

Annual Report
of the
**FINANCE
COMMITTEE**



N.R. Gustafson 2013

**Fiscal Year
Beginning July 1, 2019 and ending June 30, 2020**

**Town Meeting
May 6, 2019**

RULES FOR MOTIONS OR POINTS

Rank of Motion in Order of Precedence	Town Meeting Motions or Points	Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt Debate to make a Motion
1	Adjourn to a fixed time or recess	Yes	Yes	Yes	Majority	No	No
2	Point of no quorum	No	No	No	None	No	Yes
3	Fix time and date to which to adjourn	Yes	Yes	Yes	Majority	Yes	No
4	Point of personal privilege	No	No	No	None	No	Yes
5	Reconsideration (see s. 15)	Yes	Yes	No	Majority	No	Yes
6	Lay on the table	Yes	Yes	No	Majority	Yes	No
7	Move the question (see s. 14)	Yes	No	No	Majority	No	No
8	Extend the speaker's time (see s.11)	Yes	No	No	2/3	No	No
9	Postpone an article to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer a matter	Yes	Yes	Yes	Majority	Yes	No
11	Amend (not amendable more than twice)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely (if not main motion)	Yes	Yes	No	Majority	Yes	No
None	Main Motion	Yes	Yes	Yes	Variable	Yes	No
None	Take from the table	Yes	No	No	Majority	No	No
None	Advance an article from order in Warrant	Yes	Yes	Yes	2/3	No	No
*	Point of order or procedural information	No	No	No	None	No	Yes
*	Appeal ruling of Moderator	Yes	Yes	No	3/4	No	Yes
*	Divide a question	Yes	Yes	Yes	Majority	Yes	No

* Same rank as motion out of which it arises.

TABLE OF CONTENTS

Town Meeting Motions and Points	Inside front cover
Extract from By-laws Regarding Town Meeting Procedure	1
Message to the Citizens of Holliston	3
Explanation of Terms	7
About Proposition 2 1/2	9
About the Finance Committee	9
Warrant for Annual Town Meeting	11
Omnibus Budget	30
Revenue Budget	37
Wage and Benefit Detail	38
Revolving Account Activity	39
Long Term Debt	40
Free Cash Analysis	41
Reserve Fund Analysis	41
Overlay Analysis	42
Water Retained Earnings	42
Capital Expenditure Fund	43
Stabilization Fund	43
Community Preservation Fund	44
Golf Course Capital Account	44
OPEB Trust Fund	45
Open Space Acquisition Fund	45
Conservation Trust Fund	45

EXTRACT FROM BY-LAWS REGARDING TOWN MEETING PROCEDURES

QUORUMS. At all Town Meetings one hundred (100) registered voters of the Town shall be necessary to constitute a quorum for the transaction of Town business; but a lesser number may from time to time adjourn any such Meeting. Notwithstanding the above, whenever an article at a Special Town Meeting involves only the transfer of funds within Town accounts, forty (40) registered voters of the Town shall be necessary to constitute a quorum for the transaction of such article or to postpone an article requiring a quorum of one hundred (100) to a time certain. For the purposes of this Section "free cash" shall not be considered a Town account.

ORDER OF ARTICLES. All articles in the warrant shall be taken up in the order of their arrangement unless otherwise decided by a two-thirds (2/3) vote of the voters present and voting.

LENGTH OF SPEECHES. Except in the discretion of the Moderator, no person shall speak more than two times or more than a total of fifteen (15) minutes upon any question without obtaining leave of the Meeting unless to correct an error or answer a question.

MOTIONS. Any action taken by a Town Meeting shall be by vote upon a motion. All motions, if required by the Moderator, shall be reduced to writing before being submitted to the Meeting. Any motions included in the Finance Committee Report on the warrant shall be considered as motions presented to the Meeting, but any registered voter may present a different motion on a question and this motion shall take precedence over any prepared motion in the Finance Committee Report.

MOVING THE QUESTION. A motion to move the question need not be recognized by the Moderator unless the Moderator is satisfied that various views on the subject have had an opportunity to be heard. A motion to move the question shall not be made by the last speaker on the question under debate.

RECONSIDERATION. Any voter may make a motion to reconsider. No vote shall be reconsidered unless the motion to reconsider is made at the same session and within one-half hour of the original vote. No question shall be twice reconsidered except by a two-thirds (2/3) vote of the voters present and voting. If a motion to reconsider passes, the subject question must be voted upon at the same session as the original vote.

VOTING PROCEDURE. After the voters have had the opportunity to be heard on a motion, the Moderator may call for a voice vote, hand vote and/or secret ballot. A hand vote shall be used if requested by three (3) or more voters. Notwithstanding the above, a secret ballot shall be used if so voted by a majority prior to the initial vote on the motion or if requested by three (3) voters after a preceding hand vote on the motion is decided by five percent (5%) or less of the total votes cast. Any vote tellers required shall first be selected from the members of the Board of Registrars present and then from such other registered voters appointed by the Moderator who have not previously spoken at the Meeting on the subject to be voted. The Town Clerk shall have ready at each Town Meeting an up-to-date voter registration list and a sufficient supply of ballots. All ballots used on any vote shall be identical. Ballots used on subsequent votes shall be easily distinguishable from ballots used in a previous vote.

ADJOURNMENT. No new article or line item may be considered at any Town Meeting after 11:00 p.m. unless two-thirds (2/3) of the voters present and voting, vote to continue the session. Any adjournment shall be to a date, time and place specified by vote of the Meeting unless the warrant is completely acted upon or unless otherwise provided by these By-laws.

NOTES

To the Citizens of Holliston:

The Finance Committee submits this report for your consideration of the FY20 Omnibus Budget and associated articles.

Financial Overview

This report is based on current revenue and expense projections and a balanced understanding of Holliston's town services. Following a year of strong macroeconomic growth, the state economy has started to slow, with state revenue collections falling short of benchmark targets in recent months. This, combined with the state's own economic challenges, continues to limit net local aid growth. Locally, the town has seen growth in some local revenues but the tax base, the largest source of revenue for the town, is always limited by Proposition 2½ regardless of macroeconomic factors. The Finance Committee relied on strict budget controls and favorable growth in local revenues to develop a balanced budget for FY20. As a result, the budget presented here results in **no service reductions** in FY20.

The Finance Committee continues to focus on fiscal discipline and a series of fiscal objectives outlined in a policy document that the committee updates biennially (with the next update planned for summer 2019). The most recent update can be found on the town's web site (www.townofholliston.us) under Boards and Committees → Finance → 2017 Approved Financial Policies. The Finance Committee has made significant progress in several areas outlined in the document. There is now an annual appropriation for capital expenditures (\$1,750,000 for FY20) included in the budgeting process to insure that capital needs can be at least partially addressed. Assuming Town Meeting approval of the Finance Committee recommendations, reserves will remain just above our 8% policy target, and we will be continuing our annual \$1,500,000 funding of Holliston's Other Post-Employment Benefits (OPEB) Trust Fund. The town has completed an initial master capital plan with an eye towards implementing its recommendations in coming budget cycles. Although much progress has been made, there is still more work to do. As a town we must continue to exercise fiscal restraint so that we can preserve the gains we have made to date.

At the start of the budget process, the Finance Committee reviewed the fiscal picture at the state level and determined that it is likely that Holliston will be receiving approximately the same amount in local aid for FY20 as we received in FY19. With this backdrop, the Finance Committee set an initial budget guideline of 1.5% growth for each department. Over the past five months the Committee has met with all Town departments and committees to consider how to best allocate our limited resources. We have worked with them to understand how to respond to service needs. We have updated our revenue modeling based on the latest information to give us the most accurate fiscal picture we could have heading into Town Meeting. After evaluating all requests, the Finance Committee recommended a 2.5% compensation increase for town employees. The omnibus budget in Article 15 reflects implementation of the funding guidelines along with support for a limited number of service expansions (among them additional officers for the police department, additional hours for Youth and Family Services, additional staff for the Veteran's district, and very limited staffing additions for the school department).

The Finance Committee also recognizes that it is sometimes difficult to digest all the fiscal information presented in this warrant, and that many citizens would like to understand more of the financial details prior to Town Meeting. For this reason, the Finance Committee will hold a question-and-answer meeting on April 30 at 7pm in Town Hall room 105 where anyone can come to ask questions about the budget or the Finance Committee recommendations. Questions can also be emailed from <http://www.townofholliston.us/finance-committee> (our page on the town's web site). Town Meeting runs more efficiently when we can answer questions in advance.

As always, we welcome and encourage public attendance at our meetings. Our meetings (weekly during the budget season) are televised on HCAT whenever possible and, when televised, are available on-demand through the HCAT web site www.hcattv.org. We also have a web page with all the department budget request information on the town's web site; look under Boards and Committees, Finance, FY20 Budget Review Schedule on www.townofholliston.us.

Capital Reserve/Stabilization/OPEB Trust Funds

The Finance Committee, in Article 16, is recommending an appropriation of \$1,750,000 to the Capital Expenditure Fund to meet the town's ongoing capital needs. This year the recommended appropriation has been raised based on the target funding levels required by the capital plan. The recommendation for the Employee Benefits budget includes the annual OPEB trust contribution and continues our commitment to reach full funding by 2040. At this time no money is being added to the stabilization fund; the Finance Committee adjusts our reserves in October when the revenue picture is clearer.

Capital Budget Highlights

The Finance Committee is currently recommending capital expenditures only for seasonally-sensitive projects that require funding ahead of our normal fall capital reviews. These recommendations are detailed in Article 17; the largest expense from the Capital Expenditure Fund is for purchase of new trash containers (known as "carts") for each residence to support the town's change in trash service coming July 1. Any other capital purchases will be addressed at the October Town Meeting.

Noteworthy Financial Articles

Most of the financial articles in the warrant pertain to routine annual approval of appropriations. Of note, however, are articles 21 and 22. Article 21 appropriates the first tranche of funding for the water treatment facility approved last year. Article 22 appropriates monies to begin studying the future of the Holliston Public Library. Both articles are associated with potentially significant capital expenditures: the water treatment plant was approved last year, and any capital improvements required to the library will need to be addressed by a future town meeting.

The Finance Committee is indebted to the many dedicated and talented Town employees whose efforts make this process and report possible. We would like to commend the committees and

departments for their spirit of cooperation in formulating this budget. Their continued efforts on behalf of the town are greatly appreciated. We would also like to express our thanks to Nancy Farrell for her work as the committee's recording secretary.

Respectfully submitted,

HOLLISTON FINANCE COMMITTEE

Kenneth S. Szajda, Chairman
Michelle F. Zeamer, Vice-Chairman
Timothy A. Maxwell
Benjamin R. Sparrell, Clerk

Daniel G. Alfred
Suzanne K. Nersessian
Vincent J. Murphy, Jr.

Revenue Planning

The Finance Committee annually reviews and analyzes historical revenue and expense information through the current fiscal year and attempts to project out over the next three to five years. Certain basic assumptions are used in this process:

- real estate tax revenues will increase at the rate of 2.5% per year;
- revenue from new growth will add approximately \$325,000 to the tax base (or less, depending on ongoing monitoring of construction activity); and
- State aid revenue will remain unchanged in many categories and the total of all State aid will be adjusted upward or downward based on economic analysis and guidance from state leaders.

In fact, general state aid decreased by 1.5% overall from FY02 to FY14. Since that time, state aid has increased slightly and now exceeds the FY02 level. We built our budget assumptions for FY20 on the best local aid estimates currently available from the Commonwealth.

Each year, the Committee also reviews projected available revenues from restricted funds such as Retained Earnings and the Capital Expenditure Fund. Water surplus funds are available to cover capital projects specific to the water distribution system. The Capital Expenditure Fund can be used for capital projects, acquisitions and improvements in general.

The use of the projected revenues to support expenditures was then based on a few general assumptions:

- employee benefit costs will increase 9%, primarily due to retirement system increases;
- health insurance costs will increase 2% (based on available premium estimates and one-year favorability for FY20);
- at least \$1,750,000 will be dedicated to capital projects;
- current and proposed debt is fully funded; and
- \$1.5 million will be set aside for OPEB obligations.

This is a basic framework within which we began the annual budget deliberation process

FY20 Budget Requests

We issued an initial guideline for departmental budget requests suggesting an overall 1.5% increase in expenses from FY19 to FY20. Departments were also asked to identify any changes for FY20 in the asset management plan developed over the past several years.

The Finance Committee reviewed the various capital and operating requests with the individual departments from January through April. Our specific budget recommendations appear in the column headed *Recommended Fiscal Year 2020* in the Omnibus Budget. Our recommendations concerning special article appropriations appear after each of the articles.

The following is a summary of our omnibus budget recommendations.

Operating Budget Comparison, FY19 to FY20			
	FY19	FY20	% Change
General Government	2,056,952	2,444,286	5.43%
Public Safety	4,308,303	4,592,450	6.60%
Local Schools	33,632,813	34,947,263	3.91%
Keefe Technical School	1,204,273	1,252,946	4.04%
Public Works	1,854,229	1,880,862	1.40%
Solid Waste	1,071,080	1,287,851	20.24%
Human Services	543,637	571,884	5.20%
Culture & Recreation	610,861	633,935	3.78%
Debt Service	5,389,054	5,298,869	- 1.67%
Pensions & Benefits	9,795,039	9,637,688	1.21%
Water Enterprise	2,277,456	2,310,392	1.45%
Total	62,744,355	64,858,426	

General Government

The increase in this category is driven largely by staffing/compensation adjustments. General Government includes Selectmen, Finance Committee, Town Accountant, Board of Assessors, Treasurer/Collector, Other Financial Administration, Technology, Town Clerk, Elections, Conservation Commission, Planning Board, Zoning Board of Appeals, Economic Development and Public Buildings.

