. Commercial gravel, loam, sand or stone processing and removal; and*
- 9. Outdoor storage of materials and parking of vehicles and equipment not associated with a business operated in a building on the premises.*

or take any action thereto. **(By Petition)**

ARTICLE 26. REVOLVING ACCOUNTS

To see if the Town will vote to re-authorize the following Revolving Accounts:

1. a Wetlands Filing Fee account into which shall be deposited receipts received as payment of filing fees for wetlands determinations and from which account expenditures for the cost of wetland determinations may be may in an amount not to exceed \$40,000;
2. a Council on Aging fee Revolving account into which shall be deposited receipts received as payment of fees for the use of the Senior Center and from which account expenditures for the Senior Center expenses may be made in an amount not to exceed \$5,000;
3. a Composting Kit Revolving account into which shall be deposited receipts received from the sale of composting kits and from which account expenditures for purchasing composting kits may be made in an amount not to exceed \$3,000;
4. a Response and Recovery Fee Revolving account into which shall be deposited receipts received as payment of fees and reimbursements for response to natural and man-made emergencies and from which account expenditures for planning, response, recovery and mitigation efforts by Town departments may be made in an amount not to exceed \$25,000;

5. an Abutter's List Fee Revolving account into which shall be deposited receipts received as payment of fees for abutter's lists and from which fund expenditures for preparing and issuing abutter's lists, including technologies, may be made in an amount not to exceed \$5,000;
6. a Building Inspection Revolving account into which shall be deposited receipts received as payment of all fees received by the Building Inspection department and for plumbing, gas and wiring permits and from which account expenditures reasonably related to inspectional services for plumbing, gas and wiring may be made in an amount not to exceed \$100,000;
7. a Town Hall Revolving account into which shall be deposited receipts received as payment of all fees for rental of the Town Hall facility and from which account expenditures reasonably related to maintaining the Town Hall for purposes of rental may be made in an amount not to exceed \$25,000;
8. a Senior Center Van Services Revolving account into which shall be deposited receipts received as payment of all fees, reimbursements and contracted receipts for use of the Senior Center van and transportation program and from which account reasonably related to maintain the Senior Center van and transportation program may be made in an amount not to exceed \$10,000;
9. an Agricultural Commission Programs Revolving account into which shall be deposited receipts received as payment of all programs and activities of the Agricultural Commission from which account expenditures reasonably related to the programs and activities of the Agricultural Commission may be made in an amount not to exceed \$10,000;
10. a Sealer of Weights and Measures Revolving account into which shall be deposited receipts received for Sealer of Weights and Measures services and from which account expenditures related to the services of the Sealer of Weights and Measures may be made in an amount not to exceed \$5,000;
11. a Fluorescent Bulb Recycling Revolving account into which shall be deposited receipts received from recycling fluorescent bulbs and from which account expenditures for recycling fluorescent bulbs may be made in an amount not to exceed \$3,000;
12. a Banner Revolving account into which shall be deposited receipts received as payment of fees for banners over Washington Street and from which account expenditures for placing the banners may be made in an amount not to exceed \$5,000;
13. an Accident Fee Revolving account into which shall be deposited receipts received as payment of fees for motor vehicle accident investigations and from which account expenditures for investigating motor vehicle accidents may be made in an amount not to exceed \$5,000;
14. an Inoculation Revolving account into which shall be deposited receipts received for reimbursement for inoculation and from which account expenditures for inoculations may be made in an amount not to exceed \$20,000;

15. a Cost of Prosecution Revolving account into which shall be deposited receipts received as payment of fees for court imposed penalties and from which account expenditures for the costs of prosecution may be made in an amount not to exceed \$30,000;

16. a Nutrition Revolving account into which shall be deposited receipts received for nutrition programs at the Senior Center and from which account expenditures for nutrition programs at the Senior Center may be made in an amount not to exceed \$10,000;

17. a Pinecrest Golf Course Revolving account into which shall be deposited receipts received for golf course and restaurant fees and from which account expenditures for debt payments and lease payments of the Pinecrest Golf Course may be made in an amount not to exceed \$200,000

18. a Technology Repair and Replenishment Revolving account into which shall be deposited receipts received for an optional insurance policy for families who have borrowed student technology under the care and custody of the School Committee and from which account expenditures for the cost of repair, replacement and future replenishment may be made with the approval of the School Committee in an amount not to exceed \$75,000;

Provided that expenditures from said accounts shall require the approval of the Board of Selectmen (except for the School Committee) and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 27. FLAGG BUILDING DEMOLITION

To see if the Town will vote to raise and appropriate, transfer from available funds or to borrow a sum of money for the purpose of paying all costs associated with the environmental remediation and/or demolition of the Flagg School building; or to take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$425,000 FROM THE CAPITAL EXPENDITURE FUND TO COMPLETE THE DEMOLITION OF THE FLAGG BUILDING (UNANIMOUS).

ARTICLE 28. AMEND GENERAL BY-LAW – TAX COLLECTOR

To see if the Town will vote to amend General By-Law, XVI, “Tax Collector” with the following revisions:

ARTICLE XVI TAX COLLECTOR

Section 1. The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Tax Collector shall annually, and may periodically, furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal

charges and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

Section 2. The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the Tax Collector; **or with respect to activity, event or other matter which is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the Tax Collector;** provided, however, that written notice is given to the party and the Tax Collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The Tax Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purpose of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such denial, revocation or suspension. Any license or permit denied, suspended or revoked under this Section shall not be reissued or renewed until the licensing authority receives a certificate issued by the Tax Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as of the date of issuance of said certificate.

Section 3. Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

Section 4. The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight A (C.268A) of the General Laws in the business or activity conducted in or on said property.

Section 5. This article shall not apply to the following licenses and permits: open burning under Section thirteen of Chapter forty-eight (S.13, C.48); bicycle permits under Section eleven A of chapter eighty-five (S.11A, C.85); sales of articles for charitable purposes under Section thirty-three of chapter one hundred and one (S. 33, C. 101); children work permits under Section sixty-nine of chapter one hundred and forty-nine (S. 69, C. 149); clubs and associations dispensing food or alcoholic beverages under Section twenty-one E of Chapter one hundred and forty (S. 21E, C. 140); dog licenses

under Section one hundred and thirty-seven of Chapter one hundred and forty (S. 137, C.140); fishing, hunting and trapping licenses under Section twelve of Chapter one hundred and thirty-one (S.12, C. 131); marriage licenses under Section twenty-eight of Chapter two hundred and seven (S.28, C. 207); and theatrical events and public exhibition permits under Section one hundred and eighty-one of Chapter one hundred and forty (S.181, C. 140). **(Treasurer/Collector)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 29. CURBSIDE REFUSE AND RECYCLING PICKUP AT CONDOMINIUMS

To see if the Town will vote to provide curbside refuse and recycling pickup to condominiums provided their Board of Trustees request such service. **(By Petition)**

THE FINANCE COMMITTEE RECOMMENDS UNFAVORABLE ACTION (UNANIMOUS).

ARTICLE 30. DAM INSPECTIONS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of undertaking survey and engineering investigations and preparing a construction design proposal for Houghton's Pond Dam and inspections for additional town dams as required by the Massachusetts Office of Dam Safety or take any action relative thereto.

(Conservation Commission/Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$50,000 FROM THE CAPITAL EXPENDITURE FUND FOR DAM INSPECTIONS (UNANIMOUS).

ARTICLE 31. AMEND THE GENERAL BY-LAW – TOWN MEETINGS

To see if the Town will vote to amend General By-Law, Article 1, Town Meetings by deleting section 3 (e), as follows, "publishing notice of the Meeting in one or more newspapers having substantial circulation in the Town at least seven (7) days before the date of the Meeting.": or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 32. TRANSFER OF LAND - CONCORD STREET

To see if the Town will vote to allow the Board of Selectmen to transfer town owned property located at 172 Concord Street to the Housing Trust; or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 33. STORM WATER MANAGEMENT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for engineering services related to compliance with the EPA and Mass DEP Municipal Storm Water Management Regulations. The scope of services include preparation of a Notice of Intent, written storm water management plan, written Illicit Discharge Detection and Elimination Plan, annual Report and Training; or take any action relative thereto. **(DPW and Planning Board)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE \$43,000 FOR THE PURPOSE STATED IN THE ARTICLE (UNANIMOUS).

