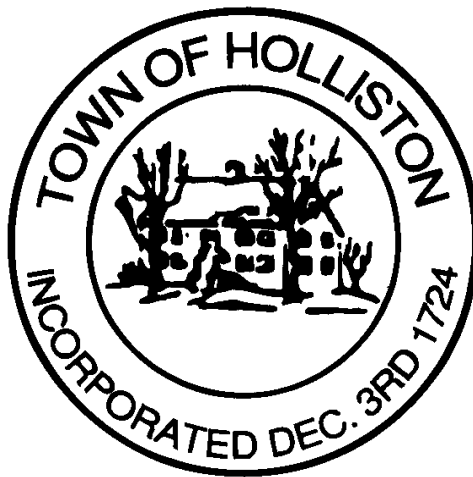


TOWN OF HOLLISTON

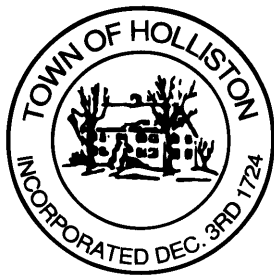
**WARRANT for
ANNUAL TOWN MEETING**



**Includes Finance Committee Report &
Supplemental Warrant Information**

**The location of the Annual Town Meeting will be:
HOLLISTON HIGH SCHOOL AUDITORIUM
370 Hollis St.**

**Monday,
May 9, 2022
7:00 P.M.**



Town of Holliston

2022 Annual Town Meeting Warrant

Annual Town Meeting will start at 7:00 P.M.

Monday, May 9, 2022

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May 9, 2022

Town Administrator Message

Where to Start: Structure of the Warrant

The majority of items discussed below fall into a handful of Warrant Articles (Omnibus Budget in Article 27, for example, covers many topics in one) but for most articles the Warrant is designed to “group” similar topics for the flow of Annual Town Meeting. Below are the largest groupings:

- **Cannabis-related: Articles 3 through 10** – Articles 3, 4 and 5 are designed to segregate any non-tax cannabis revenue from the General Fund, protecting the Town should legislative changes lead to these funds being treated differently in the future, or conversely, should this revenue continue to grow over time, this mechanism will allow for financial planning of appropriate use (for example, drug awareness, prevention, and/or diversion programs). Articles 6, 7 and 8 are related to “Delivery” of cannabis, which the Town currently considers part of “recreational retail” (not allowed in Holliston), as opposed to cultivation and manufacturing (allowed in Holliston, but subject to a Host Community Agreement with the Town and Special Permit approval from the Planning Board).
- **Assessing-related: Articles 20 through 25** – Articles 20, 21 and 22 are all recurring articles that have been approved by past Town Meetings. Articles 23, 24 and 25 are new recommendations from the Board of Assessors (BOA) for this Town Meeting. Supplemental information will be available at Town Meeting from the BOA.
- **Planning or Zoning-related: Articles 36 through 40** – Periodic updates of Zoning By-Laws is considered a best practice and the Planning Board, with the advice and support of Town Counsel, has presented Town Meeting with options to update and improve the Town’s Zoning By-Laws. A Public Hearing was held for the potential Zoning By-Law changes on April 14, 2022.

Articles not in these groupings and without significant financial impacts (when deemed to be non-controversial and routine business) may be grouped in a “consent agenda” to allow Town Meeting to use its time efficiently by voting multiple articles at once. This is a function overseen by the Town Moderator and will be discussed at the beginning of the Annual Town Meeting on May 9. It is estimated that 10-12 articles may fit in a consent agenda, at the discretion of the Moderator.

Overview – Catching Up on the Last Year

The Town has had quite a busy year! The Warrant for May 2022 Annual Town Meeting represents an opportunity to continue the hard work of many Departments, Boards and Committees in Holliston, by

presenting information to the legislative body of the Town (Town Meeting) and seeking approval of key items of business.

In the past year, important studies have been conducted, or are underway, regarding the future of Holliston. For items listed below that are not reflected in this Warrant, the next opportunity for action will be October 2022 Fall Town Meeting, or beyond.

These reports and initiatives can generally be broken into two categories: **(1) capital planning to reinvigorate our physical spaces and Town assets, and (2) strategic planning to reimagine the ways in which the Town provides services to its residents, businesses and stakeholders:**

❖ **Strategic Planning Initiatives – Ongoing**

- **Comprehensive Long-Range Planning Committee** [*renamed “Envisioning Future Holliston”*] May 2021 Annual Town Meeting established this Committee to report back to the May 2022 Annual Town Meeting with a charge that includes synthesizing the numerous strategic plans that the Town currently possesses from multiple departments – i.e. Holliston Public Schools, Police Department, Parks & Recreation, Holliston Public Library, Council on Aging. **See Article 33.**
- **Holliston Public Schools** [*Consultant: Teaching & Learning Alliance*] Currently updating the previous multi-year Strategic Plan for FY18-22 with a new 5-Year Plan for FY23-27. See HPS website: www.holliston.k12.ma.us/about/strategic-plan
- **Holliston Police Department** [*Consultant: Ostman Business Strategy*] Currently updating the previous 5-Year Strategic Plan for FY18-22 with a new 5-Year Plan for FY24-28. See HPD website: www.hollistonpolice.com
- **Fire/Emergency Medical Services (EMS) Organizational Evaluation** [*Consultant: Municipal Resources Inc.*] The October 2021 Fall Town Meeting approved costs of consulting services to evaluate Holliston’s current service models for Fire and EMS services and provide recommendations to the community. Current ETA: Presentation of findings scheduled to be discussed in May-June 2022 with community discussion(s) to follow in summer 2022.

❖ **Capital Planning Studies – Completed in 2021-2022**

- **Water Modernization Study** [*Consultant: Stantec*] This study was originally approved by Dec. 2020 Town Meeting and the final report is available on the [Town’s website](#) with Appendix A giving a detailed plan for water main improvements in the next 5-15 years. The first recommended project is reflected in this Warrant for May 2022 Annual Town Meeting. **See Article 31.**
- **Sidewalk Prioritization Plan** [*Consultant: Stantec*] This study was originally approved by Dec. 2020 Town Meeting and the final report is available on the [Town’s website](#) with a 10-Year ADA Improvement Plan listed at the end of the document. The first project was approved by the October 2021 Fall Town Meeting in conjunction with the Town’s Complete Streets (MassDOT) Grant application, which is currently pending.
- **9 Green Street – Parking Lot Project** [*Consultant: PARE Corp.*] Design/engineering costs were approved by December 2020 Town Meeting, with demolition costs approved by May 2021 Annual Town Meeting, and construction costs approved by October 2021 Fall Town Meeting. The [project](#) is intended to be completed in calendar year 2022.

- **Blair Square Redevelopment** [*Consultant: Beals & Thomas*] Approved at the May 2021 Annual Town Meeting, the Town engaged a design/engineering firm to put together plans and construction documents. These are [available online](#) and the Community Preservation Committee is recommending approval of the costs to complete this project. **See Article 32.**

❖ **Capital Planning Studies – Ongoing as of May 2022**

- **DPW Facility Feasibility Study** [*Consultant: Weston & Sampson*] – This study was originally approved at the May 2021 Annual Town Meeting and the [first presentation](#) of preliminary data was presented to the Select Board on April 4, 2022. The study looks at the two existing DPW facility sites (Central Street and Arch Street), the current condition of these facilities, and examines other potential sites of a future combined facility. Current ETA: Presentation to October 2022 Fall Town Meeting on a potential capital project.
- **Holliston High School – Statement of Interest (SOI)** to Mass. School Building Authority (MSBA) – Approved by School Committee and Select Board in April 2022 for a fourth submittal to the MSBA. Should the MSBA select Holliston’s SOI in this cycle, the initial step would be an article on the next available Town Meeting Warrant to engage in a feasibility study. Current ETA: The Town is currently reliant on the MSBA’s timeline before moving ahead.
- **Dam Inspections & Planning** [*Consultants: Lenard Engineering; PARE Corp*] The Town has used Lenard to remain in compliance with the Commonwealth on reporting for its dams, and engaged PARE Corp. to provide a Cost-Benefit Analysis on potential long-term options for its dams in “poor” condition, specifically Factory Pond Dam and Houghton Pond Dam. This analysis provides pros and cons, as well as cost estimates for three (3) potential outcomes of each dam: repair, rehabilitation, or removal. Current ETA: Presentation to October 2022 Fall Town Meeting on potential capital project(s).
- **Wastewater Treatment Plant Feasibility Study** [*Consultant: Lombardo Associates*] The Town used a portion of its American Rescue Act Plan Act (ARPA) funding to initiate a feasibility study to determine the capital investment needed to upkeep its now-20-year-old Wastewater Treatment Plant on Linden Street, which services the Woodland Street school complex. Within this feasibility study, the consultant will also evaluate the potential to hook up new users to the plant, including private property owners (specifically downtown businesses in close proximity) or other municipal buildings. Current ETA: Presentation to October 2022 Fall Town Meeting on a capital project, or further request for ARPA funding.