Culture and Recreation

Culture and Recreation includes Park and Recreation, Celebrations and Library.

Pensions and Benefits

The increase in this category is primarily due to increases in the benefit costs. The Pensions and Benefits area also includes County Retirement, Medicare expenses, Unemployment Benefits, Disability Insurance, Life Insurance, Workersø Compensation, and Sick Leave Reserves. The annual OPEB contribution of \$1,500,000 is also included in this category.

Public Safety

Public Safety includes Police, Auxiliary Police, Fire, Building Inspection, Sealer of Weights and Measures, Emergency Management, Animal Control and Ambulance.

Debt Service

The decrease in the recommended debt service budget for FY20 reflects the benefit of a reduced debt load. Reimbursements from the State for more than 60% of the school building project started during FY01 for the Elementary school portion and in FY05 for the High School and Middle School. These reimbursements for FY20 total \$2,184,017.

Schools

The local school budget recommendation is the result of a collaborative process with School Committee. The budget amount for Keefe Technical School is based on an increase in enrollment from Holliston.

Public Works

This category includes Highway, Snow & Ice, Street Lighting, Wastewater Treatment and Motor Vehicle Fuels.

Water Department

The entire cost of the DPW-Water Division budget is offset by revenue from water system revenues.

Human Services

Human Services includes the Board of Health, Council on Aging, Youth and Family Services and Veterans Services.

EXPLANATION OF TERMS

The following terms are frequently used in Finance Committee Reports, and during Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of these terms.

Capital Expenditure Fund: an account created by a special act of the legislature allowing Holliston to set aside funds in reserve for capital expenditures. As of March 31, 2019, the balance was \$4,568.285 (see page 43).

Community Preservation Fund: a fund generated by a 1.5% surcharge on real estate taxes, after allowable deductions, and matching grants from the state. This fund is administered by the Community Preservation Committee for the purpose of preserving and expanding community assets in open space, historic resources, recreational land and community housing. As of March 31, 2019, the undesignated Community Preservation Fund balance was \$2,542,751.

Conservation Fund: a fund managed by the Conservation Commission which can be used to purchase property or interests in property for conservation purposes or to prepare plans or studies. As of March 31, 2019, the Conservation Fund balance was \$161,849 (see page 45).

Free Cash: a fund certified annually by the Massachusetts Department of Revenue by deducting from surplus revenue all uncollected taxes for prior years. As of March 31, 2019, the Town's Free Cash was \$0.

Golf Course Capital Account: funds realized from the operations at the golf course are placed into this account for future improvements, after obligations for debt service and contributions to the General Fund are met. As of March 31, 2019, the unencumbered balance in the Golf Course Capital Account was \$165,437 (see page 44).

OPEB Trust Fund: this fund was created through special legislation in 2013 for the purpose of setting aside money to cover the future costs of other post-employment benefits for former Town employees. As of March 31, 2019, the balance in the OPEB Trust Fund was \$13,255,738 (see page 45)

Open Space Acquisition Fund: this fund was created by the Town for the purpose of funding acquisitions of property to be preserved as open space. As of March 31, 2019, the balance in this fund was \$180,227 (see page 45).

Overlay: the amount annually raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and to avoid fractions in the tax rate. As of March 31, 2019, the balance in the FY19 Overlay was \$228,227 (see page 42).

Overlay Reserve: the accumulated amount of Overlay for various years not used or required to be held in the specific Overlay accounts for a given year, and which may be used by a vote of the Town for any lawful purpose. As of March 31, 2019, the balance of Overlay Reserve was \$1,049,193.

Reserve Fund: this fund is established by the voters at the Annual Town Meeting and may be composed of (1) an appropriation not exceeding 5% of the tax levy of the preceding year; or (2) money transferred from the Overlay Reserve. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee. The purpose of the Reserve Fund is to fund extraordinary and unforeseen items. It is not intended as a supplement to departmental budgets. As of March 31, 2019, the balance was \$315,000 (see page 41).

Revolving Funds: these are raised primarily by the School and Park departments, and are kept separate from all other funds received by the Town. Such funds are kept under exclusive control (by state statute) of the receiving department, and are expended without further appropriation by the Town. The total of all the Revolving Accounts as of March 31, 2019, was \$7,889,602. Please see page 39 for a breakdown of the funds.

Stabilization Fund: a special account created originally to provide a reserve for capital expenditures but recently changed by State law to allow its use for any purpose. As of March 31, 2019, the Stabilization Fund balance was \$6,214,674 (see page 43).

Water Retained Earnings: Water Surplus is comprised of water department revenue, realized from fees, found to be in excess of operating costs. Use of these funds is limited to water capital projects and water system development. As of March 31, 2019, Water Surplus balance was \$3,119,215 .

ABOUT PROPOSITION 2 1/2

Proposition 2 1/2 contains two separate, distinct levy limits. The first limits the tax levy to 2.5% of the full and fair valuation of the Town each year. The second levy limit confines the annual increase in levy authority to 2.5% of the prior year's authorized levy with new growth added. Proposition 2 1/2 allows overrides to expand the annual increase in levy authority by more than 2.5% in a given year. The law does not allow an expansion of the overall levy limit of 2.5% of the Town's valuation except by vote of the Town Election for past or future debt and one-time capital exclusions.

ABOUT THE FINANCE COMMITTEE

The Finance Committee is an elected body, consisting of seven members. Its responsibilities, functions, and organization are defined in Article IV of the Town's General By-laws. The ultimate authority governing the conduct of the Committee is derived from Chapter 39 of the General Laws of the Commonwealth. Section 16 of Chapter 39 sets forth the role of the Committee. According to Chapter 39, the Committee shall consider any or all municipal questions for the purpose of making budgets, recommendations and/or reports to the Town at all town meetings.

Each department furnishes the Finance Committee with detailed estimates of expenses for the ensuing year. After consideration, the Finance Committee determines the amounts which, in their opinion, should be appropriated, and submits its recommendations, with such explanations and suggestions as they may deem desirable, to the citizens of the Town. Final appropriation is made by an action of town meeting.

The Finance Committee controls the Reserve Fund and may, from time to time, make transfers from this fund to other accounts by vote of the Committee.

In addition to its own meetings, the Finance Committee is present at all town meetings, and, when requested or necessary, the Committee or individual members attend meetings of other Town boards, committees or departments.

The following is the text of Article IV of the Holliston General By-laws describing the duties and responsibilities of the Finance Committee:

Section 1. The town shall have a Finance Committee, consisting of seven members, elected for a term of three years each, and so elected that the term of no more than three nor less than two shall expire in any one year.

Section 2. No person holding any other elected or appointed office and no person employed by the town, shall be eligible to serve as a member of the Finance Committee, except that, any member of the Finance Committee, who holds another appointed office on the effective date of this amendment shall be allowed to continue in such appointed office for so long as he or she remains a member of the Finance Committee.

Section 3. The Finance Committee shall promptly after the Annual election and assumption of office of new members, meet for the purpose of organization and shall elect from its members a Chairman, Vice Chairman and Clerk.

Section 4. The Finance Committee shall consider any and all municipal questions for the purpose of making reports or recommendations to the town, including but not limited to matters relating to the appropriation, the borrowing and the expenditure of money, municipal debt, property valuations and assessments, and the administration of the town offices and departments.

Section 5. The various town boards, officers and committees involved with the expenditure of money shall, on or before a date specified by the Finance Committee, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective offices and departments for the ensuing fiscal year, with explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding year.

Section 6. All officers, boards, or committees of the town, elected or appointed shall on request, furnish to the Finance Committee or to any delegated member or authorized agent thereof, any desired information about town affairs and town funds under their control relevant to financial decisions.

Section 7. The Finance Committee shall submit, at least seven days prior to any town meeting, a printed report of its recommendations to the voters including a copy of the warrant and an explanation of its recommendations. The report submitted prior to the annual town meeting shall also contain an appropriate form which would encourage citizen participation in town boards and committees. No appropriation shall be made until a report thereon has been received from the Finance Committee.

WARRANT
TOWN OF HOLLISTON
ANNUAL TOWN MEETING

Commonwealth of Massachusetts
Middlesex, ss.
Town of Holliston

To any Constable of the Town of Holliston, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town affairs to meet in the Holliston High School auditorium on:

Monday,	May 6, 2019
Tuesday,	May 7, 2019 (if necessary)
Wednesday,	May 8, 2019 (if necessary)
Thursday,	May 9, 2019 (if necessary)

at 7:30 p.m. to act on the following Articles, to wit:

ARTICLE 1: HEAR REPORT OF THE BOARD OF SELECTMEN

SPONSORED BY: Board of Selectmen

To hear and act on the report of the Selectmen.

EXPLANATION: The Board of Selectmen will provide a report on activities of the Board since the last Annual Town Meeting on May 7, 2018. This is a standard article that allows reports commissioned by the Town to be heard.

ARTICLE 2: HEAR REPORT OF THE FINANCE COMMITTEE

SPONSORED BY: Finance Committee

To hear and act on the report of the Finance Committee.

EXPLANATION: The Chairman of the Finance Committee will provide a report regarding the Town's overall financial condition.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

**ARTICLE 3: AUTHORIZE TREASURER/COLLECTOR TO SELL
FORECLOSED TAX TITLE PROPERTIES**

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the Town Treasurer/Collector, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a

newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer/Collector shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer/Collector may hold a public auction and may reject any bid which she/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

EXPLANATION: From time to time, the Treasurer/Collector takes personal property (mostly real estate) with the approval of the Land Court due to delinquency to make property tax payments. This article would allow the Treasurer/Collector to dispose of those properties. ***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)***

ARTICLE 4: REVISE AND ADOPT A NEW CONSOLIDATED PERSONNEL BY-LAW

SPONSORED BY: Board of Selectmen

To see if the Town will vote to revise the existing Personnel By-law and adopt a new Personnel By-Law to be consistent with the Special Act and to bring the By-law into compliance with State and Federal regulations; or take any action relative thereto.

EXPLANATION: When the Town Administrator Special Act was adopted by the Town and approved by the State Legislature the Personnel By-Law was not updated to reflect these changes. Approval of this Article would address the inconsistencies and modernize the By-law.

The proposed revisions can be viewed on the Town's web site at www.townofholliston.us. Copies are also available at the Library, Town Hall, Senior Center and will be available at Town Meeting.

ARTICLE 5: AMEND GENERAL BY-LAW, PERSONNEL BOARD

SPONSORED BY: Board of Selectmen

To see if the Town will vote to amend Article XXXII, Personnel Board. Of the General By-laws by deleting it in its entirety

EXPLANATION: The proposed amendment will be consistent with the adoption of the new Personnel By-law which does not include a Town Personnel Board.

ARTICLE 6: PAY UNPAID BILLS

SPONSORED BY: Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto.

<u>Vendor</u>	<u>Fiscal Year</u>	<u>Amount</u>	<u>Board</u>
Mead, Talerma & Costa	2018	\$1,036.46	Selectmen
Thomas Chipman Electric	2018	\$201.00	Selectmen

EXPLANATION: Sometimes, for a variety of reasons, we are unable to pay bills at the end of a fiscal year. The reasons may include late submission or late submission for a Reserve Fund Transfer request to the Finance Committee by a Board, Committee, Commission or Department. ***THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE \$1237.46 FOR UNPAID BILLS FROM FISCAL YEAR 2018 (UNANIMOUS, MR. MAXWELL ABSENT)***

ARTICLE 7: CURRENT FISCAL YEAR TRANSFERS

SPONSORED BY: Board of Selectmen

To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's Fiscal Year 2019 annual operating budget, previously voted by the Town under Article 16, of the Warrant for the 2018 Annual Town Meeting, and under Article 1 of the Warrant for the October 29, 2018 Special Town Meeting; or take any action relative thereto.

EXPLANATION: Occasionally, there are unforeseen budget expenses that require an additional appropriation. This Article would allow for an additional appropriation if it is needed. ***THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS, MR. MAXWELL ABSENT)***

ARTICLE 8: AUTHORIZE BOARD OF SELECTMEN TO SELL SURPLUS EQUIPMENT

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto.

EXPLANATION: This standard article allows the Town to sell used vehicles, equipment or other personal property. ***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)***

ARTICLE 9: AUTHORIZATION TO EXPEND CHAPTER 90 FUNDS (STATE AID FOR HIGHWAYS PROGRAM)

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the Department of Public Works, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto.

EXPLANATION: Annually, the Commonwealth provides state assistance to cities and towns in support of road reconstruction and maintenance projects. Holliston is projected to receive \$511,502 during FY20. This article would allow the Selectmen to receive and expend these funds.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 10: REVOLVING FUND SPENDING LIMITS

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the spending limits of the following revolving funds established under the Town Bylaw and General Laws Chapter 44, Section 53E ½:

Revolving Fund	Spending Limit
Wetlands Filing Fee	\$40,000
Council on Aging	\$5,000
Composting Kit	\$3,000
Response and Recovery	\$25,000
Abutters List	\$5,000
Building Inspection	\$100,000
Town Hall Rental	\$25,000
Senior Center Van	\$10,000
Agricultural Commission	\$10,000
Sealer of Weights and Measures	\$5,000
Fluorescent Bulb Recycling	\$3,000
Banner	\$5,000
Accident Fee	\$5,000
Inoculation	\$20,000
Cost of Prosecution	\$30,000
Nutrition	\$10,000

Pinecrest Golf Course	\$200,000
Technology Repair and Replenish	\$75,000; or take any other action relative thereto.