**ARTICLE 34. AMEND THE GENERAL BY-LAWS – WATER SUPPLY EMERGENCY
ARTICLE XXXVI
WATER SUPPLY EMERGENCY**

~~Section 1. AUTHORITY:~~ This Article is adopted by the Town of Holliston under its home rule powers, its police powers to protect public health and welfare and its specific authorization under General Laws Chapter 40, Section 21(7), and 21D.

~~Section 2. PURPOSE:~~ The purpose of this Article is to protect, preserve and maintain the public health, safety and welfare, whenever there is in force a state of water supply emergency, by providing for enforcement of duly imposed restrictions, requirements, provisions or conditions imposed by the Town of Holliston or by the Department of Environmental Protection and included in the Town of Holliston plan approved by the Department of Environmental Protection to abate the emergency or by any other duly authorized local, state or federal governmental body or officer.

~~Section 3. DEFINITIONS:~~ For the purpose of this Article, the following terms shall have the meanings indicated:

~~ENFORCEMENT AUTHORITY~~ The Town of Holliston Board of Water Commissioners and Superintendent of Water having the responsibility for the operation and maintenance of the water supply, the Health Department, the Town police, special police and any other locally designated body having police powers.

~~STATE OF WATER SUPPLY EMERGENCY~~ A state of water supply emergency declared by the Department of Environmental Protection pursuant to General Laws Chapter 21G, Section 15 and General Laws Chapter 40, Section 41A, or by the Governor or any other duly authorized local, state or federal governmental body or official.

~~Section 4. EMERGENCY PROTECTIONS~~ The following shall apply to all users of water supplies supplied by the Town of Holliston.

A. Following notification by the Town of Holliston of the existence of a state of water supply emergency, no person shall violate any provisions, condition, requirements or restriction included in a plan approved by Department of Environmental Protection which has as its purpose of abatement of a water supply emergency.

——— B. Notification of any provisions, restrictions, requirements or conditions with which users of water supplied by the Town of Holliston are required to comply to abate a situation of water emergency shall be sufficient for purposes of this Article if it is published in a newspaper of general circulation within the Town of Holliston or by such other notice as is reasonably calculated to reach and inform all users of the Town of Holliston water supply.

C. — Stage 1 ————— Voluntary ————— 2.5 M.G.D. pumping rate

Stage 2	Voluntary	When pumping rate reaches
Odd Even	2.6 M.G.D.	
Stage 3	Mandatory	When pumping rate reaches
Odd Even	2.8 M.G.D.	
Stage 4	Total Water Ban	When pumping rate reaches
		3 M.G.D. with low tank levels

~~All conditions due to heat waves, drought, or other water emergency deemed necessary by Board of Water Commissioners.~~

~~Section 5. VIOLATIONS AND PENALTIES:~~

~~A. **CRIMINAL COMPLAINT:** Any person who violates any provision of this by law may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation, or offense, brought in such manner, shall be three hundred dollars. Each day or portion thereof shall constitute a separate offense. Each condition violated shall constitute a separate offense.~~

~~B. **NONCRIMINAL DISPOSITION.** Any person who violates any provision of this by law may be penalized by a noncriminal disposition as provided in General Laws Chapter 40, Section 21D. If noncriminal disposition is elected, then any person who violates any provision of this by law shall be subject to a penalty in the amount of a warning for the first offense, one hundred dollars (\$100) for the second offense, and two hundred dollars (\$200) for each subsequent offense. Each day or portion thereof shall constitute a separate offense. Each condition violated shall constitute a separate offense. This by law may be enforced pursuant to General Laws Chapter 40, Section 21D, by any officer or board authorized pursuant to Section 4 of this Article.~~

NEW LANGUAGE

ARTICLE XXXVI WATER SUPPLY EMERGENCY

Section 1. AUTHORITY: This Article is adopted by the Town of Holliston under its home rule powers, its police powers to protect public health and welfare and its specific authorization under General Laws Chapter 40, Section 21(7), and 21D.

Section 2. PURPOSE: The purpose of this Article is to protect, preserve and maintain the public health, safety and welfare, whenever there is in force a state of water supply emergency, by providing for enforcement of duly imposed restrictions, requirements, provisions or conditions imposed by the Town of Holliston or by the Department of Environmental Protection and included in the Town of Holliston plan approved by the Department of Environmental Protection to abate the emergency or by any other duly authorized local, state or federal governmental body or officer.

Section 3. DEFINITIONS: For the purpose of this Article, the following terms shall have the meanings indicated:

ENFORCEMENT AUTHORITY- The Town of Holliston Director of Public Works or their designee, having the responsibility for the operation and maintenance of the water supply, the Health Department, the Town police, special police and any other locally designated body having police powers.

STATE OF WATER SUPPLY EMERGENCY - A state of water supply emergency declared by the Department of Environmental Protection pursuant to General Laws Chapter 21G, Section 15 and General Laws Chapter 40, Section 41A, or by the Governor or any other duly authorized local, state or federal governmental body or official.

Section 4. ACTIONS IN THE EVENT OF WATER EMERGENCIES - The following shall apply to all users of water supplied by the Town of Holliston.

A. Following notification by the Town of Holliston of the existence of a State of Water Supply Emergency, no person shall violate any provisions, condition, requirements or restriction included in a plan approved by Department of Environmental Protection which has as its purpose of abatement of a water supply emergency.

B. Notification of any provisions, restrictions, requirements or conditions with which users of water supplied by the Town of Holliston are required to comply to abate a situation of water emergency shall be sufficient for purposes of this Article if it is published on the Town of Holliston web site, via the Town's Emergency Notification System, or by such other notice as is reasonably calculated to reach and inform all users of the Town of Holliston water supply. In the event of a water emergency the Enforcement Authority may implement the following restrictions:

C. The following restrictions may be imposed:

Restriction level	Compliance rule	Imposition level
Stage 1	Voluntary	2.5 MGD* pumping rate
Stage 2	Voluntary odd/even	2.6 MGD pumping rate
Stage 3	Mandatory odd/even	2.8 MGD pumping rate
Stage 4	Total water ban	3.0 MGD with low tank levels
*MGD = million gallons/day		

All conditions due to heat waves, drought, or other water emergency deemed necessary by the Director of Public Works or their designee.

D. The restrictions in section C may be imposed irrespective of pumping rate due to heat waves, drought, or other water emergency deemed necessary by the Enforcement Authority.

Section 5. VIOLATIONS AND PENALTIES:

A. CRIMINAL COMPLAINT: Any person who violates any provision of this by-law may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation, or offense, brought in such manner, shall be three hundred dollars. Each day or portion thereof shall constitute a separate offense. Each condition violated shall constitute a separate offense.

B. NONCRIMINAL DISPOSITION. Any person who violates any provision of this by-law may be penalized by a noncriminal disposition as provided in General Laws Chapter 40, Section 21D. If noncriminal disposition is elected, then any person who violates any provision of this by-law shall be subject to a penalty in the amount of a warning for the first offense, one hundred dollars (\$100) for the second offense, and two hundred dollars (\$200) for each subsequent offense. Each day or portion thereof shall constitute a separate offense. Each condition violated shall constitute a separate offense. This by-law may be enforced pursuant to General Laws Chapter 40, Section 21D, by any officer or board authorized pursuant to Section 4 of this Article; or take any action relative thereto. **(DPW Director)**

ARTICLE 35. 8 ARCH BRIDGE

To see if the Town will raise and appropriate or transfer from available funds a sum of money for modifications to the 8 Arch Bridge; or take any action relative thereto. **(Board of Selectmen)**

***THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT
(UNANIMOUS).***

ARTICLE 36. PROHIBIT RETAIL MARIJUANA SALES

To see if the Town will vote to prohibit the operation of marijuana retailers, as defined by G.J. ch. 94G., Sect. 1

Summary: The proposal would prohibit retail businesses from selling marijuana to the public. It would not prohibit the personal use of marijuana or growing of marijuana at a residence as permitted by law. **(By Petition)**

And you are directed to notify and warn the inhabitants of said Town who are qualified to vote in Town elections to vote at:

Voters in Precinct 1 vote at the High School gymnasium
Voters in Precinct 2 vote at the High School gymnasium
Voters in Precinct 3 vote at the High School gymnasium
Voters in Precinct 4 vote at the High School gymnasium

on **TUESDAY, MAY 23, 2017**

from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the election of candidates for the following offices:

SELECTMAN & HIGHWAY SURVEYOR (three year term)	Vote for ONE
ASSESSOR OF TAXES (three year term)	Vote for ONE
SCHOOL COMMITTEE (three year term)	Vote for NOT MORE THAN TWO
BOARD OF HEALTH (three year term)	Vote for ONE
TRUSTEES OF PUBLIC LIBRARY (three year term)	Vote for NOT MORE THAN TWO
FINANCE COMMITTEE (three year term)	Vote for NOT MORE THAN TWO
PARK COMMISSIONER (three year term)	Vote for ONE
PLANNING BOARD (five year term)	Vote for ONE
PLANNING BOARD (two year term)	Vote for ONE

Question 1. Shall the Town prohibit the operation of marijuana retailers, as defined in Massachusetts General Law Chapter 94G, Section 1?