The capital needs addressed in this Warrant are relatively modest in relation to the capital needs of the Town over the next 5 to 10 years. A comprehensive 5-Year Capital Improvement Plan for FY22-26 was published in June of 2021 and is available on the Town’s website. This document is designed to be updated on an annual basis and will be available in the FY23-27 version prior to the October 2022 Fall Town Meeting. See website for details: <https://www.townofholliston.us/town-links/pages/financial-policies-and-info>

Fiscal Year 2023 Balanced Budget – Revenues and Expenditures

This Warrant and the Omnibus Budget – through tireless work of the Select Board, Finance Committee, and all Department Heads and Boards and Committees – is balanced for the Fiscal Year starting July 1, 2022 and

ending June 30, 2023. Expenditure and revenue estimates are based on the best available information and are subject to possible variations between now and the time the tax rate is set in the fall, including possible changes in the final State Aid and State Assessment figures on the “Cherry Sheet,” as well as the outcome of property tax-supported Warrant Articles that may be approved at the Annual Town Meeting on May 9, 2022 and the Fall Town Meeting on October 17, 2022. To review any previously approved Warrant Articles that have not been completed, see the table at the end of the document that shows these balances through March 31, 2022.

The FY23 budget process followed a more standard format and schedule than FY21 and FY22, which were significantly impacted by COVID-19; though the FY23 budget process did experience some scheduling impacts as a byproduct of accomplishing long-awaited collective bargaining agreements, settled in February and March 2022 for FY22-24. Ultimately Town Meeting is presented with recommendations in this document for a balanced FY23 Omnibus Budget that does not require cuts to services. Interested parties can follow the budget process from the beginning here:

<https://www.townofholliston.us/finance-committee/pages/fy23-budget-presentations-and-data>

The process began, as always, with revenue estimates based on the best available information. From there, a “Budget Preparation Packet” was created with input from financial staff and the Finance Committee and distributed to all Departments, Boards and Committees in December 2021.

Unlike previous years, the FY23 process used a standard 5-level budget process for the presentation in this Warrant in an effort to increase transparency and provide greater detail to Town Meeting members of how a recommended budget came to be. Ultimately, all levels of budgets are simply recommendations until Town Meeting approves the budget (Level 5) as the legislative body with the authority to do so. Process:

- | | |
|--|------------------|
| • Budget Level 1 – Departmental Budget Requests (<i>compilation, unbalanced</i>) | January 21, 2022 |
| • Budget Level 2 – Town Administrator Recommended Budget | March 4, 2022 |
| • Budget Level 3 – Select Board Recommended Budget | March 21, 2022 |
| • Budget Level 4 – Finance Committee Recommended Budget | April 12, 2022 |
| • Budget Level 5 – Town Meeting Approved Budget | May 9, 2022 |

A summary of Revenue & Expenditures for all four (4) levels of the budget to date can be found on page 45. See pages 46-50 for the presentation of each departmental budget, with the tracking of all four (4) levels of the budget prior to Town Meeting’s ultimate vote on May 9. The Moderator will read a version of the budget in this format, but for greater detail, see the link provided above.

Final Thoughts

Credit for this document belongs to the many people that work and volunteer for the Town. I consider myself incredibly lucky to work with such an amazing group of dedicated public servants.

Respectfully,

Travis J. Ahern
Town Administrator

RULES FOR MOTIONS OR POINTS

Rank of Motion in Order of Precedence	Town Meeting Motions or Points	Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt Debate to make a Motion
1	Adjourn to a fixed time or recess	Yes	Yes	Yes	Majority	No	No
2	Point of no quorum	No	No	No	None	No	Yes
3	Fix time and date to which to adjourn	Yes	Yes	Yes	Majority	Yes	No
4	Point of personal privilege	No	No	No	None	No	Yes
5	Reconsideration (see s. 15)	Yes	Yes	No	Majority	No	Yes
6	Lay on the table	Yes	Yes	No	Majority	Yes	No
7	Move the question (see s. 14)	Yes	No	No	Majority	No	No
8	Extend the speaker's time (see s.11)	Yes	No	No	2/3	No	No
9	Postpone an article to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer a matter	Yes	Yes	Yes	Majority	Yes	No
11	Amend (not amendable more than twice)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely (if not main motion)	Yes	Yes	No	Majority	Yes	No
None	Main Motion	Yes	Yes	Yes	Variable	Yes	No
None	Take from the table	Yes	No	No	Majority	No	No
None	Advance an article from order in Warrant	Yes	Yes	Yes	2/3	No	No
*	Point of order or procedural information	No	No	No	None	No	Yes
*	Appeal ruling of Moderator	Yes	Yes	No	3/4	No	Yes
*	Divide a question	Yes	Yes	Yes	Majority	Yes	No

*Same rank as motion out of which it arises.

EXTRACT FROM BY-LAWS REGARDING TOWN MEETING PROCEDURES

QUORUMS. At all Town Meetings one hundred (100) registered voters of the Town shall be necessary to constitute a quorum for the transaction of Town business; but a lesser number may from time to time adjourn any such Meeting. Notwithstanding the above, whenever an article at a Special Town Meeting involves only the transfer of funds within Town accounts, forty (40) registered voters of the Town shall be necessary to constitute a quorum for the transaction of such article or to postpone an article requiring a quorum of one hundred (100) to a time certain. For the purposes of this Section "free cash" shall not be considered a Town account.

ORDER OF ARTICLES. All articles in the warrant shall be taken up in the order of their arrangement unless otherwise decided by a two-thirds (2/3) vote of the voters present and voting.

LENGTH OF SPEECHES. Except in the discretion of the Moderator, no person shall speak more than two times or more than a total of fifteen (15) minutes upon any question without obtaining leave of the Meeting unless to correct an error or answer a question.

MOTIONS. Any action taken by a Town Meeting shall be by vote upon a motion. All motions, if required by the Moderator, shall be reduced to writing before being submitted to the Meeting. Any motions included in the Finance Committee Report on the warrant shall be considered as motions presented to the Meeting, but any registered voter may present a different motion on a question and this motion shall take precedence over any prepared motion in the Finance Committee Report.

MOVING THE QUESTION. A motion to move the question need not be recognized by the Moderator unless the Moderator is satisfied that various views on the subject have had an opportunity to be heard. A motion to move the question shall not be made by the last speaker on the question under debate.

RECONSIDERATION. Any voter may make a motion to reconsider. No vote shall be reconsidered unless the motion to reconsider is made at the same session and within one-half hour of the original vote. No question shall be twice reconsidered except by a two-thirds (2/3) vote of the voters present and voting. If a motion to reconsider passes, the subject question must be voted upon at the same session as the original vote.

VOTING PROCEDURE. After the voters have had the opportunity to be heard on a motion, the Moderator may call for a voice vote, hand vote and/or secret ballot. A hand vote shall be used if requested by three (3) or more voters. Notwithstanding the above, a secret ballot shall be used if so voted by a majority prior to the initial vote on the motion or if requested by three (3) voters after a preceding hand vote on the motion is decided by five percent (5%) or less of the total votes cast. Any vote tellers required shall first be selected from the members of the Board of Registrars present and then from such other registered voters appointed by the Moderator who have not previously spoken at the Meeting on the subject to be voted. The Town Clerk shall have ready at each Town Meeting an up-to-date voter registration list and a sufficient supply of ballots. All ballots used on any vote shall be identical. Ballots used on subsequent votes shall be easily distinguishable from ballots used in a previous vote.

ADJOURNMENT. No new article or line item may be considered at any Town Meeting after 11:00 p.m. unless two-thirds (2/3) of the voters present and voting, vote to continue the session. Any adjournment shall be to a date, time and place specified by vote of the Meeting unless the warrant is completely acted upon or unless otherwise provided by these By-laws.

ABOUT PROPOSITION 2 ½

Proposition 2 1/2 contains two separate, distinct levy limits. The first limits the tax levy to 2.5% of the full and fair valuation of the Town each year. The second levy limit confines the annual increase in levy authority to 2.5% of the prior year's authorized levy with new growth added. Proposition 2 1/2 allows overrides to expand the annual increase in levy authority by more than 2.5% in a given year. The law does not allow an expansion of the overall levy limit of 2.5% of the Town's valuation except by vote of the Town Election for past or future debt and one-time capital exclusions.

NOTES

Town of Holliston, MA
Report of the

FINANCE
COMMITTEE

For the
May 9, 2022 Annual Town Meeting

To the Citizens of Holliston:

The Finance Committee submits this report for your consideration of the FY23 Omnibus Budget and associated articles.

Financial Overview

A year ago the town was seeing some degree of financial stability as the economic impact of COVID was beginning to ease, case counts were declining, and the federal government had provided multiple rounds of stimulus to help bridge the dislocation caused by the pandemic. The budget approved at the May 2021 Town Meeting represented more of a ‘return to normal’ with increased pandemic-related expenses but another round of federal stimulus money to help offset them. However, the economy still has not returned to pre-pandemic levels, supply chains are still disrupted, and many industries are facing labor shortages and labor cost inflation. The confluence of these factors has resulted in an increase in inflation to levels not seen in 40 years, a concern that was expressed in our message last May. For Holliston, high inflation puts significant pressure on budget sustainability, since Proposition 2½ limits are independent of inflation: When inflation is low, normal growth in the tax levy is sufficient to mitigate inflation pressures. In a high inflation environment this is no longer the case; without mitigation, the town would face increasing financial pressure as inflationary budget growth outstrips the ability of the town to cover it within the tax levy. It is especially important that the town monitor operating expenses to prevent excessive budget growth until inflation subsides.