EXPLANATION: Over the years, several revolving accounts have been established, adopted and re-authorized by Town Meeting. This article authorizes continued use through the end of FY20. These accounts are funded through user fees and permits to provide services at no budgetary costs to the Town.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 11: PROPERTY TAX EXEMPTIONS

SPONSORED BY: Board of Assessors

To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of one hundred percent (100%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2019; or take any action relative thereto.

EXPLANATION: State law allows cities and towns to provide property tax exemptions to Veterans, the blind and income eligible seniors. The law dictates a base exemption of \$500 for the seniors and allows the communities to increase that exemption up to 100% or \$1,000. Holliston has voted annually to allow an additional 20% exemption, which is \$600. This proposed article would increase the percentage to the maximum level of 100%.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION FOR AN EXEMPTION OF 100% (5-1, MS. NERSESIAN OPPOSED, MR. MAXWELL ABSENT)

ARTICLE 12: CIRCUIT BREAKER INCOME ADJUSTMENT TO DEFERRAL APPLICANTS

SPONSORED BY: Board of Assessors

To see if the Town will vote to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under G.L. c.59 Section 5, Clause 41A from \$20,000 to the amount established annually by the Commissioner of Revenue as the income limit to qualify for the "circuit breaker" state income tax credit for the proceeding state tax year (single seniors who are not heads of households, head of household, and for married couples filing a joint return), with such increase to be effective for deferrals granted for taxes assessed for all fiscal years beginning on July 1, 2019.

EXPLANATION: The statute was modified on November 7, 2016. The modification allows for this local option to adopt the "circuit breaker" state income to accommodate for property owners who are interested in Tax Deferral but whose income is greater than \$20,000.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 13: AMEND INTEREST RATE PER ANNUM

SPONSORED BY: Board of Assessors

To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto.

EXPLANATION: Residents who are 65 and older may take advantage of this option at an annual rate of 6%. This Article requires annual approval at Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 14: AMEND INCOME REQUIREMENTS

SPONSORED BY: Board of Assessors

To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C; or take any action relative thereto.

EXPLANATION: This would allow the Town to increase the statutory income requirements to \$20,000 for single and \$30,000 for married couples from \$10,000-\$12,000. The Article was originally adopted by the Town in 2006. This Article requires annual approval at Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 15: FISCAL YEAR 2020 BUDGET

SPONSORED BY: Finance Committee (Omnibus Budget)

To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, the ensuing year; or take any action relative thereto.

EXPLANATION: See Report of the Finance Committee.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION ON ALL BUDGETS IN THE "RECOMMENDED" COLUMN OF THE OMNIBUS BUDGET (UNANIMOUS ON ALL BUDGETS EXCEPT FOR THE LIBRARY BUDGET (5 IN FAVOR, 1 ABSTENTION), MR. MAXWELL ABSENT)

ARTICLE 16: TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE CAPITAL EXPENDITURE FUND

SPONSORED BY: Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

EXPLANATION: It has been the custom of the Town to annually transfer from reserves a sum of money to the Capital Expenditure Fund to be used at the October Special Town Meeting to fund capital expenditure requests.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE \$1,750,000 FOR THE CAPITAL EXPENDITURE FUND (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 17: CAPITAL EXPENDITURES

SPONSORED BY: Board of Selectmen

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Board of Selectmen, Town Clerk, Fire and Public Works Departments (Highway/Water Departments), and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto.

Department	Item/Activity	Estimated Cost
DPW	1 Dump Truck	\$142,000
Town Clerk	Records Management System	\$26,400
Selectmen	Replace Town Hall Front Doors	\$23,000
Schools	Chromebooks	\$165,000
Schools	Networking Infrastructure	\$32,583
Schools	Kamitian Field Visitor's Bleachers	\$50,000
Schools	Placentino/Miller Parking Lot Repairs	\$25,000
Schools	Wheelchair Bus/Van	\$55,000
Schools	Curriculum Materials for Elementary Pilot	\$40,000
Schools	Exterior Security Camera System	\$100,000
Selectmen	Trash and Recycling Carts	\$302,500
Fire Department	Modifications to municipal fire alarm system	\$25,000

EXPLANATION: The Town normally authorize purchases for capital items at the October Special Town Meeting. However, from time to time, departments need to purchase capital items in advance of that date, usually due to seasonal issues or due to other operational issues and requirements.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE FOLLOWING AMOUNTS FROM THE CAPITAL EXPENDITURE FUND: \$142,000 FOR A DPW DUMP TRUCK, \$26,400 FOR A RECORDS MANAGEMENT SYSTEM, \$23,000 FOR TOWN HALL DOORS, \$165,000 FOR CHROMEBOOKS FOR THE SCHOOLS, \$32,583 FOR NETWORKING INFRASTRUCTURE AT THE SCHOOLS, \$50,000 FOR KAMITIAN FIELD BLEACHERS, \$25,000 FOR PARKING LOT REPAIRS AT PLACENTINO AND MILLER SCHOOLS, \$55,000 FOR A WHEELCHAIR BUS/VAN FOR THE SCHOOLS, \$40,000 FOR SCHOOL CURRICULUM MATERIALS, \$100,000 FOR EXTERIOR SECURITY CAMERA SYSTEMS FOR THE SCHOOLS, \$302,500 FOR TRASH AND RECYCLING CARTS, AND \$25,000 FOR NEW MUNICIPAL FIRE ALARM SYSTEM EQUIPMENT (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 18: REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

SPONSORED BY: Community Preservation Committee

To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2020 community preservation budget and to appropriate or reserve for later

appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year:

Reserves

Community Housing Reserve	\$65,900
Open Space Reserve	\$65,900
Historic Resources Reserve	\$65,900

Appropriations

Administrative Functions to support the Committee	\$ 8,000
Lake Winthrop Beach Erosion	\$40,000
Total:	\$48,000; or

take any action relative thereto.

EXPLANATION: A report will be provided by the Chairman of the Community Preservation Committee at Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 19: TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE STABILIZATION FUND

SPONSORED BY: Board of Selectmen

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto

EXPLANATION: The Stabilization Fund is a long range financial planning tool that the Town can lawfully set aside revenues and fund large unforeseen expenses. It is similar to a savings account.

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 20: AMEND AGREEMENT FOR THE SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL

SPONSORED BY: Board of Selectmen

To see if the Town will vote to amend the Agreement among the towns of Ashland, Holliston, Hopkinton, Natick and the City of Framingham, with respect to Establishment of a Regional Vocational School District to incorporate prior amendments to said Agreement, to eliminate outdated provisions, to recognize Framingham's change from a town to a city form of government, and to bring said agreement into alignment with the District's existing practices; or take any action relative thereto.

EXPLANATION: The Amendment to the Regional Vocational School Agreement addresses the change from Framingham as a Town to a City.

ARTICLE 21: TRANSFER FUNDS FROM WATER RETAINED EARNINGS FOR WATER TREATMENT PLANT

SPONSORED BY: Board of Selectmen

To see if the Town will vote to transfer from Water Retained Earnings \$600,000 to 330450-58065 Water Treatment Plant, for the purposes of planning, permitting, and design engineering for the Water Treatment Plant to be located off 784 Central Street, or take any action relative thereto.

EXPLANATION: This transfer would allow for the planning, permitting and design engineering to move forward on the new Water Treatment Plant.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$600,000 FROM WATER RETAINED EARNINGS (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 22: LIBRARY PLANNING CONSULTANT

SPONSORED BY: Board of Library Trustees

To see if the Town will vote to raise and appropriate or transfer from available funds \$10,000 to fund a consultant who will determine what the services and facility needs will be for the Holliston Public Library, and needs for the next twenty (20) years, including but not limited to surveys, focus groups, an assessment of the current building and a vision of what the Library should be doing in the 21st Century, or take any action relative thereto.

EXPLANATION: The Board of Library Trustees will provide a presentation at Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE \$10,000 (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 23: SOLAR PANELS AT LANDFILL

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen as permitted with the Board of Health and the Conservation Commission in conjunction with the Board of Health to enter into a twenty year Lease Agreement and PILOT Agreement and/or Contract for the reuse of the former landfill off Marshall Street for the purposes of siting a solar field, or take any action relative thereto.

EXPLANATION: Through a grant received from the Department of Environmental Protection the Town was able to hire a consultant to develop, issue and review responses to a recently issued Request for Proposals. If approved and once completed the Town/School electric bills should realize an annual credit.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 24: GRANT TRAIL EASEMENT & PARKING LAYOUT “BLAIR SQUARE”

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to accept certain easements in land situated at 81 Railroad Street, owner F. D. Realty Trust, and shown on a plan entitled "Conceptual Trail Easement & Parking Layout Upper Charles Trail Blair Square," in Holliston, Massachusetts. Scale 1"=20' dated December 18, 2018, prepared by GLM Engineering Consultants, Inc. more particularly bounded and described as follows: Beginning at the easterly side of Casey's closest to Central Street 7.75 feet wide and 131.07 feet long; and at the westerly side of Casey's closest to Church Street 7.75 feet wide and 115.13 feet long; or take any action relative thereto.

EXPLANATION: The owners of the property have agreed to offer the Town two (2) easements which would allow for enhanced access and parking to the Upper Charles River Rail Trail. If approved, a total of twenty parking spaces would be created on either side of Casey's.

ARTICLE 25: BLAIR SQUARE IMPROVEMENTS

SPONSORED BY: Board of Selectmen

To see if the Town will vote to appropriate from available funds a sum of money in anticipation of grant funds to make improvements to Blair Square including but not limited to parking, signage, drainage and fencing, or take any action relative thereto.

EXPLANATION: The Town submitted a grant application under the "2019 MassTrails Grant Program" in the amount of \$92,121.98.

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 26: MAINTENANCE AND REPAIR OF THE UPPER CHARLES RIVER RAIL TRAIL

SPONSORED BY: Board of Selectmen

To see if Town will vote to raise and appropriate or transfer from available funds \$1,000 for the ongoing repair and maintenance of the Upper Charles River Rail Trail, or take any action relative thereto.

EXPLANATION: The \$1,000 would allow the Trails Committee to purchase small items like rakes, shovels, and other tools to be used on the Upper Charles River Rail Trail. Items would be stored at the DPW garage.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE \$1,000 (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 27: ACCEPT MASSACHUSETTS GENERAL LAW, CHAPTER 90, SECTIONS 17C & 18B "SPEED LIMITS"

SPONSORED BY: Board of Selectmen

To see if the Town will vote to adopt the provisions of Massachusetts General Law, Chapter 90, Section 17C & 18B to allow the Board of Selectmen, to set speed limits of 20 mph or 25 mph, on a street-by-street basis in areas defined by state law as "thickly settled or business districts," which are not on a state highway, or take any action relative thereto.

EXPLANATION: The Town's public safety team, on November 30, 2018, recommended the Board of Selectmen take action to adopt the 2017 amended law change under M.G.L. c.90 s.17c which gives the Board the authority; if it is in the interests of public safety and without further authority, establish a speed limit of 20 or 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway.

ARTICLE 28: ECONOMIC DEVELOPMENT ENHANCEMENT GRANT LEGISLATION

SPONSORED BY: Board of Selectmen/Economic Development Committee

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for Special Legislation entitled "Town of Holliston Economic Development Funding Program" Authorizing the Town of Holliston to establish a privately sourced fund for the purpose of creating economic development tools and activities, including but not limited private grant and private loan authorities, and to further authorize the Holliston Economic Development Committee to adopt rules and regulations for the management, acceptance and distribution of funds under the Act; or take any action relative thereto.

Said Legislation to read as follows:

An Act Creating the Town of Holliston Economic Development Funding Program

Be it enacted by the Senate and the House of Representatives, in General Court assembled, and by the authority of the same as follows, provided however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general objectives of this petition.

Town of Holliston Economic Development Funding Program

It is hereby established in the Town of Holliston an Economic Development Funding Program which will create a private grant fund from which individuals or businesses may apply to borrow privately sourced funds in the form of a loan or receive grants in the form of a gift for use on private property and notwithstanding any other law to the contrary, the Town of Holliston shall be permitted as herein set forth create an Economic Development Funding Program for the purposes set forth below and administered and carried out in accordance herewith.

- I. **Purpose:** The overall purpose in the Town of Holliston Economic Development Funding Program ("Program") shall be to provide assistance to private businesses and individuals in order to encourage and facilitate economic development for the benefit of the public welfare, including creation of jobs, the improvement and enhancement of buildings and infrastructure and to increase the value of the real estate and general tax base.
- II. **Administration:** The Program shall be administered by the Holliston Economic Development Committee, which shall adopt rules and regulations, following at least a fourteen (14) day notice and a public hearing. Said rules and regulations shall establish the qualifications for receipt of a

loan, grant, gift, operations, administration and other matters necessary to implement and carry out the Program.