Summary:

This proposal would prohibit retail businesses from selling marijuana to the public.

This proposal would not prohibit the personal use of marijuana or growing of marijuana at a residence as permitted by law. This proposal does not prohibit commercial businesses related to marijuana cultivation, marijuana testing facilities, or marijuana product manufacturing.

YES

NO

And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this day of April A.D. 2017.

Kevin P. Conley, Chairman

BOARD OF

Joseph P. Marsden, Vice Chairman

SELECTMEN

John D. Leary, Jr, Clerk

I have this _____ day of April 2017 posted true copies, attested, of the within Warrant on and within the Town Hall, as herein directed.

Constable

A true record, ATTEST:

SUPPORTING DOCUMENTS:

OMNIBUS BUDGET

FINANCIAL TABLES

ADDITIONAL WARRANT ARTICLE INFORMATION

TOWN OF HOLLISTON - OMNIBUS BUDGET										
DEPT.	ACCT.	DEPARTMENT	ACCOUNT NAME	EXPENDED FISCAL YEAR 2014	EXPENDED FISCAL YEAR 2015	EXPENDED FISCAL YEAR 2016	APPROPRIATED FISCAL YEAR 2017	REQUESTED FISCAL YEAR 2018	RECOMMENDED FISCAL YEAR 2018	17 TO 18 PERCENT CHANGE
BOARD OF SELECTMEN	01122		PERSONAL SERVICES	179,180	191,142	206,890	217,940	221,084	221,084	
	52000		PURCHASED SERVICES	56,026	77,196	63,477	38,325	38,325	38,325	
	54000		SUPPLIES & MATERIALS	84	184	588	300	300	300	
	57000		OTHER EXPENSES	2,966	3,029	4,229	5,150	5,150	5,150	
	TOTAL		BOARD OF SELECTMEN	238,257	271,551	275,184	261,715	264,859	264,859	1.20%
FINANCE COMMITTEE	01131		PERSONAL SERVICES	0	0	0	1,475	1,475	1,475	
	54000		SUPPLIES & MATERIALS	35	0	0	50	50	50	
	TOTAL		FINANCE COMMITTEE	35	0	0	1,525	1,525	1,525	0.00%
OTHER FINANCIAL ADMINISTRATION	01132		RESERVE FOR TRANSFERS	179,361	208,436	106,061	435,000	215,000	215,000	
	TOTAL		OTHER FINANCIAL ADMINSTR.	179,361	208,436	106,061	435,000	215,000	215,000	-50.57%
TOWN ACCOUNTANT	01135		PERSONAL SERVICES	75,330	67,704	100,470	107,254	108,778	108,778	
	52000		PURCHASED SERVICES	0	19,490	38,450	29,025	30,025	30,025	
	54000		SUPPLIES & MATERIALS	402	527	559	550	550	550	
	57000		OTHER EXPENSES	1,014	606	650	700	700	700	
	TOTAL		TOWN ACCOUNTANT	76,746	88,327	140,129	137,529	140,053	140,053	1.84%
BOARD OF ASSESSORS	01141		PERSONAL SERVICES	172,957	170,869	167,214	178,978	180,943	179,969	
	52000		PURCHASED SERVICES	4,678	6,101	21,390	19,000	19,015	19,989	
	54000		SUPPLIES & MATERIALS	800	1,004	884	1,000	1,010	1,010	
	57000		OTHER EXPENSES	1,694	2,923	5,722	6,668	6,735	6,735	
	TOTAL		BOARD OF ASSESSORS	180,128	180,897	195,210	205,646	207,703	207,703	1.00%
TREASURER/ COLLECTOR	01145		PERSONAL SERVICES	256,308	249,219	256,443	268,439	269,405	269,405	
	52000		PURCHASED SERVICES	40,421	44,345	47,367	43,550	46,500	46,500	
	54000		SUPPLIES & MATERIALS	5,075	6,110	5,606	6,644	6,000	6,000	
	57000		OTHER EXPENSES	1,189	814	1,246	1,570	1,500	1,500	
	TOTAL		TREASURER/COLLECTOR	302,992	300,488	310,662	320,203	323,405	323,405	1.00%

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2014	EXPENDED FISCAL YEAR 2015	EXPENDED FISCAL YEAR 2016	APPROPRIATED FISCAL YEAR 2017	REQUESTED FISCAL YEAR 2018	REQUESTED FISCAL YEAR 2018	17 TO 18 PERCENT CHANGE
TECHNOLOGY	01155	51000	PERSONAL SERVICES	79,495	78,545	65,148	86,872	87,741	87,741	
		52000	PURCHASED SERVICES	4,742	4,779	4,860	4,700	5,025	5,025	
		54000	SUPPLIES & MATERIALS	215	357	27	300	200	200	
		58000	CAPITAL OUTLAY	7,992	8,141	7,398	7,406	7,306	7,306	
		TOTAL	TECHNOLOGY	92,444	91,822	77,433	99,278	100,272	100,272	1.00%
	01161	51000	PERSONAL SERVICES	120,419	129,261	133,256	136,151	138,969	138,969	
		52000	PURCHASED SERVICES	2,915	4,213	2,630	3,920	3,990	3,990	
TOWN CLERK		54000	SUPPLIES & MATERIALS	1,512	1,685	3,584	1,900	1,206	1,206	
		57000	OTHER EXPENSES	3,243	2,363	3,487	2,328	1,577	1,577	
		TOTAL	TOWN CLERK	128,089	137,522	142,957	144,299	145,742	145,742	1.00%
ELECTIONS	01162	51000	PERSONAL SERVICES	5,444	10,149	8,737	18,837	6,595	6,595	
		52000	PURCHASED SERVICES	2,296	3,305	2,613	3,242	1,370	1,370	
		54000	SUPPLIES & MATERIALS	2,255	4,837	4,546	3,582	3,500	3,500	
		TOTAL	ELECTIONS	9,995	18,291	15,896	25,661	11,465	11,465	-55.32%
	01171	51000	PERSONAL SERVICES	40,220	37,825	36,574	46,795	47,506	47,506	
		52000	PURCHASED SERVICES	1,399	905	472	1,600	1,410	1,410	
		54000	SUPPLIES & MATERIALS	459	437	351	600	625	625	
CONSERVATION COMMISSION		57000	OTHER EXPENSES	729	652	874	900	850	850	
		TOTAL	CONSERVATION COMM.	42,807	39,819	38,271	49,895	50,391	50,391	0.99%
	01175	51000	PERSONAL SERVICES	66,818	70,926	73,103	75,613	76,728	76,728	
		52000	PURCHASED SERVICES	3,437	3,764	603	5,800	5,800	5,800	
		54000	SUPPLIES & MATERIALS	482	433	495	500	250	250	
		57000	OTHER EXPENSES	730	594	455	600	550	550	
		TOTAL	PLANNING BOARD	71,467	75,717	74,656	82,513	83,328	83,328	0.99%
ZONING BOARD OF APPEALS	01176	51000	PERSONAL SERVICES	5,460	4,619	4,342	6,499	6,288	6,288	
		52000	PURCHASED SERVICES	258	212	2,955	2,400	4,500	4,500	
		54000	SUPPLIES & MATERIALS	113	128	141	151	150	150	
		57000	OTHER EXPENSES	0	0	125	1,800	0	0	
		TOTAL	ZONING BOARD OF APPEALS	5,831	4,959	7,563	10,850	10,938	10,938	0.81%