The Finance Committee, with significant advice and input from the Town Administrator, implemented a level service budget guideline for FY23, with compensation adjustments added afterwards based on recommendations from the Town Administrator (or as per collective bargaining agreements). The omnibus budget in Article 27 reflects implementation of this funding guideline. With the information currently available the recommended budget will result in no service reductions in FY23 and will allow for a limited number of service increases. The Finance Committee recommended budget includes a 4.7% increase for the school department, funding for improved maintenance of the town-owned and school recreation areas, an additional building inspector, adjustments to cover increased fuel costs, and several other minor adjustments to address issues raised during budget reviews—all while maintaining adherence to our financial policies.

For many years the Finance Committee has emphasized balancing near-term priorities with long term liabilities and spending goals, fiscal discipline, and budget sustainability. The result of Town Meeting’s support of these recommendations allowed us to weather economic disruption without having to reduce services or eliminate staffing and has resulted in the town receiving its

first-ever AAA rating, the highest possible, from Standard and Poor's. The ratings report specifically mentioned Holliston's strong financial management, the actions that have been taken to address our long-term liabilities, and Town Meeting's continued commitment to good financial practice as reasons for the AAA rating. The lower interest rate afforded by the AAA rating will reduce borrowing costs for the capital projects currently being investigated and is even more critical with interest rates rising from historic lows. The Finance Committee is grateful for the Town Meeting support of our budget recommendations that has made this result possible.

The Finance Committee continues to be guided by an approach that balances the need to continue investing in the town with fiscal discipline and a series of fiscal objectives outlined in a policy document that the committee updates biennially (with the next update planned for summer 2023). The most recent update, which was approved by both the Finance Committee and the Select Board, can be found on the town's web site (www.townofholliston.us) under Boards and Committees→Finance→Approved Financial Policies. Assuming Town Meeting approval of the Finance Committee recommendations, reserves will remain above our 8% policy minimum, and we will be continuing our annual \$1,500,000 funding of Holliston's Other Post-Employment Benefits (OPEB) Trust Fund. Necessary capital expenses will continue to be funded using our Capital Expenditure Fund. As a town we must continue to exercise fiscal restraint even while working to fund near-term needs so that we can preserve the gains we have made to date.

As always, we welcome and encourage public attendance at our meetings, even when we are meeting virtually. Our meetings (weekly during the budget season) are televised on HCAT whenever possible and, when televised, are available on-demand through the HCAT web site www.hcattv.org. Questions about our recommendations can be emailed to us from <http://www.townofholliston.us/finance-committee> (our page on the town's web site).

Capital Reserve/Stabilization/OPEB Trust Funds

The Finance Committee, in Article 28, is recommending an appropriation of \$1,875,000 to the Capital Expenditure Fund to meet the town's ongoing capital needs. This amount keeps the funding on track with our financial policies. Holliston's Capital Improvement Plan (CIP) shows an average of approximately \$2.8 million in capital needs per year, with this amount growing to \$3.3 million or more annually based on the studies recently prioritized by the Select Board. The recommendation for the Employee Benefits budget includes the annual OPEB trust contribution and continues our commitment to reach full funding by 2040. No addition to the general stabilization fund is recommended at this time. The Finance Committee will address any strengthening of our reserves at the October Town Meeting.

Capital Budget Highlights

The Finance Committee is currently recommending a number of needed capital expenditures, as detailed in Articles 29 and 30. Any other capital purchases will be addressed at the October Town Meeting where most capital requests are usually considered.

The Finance Committee is indebted to the many dedicated and talented town employees whose efforts make this process and report possible, especially the town's financial professionals who support the Finance Committee's work throughout the year. We would also like to commend the

committees and departments for their spirit of cooperation in formulating this budget. Their continued efforts on behalf of the town are greatly appreciated.

Respectfully submitted,

HOLLISTON FINANCE COMMITTEE

Kenneth S. Szajda, Chairman
Daniel G. Alfred, Vice-Chairman
Mark R. Whittaker, Clerk
Iris Sobchak

Michelle F. Zeamer
Vincent J. Murphy, Jr.
James M. Robinson, Jr.

ABOUT THE FINANCE COMMITTEE

The Finance Committee is an elected body, consisting of seven members. Its responsibilities, functions, and organization are defined in Article IV of the Town's General By-laws. The ultimate authority governing the conduct of the Committee is derived from Chapter 39 of the General Laws of the Commonwealth. Section 16 of Chapter 39 sets forth the role of the Committee. According to Chapter 39, the Committee shall consider any or all municipal questions for the purpose of making budgets, recommendations and/or reports to the Town at all town meetings.

Each department furnishes the Finance Committee with detailed estimates of expenses for the ensuing year. After consideration, the Finance Committee determines the amounts which, in their opinion, should be appropriated, and submits its recommendations, with such explanations and suggestions as they may deem desirable, to the citizens of the Town. Final appropriation is made by an action of town meeting.

The Finance Committee controls the Reserve Fund and may, from time to time, make transfers from this fund to other accounts by vote of the Committee.

In addition to its own meetings, the Finance Committee is present at all town meetings, and, when requested or necessary, the Committee or individual members attend meetings of other Town boards, committees or departments.

The following is the text of Article IV of the Holliston General By-laws describing the duties and responsibilities of the Finance Committee:

Section 1. The town shall have a Finance Committee, consisting of seven members, elected for a term of three years each, and so elected that the term of no more than three nor less than two shall expire in any one year.

Section 2. No person holding any other elected or appointed office and no person employed by the town, shall be eligible to serve as a member of the Finance Committee, except that, any member of the Finance Committee, who holds another appointed office on the effective date of this amendment shall be allowed to continue in such appointed office for so long as he or she remains a member of the Finance Committee.

Section 3. The Finance Committee shall promptly after the Annual election and assumption of office of new members, meet for the purpose of organization and shall elect from its members a Chairman, Vice Chairman and Clerk.

Section 4. The Finance Committee shall consider any and all municipal questions for the purpose of making reports or recommendations to the town, including but not limited to matters relating to the appropriation, the borrowing and the expenditure of money, municipal debt, property valuations and assessments, and the administration of the town offices and departments.

Section 5. The various town boards, officers and committees involved with the expenditure of money shall, on or before a date specified by the Finance Committee, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective offices and departments for the ensuing fiscal year, with explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding year.

Section 6. All officers, boards, or committees of the town, elected or appointed shall on request, furnish to the Finance Committee or to any delegated member or authorized agent thereof, any desired information about town affairs and town funds under their control relevant to financial decisions.

Section 7. The Finance Committee shall submit, at least seven days prior to any town meeting, a printed report of its recommendations to the voters including a copy of the warrant and an explanation of its recommendations. The report submitted prior to the annual town meeting shall also contain an appropriate form which would encourage citizen participation in town boards and committees. No appropriation shall be made until a report thereon has been received from the Finance Committee.

**Operating Budget Comparison
Finance Committee Recommendation**

	FY22	FY23	% Change
General Government	2,535,269	2,705,826	6.72%
Public Safety	4,815,249	5,028,425	4.43%
Local Schools	37,098,523	38,845,279	4.71%
Keefe Technical School	1,421,995	1,471,091	3.45%
Public Works	2,267,447	2,532,571	11.69%
Solid Waste	1,318,183	1,376,118	4.40%
Human Services	685,431	703,285	2.60%
Culture & Recreation	672,737	706,873	5.07%
Debt	2,405,138	627,574	-73.91%
Pensions & Benefits	10,839,110	11,352,760	4.74%
Water Enterprise	2,513,721	3,078,029	22.45%
Total	66,572,803	68,427,831	

General Government includes: Select Board, Human Resources, Finance Committee, Reserve Fund, Town Accountant, Assessors, Treasurer/Collector, Technology, Town Clerk, Elections, Conservation Commission, Planning Board, Zoning Board of Appeals, Building Inspector and Economic Development

Public Safety includes: Police, Auxiliary Police, Fire, Ambulance, Emergency Management, and Animal Control

Public Works includes: Highway, Facilities, Snow and Ice, Street Lights, Wastewater Treatment, Vehicle Fuel

Human Services includes: Board of Health, Council on Aging, Youth & Family Services, and Veterans

Culture & Recreation includes: Library, Parks and Recreation, Rail Trail, and Celebrations

Pensions & Benefits includes: County Retirement, Workers Compensation, Unemployment, Employee Benefits, and Liability Insurance

EXPLANATION OF TERMS

The following terms are frequently used in Finance Committee Reports, and during Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of these terms.

Capital Expenditure Fund: an account created by a special act of the legislature allowing Holliston to set aside funds in reserve for capital expenditures. As of March 31, 2022, the balance was \$8,400,686 (see page 55).