- III. **Funding:** The Town shall not be required to appropriate funds to support the Program though the Board of Selectmen may be permitted to accept private gifts of funds to support the Program to be held in a special revenue account for the benefit of the Program. The Economic Development Committee, with the approval of the Board of Selectmen, may be permitted to establish sub-categories within the special revenue account for a particular purpose established hereunder. All revenues received from any loan made under the Program, including repayment of loan proceeds, shall be held year to year in the special revenue account and all interest attributable thereto shall be credited to said account.
- IV. **Programs:** The Economic Development Committee, with the approval of the Board of Selectmen, may establish programs hereunder, through regulation, the purpose of which shall be to benefit the public welfare through private grants or loans toward private business exterior improvements, including but not limited to, sign and façade improvements, leasehold improvements, acquisition of land and buildings, new construction, building renovation, landscape and property improvements, machinery and equipment purchases and soft cost expenses related to real estate development. Funds may not be used for the improvements to or within the interior of the business premises.
- V. **Expenditure:** The Economic Development Committee, with the approval of the Board of Selectmen shall be permitted to solicit, accept and award grants and issue loans to businesses and individuals who qualify and are eligible in accordance with the rules and regulations of the Program to be used on private property. Notwithstanding the foregoing, no such grant or loan shall be made until the Economic Development Committee has adopted rules and regulations as noted in Section II above.
- VI. **Reporting:** The Economic Development Committee shall annually provide a report to the Town including but not limited to, the amount of donations or appropriations received, amount of grants or loans made and to whom, and the balance of the funds of the Program.

EXPLANATION: Members of the Economic Development Committee will be present at Town Meeting to address any questions.

ARTICLE 29: AMEND THE TOWN’S GENERAL BY-LAWS

SPONSORED BY: Town Clerk

To see if the Town will vote to amend the General By-Law Marijuana By-Law which currently reads “XLVII” to read “XLV,” or take any action relative thereto.

EXPLANATION: This is to correct a typographical error.

ARTICLE 30: AMEND THE ZONING BY-LAW

SPONSORED BY: Planning Board

To see if the Town will vote to amend the Zoning By-law by making the following changes to section I-C, Pre-existing Nonconforming Uses, Structures and Lots; or take any action relative thereto

Item 1. In subsection 2.1.2, add the following sentence: "When a special permit is granted pursuant to this subsection 2, no use variance shall be required."

Item 2. In subsection 3.2, delete the words "shall also require the issuance of a dimensional variance" and substitute "shall require the issuance of a special permit."

Item 3. In subsection 3.3, delete the words "the nonconforming nature" and substitute "the gross floor area."

Item 4. In subsection 3.3.1.4, add the following highlighted words at the end of the sentence: When an existing residence does not meet the required side yard setback, an addition may be constructed on the same line as the existing residence, **so long as such addition does not result in any new nonconformity or exacerbate any existing nonconformity.**

Item 5. In subsection 3.4, delete the words "two years" and substitute "three years."

Item 6. In subsection 3.5.1, delete the words "two years" and substitute "three years."

Item 7. In subsection 3.5.1.2, delete the words "in volume or area" and substitute the words "in gross floor area."

Item 8. In subsection 3.5.1.3, delete the words "in volume or area" and substitute the words "in gross floor area."

Item 9. In Section I-C, delete the words "six months" and substitute "twelve months."

Item 10. In Section VI-E, Special Permit Granting Authority, add the following new subsection:

6. Lapse. A special permit shall lapse three (3) years from the grant thereof, which shall not include such time required to pursue or await the determination of an appeal referred to in G.L. c. 40A, s. 17, if a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good, or take any action relative thereto.

ARTICLE 31: AMEND THE ZONING BY-LAW

SPONSORED BY: Planning Board

To see if the Town will vote to amend the Zoning By-law by making the following miscellaneous changes:

Item 1. In Section IV-A, General Requirements (Intensity Regulations), delete the word "Reserved" from subsection IV-A.4 and substitute the following:

On all corner lots, between the sidelines of the intersecting streets and a straight line joining points on such sidelines ten (10) feet distant from their point of intersection or, in the case of a rounded corner, a straight line joining the points of intersection of their tangents, no building or structure may be erected and no vegetation may be maintained three (3) feet above the plane through their curb grades.

Item 2. In Section V-A, delete sentences 5-9, and move to new Section V-R WIND ENERGY SYSTEMS, as follows:

The construction and operation of all wind energy systems shall be consistent with all local, state and federal requirements, including but not limited to all applicable safety, construction, environmental, electrical, communications and FAA aviation requirements. The Inspector of Buildings shall be supplied with appropriate plot plans and engineering data to determine compliance. Wind energy systems shall be allowed to exceed the height limitations of principal structures by up to three times if a fall zone equivalent to the tower height is provided on-site. They shall be prohibited in the Village Residential, Village Center Commercial and Commercial zoning districts unless authorized by a Special Permit from the Special Permit Granting Authority (SPGA). The SPGA shall utilize the criteria of Section V-O(4)(a) to guide its findings on such applications.

Item 3. In Section V-B, Exterior Signs, add the following new subsection:

5. Special Permit. The SPGA may grant a special permit for on-premises larger signs or additional on-premises signs, provided that no substantial detriment shall result to the neighborhood or the Town.

Item 4. In Section V-C, Off-Street Parking, add the following new entries to subsection 2, renumbering subsection “2.h” to subsection “2.j”:

- h. Business or professional office: one parking space per 250 square feet of gross floor area.
- i. Medical office or clinic: one parking space per 200 square feet of gross floor area.

Item 5. In Section V-C, Off-Street Parking, add the following new subsection:

4. Special Permit. The Planning Board may, by special permit, reduce the requirements of this Section if specific site or public safety considerations warrant such a reduction and no substantial detriment shall result.

Item 6. Amend Section V-N.4 Noise in its entirety and substitute the following therefor:

4. Noise. No use shall be permitted within the town of Holliston which, by reason of excessive noise generated therefrom, would cause nuisance or hazard to persons or property. Exempt from the provisions of this subsection are (a) vehicles not controlled by an owner or occupant of a lot within the town, (b) temporary construction activities occurring during the hours of 7 a.m. to 6 p.m. on weekdays **and 8 a.m. to 6 p.m. on Saturday**, (c) occasionally used safety signals, warning devices, emergency pressure relief valves, or other such temporary activity, (d) use of power tools and equipment such as lawn mowers, snow blowers, chainsaws, tractors, and similar equipment for the maintenance of property between the hours of 7 a.m. and 8 p.m. on weekdays and 8 a.m. and 6 p.m. on weekends. For the purposes of this by-law the standards in the following table shall apply:

a. ~~Noise Standards:~~

~~Table E-1~~

~~For Sounds Generated Continuously~~

~~From any Source Not Otherwise Maximum Permitted Sound
Exempted Above, and Measured Levels (in dBA*)~~

(a) At or beyond the lot line of an adjacent or nearby residence or institutional use, weekdays during the hours of 7 a.m. to 6 p.m.	60
(b) At or beyond the lot line of an adjacent or nearby residence or institutional use, Sundays or during the hours of 6 p.m. to 7 a.m. weekdays	50
(c) At or beyond the lot line of an adjacent business use	65
(d) At or beyond the lot line of an adjacent industrial use	70

~~*dBA shall mean the A-weighted sound pressure levels in decibels, as measured by a general purpose sound level meter complying with the provision of "American National Standards Institute." The instrument shall be properly calibrated and set to the A-weighted response scale, and the meter set to the slow response. Reference pressure shall be 0.0002 microbars.~~

b. ~~Exceptions for Intermittent Noise~~. The levels (dBA) specified in Table 1 may be exceeded by ten (10) dBA, weekdays during the hours of 7 a.m. to 6 p.m., but not at any other time, for a period not to exceed twenty (20) minutes during any one (1) day.

c. ~~Impact Noise~~. Impact noise such as from a punch press, drop forge hammer, or similar equipment, shall be measured using the fast response of the sound level meter, and shall not exceed the levels specified in Table 1 by more than ten (10) dBA.

Ambient Noise Level. No person shall operate or cause to be operated any source of sound in a manner that creates a sound level of 10 dBA above ambient, as set forth in 310 CMR 7.10, measured at the property boundary of the receiving land use nor shall any source produce a pure-tone condition at the property line (or at the nearest inhabited buildings). A pure tone condition exists if the sound pressure level, at any given octave band center frequency, exceeds the levels of the two adjacent octave bands by three (3) or more decibels. See <http://www.airandnoise.com/MA310CMR710.html> as may be updated by the Mass. DEP; or take any action relative thereto.

**ARTICLE 32: AMEND THE ZONING BY-LAW
SPONSORED BY: Planning Board**

To see if the Town will vote to amend the Zoning By-law by making the following changes to Section I-E, Definitions; or take any action relative thereto.

Item 1. Add a new definition of "Building Height" as follows:

The height of a building shall be measured as the vertical distance from the mean ground level of each side of the building to either the highest point of the exterior in the case of a flat roof or to the peak of the roof in the case of a pitched roof. Chimneys, spires, towers, and other projections not used for human occupancy or storage may extend above the height limits herein fixed except for non-residential structures and wind turbine facilities, which can only exceed the maximum height requirement by special permit granted by the SPGA.

Item 2. Add a new definition of “Maximum Percentage of Coverage” as follows:

The Maximum Percentage of Coverage shall mean coverage of the lot by buildings, structures, and accessory structures only, and shall not include coverage by other impervious surfaces.

Item 3. Add a new definition of “Setback” as follows:

The required distance of any building or structure to a front, rear, or side lot line. The Setback shall be measured from the lot line to the closest point of any building or structure, excluding the eave; provided, however, that where the eave is greater than two (2) feet in width, the Setback shall be measured to the eave, or take any action relative thereto.

ARTICLE 33: SUSTAINABILITY COORDINATOR POSITION

SPONSORED BY: Petition

To see if the Town will vote to direct the Board of Selectmen to create the Regular Part-Time position of Sustainability Coordinator and to appoint a Sustainability Coordinator; and, further to raise and appropriate or transfer from available funds appropriate compensation for this position. The Board of Selectmen shall fix the Sustainability Coordinator’s compensation in a manner consistent with the Personnel Bylaw and related plan and within the amount annually appropriated for that purpose, or take any action relative thereto.

THE FINANCE COMMITTEE WILL MAKE A RECOMMENDATION AT TOWN MEETING (UNANIMOUS, MR. MAXWELL ABSENT)

ARTICLE 34: OFF PREMISES LIQUOR LICENSE

SPONSORED BY: Petition

To see if the Town will vote to grant a full off premises liquor license to Crafted.

You are directed to notify and warn the inhabitants of said Town who are qualified to vote in Town elections to vote at:

- Voters in Precinct 1 vote at the High School gymnasium
- Voters in Precinct 2 vote at the High School gymnasium
- Voters in Precinct 3 vote at the High School gymnasium
- Voters in Precinct 4 vote at the High School gymnasium

on **TUESDAY, MAY 21, 2019**

from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the election of candidates for the following offices:

MODERATOR (three year term)	Vote for ONE
TOWN CLERK (three year term)	Vote for ONE
SELECTMAN & HIGHWAY SURVEYOR (three year term)	Vote for ONE
BOARD OF ASSESSORS (three year term)	Vote for ONE
FINANCE COMMITTEE (three year term)	Vote for NOT MORE THAN THREE
BOARD OF HEALTH (three year term)	Vote for ONE
HOUSING AUTHORITY (five year term)	Vote for ONE
TRUSTEES OF PUBLIC LIBRARY (three year term)	Vote for NOT MORE THAN TWO
PARK COMMISSIONER (three year term)	Vote for NOT MORE THAN TWO
PLANNING BOARD (five year term)	Vote for ONE
SCHOOL COMMITTEE (three year term)	Vote for NOT MORE THAN THREE

BALLOT QUESTIONS ~ MARIJUANA RETAILERS

Question 1: Shall the Town of Holliston adopt the following amendment of the general bylaws to prohibit recreational Marijuana Retailers?

SUMMARY:

A “Yes” vote will prohibit recreational Marijuana Retailers and a “No” vote will allow recreational Marijuana Retailers.

General Laws Chapter 94G, Section 3, allows towns in the Commonwealth to approve by-laws prohibiting the operation of certain marijuana establishments. An affirmative vote would *not* prohibit Medical Marijuana Establishments or Recreational Marijuana Cultivators, Marijuana Testing Facilities, Marijuana Product Manufacturers, or any other type of licensed marijuana-related business. The above question, if voted in the affirmative (“Yes” vote), would ratify the Town Meeting’s enactment of the general bylaw amendment which would prohibit the Marijuana Retailers in Holliston, defined in Chapter 94G, § 1 as “...an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.” If voted in the negative (“No” vote), Marijuana Retailers would be allowed in the Town of Holliston.

TEXT OF GENERAL BY-LAW

Section 21. Consistent with G.L. c. 94G, § 3(a)(2), “Marijuana Retailers” as defined in G.L. c. 94G, § 1 shall be prohibited within the Town of Holliston. This By-law may be enforced through any lawful means

in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to Massachusetts General Laws Chapter 40, section 21, as amended, or by noncriminal disposition pursuant to Massachusetts General Laws Chapter 40, section 21D, as amended, by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer. The fine for violation of this By-law shall be \$300.00 for each offense.

This section shall be effective upon passage by the voters at a Town Election.