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2014	EXPENDED FISCAL YEAR 2015	EXPENDED FISCAL YEAR 2016	APPROPRIATED FISCAL YEAR 2017	REQUESTED FISCAL YEAR 2018	REQUESTED FISCAL YEAR 2018	17 TO 18 PERCENT CHANGE
ECONOMIC DEVELOPMENT	01182	51000	PERSONAL SERVICES	0	0	0	10,455	8,800	8,800	
		52000	PURCHASED SERVICES	0	0	0	1,950	3,200	3,200	
		54000	SUPPLIES & MATERIALS	0	0	0	100	200	200	
		TOTAL	ECONOMIC DEV	0	0	0	12,505	12,200	12,200	-2.44%
PUBLIC BUILDINGS	01192	52000	PURCHASED SERVICES	210,513	238,270	271,991	268,286	270,989	270,989	
		54000	SUPPLIES & MATERIALS	903	925	1,367	2,000	2,000	2,000	
		TOTAL	PUBLIC BUILDINGS	211,416	239,195	273,358	270,286	272,989	272,989	1.00%
POLICE	01210	51000	PERSONAL SERVICES	2,250,170	2,212,681	2,437,071	2,526,607	2,621,927	2,566,231	
		52000	PURCHASED SERVICES	115,081	112,964	104,852	122,490	120,172	121,172	
		54000	SUPPLIES & MATERIALS	10,916	17,758	13,743	15,650	19,690	21,690	
		57000	OTHER EXPENSES	4,193	19,756	8,360	7,028	10,165	14,930	
		58000	CAPITAL OUTLAY	0	0	3,461	0	1,435	1,435	
		TOTAL	POLICE	2,380,361	2,363,159	2,567,487	2,671,775	2,773,389	2,725,458	2.01%
AUXILIARY POLICE	01211	52000	PURCHASED SERVICES	185	190	190	190	190	190	
		54000	SUPPLIES & MATERIALS	7,029	4,023	7,261	7,264	7,264	7,264	
		57000	OTHER EXPENSES	5,290	2,342	5,570	5,775	5,907	5,907	
		TOTAL	AUXILIARY POLICE	12,504	6,555	13,021	13,229	13,361	13,361	1.00%

DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED	EXPENDED	EXPENDED	APPROPRIATED	REQUESTED	REQUESTED	17 TO 18 PERCENT CHANGE
			FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	FISCAL YEAR 2017	FISCAL YEAR 2018	FISCAL YEAR 2018	
FIRE	01220	PERSONAL SERVICES	644,444	632,730	634,722	735,950	742,443	742,443	
	52000	PURCHASED SERVICES	66,346	86,715	91,475	63,500	64,748	64,748	
	54000	SUPPLIES & MATERIALS	12,082	12,224	9,681	12,250	12,750	12,750	
	57000	OTHER EXPENSES	3,262	4,082	3,858	4,466	4,500	4,500	
	58000	CAPITAL OUTLAY	11,974	5,586	11,186	12,500	12,500	12,500	
	TOTAL	FIRE	738,108	741,337	750,922	838,666	836,941	836,941	1.00%
AMBULANCE	01231	PERSONAL SERVICES	149,808	198,355	203,520	228,690	229,806	332,756	
	52000	PURCHASED SERVICES	83,219	83,475	84,695	101,025	101,150	101,150	
	54000	SUPPLIES & MATERIALS	26,182	22,993	20,650	21,300	23,600	23,600	
	57000	OTHER EXPENSES	675	0	0	1,000	1,000	1,000	
	58000	CAPITAL OUTLAY	586	2,589	24,037	2,100	2,100	2,100	
	TOTAL	AMBULANCE	260,470	307,412	332,902	354,115	357,656	460,606	30.07%
BUILDING INSPECTION	01241	PERSONAL SERVICES	119,110	122,279	124,832	127,831	128,934	128,934	
	52000	PURCHASED SERVICES	1,608	2,153	136	2,450	2,050	2,050	
	54000	SUPPLIES & MATERIALS	464	548	664	700	700	700	
	57000	OTHER EXPENSES	2,618	2,290	1,191	800	800	132,484	
	TOTAL	BUILDING INSPECTION	123,800	127,270	126,823	131,781	132,484	264,168	100.46%
SEALER OF WEIGHTS AND MEASURES	01244	PERSONAL SERVICES	1,000	993	0	0	0	0	
	TOTAL	SEALER OF WEIGHTS	1,000	993	0	0	0	0	0.00%
EMERGENCY MANAGEMENT	01291	PURCHASED SERVICES	7,002	8,043	8,972	10,500	10,605	10,605	
	54000	SUPPLIES & MATERIALS	0	31	0	337	340	340	
	57000	OTHER EXPENSES	0	0	185	0	0	0	
	TOTAL	EMERGENCY MANAGEMENT	7,002	8,074	9,157	10,837	10,945	10,945	1.00%

DEPARTMENT OFFICER	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROPRIATED	REQUESTED	REQUESTED	17 TO 18 PERCENT CHANGE
				FISCAL YEAR 2014	FISCAL YEAR 2015	FISCAL YEAR 2016	FISCAL YEAR 2017	FISCAL YEAR 2018	FISCAL YEAR 2018	FISCAL YEAR 2018	
SCHOOL	01300	52000	PURCHASED SERVICES	38,000	38,000	38,000	38,570	38,956	38,956	38,956	1.00%
			TOTAL ANIMAL CONTROL OFFICER	38,000	38,000	38,000	38,570	38,956	38,956	38,956	
			PERSONAL SERVICES	22,933,562	23,884,277	24,143,182	25,169,511	26,083,236	26,083,236	26,083,236	
			PURCHASED SERVICES	3,371,574	3,404,956	3,018,079	3,287,458	3,529,150	3,529,150	3,529,150	
			SUPPLIES & MATERIALS	410,852	406,785	443,620	475,585	552,185	552,185	552,185	
			FUELS	128,587	99,392	67,680	104,000	84,000	84,000	84,000	
			INTERGOVERNMENTAL	1,216,475	1,734,426	2,787,472	2,355,466	1,916,032	1,916,032	1,916,032	
			OTHER EXPENSES	319,855	323,331	322,927	338,315	360,515	360,515	360,515	
			CAPITAL OUTLAY	82,514	91,886	95,943	153,402	153,402	153,402	153,402	
			TOTAL SCHOOL	28,463,419	29,945,053	30,378,903	31,883,737	32,678,520	32,678,520	32,678,520	
KEEFE TECHNICAL SCHOOL	01371	56000	INTERGOVERNMENTAL	617,396	773,766	783,665	840,586	978,807	978,807	978,807	16.44%
DEPARTMENT OF PUBLIC WORKS - HIGHWAY	01420	51000	PERSONAL SERVICES	665,923	680,496	740,451	775,498	788,025	788,025	788,025	
			PURCHASED SERVICES	136,945	139,009	138,732	139,774	139,774	139,774	139,774	
			SUPPLIES & MATERIALS	63,178	64,490	67,124	69,431	69,731	69,731	69,731	
			OTHER EXPENSES	301	815	986	606	606	606	606	
			CAPITAL OUTLAY	150,745	124,416	173,685	320,875	320,875	320,875	320,875	
			TOTAL DPW - HIGHWAY	1,017,092	1,009,226	1,120,978	1,306,184	1,319,011	1,319,011	1,319,011	
			PERSONAL SERVICES	56,860	61,891	34,787	50,000	50,000	50,000	50,000	
			PURCHASED SERVICES	145,744	209,104	61,802	106,215	106,215	106,215	106,215	
			SUPPLIES & MATERIALS	138,899	102,021	112,298	93,785	93,785	93,785	93,785	
			TOTAL DPW - SNOW AND ICE	341,503	373,016	208,887	250,000	250,000	250,000	250,000	
STREET LIGHTING	01424	52100	STREET LIGHTING	57,694	61,185	63,997	60,000	60,600	60,600	60,600	1.00%
SOLID WASTE	01433	52910	SOLID WASTE	1,054,260	1,048,269	1,028,655	1,045,156	1,055,608	1,055,608	1,055,608	1.00%