Community Preservation Fund: a fund generated by a 1.5% surcharge on real estate taxes, after allowable deductions, and matching grants from the state. This fund is administered by the Community Preservation Committee for the purpose of preserving and expanding community assets in open space, historic resources, recreational land and community housing. As of March 31, 2022, the undesignated Community Preservation Fund balance was \$3,794,800 (see page 58).

Conservation Trust Fund: a fund managed by the Conservation Commission which can be used to purchase property or interests in property for conservation purposes or to prepare plans or studies. As of March 31, 2022, the Conservation Fund balance was \$150,601 (see page 59).

Free Cash: a fund certified annually by the Massachusetts Department of Revenue by deducting from surplus revenue all uncollected taxes for prior years. As of March 31, 2022, the Town's Free Cash was \$206,405 (see page 54).

Golf Course Revolving Account: funds realized from the operations at the golf course are placed into this account for future improvements, after obligations for debt service and contributions to the General Fund are met. As of March 31, 2022, the unencumbered balance in the Golf Course Capital Account was \$432,494 (see page 58).

OPEB Trust Fund: this fund was created through special legislation in 2013 for the purpose of setting aside money to cover the future costs of other post-employment benefits for former Town employees. As of March 31, 2022, the balance in the OPEB Trust Fund was \$24,439,711 (see page 56).

Open Space Acquisition Fund: this fund was created by the Town for the purpose of funding acquisitions of property to be preserved as open space. As of March 31, 2022, the balance in this fund was \$397,518 (see page 59).

Overlay: the amount annually raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and to avoid fractions in the tax rate. As of March 31, 2022, the balance in the FY22 Overlay was \$251,004 (see page

55).

Overlay Reserve: the accumulated amount of Overlay for various years not used or required to be held in the specific Overlay accounts for a given year, and which may be used by a vote of the Town for any lawful purpose. As of March 31, 2022, the balance of Overlay Reserve was \$1,052,537 (see page 55).

Reserve Fund: this fund is established by the voters at the Annual Town Meeting and may be composed of (1) an appropriation not exceeding 5% of the tax levy of the preceding year; or (2) money transferred from the Overlay Reserve. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee. The purpose of the Reserve Fund is to fund extraordinary and unforeseen items. It is not intended as a supplement to departmental budgets. As of March 31, 2022, the balance was \$325,000 (see page 54).

Revolving Funds: these are kept separate from all other funds received by the Town. Such funds are kept under exclusive control (by state statute) of the receiving department, and are expended without further appropriation by the Town. The total of all the Revolving Accounts as of March 31, 2022, was \$7,286,070. Please see page 52 for a breakdown of the funds.

Stabilization Fund: a special account created originally to provide a reserve for capital expenditures but recently changed by State law to allow its use for any purpose. As of March 31, 2022, the Stabilization Fund balance was \$8,797,023 (see page 56).

Water Retained Earnings: Water Enterprise Fund is comprised of water department revenue, realized from fees, found to be in excess of operating costs. Use of these funds is limited to water capital projects and water system development. As of March 31, 2022, Water Retained Earnings balance was \$2,350,899 (see page 57).

<p>ANNUAL TOWN MEETING ARTICLES WITH FINANCE COMMITTEE RECOMMENDATIONS</p>

ANNUAL TOWN MEETING WARRANT

May 9, 2022 HOLLISTON HIGH SCHOOL

TOWN OF HOLLISTON

Commonwealth of Massachusetts

Middlesex, ss.

Town of Holliston

To any Constable of the Town of Holliston, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town affairs to meet in the Holliston High School auditorium on:

Monday,	May 9, 2022
Tuesday,	May 10, 2022 (if necessary)
Wednesday,	May 11, 2022 (if necessary)
Thursday,	May 12, 2022 (if necessary)

at **7:00 p.m.** to act on the following Articles, to wit:

ARTICLE 1. HEAR REPORT OF THE SELECT BOARD

SPONSORED BY: Select Board

To hear and act on the report of the Select Board.

COMMENTS: The Select Board will provide a report on activities of the Board since the last Annual Town Meeting. This is a standard article that allows reports commissioned by the Town to be heard.

ARTICLE 2. HEAR REPORT OF THE FINANCE COMMITTEE

SPONSORED BY: Finance Committee

To hear and act on the report of the Finance Committee.

COMMENTS: The Chairman of the Finance Committee will provide a report regarding the Town's overall financial condition.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS.
SOBCHAK ABSENT)***

**ARTICLE 3: ESTABLISHMENT OF CANNABIS REVENUE
STABILIZATION FUND**

SPONSORED BY: Select Board

To see if the Town will vote to establish a special purpose stabilization fund pursuant to MGL Chapter 40 Section 5B to reserve for expenditures related to (i) acquisition of tangible assets or the undertaking of capital projects which are reasonably related to local impacts related to Marijuana Establishments, drug diversion, drug prevention and drug awareness; (ii) drug awareness programs, (iii) drug awareness and utilization plans; (iv) drug diversion and management programs; (v) drug detection or training programs; or take any action relative thereto.

COMMENTS: The creation of this stabilization fund allows the Town to set aside funds to manage the local impacts of marijuana establishments as contemplated by G.L. c. 94G. Drug diversion, prevention and awareness activities can be seen in many departments in Holliston, including the Holliston Public Schools, Youth & Family Services, Council on Aging (i.e. Senior Center), Police Department, and Fire/Ambulance Department.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 4: DEDICATION OF CERTAIN RECEIPTS

SPONSORED BY: Select Board

To see if the Town will vote to accept the fourth paragraph of Massachusetts General Laws Chapter 40, Section 5B, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund established under Massachusetts General Laws Chapter 40, Section 5B, to be effective for the fiscal year beginning on July 1, 2022, or take any action relative thereto.

COMMENTS: By accepting this section of Chapter 40, Section 5B, the Town, through a separate Town Meeting vote, may dedicate certain funds to a particular stabilization account. Following the dedication, the particular fees, charges, and receipts are automatically placed in the specified stabilization account without the need of a separate Town Meeting vote.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

**ARTICLE 5: DEDICATION OF CANNABIS RECEIPTS WITHOUT
FURTHER APPROPRIATION**

SPONSORED BY: Select Board

To see if the Town will vote to dedicate 100 percent of the local sales tax on the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town collected

pursuant to Massachusetts General Laws Chapter 64N, Section 3 and 100 percent of the community impact fees for marijuana establishments operating within the Town collected pursuant to Massachusetts General Laws Chapter 94G, Section 3 and applicable Host Community Agreements to the Cannabis Revenue Stabilization Fund established under Massachusetts General Laws Chapter 40, Section 5B, to be effective for fiscal year beginning on July 1, 2022, or take any action relative thereto.

COMMENTS: Approval of this article allows the dedication of local sales tax and community impact fees paid by marijuana establishments to the Cannabis Revenue Stabilization Fund so that the Town can set aside these funds for expenditure on costs related to the operation of marijuana establishments in Town. Though marijuana retailers are currently prohibited in the Town, the inclusion of local sales tax in this dedication allows for a dedication if the prohibition were changed by a future Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 6. MARIJUANA DELIVERY – GENERAL BY-LAWS
SPONSORED BY: Select Board

To see if the Town will vote to amend Article XLV, Section 1, of the General By-Laws to add Marijuana Courier, Marijuana Delivery Operator, Marijuana Delivery Licensee as a use, licensed by the Select Board, as follows; or take any action relative thereto.

Section 1. Operation.

No person shall operate a Craft Marijuana Cultivator Cooperative, Marijuana Cultivator, ***Marijuana Courier, Marijuana Delivery Operator, Marijuana Delivery Licensee***, Marijuana Product Manufacturer, and Marijuana Testing Facility, as defined by Massachusetts General Laws Chapter 94G, or any other licensed marijuana operation, within the Town unless first duly licensed thereof by the Select Board, which license is renewable annually.

COMMENTS: One of three articles related to allowance of “delivery” of cannabis and cannabis products by Holliston cannabis businesses. Planning Board unanimously in favor.

ARTICLE 7. MARIJUANA DELIVERY – ZONING BY-LAWS
SPONSORED BY: Planning Board

To amend the Zoning By-Laws at Sections I-E Definitions and Section III(G) Use to add Marijuana Licensees and to allow the uses within the Industrial zoning district by Special Permit.

I-E DEFINITIONS

Marijuana Establishment: ~~A cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, all as defined by the Massachusetts General Laws, Chapter 94G, said Marijuana establishments shall be~~

deemed independent of any other definitions in this by-law and not a subset or subcategory of any other category. **Limited to Marijuana Cultivators, Craft Marijuana Cooperatives, Marijuana Product Manufacturers, Independent Testing Laboratories, Marijuana Transporters, Marijuana Delivery Licensees (including Marijuana Couriers and Marijuana Delivery Operators).** (Added October 2018 – STM, Art. 24)

Marijuana Courier – An entity licensed to deliver Finished Marijuana Products, Marijuana Accessories and Branded Good directly to Consumers from a Marijuana Retailer, or directly to Registered Quality Patients or Caregivers from an Marijuana Treatment Center, but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized or to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional marijuana use that allows for limited delivery of marijuana or marijuana products to consumers; and shall not be considered to be a Marijuana Retailer.