Yes No

Question 2: Shall the Town of Holliston adopt the following amendments of the zoning bylaws to prohibit recreational Marijuana Retailers?

SUMMARY:

A “Yes” vote will prohibit recreational Marijuana Retailers and a “No” vote will allow recreational Marijuana Retailers.

General Laws Chapter 94G, Section 3, allows towns in the Commonwealth to approve by-laws prohibiting the operation of certain marijuana establishments. An affirmative vote would not prohibit Medical Marijuana Establishments or Recreational Marijuana Cultivators, Marijuana Testing Facilities, Marijuana Product Manufacturers, or any other type of licensed marijuana-related business. The above question, if voted in the affirmative (“Yes” vote), would ratify the Town Meeting’s enactment of the zoning bylaw amendment which would prohibit the Marijuana Retailers in Holliston, defined in Chapter 94G, § 1 as “...an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.” If voted in the negative (“No” vote), Marijuana Retailers would be allowed in the Town of Holliston.

TEXT OF BYLAW

Section III- Use Regulations, subsection G. Industrial and Outdoor Uses

	AR-1	AR-2	R-1	VR	C-1	VC	I	APT
8. Marijuana Retailers.	N	N	N	N	N	N	N	N

This section shall be effective upon passage by the voters at a Town Election.

Yes No

And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this day of April A.D. 2019.

Joseph Marsden, Chairman

BOARD OF

Mark Ahronian, Vice Chairman

SELECTMEN

John Cronin, Clerk

I have this _____ day of April 2019 posted true copies, attested, of the within Warrant on and within the Town Hall, as herein directed.

Constable

A true record, ATTEST:

Elizabeth Greendale, Town Clerk

TOWN OF HOLLISTON - OMNIBUS BUDGET

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2016	EXPENDED FISCAL YEAR 2017	EXPENDED FISCAL YEAR 2018	APPROPRIATED FISCAL YEAR 2019	REQUESTED FISCAL YEAR 2020	RECOMMENDED FISCAL YEAR 2020	19 TO 20 PERCENT CHANGE
BOARD OF SELECTMEN	01122	51000	PERSONAL SERVICES	206,890	217,777	225,993	233,745	239,855	239,855	
		52000	PURCHASED SERVICES	63,477	37,316	56,236	38,900	56,000	56,000	
		54000	SUPPLIES & MATERIALS	588	318	410	300	300	300	
		57000	OTHER EXPENSES	4,229	6,976	6,906	5,150	5,700	5,700	
		TOTAL	BOARD OF SELECTMEN	275,184	262,387	289,545	278,095	301,855	301,855	8.54%
FINANCE COMMITTEE	01131	51000	PERSONAL SERVICES	0	889	644	1,220	1,220	1,220	
		54000	SUPPLIES & MATERIALS	0	0	0	50	50	50	
		57000	OTHER EXPENSES	0	0	255	255	255	255	
		TOTAL	FINANCE COMMITTEE	0	889	899	1,525	1,525	1,525	0.00%
OTHER FINANCIAL ADMINISTRATION	01132	57810	RESERVE FOR TRANSFERS	106,061	116,173	146,929	315,000	315,000	315,000	
		TOTAL	OTHER FINANCIAL ADMINSTR.	106,061	116,173	146,929	315,000	315,000	315,000	0.00%
TOWN ACCOUNTANT	01135	51000	PERSONAL SERVICES	100,470	105,867	109,218	120,466	139,045	139,045	
		52000	PURCHASED SERVICES	38,450	39,459	30,000	31,025	33,061	33,061	
		54000	SUPPLIES & MATERIALS	559	550	550	550	550	550	
		57000	OTHER EXPENSES	650	487	687	700	700	700	
		TOTAL	TOWN ACCOUNTANT	140,129	146,363	140,455	152,741	173,356	173,356	13.50%
BOARD OF ASSESSORS	01141	51000	PERSONAL SERVICES	167,214	137,624	179,927	187,469	196,797	196,797	
		52000	PURCHASED SERVICES	21,390	24,592	14,069	22,830	24,000	24,000	
		54000	SUPPLIES & MATERIALS	884	990	1,010	1,000	1,000	1,000	
		57000	OTHER EXPENSES	5,722	3,274	6,491	6,735	3,473	3,473	
		TOTAL	BOARD OF ASSESSORS	195,210	166,480	201,497	218,034	225,270	225,270	3.32%
TREASURER/ COLLECTOR	01145	51000	PERSONAL SERVICES	256,443	260,531	264,483	278,081	323,301	323,301	
		52000	PURCHASED SERVICES	47,367	46,906	45,664	47,500	53,105	53,105	
		54000	SUPPLIES & MATERIALS	5,606	5,392	5,980	5,396	5,000	5,000	
		57000	OTHER EXPENSES	1,246	1,345	1,625	1,500	2,000	2,000	
		TOTAL	TREASURER/COLLECTOR	310,662	314,174	317,752	332,477	383,406	383,406	15.32%

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2016	EXPENDED FISCAL YEAR 2017	EXPENDED FISCAL YEAR 2018	APPROPRIATED FISCAL YEAR 2019	REQUESTED FISCAL YEAR 2020	RECOMMENDED FISCAL YEAR 2020	19 TO 20 PERCENT CHANGE
TECHNOLOGY	01155	51000	PERSONAL SERVICES	65,148	86,872	87,741	89,935	92,184	92,184	
		52000	PURCHASED SERVICES	4,860	4,504	4,744	5,025	5,025	5,025	
		54000	SUPPLIES & MATERIALS	27	213	200	200	200	200	
		58000	CAPITAL OUTLAY	7,398	7,369	7,075	46,376	46,226	46,226	
		TOTAL	TECHNOLOGY	77,433	98,958	99,760	141,536	143,635	143,635	1.48%
TOWN CLERK	01161	51000	PERSONAL SERVICES	133,256	136,150	138,909	141,948	146,795	146,795	
		52000	PURCHASED SERVICES	2,630	3,087	3,618	4,190	5,280	5,280	
		54000	SUPPLIES & MATERIALS	3,584	1,768	1,206	1,100	920	920	
		57000	OTHER EXPENSES	3,487	2,315	2,999	3,092	3,313	3,313	
		TOTAL	TOWN CLERK	142,957	143,320	146,732	150,330	156,308	156,308	3.98%
ELECTIONS	01162	51000	PERSONAL SERVICES	8,737	14,595	4,780	20,534	14,206	14,206	
		52000	PURCHASED SERVICES	2,613	4,714	1,418	5,500	4,012	4,012	
		54000	SUPPLIES & MATERIALS	4,546	3,100	3,639	4,400	3,715	3,715	
		TOTAL	ELECTIONS	15,896	22,409	9,837	30,434	21,933	21,933	-27.93%
CONSERVATION COMMISSION	01171	51000	PERSONAL SERVICES	36,574	33,990	26,712	46,560	47,806	47,806	
		52000	PURCHASED SERVICES	472	464	2,424	1,410	2,418	2,418	
		54000	SUPPLIES & MATERIALS	351	592	498	650	425	425	
		57000	OTHER EXPENSES	874	713	742	1,500	1,500	1,500	
		TOTAL	CONSERVATION COMM.	38,271	35,759	30,376	50,120	52,149	52,149	4.05%
PLANNING BOARD	01175	51000	PERSONAL SERVICES	73,103	75,277	76,308	79,418	81,947	81,947	
		52000	PURCHASED SERVICES	603	6,698	40,304	5,800	4,900	4,900	
		54000	SUPPLIES & MATERIALS	495	498	250	250	250	250	
		57000	OTHER EXPENSES	455	450	421	550	500	500	
		TOTAL	PLANNING BOARD	74,656	82,923	117,283	86,018	87,597	87,597	1.84%

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2016	EXPENDED FISCAL YEAR 2017	EXPENDED FISCAL YEAR 2018	APPROPRIATED FISCAL YEAR 2019	REQUESTED FISCAL YEAR 2020	RECOMMENDED FISCAL YEAR 2020	19 TO 20 PERCENT CHANGE
ZONING BOARD OF APPEALS	01176	51000	PERSONAL SERVICES	4,342	3,470	4,985	7,017	7,229	7,229	
		52000	PURCHASED SERVICES	2,955	1,293	504	4,000	4,028	4,028	
		54000	SUPPLIES & MATERIALS	141	150	149	150	150	150	
		57000	OTHER EXPENSES	125	42	0	0	0	0	
		TOTAL	ZONING BOARD OF APPEALS	7,563	4,955	5,638	11,167	11,407	11,407	2.15%
ECONOMIC DEVELOPMENT	01182	51000	PERSONAL SERVICES	0	8,702	8,768	8,986	9,283	9,283	
		52000	PURCHASED SERVICES	0	2,777	1,472	3,300	3,190	3,190	
		54000	SUPPLIES & MATERIALS	0	65	195	200	200	200	
		TOTAL	ECONOMIC DEV	0	11,544	10,435	12,486	12,673	12,673	1.50%
PUBLIC BUILDINGS	01192	52000	PURCHASED SERVICES	271,991	234,562	235,141	274,989	280,850	280,850	
		54000	SUPPLIES & MATERIALS	1,367	1,913	1,466	2,000	1,750	1,750	
		TOTAL	PUBLIC BUILDINGS	273,358	236,475	236,607	276,989	282,600	282,600	2.03%
POLICE	01210	51000	PERSONAL SERVICES	2,437,071	2,461,427	2,386,533	2,641,958	2,831,880	2,831,880	
		52000	PURCHASED SERVICES	104,852	132,714	161,038	131,666	135,104	135,104	
		54000	SUPPLIES & MATERIALS	13,743	32,369	33,076	24,260	27,910	27,910	
		57000	OTHER EXPENSES	8,360	12,605	26,611	18,020	21,460	21,460	
		58000	CAPITAL OUTLAY	3,461	0	1,435	1,435	1,435	1,435	
		TOTAL	POLICE	2,567,487	2,639,115	2,608,693	2,817,339	3,017,789	3,017,789	7.11%
AUXILIARY POLICE	01211	52000	PURCHASED SERVICES	190	0	190	190	190	190	
		54000	SUPPLIES & MATERIALS	7,261	9,270	11,122	7,364	7,364	7,364	
		57000	OTHER EXPENSES	5,570	3,686	1,937	12,007	6,210	6,210	
		TOTAL	AUXILIARY POLICE	13,021	12,956	13,249	19,561	13,764	13,764	-29.64%

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FIRE	01220	51000	PERSONAL SERVICES	634,722	652,854	650,103	757,924	773,905	773,905	
		52000	PURCHASED SERVICES	91,368	85,434	72,744	67,640	66,650	66,650	
		54000	SUPPLIES & MATERIALS	9,681	7,550	10,026	13,000	11,500	11,500	
		57000	OTHER EXPENSES	3,858	1,503	1,864	5,250	5,250	5,250	
		58000	CAPITAL OUTLAY	11,186	12,464	12,434	13,720	13,092	13,092	
		TOTAL	FIRE	750,815	759,805	747,171	857,534	870,397	870,397	1.50%
AMBULANCE	01231	51000	PERSONAL SERVICES	203,520	233,189	296,718	341,013	347,385	347,385	
		52000	PURCHASED SERVICES	84,695	100,797	114,368	103,735	104,050	104,050	
		54000	SUPPLIES & MATERIALS	20,650	17,763	19,613	23,600	24,100	24,100	
		57000	OTHER EXPENSES	0	220	95	2,000	2,000	2,000	
		58000	CAPITAL OUTLAY	24,037	214	58	2,100	0	0	
		TOTAL	AMBULANCE	332,902	352,183	430,852	472,448	477,535	477,535	1.08%
BUILDING INSPECTION	01241	51000	PERSONAL SERVICES	124,832	127,831	128,934	132,152	132,089	132,089	
		52000	PURCHASED SERVICES	136	1,125	610	1,750	4,100	4,100	
		54000	SUPPLIES & MATERIALS	664	698	700	700	700	700	
		57000	OTHER EXPENSES	1,191	285	697	1,800	1,800	1,800	
		58000	CAPITAL OUTLAY	0	0	0	0	25,000	25,000	
		TOTAL	BUILDING INSPECTION	126,823	129,939	130,941	136,402	163,689	163,689	20.00%
SEALER OF WEIGHTS AND MEASURES	01244	51000	PERSONAL SERVICES	0	0	0	0	0	0	
		TOTAL	SEALER OF WEIGHTS	0	0	0	0	0	0	0.00%
EMERGENCY MANAGEMENT	01291	52000	PURCHASED SERVICES	8,972	7,223	10,223	10,515	10,515	10,515	
		54000	SUPPLIES & MATERIALS	0	0	0	344	311	311	
		57000	OTHER EXPENSES	185	239	0	250	450	450	
		TOTAL	EMERGENCY MANAGEMENT	9,157	7,462	10,223	11,109	11,276	11,276	1.50%