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2014	EXPENDED FISCAL YEAR 2015	EXPENDED FISCAL YEAR 2016	APPROPRIATED FISCAL YEAR 2017	REQUESTED FISCAL YEAR 2018	REQUESTED FISCAL YEAR 2018	17 TO 18 PERCENT CHANGE
WASTEWATER TREATMENT	01440	52000	PURCHASED SERVICES	64,437	68,271	83,342	73,000	73,000	73,000	
		54000	SUPPLIES & MATERIALS	1,009	1,207	949	1,000	1,740	1,740	
		TOTAL	WASTEWATER	65,446	69,478	83,291	74,000	74,740	74,740	1.00%
	01499	54000	MOTOR VEHICLE FUELS	127,483	124,119	71,575	125,000	125,000	125,000	0.00%
BOARD OF HEALTH	01512	51000	PERSONAL SERVICES	129,609	107,986	122,687	129,365	129,568	129,568	
		52000	PURCHASED SERVICES	12,141	6,180	10,216	4,400	4,900	4,900	
		54000	SUPPLIES & MATERIALS	452	647	729	700	700	700	
		57000	OTHER EXPENSES	275	270	760	1,000	1,500	1,500	
COUNCIL ON AGING	01541	TOTAL	BOARD OF HEALTH	142,477	115,083	134,392	135,465	136,668	136,668	0.89%
		51000	PERSONAL SERVICES	118,402	139,872	151,676	159,051	160,850	160,489	
		52000	PURCHASED SERVICES	40,618	46,726	39,838	42,925	43,035	43,035	
		54000	SUPPLIES & MATERIALS	9,791	9,880	11,154	11,650	12,250	12,250	
YOUTH SERVICES	01542	57000	OTHER EXPENSES	1,179	157	1,294	1,300	1,300	1,300	
		TOTAL	COUNCIL ON AGING	169,989	196,635	203,962	214,926	217,435	217,074	1.00%
		51000	PERSONAL SERVICES	109,483	114,186	115,593	118,760	116,350	116,350	
		52000	PURCHASED SERVICES	17	0	68	1,134	2,134	2,134	
VETERANS' SERVICES	01543	54000	SUPPLIES & MATERIALS	118	285	159	500	1,000	1,000	
		57000	OTHER EXPENSES	0	1,202	1,778	2,142	3,000	3,000	
		TOTAL	YOUTH SERVICES	109,618	115,673	117,598	122,536	122,484	122,484	-0.04%
		52000	PURCHASED SERVICES	0	39	0	0	0	0	
VETERANS' SERVICES	01543	54000	SUPPLIES & MATERIALS	0	994	1,414	1,250	1,300	1,300	
		56000	INTERGOVERNMENTAL	19,915	19,916	21,087	21,319	26,270	26,270	
		57000	BENEFITS	20,542	45,525	24,099	30,000	25,000	25,000	
		TOTAL	VETERANS' SERVICES	40,457	66,474	46,600	52,569	52,570	52,570	0.00%

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DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2014	EXPENDED FISCAL YEAR 2015	EXPENDED FISCAL YEAR 2016	APPROPRIATED FISCAL YEAR 2017	REQUESTED FISCAL YEAR 2018	REQUESTED FISCAL YEAR 2018	17 TO 18 PERCENT CHANGE
LIBRARY	01610	51000	PERSONAL SERVICES	284,156	301,227	309,401	316,024	320,483	320,483	
		52000	PURCHASED SERVICES	79,722	88,284	77,731	78,995	78,926	78,926	
		54000	SUPPLIES & MATERIALS	72,656	77,304	78,489	79,604	80,864	80,864	
		57000	OTHER EXPENSES	0	347	229	400	400	400	
		TOTAL		436,534	467,162	465,850	475,023	480,673	480,673	1.19%
PARKS	01650	51000	PERSONAL SERVICES	91,142	99,061	100,216	102,172	103,194	113,466	11.05%
CELEBRATIONS	01692	54000	SUPPLIES & MATERIALS	1,500	2,000	2,000	2,000	2,000	2,000	0.00%
DEBT SERVICE	01710	52000	PURCHASED SERVICES	5,646	1,624	601	5,579	3,056	3,056	
		59000	DEBT SERVICE	5,611,917	5,778,220	5,332,535	5,527,871	5,452,020	5,465,020	
		TOTAL		5,617,563	5,779,844	5,333,136	5,533,450	5,455,076	5,468,076	-1.18%
COUNTY RETIREMENT	01911	51000	BENEFITS	1,606,818	1,709,144	1,711,241	1,783,122	1,853,061	1,853,061	3.92%
WORKERS' COMPENSATION	01912	51000	BENEFITS	159,638	170,104	185,217	195,869	229,639	229,639	17.24%
UNEMPLOYMENT	01913	51000	BENEFITS	72,678	31,616	35,050	65,000	65,000	65,000	0.00%
EMPLOYEE BENEFITS	01914	51750	INSURANCE	3,938,029	4,103,117	4,320,384	4,994,024	5,493,754	5,493,754	
		51790	BENEFITS	15,857	76,159	1,464,534	1,528,780	1,505,842	1,505,842	
		TOTAL		3,953,886	4,179,276	5,784,918	6,522,804	6,999,596	6,999,596	7.31%
LIABILITY INSURANCE	01945	57000	OTHER EXPENSES	178,000	171,985	256,446	210,000	264,878	264,878	26.13%
DEPARTMENT OF PUBLIC WORKS - WATER	61450	51000	PERSONAL SERVICES	624,921	679,500	697,485	751,771	786,037	786,037	
		52000	PURCHASED SERVICES	415,597	403,458	401,527	429,478	439,478	439,478	
		54000	SUPPLIES & MATERIALS	258,475	265,748	253,055	265,000	268,500	268,500	
		56000	INTERGOVERNMENTAL	2,997	2,769	3,287	3,600	3,600	3,600	
		57000	OTHER EXPENSES	4,690	7,405	5,039	9,000	9,000	9,000	
		58000	CAPITAL OUTLAY	0	5,355	10,000	15,000	15,000	15,000	
		59000	DEBT SERVICE	863,143	966,864	851,491	774,501	746,399	746,399	
		TOTAL		2,169,824	2,331,099	2,221,884	2,248,350	2,268,014	2,268,014	0.87%
TOTAL OMNIBUS BUDGET				51,595,231	54,000,090	56,334,152	59,353,827	60,796,176	61,005,790	2.78%