Marijuana Delivery Licensee – An entity that is authorized to deliver Marijuana and Marijuana Products directly to Consumers and as permitted, Marijuana Couriers to Patients and Caregivers.

Marijuana Delivery Operator – An entity licensed to purchase at Wholesale and Warehouse Finished Marijuana Products acquired from a Marijuana Cultivator, Marijuana Product Manufacturer, Microbusiness or Craft Marijuana Cooperative, and White Label sell and deliver Finished Marijuana Products, Marijuana Accessories and Marijuana Branded Goods directly to Consumers, but is not authorized to Repackage Marijuana or Marijuana Products or operate a storefront under this license. A Delivery Operator is an additional marijuana use that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not be considered to be a Marijuana Retailer.

G. Industrial and Outdoor Uses	District							
	AR-1	AR- 2	R-1	VR	C-1	VC	I	APT
9. Marijuana Delivery Licensees (Marijuana Courier and Marijuana Delivery Operator)	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>SP</i>	<i>N</i>

; or to take any action relative thereto.

COMMENTS: One of three articles related to allowance of “delivery” of cannabis and cannabis products by Holliston cannabis businesses. Planning Board unanimously in favor. **Requires 2/3rds majority vote.**

**ARTICLE 8. MARIJUANA DELIVERY – AUTHORIZE SELECT BOARD
TO NOTIFY CCC OF ALLOWANCE OF DELIVERY**

SPONSORED BY: Planning Board

To see if the Town will vote to allow for the delivery of marijuana or marijuana products to consumers within the town borders, notify the Cannabis Control Commission that delivery of marijuana or marijuana products to consumers is permitted in Holliston under 935 CMR 500.145(1), and to make all corresponding amendments to the Town’s General By-Laws to reflect such change; or take any action relative thereto.

COMMENTS: Since the Town has prohibited the operation of Marijuana Retailers with its borders, the Town must notify the CCC its decision to allow a company, located outside of the Town, to deliver cannabis or cannabis products to a resident of Holliston. This article instructs the Select Board to notify the CCC that the Town will allow companies, which are located outside of the Town of Holliston, to deliver to its residents. Planning Board unanimously in favor.

**ARTICLE 9. MARIJUANA DELIVERY – NOTIFY CCC OF
ALLOWANCE OF DELIVERY**

SPONSORED BY: Citizen’s Petition

To see if the Town will vote to allow for the delivery of marijuana or marijuana products to consumers within the town borders, notify the Cannabis Control Commission that delivery of marijuana or marijuana products to consumers is permitted in Holliston under 935 CMR 500.145(1), and to make all corresponding amendments to the Town’s General By-Laws to reflect such change; or take any action relative thereto.

**ARTICLE 10. AMEND ZONING BY-LAWS (SECTION I-E,
DEFINITIONS)**

SPONSORED BY: Citizen’s Petition

To see if the Town will vote to amend the Zoning By-Laws by inserting the text below into Section I-E, definitions:

“Marijuana Delivery Licensee – an entity that is authorized by the Cannabis Control Commission (CCC) to deliver marijuana and marijuana products directly to consumers, and as permitted by the CCC, limited delivery to patients and caregivers. Marijuana Delivery Operator and Marijuana Courier as those terms are defined by 935 CMR 500 are included in this definition. Marijuana Delivery Licensees shall not be deemed Marijuana Retailers for the purposes of this By-Law.”

And, further, to amend the Section III of the Zoning By-Laws to add Marijuana Delivery Licensee as a permissible use, and to make any other necessary amendments to the Town’s General By-Laws and Zoning By-Laws to allow for Marijuana Delivery Licensees to operate within the Town; or take any action relative thereto.

ARTICLE 11.**AUTHORIZE TREASURER/COLLECTOR TO SELL
FORECLOSED TAX TITLE PROPERTIES****SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Town Treasurer/Collector, subject to the approval of the Select Board, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer/Collector shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer/Collector may hold a public auction and may reject any bid which she/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

COMMENTS: From time to time, the Treasurer/Collector takes personal property (mostly real estate) with the approval of the Land Court due to delinquency to make property tax payments. This article would allow the Treasurer/Collector to dispose of those properties.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS.
SOBCHAK ABSENT)***

ARTICLE 12.**TAX WORKOFF PROGRAM – CH. 59, SEC. 5K & 5N****SPONSORED BY: Select Board**

To see if the Town will vote to amend prior acceptance of Chapter 59, Sections 5K and 5N, by allowing the maximum reduction of the real property tax bill, up to 125 volunteer service hours in a given tax year; or take any action relative thereto.

COMMENTS: Currently the Town is allowing the reduction of the real property bill by \$1,000 in a tax year, and required to pay minimum wage for the volunteer service hours, meaning the number of hours allowed to be worked decreases if/when minimum wage increases. By

amending the Town's acceptance of Chapter 59, the Town will be able to allow for 125 volunteer hours in a given tax year as minimum wage is set to increase.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 13. COMPENSATION FOR ELECTED OFFICIALS

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds for the purposes of fixing the salaries and compensation of all elected officers of the Town effective July 1, 2022, which salaries and compensation are printed below.

COMPENSATION SCHEDULE – ELECTED OFFICIALS	FY2022	FY2023
Board of Assessors	\$7,500	\$5,000
Select Board	\$175	\$125
Town Clerk (Salary)	\$79,475	\$81,860

or take any action relative thereto.

COMMENTS: Based on advice from the Massachusetts Department of Revenue, Town Meeting must approve the annual compensation for all elected Town officials. The Town Clerk's salary adjustment is consistent with the Department Heads salaries, however, because the Town Clerk is an elected official, Town Meeting must set the salary at the Annual Town Meeting. Decreases in stipends for Select Board and Board of Assessors represent the phasing-out of stipends for these Boards over a three-year period.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 14. PAY UNPAID BILLS

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto.

Vendor	Fiscal Year	Amount	Board
Martel	2021	\$82.60	Select Board
MIIA / Cabot	Multiple	\$11,295.47	Select Board

COMMENTS: Bills from a prior year, after a reasonable amount of time, can no longer be paid without additional Town Meeting approval. The reasons for this to occur may include late submission of an invoice from the vendor, or late submission from a department for a Reserve Fund Transfer request to the Finance Committee by a Board, Committee, Commission or Department. **(\$11,378.07 from Free Cash)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$11,378.07 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (6-0, MS. SOBCHAK ABSENT)

**ARTICLE 15. CURRENT FISCAL YEAR TRANSFERS
SPONSORED BY: Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's Fiscal Year 2022 annual operating budget, previously voted by the Town under Article 18 of the Warrant for the May 10, 2021 Annual Town Meeting; or take any action relative thereto.

Department	Amount	Source
Snow & Ice (01423-54000)	\$165,000	Free Cash
Finance Committee (01131 Personnel)	\$881	Reserve Fund (01132-57810)
Finance Committee (01131 Personnel)	\$95	Finance Comm. (01131 Operating)
Human Resources (01152 Personnel)	\$36,000	Select Board (01122 Personnel)
Human Resources (01152 Personnel)	\$58,000	Treasurer/Co. (01145 Personnel)
Human Resources (01152 Operating)	\$8,000	Treasurer/Co. (01145 Operating)
DPW Highway (01420 Operating)	\$70,000	DPW Highway (01420 Personnel)
Street Lights (01424 Operating)	\$8,000	Reserve Fund (01132-57810)
Wastewater Treatment (01433-52000)	\$10,000	Reserve Fund (01132-57810)
Motor Vehicle Fuels (01499-55392)	\$20,000	Reserve Fund (01132-57810)
Liability Insurance (01945-57400)	\$36,916	Unemployment (01913-51780)
Liability Insurance (01945-57400)	\$4,599	Workers Comp. (01912-51710)

COMMENTS: Free Cash is certified by the Commonwealth each fall and is then generally appropriated for specific purposes at the October Fall Town Meeting; however, the 2021 FTM appropriations intentionally left a balance of \$206,405 which can be used to cover the fluctuating costs of snow & ice in challenging winter seasons, among other things.

Additionally, multiple Town Meeting approvals (December 2020 and May 2021) have supported the re-development of existing positions to support personnel, resulting in the "HR Benefits Specialist" and "Assistant Town Administrator / HR Director" positions, and a Human Resources Department is presented as a standalone unit in the FY23 Omnibus Budget (see article 27 below); the transfers listed above are intended to improve transparency of the cost of Human Resources in future years by starting the tracking of costs in FY22. ***(\$165,000 from Free Cash; \$252,491 from "Other – Available Funds")***

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$165,000 FROM FREE CASH AND \$252,491 FROM OTHER AVAILABLE FUNDS FOR THE PURPOSE STATED IN THE ARTICLE (6-0, MS. SOBCHAK ABSENT)

ARTICLE 16.**AMEND CONSOLIDATED PERSONNEL BY-LAW
SECTION 29, JOB AND WAGE CLASSIFICATION PLAN****SPONSORED BY: Town Administrator**

To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job and Wage Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2022; or take any action relative thereto.