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ANIMAL CONTROL OFFICER	01292	52000	PURCHASED SERVICES	38,000	38,000	38,000	39,736	38,000	38,000	
		TOTAL	ANIMAL CONTROL OFFICER	38,000	38,000	38,000	39,736	38,000	38,000	-4.37%
SCHOOL	01300	51000	PERSONAL SERVICES	24,143,182	25,169,511	26,083,236	27,037,529	28,267,764	28,267,764	
		52000	PURCHASED SERVICES	3,018,079	3,287,458	3,529,150	3,529,150	3,794,268	3,794,268	
		54000	SUPPLIES & MATERIALS	443,620	475,585	552,185	552,185	580,885	580,885	
		55000	FUELS	67,680	104,000	84,000	84,000	59,951	59,951	
		56000	INTERGOVERNMENTAL	2,787,472	2,355,466	1,916,032	1,916,032	1,680,330	1,680,330	
		57000	OTHER EXPENSES	322,927	338,315	360,515	360,515	379,258	379,258	
		58000	CAPITAL OUTLAY	95,943	153,402	153,402	153,402	184,807	184,807	
		TOTAL	SCHOOL	30,878,903	31,883,737	32,678,520	33,632,813	34,947,263	34,947,263	3.91%
KEEFE TECHNICAL SCHOOL	01371	56000	INTERGOVERNMENTAL	783,665	840,586	978,807	1,204,273	1,252,946	1,252,946	4.04%
DEPARTMENT OF PUBLIC WORKS - HIGHWAY	01420	51000	PERSONAL SERVICES	740,451	757,015	751,396	798,908	818,206	818,206	
		52000	PURCHASED SERVICES	138,732	136,476	134,783	151,399	151,924	151,924	
		54000	SUPPLIES & MATERIALS	67,124	64,473	65,623	69,731	70,031	70,031	
		57000	OTHER EXPENSES	986	580	580	606	606	606	
		58000	CAPITAL OUTLAY	173,685	420,911	138,933	320,875	320,875	320,875	
		TOTAL	DPW - HIGHWAY	1,120,978	1,379,455	1,091,315	1,341,519	1,361,642	1,361,642	1.50%
DEPARTMENT OF PUBLIC WORKS - SNOW AND ICE REMOVAL	01423	51000	PERSONAL SERVICES	34,787	60,976	56,942	50,000	50,000	50,000	
		52000	PURCHASED SERVICES	61,802	112,396	142,701	106,215	106,215	106,215	
		54000	SUPPLIES & MATERIALS	112,298	134,898	125,837	93,785	93,785	93,785	
		TOTAL	DPW - SNOW AND ICE	208,887	308,270	325,480	250,000	250,000	250,000	0.00%
STREET LIGHTING	01424	52100	STREET LIGHTING	63,997	54,304	60,338	61,509	62,430	62,430	1.50%
SOLID WASTE	01433	52910	SOLID WASTE	1,028,655	1,008,551	967,696	1,071,080	1,287,251	1,287,851	20.24%

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WASTEWATER TREATMENT	01440	52000	PURCHASED SERVICES	82,342	72,090	104,152	73,000	89,790	89,790	
		54000	SUPPLIES & MATERIALS	949	571	338	2,861	2,000	2,000	
		TOTAL	WASTEWATER	83,291	72,661	104,490	75,861	91,790	91,790	21.00%
OTHER PUBLIC WORKS	01499	54000	MOTOR VEHICLE FUELS	71,575	84,766	94,425	126,000	115,000	115,000	-8.73%
BOARD OF HEALTH	01512	51000	PERSONAL SERVICES	122,687	127,056	130,111	132,717	136,233	136,233	
		52000	PURCHASED SERVICES	10,216	3,132	2,850	5,400	6,600	6,600	
		54000	SUPPLIES & MATERIALS	729	179	708	950	800	800	
		57000	OTHER EXPENSES	760	506	440	1,500	1,100	1,100	
		TOTAL	BOARD OF HEALTH	134,392	130,873	134,109	140,567	144,733	144,733	2.96%
COUNCIL ON AGING	01541	51000	PERSONAL SERVICES	151,676	139,279	151,681	161,856	171,492	171,492	
		52000	PURCHASED SERVICES	39,838	36,917	37,158	46,700	47,700	47,700	
		54000	SUPPLIES & MATERIALS	11,154	11,616	11,006	12,250	10,000	10,000	
		57000	OTHER EXPENSES	1,294	0	475	1,300	1,200	1,200	
		TOTAL	COUNCIL ON AGING	203,962	187,812	200,320	222,106	230,392	230,392	3.73%
YOUTH SERVICES	01542	51000	PERSONAL SERVICES	115,593	76,623	95,708	120,048	117,756	117,756	
		52000	PURCHASED SERVICES	68	1,178	1,826	2,133	6,350	6,350	
		54000	SUPPLIES & MATERIALS	159	261	1,000	990	1,000	1,000	
		57000	OTHER EXPENSES	1,778	139	325	3,000	3,000	3,000	
		TOTAL	YOUTH SERVICES	117,598	78,201	98,859	126,171	128,106	128,106	1.53%
VETERANS' SERVICES	01543	52000	PURCHASED SERVICES	0	0	0	0	0	0	
		54000	SUPPLIES & MATERIALS	1,414	1,122	1,230	1,300	1,300	1,300	
		56000	INTERGOVERNMENTAL	21,087	21,319	26,270	28,493	42,353	42,353	
		57000	BENEFITS	24,099	19,254	17,163	25,000	25,000	25,000	
		TOTAL	VETERANS' SERVICES	46,600	41,695	44,663	54,793	68,653	68,653	25.30%

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LIBRARY	01610	51000	PERSONAL SERVICES	309,401	314,901	320,441	337,407	344,699	344,699	
		52000	PURCHASED SERVICES	77,731	70,910	78,478	72,810	75,163	75,163	
		54000	SUPPLIES & MATERIALS	78,489	79,583	80,791	85,383	87,555	87,555	
		57000	OTHER EXPENSES	229	360	205	550	300	300	
		TOTAL	LIBRARY	465,850	465,754	479,915	496,150	507,717	507,717	2.33%
PARKS	01650	51000	PERSONAL SERVICES	100,216	94,009	118,696	115,546	124,218	124,218	7.51%
CELEBRATIONS	01692	54000	SUPPLIES & MATERIALS	2,000	1,980	1,998	2,000	2,000	2,000	0.00%
DEBT SERVICE	01710	52000	PURCHASED SERVICES	601	2,579	2,056	3,034	4,012	4,012	
		59000	DEBT SERVICE	5,332,535	5,525,875	5,461,817	5,386,020	5,294,857	5,294,857	
		TOTAL	DEBT SERVICE	5,333,136	5,528,454	5,463,873	5,389,054	5,298,869	5,298,869	-1.67%
COUNTY RETIREMENT	01911	51000	BENEFITS	1,711,241	1,783,122	1,853,061	1,961,571	2,010,385	2,010,385	2.49%
WORKERS' COMPENSATION	01912	51000	BENEFITS	185,217	210,007	225,588	279,280	281,947	281,947	0.95%
UNEMPLOYMENT	01913	51000	BENEFITS	35,050	38,453	2,464	50,000	50,000	50,000	0.00%
EMPLOYEE BENEFITS	01914	51750	INSURANCE	4,320,384	4,897,535	5,230,974	5,717,944	5,767,481	5,767,481	
		51790	BENEFITS	1,464,534	1,528,182	1,505,642	1,517,391	1,527,875	1,527,875	
		TOTAL	EMPLOYEE BENEFITS	5,784,918	6,425,717	6,736,616	7,235,335	7,295,356	7,295,356	0.83%
LIABILITY INSURANCE	01945	57000	OTHER EXPENSES	256,446	223,253	234,141	268,851	275,572	275,572	2.50%
DEPARTMENT OF PUBLIC WORKS - WATER	61450	51000	PERSONAL SERVICES	697,485	724,598	750,532	806,286	844,466	844,466	
		52000	PURCHASED SERVICES	401,527	429,125	462,529	451,645	464,500	464,500	
		54000	SUPPLIES & MATERIALS	253,055	262,682	244,449	268,500	268,500	268,500	
		56000	INTERGOVERNMENTAL	3,287	3,265	2,976	3,600	3,600	3,600	
		57000	OTHER EXPENSES	5,039	5,997	5,431	9,000	9,000	9,000	
		58000	CAPITAL OUTLAY	10,000	10,395	5,402	15,000	15,000	15,000	
		59000	DEBT SERVICE	851,491	774,500	746,400	723,425	705,326	705,326	
		TOTAL	DPW - WATER	2,221,884	2,210,562	2,217,719	2,277,456	2,310,392	2,310,392	1.45%
TOTAL OMNIBUS BUDGET				56,334,046	58,634,491	59,845,967	62,793,016	64,857,827	64,858,426	3.29%

TOWN OF HOLLISTON
BUDGETED/PROJECTED REVENUES, FISCAL YEARS 2015-2020

	FY15		FY16		FY17		FY18		FY19		FY20	
	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	BUDGETED	%chg	PROJECTED	%chg
PROPERTY TAX												
Base levy	37,640,037	3.8	39,258,578	4.3	41,111,521	4.7	42,938,995	4.4	44,967,972	4.7	47,079,168	4.7
New growth	650,163	40.1	850,223	30.8	757,068	-11.0	932,198	23.1	962,923	3.3	325,000	-66.2
Excluded debt	2,672,130	-0.9	2,652,489	-0.7	2,912,396	9.8	2,880,062	-1.1	2,830,376	-1.7	2,787,102	-1.5
Override	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL LEVY	40,962,330	3.9	42,761,290	4.4	44,780,985	4.7	46,751,255	4.4	48,761,271	4.3	50,191,270	2.9
STATE AID												
General	8,612,086	1.5	8,723,984	1.3	8,917,803	2.2	9,112,715	2.2	9,201,436	1.0	9,201,436	0.0
Offsets	780,208	9.8	1,054,688	35.2	1,093,799	3.7	980,951	-10.3	825,680	-15.8	825,680	0.0
School Building Asst.	2,260,046	0.0	2,260,046	0.0	2,184,016	-3.4	2,184,016	0.0	2,184,016	0.0	2,184,016	0.0
TOTAL STATE AID	11,652,340	1.7	12,038,718	3.3	12,195,618	1.3	12,277,682	0.7	12,211,132	-0.5	12,211,132	0.0
LOCAL RECEIPTS												
MV excise	1,850,000	8.8	2,000,048	8.1	1,900,000	-5.0	1,950,000	2.6	2,050,000	5.1	2,100,000	2.4
Interest	22,000	-12.0	20,000	-9.1	25,000	25.0	25,000	0.0	35,000	40.0	35,000	0.0
Water	2,426,301	-5.1	2,979,293	22.8	3,813,091	28.0	4,196,564	10.1	2,277,456	-45.7	2,310,392	1.4
Ambulance Fees	465,254	-16.7	484,028	4.0	354,000	-26.9	354,000	0.0	354,000	0.0	350,000	-1.1
Other	924,220	-22.2	981,220	6.2	890,000	-9.3	930,000	4.5	987,339	6.2	915,000	-7.3
TOTAL	5,687,775	-5.7	6,464,589	13.7	6,982,091	8.0	7,455,564	6.8	5,703,795	-23.5	5,710,392	0.1
AVAILABLE FUNDS												
Free Cash	0	-100.0	2,773,684	#####	2,005,149		2,273,203	13.4	3,022,466	33.0	0	33.0
Capital Expenditure Fd.	987,464	0.0	1,502,037	0.0	1,412,570	0.0	1,558,360	0.0	1,341,460	0.0	0	0.0
Community Preservation	1,395,500	0.0	484,500	0.0	653,000	0.0	1,083,800	0.0	266,500	0.0	0	0.0
Other	3,802,515	0.0	360,200	0.0	466,000	0.0	0	0.0	0	0.0	0	0.0
TOTAL	6,185,479	70.0	5,120,421	-17.2	4,536,719	-11.4	4,915,363	8.3	4,630,426	-5.8	0	-5.8
TOTAL REVENUES												
Tax Levy	40,962,330	3.9	42,761,290	4.4	44,780,985	4.7	46,751,255	4.4	48,761,271	4.3	50,191,270	4.3
State Aid	11,652,340	1.7	12,038,718	3.3	12,195,618	1.3	12,277,682	0.7	12,211,132	-0.5	12,211,132	-0.5
Local Receipts	5,687,775	-5.7	6,464,589	13.7	6,982,091	8.0	7,455,564	6.8	5,703,795	-23.5	5,710,392	-23.5
Available Funds	6,185,479	70.0	5,120,421	-17.2	4,536,719	-11.4	4,915,363	8.3	4,630,426	-5.8	0	-5.8
TOTAL	64,487,924	6.5	66,385,018	2.9	68,495,413	3.2	71,399,864	4.2	71,306,624	-0.1	68,112,794	-0.1
Residential (87.45%)	35,864,240		37,439,305		39,259,848		41,055,970		42,821,125		43,892,115	
Commercial (2.90%)	1,300,800		1,357,928		1,357,088		1,389,354		1,449,087		1,455,045	
Industrial (7.06%)	2,767,374		2,888,910		3,110,980		3,161,413		3,297,335		3,545,762	
Personal (2.59%)	1,029,916		1,075,147		1,053,070		1,144,517		1,193,725		1,298,348	
TOTAL	40,962,330		42,761,290		44,780,985		46,751,255		48,761,271		50,191,270	
Adjusted %		1.54		8.80		3.04		4.95		-0.13		

NOTES: This table reflects annual and special town meeting appropriations through FY20. The amount shown for Excluded Debt is net after SBAB reimbursements. The amount shown for State Aid does not include the SBAB reimbursement. Local Receipts figures reflect the amount estimated for budgeting purposes. The actual receipts collected each year are, overall, generally an amount greater than budgeted. The Local Receipts Other line includes departmental receipts, the solid waste fee, penalties and interest on taxes and excises and rentals. The Available Funds Other line includes Overlay Surplus, Stabilization Fund and miscellaneous sources which are most often used to fund special projects and therefore do not affect the amount available for general operations. The adjusted % amount at the bottom indicates the percentage change in total revenue after removing the Available Funds Other amount from the total.