TOWN OF HOLLISTON
BUDGETED/PROJECTED REVENUES, FISCAL YEARS 2013 - 2018

	FY12		FY13		FY14		FY15		FY16		FY17		FY18	
	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	PROJECTED	%chg
PROPERTY TAX			PROPERTY TAX											
Base levy	33,628,242	6.8	34,955,864	3.9	36,257,858	3.7	37,640,037	3.8	39,258,578	4.3	41,111,521	4.7	42,915,304	4.4
New growth	475,040	44.3	409,318	-13.8	464,129	13.4	650,163	40.1	850,223	30.8	757,068	-11.0	325,000	-57.1
Excluded debt	2,766,893	-1.0	2,733,369	-1.2	2,697,180	-1.3	2,672,130	-0.9	2,652,489	-0.7	2,912,396	9.8	2,607,115	-10.5
Override	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL LEVY	36,870,175	3.6	38,098,551	3.3	39,419,167	3.5	40,962,330	3.9	42,761,290	4.4	44,780,985	4.7	45,847,419	2.4
STATE AID			STATE AID											
General	7,844,649	-1.2	8,403,315	7.1	8,487,275	1.0	8,612,086	1.5	8,723,984	1.3	8,917,803	2.2	8,917,803	0.0
Offsets	716,750	4.6	718,762	0.3	710,306	-1.2	780,208	9.8	1,054,688	35.2	1,093,799	3.7	1,093,799	0.0
School Building Asst.	2,263,760	-3.0	2,263,760	0.0	2,260,046	-0.2	2,260,046	0.0	2,260,046	0.0	2,184,016	-3.4	2,184,016	0.0
TOTAL STATE AID	10,825,159	-1.3	11,385,837	5.2	11,457,627	0.6	11,652,340	1.7	12,038,718	3.3	12,195,618	1.3	12,195,618	0.0
LOCAL RECEIPTS			LOCAL RECEIPTS											
MV excise	1,560,529	-3.5	1,660,529	6.4	1,700,000	2.4	1,850,000	8.8	2,000,048	8.1	1,900,000	-5.0	1,950,000	2.6
Interest	25,000	-50.0	25,000	0.0	25,000	0.0	22,000	-12.0	20,000	-9.1	25,000	25.0	25,000	0.0
Water	2,380,526	6.9	2,536,390	6.5	2,556,914	0.8	2,426,301	-5.1	2,979,293	22.8	3,813,091	28.0	2,270,748	-40.4
Ambulance Fees	20,609	6.4	383,223	1,759.5	558,702	45.8	465,254	-16.7	484,028	4.0	354,000	-26.9	354,000	0.0
Other	1,280,000	-10.3	1,172,000	-8.4	1,188,268	1.4	924,220	-22.2	981,220	6.2	890,000	-9.3	930,000	4.5
TOTAL	5,266,664	-1.0	5,777,142	9.7	6,028,884	4.4	5,687,775	-5.7	6,464,589	13.7	6,982,091	8.0	5,529,748	-20.8
AVAILABLE FUNDS			AVAILABLE FUNDS											
Free Cash	1,084,078	79.2	1,819,966	67.9	1,358,776	-25.3	0	-100.0	2,773,684		2,005,149	-27.7	0	-100.0
Capital Expenditure Fd.	350,000	-21.2	670,246	0.0	1,007,093	0.0	987,464	0.0	1,502,037	0.0	1,412,570	0.0	0	0.0
Community Preservation	0	-100.0	564,584	0.0	495,260	0.0	1,395,500	0.0	484,500	0.0	653,000	0.0	0	0.0
Other	1,026,882	-6.8	417,076	0.0	776,415	0.0	3,802,515	0.0	360,200	0.0	466,000	0.0	35,642	0.0
TOTAL	2,460,960	-0.3	3,471,872	41.1	3,637,544	4.8	6,185,479	70.0	5,120,421	-17.2	4,536,719	-11.4	35,642	-99.2
TOTAL REVENUES			TOTAL REVENUES											
Tax Levy	36,870,175	3.6	38,098,551	3.3	39,419,167	3.5	40,962,330	3.9	42,761,290	4.4	44,780,985	4.7	45,847,419	2.4
State Aid	10,825,159	-1.3	11,385,837	5.2	11,457,627	0.6	11,652,340	1.7	12,038,718	3.3	12,195,618	1.3	12,195,618	0.0
Local Receipts	5,266,664	-1.0	5,777,142	9.7	6,028,884	4.4	5,687,775	-5.7	6,464,589	13.7	6,982,091	8.0	5,529,748	-20.8
Available Funds	2,460,960	-0.3	3,471,872	41.1	3,637,544	4.8	6,185,479	70.0	5,120,421	-17.2	4,536,719	-11.4	35,642	-99.2
TOTAL	55,422,957	2.0	58,733,402	6.0	60,543,222	3.1	64,487,924	6.5	66,385,018	2.9	68,495,413	3.2	63,608,427	-7.1

PROPERTY TAX LEVY BY CLASS OF PROPERTY

PROPERTY TAX LEVY BY CLASS OF PROPERTY

Residential (87.67%)	32,281,386	Residential (87.67%)	33,356,881	34,513,136	35,864,240	37,439,305	39,259,848	40,194,799
Commercial (3.03%)	1,170,849	Commercial (3.03%)	1,209,858	1,251,795	1,300,800	1,357,928	1,357,088	1,389,406
Industrial (6.95%)	2,490,912	Industrial (6.95%)	2,573,900	2,663,120	2,767,374	2,888,910	3,110,980	3,185,066
Personal (2.35%)	927,027	Personal (2.35%)	957,912	991,116	1,029,916	1,075,147	1,053,070	1,078,148
TOTAL	36,870,175	TOTAL	38,098,551	39,419,167	40,962,330	42,761,290	44,780,985	45,847,419

NOTES: Local Receipts Other includes revenues from permits, licenses, fines and solid waste and other fees. Available Funds Other includes Water Surplus, Stabilization Fund, Overlay Reserve, Revolving Accounts, Golf Course Capital, Open Space and other special purpose funds.

Adjusted % #VALUE! 7.21 2.49 2.37 10.43 3.04

NOTES: This table reflects annual and special town meeting appropriations through FY17. The amount shown for Excluded Debt is net after SBAB reimbursements. The amount shown for State Aid does not include the SBAB reimbursement.

Local Receipts figures reflect the amount estimated for budgeting purposes. The actual receipts collected each year are, overall, generally an amount greater than budgeted. The Local Receipts Other line includes departmental receipts, the solid waste fee and contributions to the General Fund from the Water Department. The Available Funds Other line includes Overlay Surplus, Stabilization Fund and miscellaneous sources which are most often used to fund special projects and therefore do not affect the amount available for general operations. The adjusted % amount at the bottom indicates the percentage change in total revenue after removing the

REVOLVING ACCOUNTS FY17

	BALANCE			BALANCE
SCHOOL DEPARTMENT	JULY 1	REVENUE	EXPENDITURES	MARCH 31
Cafeteria	6,028	392,965	367,986	31,007
Elementary After School	9,077	3,541	2,812	9,806
Adult Education	13,771	1,335	95	15,011
Industrial Arts	13,864	55	1,675	12,244
Drama	4,370	3,807	5,877	2,300
School Tuition	468,011	665,121		1,133,132
Extended Day Care	239,815	966,286	995,589	210,512
Athletic	71,294	160,501	9,743	222,052
School Community Use	48,816	20,668	11,807	57,677
Cable TV Studio Rental	12,280	12,280		24,560
Student Bus Program	91,848	209,095		300,943
SPED 50-50	1,442,198	862,990		2,305,188
School Choice	468,901	762,539	24,863	1,206,577
High School Parking Lot	15,925	13,000	5,041	23,884
High School Transcript Fees	0	23,875		23,875
Miller Student Revolving	4,460			4,460
Middle Student Revolving	6,601		280	6,321
Lost Books/Middle School	5,848	30		5,878
High School Student Revolving	31,942	18,425		50,367
Lost Books/High School	780	111		891
Total School Department	2,955,829	4,116,624	1,425,768	5,646,685
 TOWN DEPARTMENTS				
Park Department	338,374	301,374	256,715	383,033
Ambulance Revolving	117,338		117,338	0
Agricultural Commission	4,802	1,295	1,760	4,337
Assessors Abutters	3,292	2,175		5,467
Sealer of Weights/Measures	11,959	7,630	3,165	16,424
Flourescent Bulb	897			897
Health Inoculations	18,364	9,053	14,675	12,742
Senior Center Rentals	759	50		809
Senior Center Van	6,981	45,271	37,456	14,796
Composting Kit Fees	438	66		504
Emergency Management	88,853			88,853
Building Department	46,099	82,277	66,733	61,643
Town Hall Rental	27	9,125		9,152
Conservation Fees	40,836	3,730	839	43,727
Conservation By-Laws	70,910	13,075	17,249	66,736
Senior Center Nutrition	8,120	3,494		11,614
School Tech Repair & Replace	22,540	34,912	3,317	54,135
Selectmen Insurance Recovery	1,604	14,263	14,263	1,604
MTBE Settlement	58,377			58,377
Tax Title Revolving	10	80		90
Police Insurance Recovery	8,120			8,120
Fire Insurance Recovery	3,720			3,720
School Insurance Recovery	2,629			2,629
Highway Insurance Recovery	3,627			3,627
Water Insurance Recovery	0	1,320	1,320	0
COA Insurance Recovery	0			0
Total Town Departments	858,676	529,190	534,830	853,036
Grand Total Revolving	3,814,505	4,645,814	1,960,598	6,499,721