**JOB CLASSIFICATION PLAN - FY2023
(Full and Part-Time Employees)**

POSITION	Grade	POSITION	Grade
Administrative Assessor	400	Custodian	100
Assistant Clerk	200	Dispatcher	200
Assistant Building Inspector	400	Head Dispatcher	400
Assistant, Senior Center Director	400	Head of Circulation, Library	400
Assistant Director, Library	500	Library Page	50
Assistant, Recreation Director	400	Matron, Police	100
Assistant, Town Clerk	400	Outreach Coordinator	400
Assistant, Treasurer/Collector	400	Principal Clerk	300
Cataloger, Library	300	Program Coordinator	200
Children's Librarian	500	Reference Librarian	400
Crossing Guard	100	Technician, Library	100
Court Diversion/Community Therapist	500	Van Driver	100

**JOB COMPENSATION PLAN
FISCAL YEAR 2023**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8 **
50*	13.27	14.03	14.36	14.69	15.01	15.60	15.89	
100	17.82	18.96	19.77	20.25	20.67	21.51	21.98	22.42
200	21.15	22.49	23.43	24.01	24.49	25.52	26.07	26.59
300	21.82	23.22	24.17	24.77	25.28	26.33	26.89	27.42
400	25.11	26.71	27.82	28.51	29.10	30.30	30.96	31.58
500	27.24	29.00	30.19	30.93	31.56	32.86	33.60	34.27

*Grade 50 eliminated and added to Intermittent, Seasonal and Per Diem chart.

** Step 8 new to FY23, see comments for details.

JOB AND WAGE CLASSIFICATION PLAN-MANAGERIAL - FY2023

Position	Grade	Position	Grade
Asst. Town Adm/HR Director	M4	IT Director	M3
Building Inspector	M3	Library Director	M2
COA Director	M2	Police Chief	M5
Conservation Agent	M2	Police Lieutenant	M4
DPW Director	M4	Principal Assessor	M3
Deputy DPW Dir/Hwy Super.	M3	Recreation Director	M2
Facilities Manager	M3	Town Accountant	M3
Finance Dir/Treasurer/Collector	M4	Town Administrator	M6
Fire Chief	M5	Town Planner	M2
Health Agent/Director	M2	Youth & Family Services Dir.	M2

GRADE	MIN	1/3 POINT	MIDPOINT	2/3 POINT	MAX
M2	59,996	70,531	81,065	91,598	102,132
M3	75,480	84,183	92,887	101,590	110,293
M4	95,078	106,271	111,866	117,463	128,656
M5	135,252	148,257	161,262	174,267	187,272
M6	156,060	163,863	171,666	179,469	187,272

JOB AND WAGE CLASSIFICATION-ADMINISTRATIVE SUPPORT - FY2023

Position	Grade	Position	Grade
Administrative Assistant (40 hr/wk)	A2	Office Manager (35 hr/wk)	A1
		HR/Benefits Specialist (35 hr/wk)	HR1

	MIN				1/3 PT		MID		2/3 PT		MAX		
Grade	1	2	3	4	5	6	7	8	9	10	11	12	13
A1/HR1	48,044	49,457	50,869	52,282	53,696	55,109	56,521	57,934	59,348	60,760	62,173	63,586	65,001
A2	60,597	62,371	64,145	65,919	67,692	69,466	71,243	73,017	74,781	76,555	78,329	80,103	81,887

JOB COMPENSATION PLAN-INTERMITTENT AND FIRE DEPARTMENT POSITIONS-FY2023

INTERMITTENT RATES

(Temporary, Seasonal, Miscellaneous and Per Diem Position)

Position	Beginning Rate	Each Year Returning	Max Rate
Bathroom Cleaners	\$25 per cleaning		
Camp Counselors	Minimum Wage	.25 per hour	\$16.00
Camp Director	\$20.00		\$24.00
Camp Supervisor	\$16.00		\$20.00
Clerks to the Boards/Committees	\$18.00	.25 per hour	\$22.00
Clinic Assistants	Minimum Wage	.25 per hour	\$16.00
Clinic Counselors	\$25		\$25.00
Gate Guards	Minimum Wage	.25 per hour	\$16.00
Grounds Maintenance-Park	Minimum Wage	.25 per hour	\$16.00
IT Support	\$18.00	.25 per hour	\$22.00
Landscaper	\$15	.25 per hour	\$19.00
Library Page*	Minimum Wage	.25 per hour	\$20.00
Life Guards	Minimum Wage plus \$1	.25 per hour	\$17.00
Lifeguard Supervisor	\$16.00		\$20.00
Multi-Sport Counselor	60% of the clinic revenues		
Per Diem Dispatchers	\$20.00	.25 per hour	\$26.07
Program Assistants	Minimum Wage	.25 per hour	\$16.00
Program Coordinator	\$20	.25 per hour	\$24.00
Recycle Center Supervisor	\$20	.25 per hour	\$24.00
Temporary Clerical Employees	\$18.00	.25 per hour	\$22.00
Temporary DPW Employees	\$15	.25 per hour	\$19.00

*Position falls under Personnel By-Laws

FIREFIGHTERS RATES

Deputy Chief		Monthly	\$818.32
Captain		Monthly	\$541.96
Lieutenant		Monthly	\$496.24
Firefighter		Monthly	\$489.67
Fire-Weekend	Deputy, Captain, Lieutenant	Weekend	\$423.22
Fire-Weekend	Firefighters	Weekend	\$105.08
Fire Hourly	Firefighter	Hourly	\$35.26
	Lieutenant	Hourly	\$35.88
	Captain	Hourly	\$37.57
	Deputy	Hourly	\$40.93
Training		2 Hr Training	\$78.82

AMBULANCE / EMT RATES

Amb/EMT Hourly	First Responder/EMT-Basic	Hourly	\$23.11
	EMT-Advanced	Hourly	\$24.76
	EMT-Paramedic	Hourly	\$25.38
EMT/Shift Stipend	First Responder	12 Hr Shift	\$98.78
	EMT-Basic	12 Hr Shift	\$105.43
	EMT-Advanced	12 Hr Shift	\$108.69
	EMT-Paramedic	12 Hr Shift	\$118.97
Shift Differential-Station Standby	First Responder/EMT-Basic	Standby (Hourly)	\$2.30
	EMT-Advanced	Standby (Hourly)	\$2.45
	EMT-Paramedic	Standby (Hourly)	\$2.55
Deputy Fire Chief	Deputy/EMS Supervisor	Monthly	\$935.90
Training		2 Hr Training	\$78.82

COMMENTS: The Consolidated Personnel By-Law article covers the pay scales of all non-union full-time, part-time and temporary employees of the Town.

Changes specific to FY2023 from prior Town Meetings are as follows:

1. The “50-500” Scale proposes two significant changes: (a) removal of the 50 grade as only one position was represented in the group and the first steps of the 50 grade are now in conflict with changes to the federal minimum wage in CY2022, even before factoring in scheduled future increases to minimum wage, and (b) an addition of Step 8 in recognition of market increases for these positions in the MetroWest area - it should also be noted that the Town is currently engaged with a consultant – GovHR – to review the classifications of positions on the 50-500 Scale to determine if any positions require reclassification and if changes are recommended, they will be brought to a future Town Meeting for consideration.
2. The Managerial “M-Schedule” has one change, with “Finance Director” added to the Treasurer/Collector title in relation to the Town’s succession planning for its finance staffing, but does not impact the position’s grade (remains at M4). The Administrative Support schedule (A2, A1/HR1) clarifies movement across the scale, but does not include any increases to the scale (it is impacted only by the non-union COLA for FY23 of 2.0%).
3. The Intermittent Rate chart is impacted by minimum wage changes; it also now includes the Grade 50 position moved from the 50-500 Scale, though any current employee moved would maintain benefit accruals, and only future hirings would be considered intermittent. Separately, the Fire Department and EMS rates are currently under review from a consultant – Municipal Resources, Inc. (MRI) – and will be discussed prior to the October 2022 Fall Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 17. AMEND CONSOLIDATED PERSONNEL BY-LAW
SPONSORED BY: Select Board

To see if the Town will vote to amend the Consolidated Personnel By-law for Section 16 as the following: Upon completion of thirty days’ employment, a permanent employee shall accrue one and one-quarter (1 ¼) days of sick leave with pay for each month of employment completed in any given calendar year. A physician’s note may be required after three (3) consecutive days of absence or after a series of repeated absences during the calendar year at the request of Human Resources; or take any action relative thereto.

COMMENTS: The recommendation to allow new employees to use sick time accruals after the first month of employment, instead of waiting until the end of their 6-month probationary period, is in response to the administrative burden the Town has experienced while managing sick time, especially during COVID. This will also address internal inequities around accrued time benefits. There are also more employees in this 6-month probation period to manage, due to a higher turnover rate the past few years. The administrative burdens include tracking accrual balances, direct-billing benefits and payroll issues. Additionally, adding that doctors’ notes may be

required by Human Resources, rather than a Department Head, centralizes the management of sick leaves, extended sick leaves and/or FMLA to ensure consistent administration.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

**ARTICLE 18. AUTHORIZE THE SELECT BOARD TO SELL
SURPLUS EQUIPMENT**

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Select Board to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto.