FY18 WAGES AND BENEFITS

DEPARTMENTS	GROSS WAGES	DISABILITY INSURANCE	HEALTH INSURANCE	LIFE INSURANCE	MEDICARE	MIDDLESEX RETIREMENT	OPEB ALLOCATION	WORKERS COMP	TOTAL BENEFITS
122-SELECTMEN	233,688.01	1,049.19	43,005.00	126.00	2,927.11	44,009.80	13,893.14	245.37	105,255.61
131-FINANCE COMMITTEE	1,013.05				14.69		0.00	0.71	15.40
135-TOWN ACCOUNTANT	115,109.02	512.57	16,885.80	42.00	1,505.80	21,270.64	5,452.70	80.58	45,750.09
141-ASSESSORS	180,306.43	601.48	27,318.30	91.00	2,266.62	24,953.79	8,828.95	128.65	64,188.79
145-TREASURER/COLLECTOR	209,867.54	1,216.28	37,021.80	164.50	2,728.86	50,573.12	11,978.27	182.80	103,865.62
155-TECHNOLOGY	88,053.04	413.10	6,829.20	42.00	1,210.61	17,083.23	2,213.32	61.64	27,853.10
161-TOWN CLERK	140,245.35	552.25	21,843.60	84.00	1,814.13	23,126.06	7,063.21	98.17	54,581.42
162-ELECTIONS	52,968.25				573.27		0.00	1.19	574.46
171-CONSERVATION COMMISSION	33,152.33	47.00			480.02	3,004.90	0.00	22.25	3,554.17
175-PLANNING BOARD	89,921.57	393.19	13,346.40		1,174.75	16,561.88	4,299.08	62.95	35,838.25
210-POLICE DEPARTMENT	2,655,964.77	9,804.56	141,035.04	785.40	29,910.07	418,255.52	45,682.49	54,749.37	700,222.45
215-DETAIL POLICE OFFICERS	77,044.39				1,117.14		0.00	0.00	1,117.14
220-FIRE DEPARTMENT	985,603.01	1,491.50	79,970.29	1,242.50	12,432.57	61,742.69	26,159.86	27,192.22	210,231.62
241-BUILDING DEPARTMENT	212,714.42	598.91	20,012.10	84.00	2,818.93	25,104.19	6,473.26	4,205.07	59,296.46
420-DPW-HIGHWAY	714,503.16	3,260.14	141,594.24	313.60	8,269.42	134,682.38	45,710.64	27,632.28	361,462.71
430-DPW DIRECTOR	101,338.38	471.51	13,346.40	42.00	1,315.76	19,531.33	4,312.60	3,720.70	42,740.30
450-DPW-WATER	494,717.60	2,078.88	52,188.00	336.00	6,582.82	85,579.04	16,918.77	12,503.78	176,187.28
512-BOARD OF HEALTH	129,310.35	480.26	6,484.20	84.00	1,803.40	19,910.35	2,115.72	317.71	31,195.63
541-COUNCIL ON AGING	199,445.29	686.05	21,211.80	171.50	2,644.09	33,254.78	6,887.88	2,831.81	67,687.92
542-YOUTH & FAMILY SERVICES	111,346.30	507.68	20,631.00	72.10	1,385.55	18,646.00	6,668.78	158.44	48,069.55
543-METROWEST VETERANS DISTRICT	74,584.21	279.24		42.00	1,044.03	11,615.81	13.53	52.60	13,047.21
610-LIBRARY	339,728.57	1,085.93	29,140.20	42.00	4,596.47	45,123.08	9,400.02	237.52	89,625.23
650-PARK DEPARTMENT	246,249.34	364.85	30,517.80	73.50	3,222.24	20,590.12	9,853.92	6,229.61	70,852.04
TOWN TOWN	7,486,874.38	25,894.57	722,381.17	3,838.10	91,838.35	1,094,618.73	233,926.12	140,715.42	2,313,212.46
910-MILLER SCHOOL	5,171,809.92		340,707.00	1,452.15	70,921.23	33,219.33	110,214.60	40,995.64	597,509.95
911-PLACENTINO SCHOOL	4,889,969.77		375,418.20	1,288.00	65,346.12	33,429.68	121,342.72	38,625.07	635,449.79
912-SUBSTITUTES/TUTORS	545,808.47		30,374.53	77.00	5,257.08	10,287.76	9,808.89	4,132.41	59,937.67
913-HIGH SCHOOL	7,117,997.03		600,647.10	1,562.75	96,255.32	69,844.18	193,980.83	56,228.23	1,018,518.41
914-ADAMS SCHOOL	5,668,315.21		460,954.50	1,312.50	74,770.41	66,152.68	148,903.14	44,772.13	796,865.35
915-SCHOOL ADMINISTRATION	720,022.46		17,176.80	126.00	10,249.54	20,845.92	5,573.49	5,679.49	59,651.24
916-SCHOOL CAFETERIA	351,790.11		68,034.11	182.00	4,386.62	57,842.10	21,973.43	10,183.01	162,601.28
917-PARAPROFESSIONALS	2,196,588.71		506,339.03	1,260.00	26,402.06	380,499.76	163,505.26	17,329.96	1,095,336.08
918-SCHOOL CLERICAL	401,427.78		58,669.20	243.95	5,126.15	78,178.73	18,976.81	3,171.28	164,366.12
919-CUSTODIANS/MAINTENANCE	414,602.25		80,484.53	245.00	5,184.60	74,362.33	26,004.19	12,033.20	198,313.86
920-BUS DRIVERS	88,531.41		14,367.00	38.50	1,142.88	11,128.82	4,640.23	3,293.37	34,610.79
921-EXTENDED DAY	933,552.11		111,605.34	402.50	12,354.65	164,353.68	36,079.41	7,375.06	332,170.63
922-NURSES	300,697.25			84.00	4,360.19		27.06	2,375.51	6,846.76
923-COACES	235,259.23				3,280.75		0.00	1,387.97	4,668.72
924-EXTENDED SCHOOL YR PROGRAM	27,759.50				402.56		0.00	229.98	632.54
TOTAL SCHOOL	29,064,131.21	0.00	2,664,777.34	8,274.35	385,440.16	1,000,144.97	861,030.05	247,812.31	5,167,479.18
RETIREES-DIRECT BILL			164,559.00	162.75			53,059.35		217,781.10
RETIREES-MIDDLESEX RETIREMENT			282,260.52	750.75			91,162.18		374,173.45
RETIREES-TEACHERS RETIREMENT			807,969.70	1,748.25			260,822.30		1,070,540.25
TOTAL RETIREES	0.00	0.00	1,254,789.22	2,661.75	0.00	0.00	405,043.82	0.00	1,662,494.79
TOWN TOWN, SCHOOL AND RETIREES	36,551,005.59	25,894.57	4,641,947.73	14,774.20	477,278.51	2,094,763.70	1,500,000.00	388,527.73	9,143,186.44

NOTES:

- Employee wages and benefits are charged to the employee "home" department if they work in more than one location.
- The Metrowest Veterans Districts wages and benefits are included in the above number as they are part of our payroll/accounting system.
- The total Middlesex Retirement Assessment for FY18 is broken down as follows:

NORMAL COST	507,121.00	PAYMENT OF MIDDLESEX RETIREMENT ON JULY 1: \$2,056,036
UNFUNDED ACCRUED LIABILITY	1,510,324.00	
PAYMENT ON 2002 ERI	56,414.00	The amount of \$38,728 was applied to our unfunded accrued liability
PAYMENT ON 2013 ERI	20,905.00	
TOTAL RETIREMENT ASSESSMENT	2,094,764.00	

- \$4,250,579 was contributed by the Commonwealth of Mass on behalf of the Town for employees enrolled in the Mass. Teachers Retirement System as if 6/30/2018.
- The OPEB allocation is based upon the total health and life insurance for active employees and retirees.

REVOLVING ACCOUNTS FY19

SCHOOL DEPARTMENT	BALANCE JULY 1	REVENUE	EXPENDITURES	BALANCE MARCH 31
Cafeteria	67,233	425,189	393,219	99,203
Elementary After School	9,583	1,090	372	10,301
Adult Education	18,521	2,735		21,256
Industrial Arts	12,191	214	3,104	9,301
Drama	2,154		1,950	204
School Tuition	800,102	613,644		1,413,746
Extended Day Care	588,775	1,205,020	1,111,814	681,981
Athletic	123,890	213,645	5,796	331,739
School Community Use	63,291	13,640	7,308	69,623
Cable TV Studio Rental	24,560	12,280		36,840
Student Bus Program	149,796	211,452		361,248
SPED 50-50	1,430,335	781,328		2,211,663
School Choice	810,508	486,457	24,480	1,272,485
High School Parking Lot	34,591	10,225		44,816
High School Transcript Fees	23,875			23,875
Miller Student Revolving	4,460			4,460
Middle Student Revolving	6,321		352	5,969
Lost Books/Middle School	5,878			5,878
High School Student Revolving	79,319	13,850		93,169
Lost Books/High School	3,620	58		3,678
Total School Department	4,259,003	3,990,827	1,548,395	6,701,435
TOWN DEPARTMENTS				
Park Department	375,492	332,910	302,086	406,316
Assessors Abutters	2,559	2,250	55	4,754
Conservation Fees	42,043	3,337	150	45,230
Conservation By-Laws	67,363	21,305	4,133	84,535
Agricultural Commission	1,937	3,306	1,048	4,195
Town Hall Rental	25,429	15,160	6,228	34,361
Building Department	71,834	93,249	56,249	108,834
Sealer of Weights/Measures	19,590	6,007	3,084	22,513
Emergency Management	74,850	1,258	3,480	72,628
School Tech Repair & Replace	82,493	41,676	18,696	105,473
Composting Kit Fees	878	154		1,032
Flourescent Bulb	897			897
Health Inoculations	19,011	1,181	12,860	7,332
Senior Center Nutrition	19,179	4,561	5,220	18,520
Senior Center Van	13,952	39,617	40,119	13,450
Senior Center Rentals	1,129			1,129
Pinecrest Golf Course	125,589	179,914	140,067	165,436
Selectmen Insurance Recovery	470	42,261	40,141	2,590
MTBE Settlement	58,377			58,377
Tax Title Revolving	4,166	7,016	150	11,032
Police Insurance Recovery	8,120			8,120
Fire Insurance Recovery	4,954	2,832		7,786
School Insurance Recovery	-1,417	1,417		0
Highway Insurance Recovery	3,627			3,627
Water Insurance Recovery	0			0
COA Insurance Recovery	0			0
Total Town Departments	1,022,522	799,411	633,766	1,188,167
Grand Total Revolving	5,281,525	4,790,238	2,182,161	7,889,602