HOLLISTON LONG TERM DEBT SCHEDULE

4/22/2016

FISCAL YEAR							OUTSIDE THE LEVY LIMIT					GRAND TOTALS		
	FIRE	LAND	WATER	TOWN HALL	GOLF COURSE	TOTAL	ELEMENT. SCHOOL	HIGH&MIDDLE SCHOOL	SEWERS	POLICE	WASHINGTON	TOTAL	ALL ITEMS	CHANGE
2000	37,606	0	117,856	0	0	155,462	761,271	0	0	0		761,271	916,733	
2001	161,584	0	113,795	0	0	275,379	2,324,427	0	0	0		2,324,427	2,599,806	1,683,073
2002	159,931	0	0	0	0	159,931	2,342,738	0	0	0		2,342,738	2,502,669	(97,138)
2003	179,788	0	0	0	0	179,788	2,355,616	1,588,613	332,603	0		4,276,832	4,456,619	1,953,950
2004	174,931	103,240	0	270,535	170,148	718,854	2,364,794	2,029,116	338,270	0		4,732,180	5,451,033	994,414
2005	170,244	98,088	0	265,173	168,638	702,141	2,373,231	2,028,241	340,658	0		4,742,129	5,444,271	(6,763)
2006	164,411	0	0	259,810	180,063	604,284	2,376,190	2,031,316	349,054	0		4,756,559	5,360,842	(83,428)
2007	155,960	0	714,247	254,448	176,000	1,300,655	2,397,543	2,028,166	354,005	0		4,779,714	6,080,369	719,527
2008	148,520	0	615,800	249,085	171,938	1,185,343	2,276,568	2,032,103	353,400	0		4,662,070	5,847,412	(232,957)
2009	143,376	0	602,675	248,723	162,875	1,157,649	2,274,880	2,027,578	351,998	0		4,654,456	5,812,105	(35,308)
2010	138,164	0	590,425	238,198	128,975	1,095,761	2,279,224	2,019,603	355,211	599,525		5,253,563	6,349,324	537,219
2011	118,123	0	608,702	232,835	126,050	1,085,710	2,282,455	1,933,284	338,815	589,025		5,143,578	6,229,288	(120,035)
2012	114,145	0	771,400	226,648	122,675	1,234,868	2,280,255	1,890,503	322,066	578,525		5,071,348	6,306,216	76,927
2013	100,645	0	751,800	215,460	119,300	1,187,205	2,280,555	1,869,065	317,306	568,025		5,034,951	6,222,156	(84,060)
2014	87,645	0	730,450	198,812	111,268	1,128,175	2,282,405	1,833,721	319,208	557,525		4,992,859	6,121,034	(101,122)
2015	84,845	0	704,100	195,007	109,219	1,093,171	2,281,455	1,821,266	315,465	547,025		4,965,211	6,058,382	(62,652)
2016	75,591	0	820,886	188,257	104,629	1,189,364	2,218,684	1,795,706	316,657	531,525	33,925	4,896,497	6,085,861	27,479
2017	74,247	0	774,501	181,557	98,279	1,128,584	2,142,250	1,785,056	317,453	517,725	408,825	5,171,309	6,299,893	214,032
2018	65,100	0	746,400	178,257	96,479	1,086,237	2,135,125	1,764,106	311,502	503,925	395,025	5,109,683	6,195,920	(103,973)
2019	62,150	0	723,424	169,957	94,679	1,050,211	2,133,500	1,746,006	309,326	490,125	377,775	5,056,732	6,106,943	(88,977)
2020	29,950	0	705,325	161,757	92,879	989,912	2,132,000	1,730,506	311,864	472,875	360,525	5,007,770	5,997,682	(109,261)
2021	0	0	682,101	173,757	51,279	907,137	0	1,722,056	297,500	459,075	348,450	2,827,081	3,734,218	(2,263,464)
2022	0	0	663,752	0	0	663,752	0	1,700,988	294,000	445,275		2,440,263	3,104,014	(630,204)
2023	0	0	480,604	0	0	480,604	0	235,980	0	431,475		667,455	1,148,059	(1,955,955)
2024	0	0	469,582	0	0	469,582	0	0	0	412,675		412,675	882,257	(265,802)
2025	0	0	453,710	0	0	453,710	0	0	0	399,075		399,075	852,785	(29,472)
2026	0	0	442,988	0	0	442,988	0	0	0	385,475		385,475	828,463	(24,321)
2027	0	0	155,167	0	0	155,167	0	0	0	371,450		371,450	526,617	(301,846)
2028	0	0	155,198	0	0	155,198	0	0	0	222,425		222,425	377,623	(148,994)
2029	0	0	155,228	0	0	155,228	0	0	0	213,713		213,713	368,940	(8,683)
2030	0	0	155,259	0	0	155,259	0	0	0	0		0	155,259	(213,681)
2031	0	0	155,291	0	0	155,291	0	0	0	0		0	155,291	32
2032	0	0	155,324	0	0	155,324	0	0	0	0		0	155,324	32
2033	0	0	155,358	0	0	155,358	0	0	0	0		0	155,358	34
2034	0	0	155,391	0	0	155,391	0	0	0	0		0	155,391	33
2035	0	0	155,426	0	0	155,426	0	0	0	0		0	155,426	35
TOTAL	2,446,957	201,328	14,682,166	3,908,275	2,285,373	23,524,098	46,295,164	37,612,975	6,546,361	9,296,463	1,924,525	101,675,487	125,199,585	

The above debt schedules include those projects which have been permanently financed and reflects refinancing of school, fire and sewer debt in 2016. The school figures do not include SBAB reimbursements. Short term borrowing is not included above but is included in the Debt Service budget in the Omnibus Budget.

Notes: The 1996 Annual Town Meeting approved a borrowing of up to \$45 million for a sewer project. Town Meetings in 1996 and 1997 authorized borrowings of up to \$28,962,000 for the elementary school project and the 1998 Annual Town Meeting authorized a borrowing of \$50,408,132 for the high and middle school building projects. Various Town Meetings between 1997 and 2000 authorized a total borrowing of \$1,800,000 for the golf course clubhouse. Town Meetings in 1997 and 2000 authorized a total borrowing of \$1,750,000 for the Central Fire Station. The 2001 Annual Town Meeting authorized a borrowing of \$2,950,000 for the Town Hall project. A Town Meeting in 2002 authorized a borrowing of up to \$649,000 for land acquisition. Town Meetings in 2003 authorized a borrowing of \$6,900,000 for water projects. A Town Meeting in 2006 authorized \$6,630,000 for a new police station. A Town Meeting in 2010 authorized a borrowing of \$1,500,000 for water projects. A Town Meeting in 2015 authorized borrowing of \$1,725,000 for the purchase of 1750 Washington Street. The above debt schedules include those projects which have been permanently financed and reflects refinancing of school, fire and sewer debt in 2016. The school figures do not include SBAB reimbursements.

FREE CASH ANALYSIS				
FISCAL YEAR	CERTIFIED JULY 1	TRANSFERS	% OF TAX LEVY	
-----	-----	-----	-----	
2008	882,642	882,642	2.87%	
2009	582,828	582,828	1.82%	
2010	206,643	206,643	0.61%	
2011	604,887	604,887	1.70%	
2012	1,084,078	1,084,078	2.96%	
2013	1,819,966	1,819,966	4.81%	
2014	1,358,776	1,358,776	3.46%	
2015	690,000	690,000	1.70%	
2016	2,083,684	2,083,684	4.87%	
2017	2,005,149	2,005,149	4.52%	
AVERAGE	1,131,865	1,131,865	2.93%	
RESERVE FUND ANALYSIS				
ALL CURRENT YEAR BALANCES AS OF MARCH 31				
FISCAL YEAR	ATM	STM	TRANSFERS OUT	BALANCE JUNE 30
-----	-----	-----	-----	-----
2008	274,373		274,373	0
2009	249,373		249,373	0
2010	235,000		133,944	101,056
2011	235,000		212,562	22,438
2012	204,175		26,818	177,357
2013	212,675		71,144	141,531
2014	212,675		179,361	33,314
2015	212,675		209,436	3,239
2016	212,675		106,061	106,614
2017	215,000	220,000	37,902	397,098
AVERAGE	226,362	220,000	150,097	98,265