COMMENTS: This standard article allows the Town to sell used vehicles, equipment or other personal property.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

**ARTICLE 19. AUTHORIZATION TO EXPEND CHAPTER 90 (STATE
AID FOR HIGHWAYS PROGRAM)**

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Department of Public Works, with the approval of the Select Board, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto.

COMMENTS: Annually, the Commonwealth provides state assistance to cities and towns in support of road reconstruction and maintenance projects. Holliston is projected to receive \$511,349 during FY23, however supplemental appropriations have also been discussed and would be accepted and expended by the Select Board through this article.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 20. AMEND INTEREST RATE PER ANNUM

SPONSORED BY: Board of Assessors

To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto.

COMMENTS: Residents who are 65 and older may take advantage of this option at an annual rate of 6%. This Article requires annual approval at Town Meeting. The Board of Assessors unanimously in favor.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 21. AMEND INCOME REQUIREMENTS
SPONSORED BY: Board of Assessors

To see if the Town will vote to accept the provisions of Section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, Section 5, clause 41C; or take any action relative thereto.

COMMENTS: This would allow the Town to increase the statutory income requirements to \$20,000 for single and \$30,000 for married couples from \$10,000-\$12,000. The Article was originally adopted by the Town in 2006. This Article requires annual approval at Town Meeting. The Board of Assessors unanimously in favor.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 22. VETERANS' TAX EXEMPTIONS
SPONSORED BY: Board of Assessors

To see if the Town will vote to accept the following statutory provisions affording tax exemptions:

M.G.L. Chapter 59 Section 5 Clause 22G (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for any real estate that is the domicile of a person but is owned by a trustee, conservator or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause 22, 22A, 22B, 22C, 22D, 22E, or 22F if the person were the owner of the real estate;

M.G.L. Chapter 59 Section 5, Clause 22H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and Veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further that the surviving parents or guardians shall have been

domiciled in the commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the commonwealth for not less than 6 months before entering service. Surviving parents or guardians eligible for an exemption pursuant to this clause shall be eligible regardless of when the soldier, sailor, member of the National Guard or veteran died or became missing in action with a presumptive finding of death; provided however, that the exemption shall only apply to tax years beginning on or after January 1, 2019. Such exemption shall be available until such time as the surviving parents or guardians are deceased. No real estate shall be so exempt which has been conveyed to the surviving parents or guardians to evade taxation; and

That Veterans must have (1) been domiciled in Massachusetts for at least 6 consecutive months before entering military service, or (2) lived in Massachusetts for at least 1 consecutive year before the tax year begins;

Or take any action relative thereto.

BOARD OF ASSESSORS' COMMENTS: The article would provide three separate impacts for Veterans: (1) the residency definition would allow Veterans less time in Massachusetts to qualify for the exemptions currently offered by the Town, (2) add 22H which allows "Gold Star" parents to be exempted from taxes at a rate of 100%, and (3) add 22G which allows a parent who is a caretaker to a Veteran to receive exemption normally given to the Veteran, so long as they file a fiduciary trust. The Board of Assessors unanimously in favor.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 23. PERSONAL PROPERTY EXEMPTION
SPONSORED BY: Board of Assessors

To see if the Town will vote to accept clause 54 of Section 5 of Chapter 59 of the Massachusetts General Laws, and authorize the Town to establish a minimum fair cash value required for a personal property account to be taxed, and further establish such minimum fair cash value at \$5,000, to be effective for the fiscal year beginning July 1, 2022 and ending June 30, 2023; or take any action relative thereto.

COMMENTS: The personal property exemption was voted for FY2007 at \$3,000 and has been in place since this time. The Board of Assessors voted on February 15, 2022 to increase this exemption from \$3,000 to \$5,000. The Board of Assessors unanimously in favor.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 24.

**ESTABLISH MEANS-TESTED SENIOR CITIZEN
PROPERTY TAX EXEMPTION**

SPONSORED BY: **Board of Assessors**

To see if the Town will petition the Great and General Court to approve an act authorizing the town of Holliston to establish a means-tested senior citizen property tax exemption; or take any action relative thereto.

The proposed act reads as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Holliston, there shall be an exemption from the property tax in an amount to be set annually by the Select Board as provided in Section 3. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this act, “parcel” shall mean a unit of real property as defined by the Board of Assessors under the deed for the property and shall include a condominium unit. The exemption provided for in this section shall be in addition to any other exemptions allowed pursuant to the General Laws.

SECTION 2. The Board of Assessors of the town of Holliston may deny an application for exemption if the board finds that the applicant has excessive assets that place the applicant outside of the intended recipients of the senior exemption established pursuant to this act. Real property shall qualify for the exemption pursuant to Section 1 if the following criteria are met: (i) the qualifying real property is owned and occupied by a person whose prior year’s income would make the person eligible for the circuit breaker income tax credit pursuant to subsection (k) of Section 6 of Chapter 62 of the General Laws; (ii) the qualifying real property is owned by a single applicant who was age 65 or older at the close of the previous year or jointly by persons who are 60 years of age or older, provided that not less than 1 joint owner was age 65 or older at the close of the previous year; (iii) the qualifying real property is owned and occupied by the applicant or joint applicants as their domicile; (iv) the applicant, or at least 1 of the joint applicants, has been domiciled and owned a home in the town of Holliston for not less than 10 consecutive years before filing an application for the exemption; (v) the maximum assessed value of the domicile is not greater than the prior year’s maximum assessed value for qualification for the circuit breaker income tax credit pursuant to subsection (k) of Section 6 of

Chapter 62 of the General Laws, as adjusted annually by the Department of Revenue; and (vi) the Board of Assessors has approved the application for the exemption.

SECTION 3. The Select Board of the town of Holliston shall annually set the exemption amount provided for in Section 1; provided, however, that the amount of the exemption shall be not less than 50 percent and not more than 200 percent of the amount of the circuit breaker income tax credit pursuant to subsection (k) of Section 6 of Chapter 62 of the General Laws for which the applicant qualified in the previous year. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers.

SECTION 4. A person who seeks to qualify for the exemption pursuant to Section 1 shall, before the deadline established by the Board of Assessors of the town of Holliston, file an application, on a form adopted by the Board of Assessors, with the supporting documentation of the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. No exemption shall be granted pursuant to this act until the Department of Revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

SECTION 6. The exemption provided in this act shall expire 3 years after the effective date of this act; provided, however, that the town of Holliston may reauthorize the exemption for additional 3-year intervals by a vote of the legislative body of the town.

SECTION 7. This act shall take effect upon its passage.

COMMENTS: This article relates to a "home rule" petition that, when passed, would allow the Town to offer a means-tested property tax exemption for seniors based on the same criteria as the "Circuit Breaker" state income tax credit. Current property tax exemptions for seniors are either \$375 or \$1,000. Establishing such a local exemption would allow the Town to offer exemptions ranging from \$575 up to \$2,340. The Board of Assessors unanimously in favor.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 25. SOLAR PILOT – 39 MARSHALL STREET
SPONSORED BY: Select Board

To see if the Town, in accordance with Massachusetts General Laws Chapter 59, Section 38H, authorize the Select Board and the Board of Assessors to negotiate and enter into a tax agreement

for the payment of personal property taxes on the solar photovoltaic facility being constructed at 39 Marshall Street, or take any action relative thereto.

COMMENTS: This article would authorize the Select Board and Board of Assessors to negotiate and enter into a Payment in Lieu of Taxes (PILOT) agreement with the developers of the solar photovoltaic facility being constructed at the former Bird Property at 39 Marshall Street. The Board of Assessors and Select Board unanimously in favor.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 26. REVOLVING FUND SPENDING LIMITS

SPONSORED BY: Board of Selectmen

To see if the Town will vote to authorize the spending limits of the following revolving funds established under the Town Bylaw and General Laws Chapter 44, Section 53E ½:

Revolving Fund	Spending Limit
Wetlands Filing Fee	\$40,000
Council on Aging	\$5,000
Composting Kit	\$3,000
Recycling & Sustainability	\$60,000
EV Charging Stations	\$100,000
Response and Recovery	\$25,000
Abutters List	\$5,000
Building Inspection	\$150,000
Town Hall Rental	\$25,000
Senior Center Van	\$10,000
Agricultural Commission	\$10,000
Sealer of Weights and Measures	\$10,000
Fluorescent Bulb Recycling	\$3,000
Banner	\$5,000
Accident Fee	\$5,000
Inoculation	\$20,000
Cost of Prosecution	\$30,000
Nutrition	\$10,000
Pinecrest Golf Course	\$355,000
Technology Repair and Replenish	\$75,000

COMMENTS: Newly created Revolving Funds as of May 2021 Annual Town Meeting: (1) Recycling & Sustainability and (2) EV Charging Stations. Changes to recurring funds: (1) Building Inspection and (2) Pinecrest Golf Course, based on specific needs. The Building Inspection Revolving Fund will support an Assistant Building Inspector position, while the

Pinecrest Golf Course Revolving Fund is being increased for capital improvements to the Golf Course with the anticipation that the spending limit will be reduced for FY24.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 27. FISCAL YEAR 2023 BUDGET

SPONSORED BY: Omnibus Budget

To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, and to appoint trustees or caretakers or authorize the Select Board to appoint caretakers of the cemeteries of the Town not otherwise provided for, the ensuing year; or take any action relative thereto.