HOLLISTON LONG TERM DEBT SCHEDULE

4/18/2019

FISCAL YEAR	OUTSIDE THE LEVY LIMIT											GRAND TOTALS		
	FIRE	LAND	WATER	TOWN HALL	GOLF COURSE	TOTAL	ELEMENT. SCHOOL	HIGH&MIDDLE SCHOOL	SEWERS	POLICE	1750 WASHINGTON	TOTAL	ALL ITEMS	CHANGE
2000	37,606	0	117,856	0	0	155,462	761,271	0	0	0	761,271	916,733		
2001	161,584	0	113,795	0	0	275,379	2,324,427	0	0	0	2,324,427	2,599,806	1,683,073	
2002	159,931	0	0	0	0	159,931	2,342,738	0	0	0	2,342,738	2,502,669	(97,138)	
2003	179,788	0	0	0	0	179,788	2,355,616	1,588,613	332,603	0	4,276,832	4,456,619	1,953,950	
2004	174,931	103,240	0	270,535	170,148	718,854	2,364,794	2,029,116	338,270	0	4,732,180	5,451,033	994,414	
2005	170,244	98,088	0	265,173	168,638	702,141	2,373,231	2,028,241	340,658	0	4,742,129	5,444,271	(6,763)	
2006	164,411	0	0	259,810	180,063	604,284	2,376,190	2,031,316	349,054	0	4,756,559	5,360,842	(83,428)	
2007	155,960	0	714,247	254,448	176,000	1,300,655	2,397,543	2,028,166	354,005	0	4,779,714	6,080,369	719,527	
2008	148,520	0	615,800	249,085	171,938	1,185,343	2,276,568	2,032,103	353,400	0	4,662,070	5,847,412	(232,957)	
2009	143,376	0	602,675	248,723	162,875	1,157,649	2,274,880	2,027,578	351,998	0	4,654,456	5,812,105	(35,308)	
2010	138,164	0	590,425	238,198	128,975	1,095,761	2,279,224	2,019,603	355,211	599,525	5,253,563	6,349,324	537,219	
2011	118,123	0	608,702	232,835	126,050	1,085,710	2,282,455	1,933,284	338,815	589,025	5,143,578	6,229,288	(120,035)	
2012	114,145	0	771,400	226,648	122,675	1,234,868	2,280,255	1,890,503	322,066	578,525	5,071,348	6,306,216	76,927	
2013	100,645	0	751,800	215,460	119,300	1,187,205	2,280,555	1,869,065	317,306	568,025	5,034,951	6,222,156	(84,060)	
2014	87,645	0	730,450	198,812	111,268	1,128,175	2,282,405	1,833,721	319,208	557,525	4,992,859	6,121,034	(101,122)	
2015	84,845	0	704,100	195,007	109,219	1,093,171	2,281,455	1,821,266	315,465	547,025	4,965,211	6,058,382	(62,652)	
2016	75,591	0	820,886	188,257	104,629	1,189,364	2,218,684	1,795,706	316,657	531,525	4,896,497	6,085,861	27,479	
2017	74,247	0	774,501	181,557	98,279	1,128,584	2,142,250	1,785,056	317,453	517,725	5,171,309	6,299,893	214,032	
2018	65,100	0	746,400	178,257	96,479	1,086,237	2,135,125	1,764,106	311,502	503,925	5,109,683	6,195,920	(103,973)	
2019	62,150	0	723,424	169,957	94,679	1,050,211	2,133,500	1,746,006	309,326	490,125	5,056,732	6,106,943	(88,977)	
2020	29,950	0	705,325	161,757	92,879	989,912	2,132,000	1,730,506	311,864	472,875	5,007,770	5,997,682	(109,261)	
2021	0	0	682,101	173,757	51,279	907,137	0	1,722,056	297,500	459,075	348,450	2,827,081	3,734,218	(2,263,464)
2022	0	0	663,752	0	0	663,752	0	1,700,988	294,000	445,275	2,440,263	3,104,014	(630,204)	
2023	0	0	480,604	0	0	480,604	0	235,980	0	431,475	667,455	1,148,059	(1,955,955)	
2024	0	0	469,582	0	0	469,582	0	0	0	412,675	412,675	882,257	(265,802)	
2025	0	0	453,710	0	0	453,710	0	0	0	399,075	399,075	852,785	(29,472)	
2026	0	0	442,988	0	0	442,988	0	0	0	385,475	385,475	828,463	(24,321)	
2027	0	0	155,167	0	0	155,167	0	0	0	371,450	371,450	526,617	(301,846)	
2028	0	0	155,198	0	0	155,198	0	0	0	222,425	222,425	377,623	(148,994)	
2029	0	0	155,228	0	0	155,228	0	0	0	213,713	213,713	368,940	(8,683)	
2030	0	0	155,259	0	0	155,259	0	0	0	0	0	155,259	(213,681)	
2031	0	0	155,291	0	0	155,291	0	0	0	0	0	155,291	32	
2032	0	0	155,324	0	0	155,324	0	0	0	0	0	155,324	32	
2033	0	0	155,358	0	0	155,358	0	0	0	0	0	155,358	34	
2034	0	0	155,391	0	0	155,391	0	0	0	0	0	155,391	33	
2035	0	0	155,426	0	0	155,426	0	0	0	0	0	155,426	35	
TOTAL	2,446,957	201,328	14,682,166	3,908,275	2,285,373	23,524,098	46,295,164	37,612,975	6,546,361	9,296,463	1,924,525	101,675,487	125,199,585	

The above debt schedules include those projects which have been permanently financed and reflects refinancing of school, fire and sewer debt in 2016. The school figures do not include SBAB reimbursements. Short term borrowing is not included above but is included in the Debt Service budget in the Omnibus Budget.

Notes: The 1996 Annual Town Meeting approved a borrowing of up to \$45 million for a sewer project. Town Meetings in 1996 and 1997 authorized borrowings of up to \$28,962,000 for the elementary school project and the 1998 Annual Town Meeting authorized a borrowing of \$50,408,132 for the high and middle school building projects. Various Town Meetings between 1997 and 2000 authorized a total borrowing of \$1,800,000 for the golf course clubhouse. Town Meetings in 1997 and 2000 authorized a total borrowing of \$1,750,000 for the Central Fire Station. The 2001 Annual Town Meeting authorized a borrowing of \$2,950,000 for the Town Hall project. A Town Meeting in 2002 authorized a borrowing of up to \$649,000 for land acquisition. Town Meetings in 2003 authorized a borrowing of \$6,900,000 for water projects. A Town Meeting in 2006 authorized \$6,630,000 for a new police station. A Town Meeting in 2010 authorized a borrowing of \$1,500,000 for water projects. A Town Meeting in 2015 authorized borrowing of \$1,725,000 for the purchase of 1750 Washington Street. The Town approved a borrowing for a \$8,375,000 water treatment plant in May of 2018, which is not included in this report as the project has not been financed as of May 2019. The above debt schedules include those projects which have been permanently financed and reflects refinancing of school, fire and sewer debt in 2016. The school figures do not include SBAB reimbursements.

FREE CASH ANALYSIS

FISCAL YEAR	CERTIFIED JULY 1	TRANSFERS	% OF TAX LEVY
2010	206,643	206,643	0.61%
2011	604,887	604,887	1.70%
2012	1,084,078	1,084,078	2.96%
2013	1,819,966	1,819,966	4.81%
2014	1,358,776	1,358,776	3.46%
2015	690,000	690,000	1.70%
2016	2,083,684	2,083,684	4.87%
2017	2,005,149	2,005,149	4.52%
2018	2,273,203	2,273,203	4.89%
2019	3,022,466	3,022,466	6.31%
AVERAGE	1,514,885	1,514,885	3.58%

RESERVE FUND ANALYSIS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	ATM	STM	TRANSFERS OUT	BALANCE JUNE 30
2010	235,000		133,944	101,056
2011	235,000		212,562	22,438
2012	204,175		26,818	177,357
2013	212,675		71,144	141,531
2014	212,675		179,361	33,314
2015	212,675		209,436	3,239
2016	212,675		106,061	106,614
2017	215,000	220,000	37,902	397,098
2018	215,000	120,000	49,983	285,017
2019	315,000			315,000
AVERAGE	226,988	170,000	114,135	158,266

OVERLAY ANALYSIS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	TOTAL OVERLAY	% TAX LEVY	TOTAL EXPENDED	EXPENDED % OF LEVY	TRANFERS TO RESERVE	TRANSFERS TO OVERLAY	BALANCE JUNE 30
2010	132,477	0.39%	217,865	0.65%	0	85,388	0
2011	274,999	0.77%	230,460	0.65%	0		44,539
2012	294,249	0.80%	148,892	0.41%	145,357		0
2013	269,083	0.71%	172,263	0.46%	96,820		0
2014	282,584	0.72%	168,424	0.43%	0		114,160
2015	285,468	0.70%	181,440	0.45%			104,028
2016	393,125	0.92%	254,494	0.60%			138,631
2017	421,353	0.95%	188,959	0.43%			232,394
2018	344,954	0.74%	157,740	0.34%			187,214
2019	328,160	0.69%	99,933	0.21%			228,227
Totals:	3,026,452	N/A	1,820,470	N/A	242,177	85,388	1,049,193
Averages:	302,645	0.74%	182,047	0.46%	24,218	8,539	104,919

WATER SURPLUS/RETAINED EARNINGS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FY	BALANCE JULY 1	REVENUES	EXPENSES	TRANSFERS	BALANCE JUNE 30	% TAX LEVY
2010	1,235,821	2,038,715	2,197,318	-89,439	987,779	2.94%
2011	987,779	2,216,497	2,125,333	-247,085	831,858	2.34%
2012	831,858	2,306,699	2,328,482	-724,119	85,956	0.23%
2013	85,956	2,470,414	2,460,905	101,666	197,131	0.52%
2014	197,131	2,672,306	2,170,957	-52,319	646,161	1.65%
2015	646,161	3,098,464	2,911,482	-23,574	809,569	2.00%
2016	809,569	4,237,471	2,569,602		2,477,438	5.79%
2017	2,477,438	4,431,265	3,509,977		3,398,726	7.65%
2018	3,398,726	4,378,816	4,130,302		3,647,240	7.85%
2019	3,647,240	3,431,093	3,879,118		3,199,215	6.68%
Averages:	1,431,768	3,128,174	2,828,348	-103,487	1,628,107	

CAPITAL EXPENDITURE FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	CELL TOWERS AND INTEREST	TRANSFERS OUT	BALANCE JUNE 30
2010	1,233,889	0	47,736	350,059	931,566
2011	931,566	686,000	57,666	444,179	1,231,053
2012	1,231,053	350,000	71,537	350,000	1,302,590
2013	1,302,590	920,246	76,557	670,246	1,629,147
2014	1,629,147	1,017,193	98,163	1,158,293	1,586,210
2015	1,586,210	625,000	88,430	1,801,464	498,176
2016	498,176	1,187,878	60,854	537,037	1,209,871
2017	1,209,871	2,470,211	65,520	2,115,600	1,630,002
2018	1,630,002	1,754,437	72,726	855,330	2,601,835
2019	2,601,835	3,237,566	70,344	1,341,460	4,568,285
AVERAGE	1,385,434	1,224,853	70,953	962,367	1,718,873

STABILIZATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INVESTMENT GAIN/LOSS	TRANSFERS OUT	BALANCE JUNE 30
2010	857,734	0	4,436	73,988	788,182
2011	788,182	258,887	1,976	0	1,049,045
2012	1,049,045	1,111,687	7,796	0	2,168,528
2013	2,168,528	1,795,479	5,214	0	3,969,221
2014	3,969,221	1,891,974	23,291	3,295,479	2,589,007
2015	2,589,007	900,000	7,684	474,000	3,022,691
2016	3,022,691	1,833,684	27,016		4,883,391
2017	4,883,391	150,000	-2,884	200,000	4,830,507
2018	4,830,507	250,000	11,725		5,092,232
2019	5,092,232	1,000,000	122,442		6,214,674
AVERAGE	2,925,054	919,171	20,870	404,347	3,460,748

The Finance Committee has a goal of getting the Stabilization Fund balance to 8.1% of General Fund Expenditures (GFE).

COMMUNITY PRESERVATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TAX REVENUES	STATE REVENUE	EXPENSES	BALANCE JUNE 30
2010	2,226,097	374,768	123,058	518,360	2,205,563
2011	2,205,563	387,562	100,227	279,002	2,414,350
2012	2,414,350	404,168	102,570	524,866	2,396,222
2013	2,396,222	409,463	105,345	277,805	2,633,225
2014	2,633,225	429,599	213,999	278,770	2,998,053
2015	2,998,053	453,325	132,448	925,927	2,657,899
2016	2,657,899	488,493	132,667	868,372	2,410,687
2017	2,410,687	507,289	98,843	611,215	2,405,604
2018	2,405,604	568,057	87,319	1,023,291	2,037,689
2019	2,037,689	466,563	101,840	63,341	2,542,751
AVERAGE	2,438,539	448,929	119,832	537,095	2,470,204

GOLF COURSE CAPITAL/REVOLVING ACCOUNT

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	REVENUES	EXPENSES	ADJUSTMENTS	BALANCE JUNE 30
2010	17,183	187,802	204,509		476
2011	476	188,250	186,050		2,676
2012	2,676	190,025	190,503	-2,198	0
2013	0	182,335	178,454		3,881
2014	3,881	192,133	178,308	-17,603	103
2015	103	193,161	166,719	-17,778	8,767
2016	8,767	233,186	164,229	35,556	113,280
2017	113,280	212,493	185,125		140,648
2018	140,648	222,096	237,154		125,590
2019	125,590	179,914	140,067		165,437
AVERAGE	41,260	198,140	183,112	-202	56,086

OPEB TRUST FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INTEREST	TRANSFERS OUT	BALANCE JUNE 30
2015	0	4,861,673	9,798		4,871,471
2016	4,871,471	1,508,750	108,236		6,488,457
2017	6,488,457	1,500,000	1,013,590		9,002,047
2018	9,002,047	1,500,000	973,397		11,475,444
2019	11,475,444	1,500,000	280,294		13,255,738
AVERAGE	6,367,484	2,174,085	477,063	0	9,018,631

OPEN SPACE ACQUISITION FUND

FISCAL YEAR	BALANCE JULY 1	CELL TOWERS AND INTEREST	EXPENSES	TRANSFERS	BALANCE JUNE 30
2010	70,919	43,436	145		114,210
2011	114,210	54,718	4,500	14,441	178,869
2012	178,869	67,103	43		245,929
2013	245,929	74,371	5,704		314,596
2014	314,596	89,932	22,471	-260,000	122,057
2015	122,057	79,452		-100,000	101,509
2016	101,509	57,826			159,335
2017	159,335	60,882		-150,000	70,217
2018	70,217	64,352	2,475		132,094
2019	132,094	48,133			180,227
AVERAGE	150,974	64,021	3,534	-49,556	161,904

CONSERVATION TRUST FUND

FISCAL YEAR	BALANCE JULY 1	REVENUE AND INTEREST	EXPENSES	TRANSFERS	BALANCE JUNE 30
2010	20,159	409	145		20,423
2011	20,423	275			20,698
2012	20,698	159	24		20,833
2013	20,833	69	349		20,553
2014	20,553	50	5,477		15,126
2015	15,126	39	2,127		13,038
2016	13,038	886	1,350		12,574
2017	12,574	1,449	2,416		11,607
2018	11,607	289			11,896
2019	11,896	150,353	400		161,849
AVERAGE	16,691	15,398	1,229	0	30,860