OVERLAY ANALYSIS							
	TOTAL	% TAX	TOTAL	EXPENDED	TRANFERS	TRANSFERS	BALANCE
FISCAL YEAR	OVERLAY	LEVY	EXPENDED	% OF LEVY	TO RESERVE	TO OVERLAY	JUNE 30
-----	-----	-----	-----	-----	-----	-----	-----
2008	133,953	0.44%	156,396	0.51%		22,443	0
2009	374,616	1.17%	338,063	1.06%	36,553		0
2010	132,477	0.39%	217,865	0.65%	0	85,388	0
2011	274,999	0.77%	169,880	0.48%	0		105,119
2012	294,249	0.80%	148,892	0.41%	145,357		0
2013	269,083	0.71%	172,263	0.46%	96,820		0
2014	282,584	0.72%	168,424	0.43%	0		114,160
2015	285,468	0.70%	165,420	0.41%			120,048
2016	393,125	0.92%	224,573	0.53%			168,552
2017	421,353	0.95%	91,521	0.21%			329,832
Totals:	2,861,907	N/A	1,853,297	N/A	278,730	107,831	837,711
Averages:	286,191	0.76%	185,330	0.51%	27,873	10,783	83,771
WATER SURPLUS							
	BALANCE				BALANCE	% TAX	
FY	JULY 1	REVENUES	EXPENSES	TRANFERS	JUNE 30	LEVY	
-----	-----	-----	-----	-----	-----	-----	-----
2008	1,432,979	2,771,513	2,660,444	-296,092	1,247,956	4.05%	
2009	1,247,956	2,692,550	2,065,893	-638,792	1,235,821	3.86%	
2010	1,235,821	2,038,715	2,197,318	-89,439	987,779	2.94%	
2011	987,779	2,216,497	2,125,333	-247,085	831,858	2.34%	
2012	831,858	2,306,699	2,328,482	-724,119	85,956	0.23%	
2013	85,956	2,470,414	2,460,905	101,666	197,131	0.52%	
2014	197,131	2,672,306	2,170,957	-52,319	646,161	1.65%	
2015	646,161	3,098,464	2,911,482	-23,574	809,569	2.00%	
2016	809,569	4,237,471	2,569,602		2,477,438	5.79%	
2017	2,477,438	3,410,132	3,147,353		2,740,217	6.17%	
Averages:	995,265	2,791,476	2,463,777	-196,975	1,125,989		

CAPITAL EXPENDITURE FUND					
			CELL TOWERS		
	BALANCE	TRANSFERS	AND	TRANSFERS	BALANCE
FISCAL YEAR	JULY 1	IN	INTEREST	OUT	JUNE 30
2008	772,937	0	63,403	0	836,340
2009	836,340	350,000	47,549	0	1,233,889
2010	1,233,889	0	47,736	350,059	931,566
2011	931,566	686,000	57,666	444,179	1,231,053
2012	1,231,053	350,000	71,537	350,000	1,302,590
2013	1,302,590	920,246	76,557	670,246	1,629,147
2014	1,629,147	1,017,193	98,163	1,158,293	1,586,210
2015	1,586,210	625,000	88,430	1,801,464	498,176
2016	498,176	1,187,878	60,854	537,037	1,209,871
2017	1,209,871	2,410,149	48,432	1,412,570	2,255,882
AVERAGE	1,123,178	754,647	66,033	672,385	1,271,472

STABILIZATION FUND					
	BALANCE	TRANSFERS	INVESTMENT	TRANSFERS	BALANCE
FISCAL YEAR	JULY 1	IN	GAIN/LOSS	OUT	JUNE 30
2008	420,291	0	17,725	52,735	385,281
2009	385,281	467,860	4,593	0	857,734
2010	857,734	0	4,436	73,988	788,182
2011	788,182	258,887	1,976	0	1,049,045
2012	1,049,045	1,111,687	7,796	0	2,168,528
2013	2,168,528	1,795,479	5,214	0	3,969,222
2014	3,969,222	1,891,974	23,291	3,295,479	2,589,007
2015	2,589,007	900,000	7,684	474,000	3,022,691
2016	3,022,691	1,833,684	27,016		4,883,391
2017	4,883,391	150,000	-16,763	200,000	4,816,628
AVERAGE	2,013,337	840,957	8,297	409,620	2,452,971

The Finance Committee has a goal of getting the Stabilization Fund balance to 8.1% of General Fund Expenditures (GFE).

COMMUNITY PRESERVATION FUND					
FISCAL YEAR	BALANCE JULY 1	TAX REVENUES	STATE REVENUE	EXPENSES	BALANCE JUNE 30
2008	1,846,106	387,576	333,121	674,852	1,891,951
2009	1,891,951	367,085	233,157	266,096	2,226,097
2010	2,226,097	374,768	123,058	518,360	2,205,563
2011	2,205,563	387,562	100,227	279,002	2,414,350
2012	2,414,350	404,168	102,570	524,866	2,396,222
2013	2,396,222	409,463	105,345	277,805	2,633,225
2014	2,633,225	429,599	213,999	278,770	2,998,053
2015	2,998,053	453,325	132,448	925,927	2,657,899
2016	2,657,899	488,493	132,667	868,372	2,410,687
2017	2,410,687	375,912	98,843	456,263	2,429,179
AVERAGE	2,368,015	407,795	157,544	507,031	2,426,323
GOLF COURSE CAPITAL ACCOUNT					
FISCAL YEAR	BALANCE JULY 1	REVENUES	EXPENSES	ADJUSTMENTS	BALANCE JUNE 30
2008	62,091	253,598	276,191		39,498
2009	39,498	222,875	245,190		17,183
2010	17,183	187,802	204,509		476
2011	476	188,250	186,050		2,676
2012	2,676	190,025	190,503	-2,198	0
2013	0	182,335	178,454		3,881
2014	3,881	192,133	178,308	-17,603	103
2015	103	193,161	166,719	-17,778	8,767
2016	8,767	233,186	164,229	35,556	113,280
2017	113,280	140,780	185,125		68,935
AVERAGE	24,796	198,415	197,528	-202	25,480

OPEB TRUST FUND

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INTEREST	TRANSFERS OUT	BALANCE JUNE 30
2015	0	4,861,673	9,798		4,871,471
2016	4,871,471	1,508,750	108,236		6,488,457
2017	6,488,457	1,500,000	693,031		8,681,488
AVERAGE	3,786,643	2,623,474	270,355	0	6,680,472

OPEN SPACE ACQUISITION FUND

FISCAL YEAR	BALANCE JULY 1	CELL TOWERS AND INTEREST	EXPENSES	TRANSFERS	BALANCE JUNE 30
2008	51,960	41,492	62,133		31,319
2009	31,319	39,600			70,919
2010	70,919	43,436	145		114,210
2011	114,210	54,718	4,500	14,441	178,869
2012	178,869	67,103	43		245,929
2013	245,929	74,371	5,704		314,596
2014	314,596	89,932	22,471	-260,000	122,057
2015	122,057	79,452		-100,000	101,509
2016	101,509	57,826			159,335
2017	159,335	45,598		-150,000	54,933
AVERAGE	139,070	59,353	9,500	-49,556	139,368

CONSERVATION TRUST FUND

FISCAL YEAR	BALANCE JULY 1	REVENUE AND INTEREST	EXPENSES	TRANSFERS	BALANCE JUNE 30
2008	29,715	1,222	11,325		19,612
2009	19,612	547			20,159
2010	20,159	409	145		20,423
2011	20,423	275			20,698
2012	20,698	159	24		20,833
2013	20,833	69	349		20,553
2014	20,553	50	5,477		15,126
2015	15,126	39	2,127		13,038
2016	13,038	886	1,350		12,574
2017	12,574	1,399	2,416		11,557
AVERAGE	19,273	506	2,321	0	17,457

ZONING ARTICLES EXPLANATION

Article 19. This is a deletion of Section IV-A General Requirements (4) per recommendation of Special Land Use Counsel. We missed this issue last year when we amended Section I-C Pre-Existing Non-Conforming Uses, Structures and Lots. The language is in conflict with what was adopted and is more liberal than provisions of MGL. c.40A, the Zoning Act as associated case law. The Zoning Board of Appeals has had a specific case dealing with this section recently and supports this deletion.

Articles 20 -23. These four articles (see maps in appendices) propose a series of changes in downtown, expanding both the Village Residential and Village Center Commercial zones. It includes a series of changes, eliminating most split-zoned lots and adjusting boundaries to the property lines rather than set distances from streets and landmarks. For over 150 residential properties, the Village Residential district would better reflect the existing dense village-style historic homes and eliminate some or most non-conformities related to both structures and lots.

The articles are being proposed as part of a series of land use recommendations in the Downtown Corridor Plan being developed by the Planning Board with technical assistance from the Metropolitan Area Planning Council (MAPC). The changes are meant to meet the community goals to: 1. reinforce the downtown as attractive, historic center of the town, 2. enhance the economic value of the area as a place to live, shop, visit and work, and 3. encourage individual investment, preservation of historic structures, and diversity of housing stock.