COMMENTS: Tracking of budget development process from December 2021 to May 2022 is available on the Town's website, from (1) Departmental Requests in February 2022, to (2) Town Administrator Recommended budget on March 4, 2022, to (3) Select Board Recommended budget on March 21, 2022, to (4) Finance Committee Recommended budget on April 12, 2022. The 5th and final step of the budget process is a Town Meeting approved Omnibus Budget which becomes the official budget for FY2023.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (6-0, MS. SOBCHAK ABSENT)

ARTICLE 28. TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE CAPITAL EXPENDITURE FUND

SPONSORED BY: Select Board Estimated Cost: \$1,715,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

COMMENTS: It has been the custom of the Town to annually transfer from reserves a sum of money to the Capital Expenditure Fund to be used at the October Special Town Meeting to fund capital expenditure requests. The Select Board voted 2-1 in favor of \$1.7 million appropriation into the Fund for May 2022 Annual Town Meeting (*\$1,715,000 from Tax Levy*)

THE FINANCE COMMITTEE RECOMMENDS THE TOWN RAISE AND APPROPRIATE \$1,875,000 FOR THE CAPITAL EXPENDITURE FUND (6-0, MS. SOBCHAK ABSENT)

ARTICLE 29. CAPITAL EXPENDITURES

SPONSORED BY: Select Board Estimated Cost: \$1,033,805

To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Select Board, Facilities Maintenance, Fire, Police and Public

Works Departments, and authorize the Select Board to trade or sell used equipment toward part of the purchase price; or take any action relative thereto.

Department	Item / Activity	Estimated Cost
Finance	Microfiche Machine and accessories	\$10,000
Fire	Skid Unit – Brush Truck	\$16,250
Ambulance	Medical CPR Device	\$15,950
Facilities	Town Hall Exterior Painting	\$65,000
Facilities	Town Hall HVAC	\$12,150
Facilities	Central Fire Improvements (incl. Front Entrance)	\$120,000
Facilities	COA Exterior Improvements (incl. drainage)	\$60,000
DPW (Hwy)	Replace 5-Ton Trailer	\$16,250
DPW (Hwy)	Replace Asphalt Roller	\$24,000
DPW (Hwy)	Replace Leaf Vacuum	\$13,005
DPW (Hwy)	Replace International Dump Truck (Equip.)	\$249,950
DPW (Water)	Pickup Truck (Equip.)	\$54,000
DPW (Water)	Mini Excavator	\$66,000
DPW (Water)	Tilt Trailer	\$16,250
School	Technology (incl. switches)	\$275,000
School	Interior Cameras	\$20,000
		\$1,033,805

COMMENTS: The Town approves capital requests in both May and October, with larger requests generally scheduled for the Fall Town Meeting when Free Cash is certified. The list above are items that have been vetted and represented in the Town's 5-Year Capital Improvement Plan (FY2022-2026). The balance of the Capital Expenditure Fund as of March 31, 2022 is \$8.4 million and the total impact of capital costs in this Warrant are offset by the funding into the Capital Expenditure Fund (see Article 28, above). The Water Enterprise Fund pays for its own equipment. *(\$897,555 from Capital Expenditure Fund; \$136,250 from Water Retained Earnings)*

THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE A TOTAL OF \$897,555 FROM THE CAPITAL EXPENDITURE FUND AS FOLLOWS: \$10,000 FOR A MICROFILM MACHINE WITH ACCESSORIES FOR FINANCE, \$16,250 FOR A SKID UNIT FOR A BRUSH TRUCK FOR FIRE, \$15,950 FOR A MEDICAL CPR DEVICE FOR AMBULANCE, \$65,000 FOR EXTERIOR PAINTING OF TOWN HALL, \$12,150 FOR HVAC AT TOWN HALL, \$120,000 FOR ONGOING IMPROVEMENTS AT CENTRAL FIRE, \$16,250 TO REPLACE A 5-TON TRAILER FOR DPW, \$24,000 TO REPLACE AN ASPHALT ROLLER FOR DPW, \$13,005 TO REPLACE A LEAF VACUUM FOR DPW, \$249,950 TO REPLACE AN INTERNATIONAL DUMP TRUCK WITH EQUIPMENT FOR DPW, \$275,000 FOR TECHNOLOGY IMPROVEMENTS AT THE SCHOOLS; FURTHER THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE A TOTAL OF \$136,250 FROM WATER RETAINED EARNINGS FOR THE DPW WATER DIVISION AS FOLLOWS: \$54,000 FOR AN EQUIPPED PICKUP TRUCK, \$66,000 FOR A MINI EXCAVATOR, \$16,250 FOR A TILT TRAILER; FURTHER THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$20,000 FROM THE CAPITAL

EXPENDITURE FUND FOR INTERIOR CAMERAS AT THE SCHOOLS SUBJECT TO THE ADOPTION OF A CAMERA POLICY (6-0, MS. SOBCHAK ABSENT)

ARTICLE 30. STREETLIGHT CONVERSION TO LED

SPONSORED BY: Select Board Estimated Cost: \$354,900

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of converting streetlights to LED; or take any action relative thereto.

COMMENTS: The Town purchased its streetlights from Eversource in March 2022 to avoid a 3x rate/tariff increase, but the silver lining is that the Town can now pursue conversion of the streetlight units to LED for a more environmentally-friendly and cost-effective product.

This project is estimated to reduce 231,072 kWh in electrical usage for the Town's streetlights (formerly owned by Eversource, now owned by the Town). This equates to estimated annual savings of \$30,156 in electricity costs. Additionally, the conversion will decrease CO₂, NO_x, and SO₂ by 293,909, 248.9, and 919.8 lbs per year, respectively. The Town is also pursuing grant funding (Green Communities) to potentially offset up-to \$200,000 of this project, which would allow the funds to be returned to the Capital Expenditure Fund. ***(\$354,900 from Capital Expenditure Fund)***

THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$354,900 FROM THE CAPITAL EXPENDITURE FUND FOR THE PURPOSE STATED IN THE ARTICLE (6-0, MS. SOBCHAK ABSENT)

ARTICLE 31. WATER SYSTEM IMPROVEMENTS – CENTRAL ST. TO BULLARD ST. & FISKE STREET CULVERT

SPONSORED BY: Select Board Estimated Cost: \$800,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of replacing water mains in the area of Central Street and Bullard Street to provide bi-directional flow and for culvert improvements under Fiske Street; or take any action relative thereto.

COMMENTS: The top priority project from the Stantec Water Modernization Study finalized in late 2021, this project has been designed with funding from the October 2021 Fall Town Meeting and is shovel-ready. The purpose of the project is to provide bi-directional flow of water supplied to the entire system from the Water Treatment Plant at Well No. 5, scheduled to come online in Summer 2022. ***(\$800,000 from Water Infrastructure Fee Account)***

THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$800,000 FROM THE WATER INFRASTRUCTURE FEE ACCOUNT FOR THE PURPOSE STATED IN THE ARTICLE (6-0, MS. SOBCHAK ABSENT)

ARTICLE 32.**REPORT OF THE COMMUNITY PRESERVATION COMMITTEE****SPONSORED BY: Community Preservation Committee**

To see if the Town will vote to act on the report of the Community Preservation Committee for the fiscal year 2022 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year:

Reserves

Community Housing Reserve	\$ 71,000
Open Space Reserve	\$ 71,000
Historic Resources Reserve	\$ 71,000

Appropriations

Administrative Functions to support the Committee	\$5,000
Cemetery Preservation	\$500,000
Blair Square Site Improvements	\$568,785
Community Farm Improvements (sunset extension)	\$55,000

Total: \$1,128,785

or take any action relative thereto.

COMMENTS: Total balance of Community Preservation Fund as of May 2022 Annual Town Meeting is approximately \$3.8 million. Comments to be made at Town Meeting by Community Preservation Committee.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (5-0-1, MS. ZEAMER ABSTAINED, MS. SOBCHAK ABSENT)

ARTICLE 33.**REPORT OF THE COMPREHENSIVE LONG RANGE PLAN COMM. (ENVISIONING FUTURE HOLLISTON)****SPONSORED BY: Town Administrator**

To hear a report from the Comprehensive Long Range Plan Committee (also known as “Envisioning Future Holliston”) pursuant to the charge established at the May 2021 Annual Town Meeting, or take any action relative thereto.

COMMENTS: Article 35 of the May 2021 Annual Town Meeting established the Comprehensive Long Range Plan Committee (also known as “Envisioning Future Holliston”) and the charge includes an update to the May 2022 Annual Town Meeting. The group has executed and analyzed a community-wide survey and will present an update to Town Meeting, with plans for additional work.

ARTICLE 34.**300th ANNIVERSARY PREPARATION****SPONSORED BY: Select Board Estimated Cost: \$30,000**

To provide for funding associated with the Town’s three hundredth celebration;

Further to direct the Select Board to: apply for and receive any state or federal grants or other funds available for this year-long event; consider any applications for town events and activities in recognition of the anniversary, and; to act as the executive authority for all permits, liabilities, and other municipal obligations;

or take any action relative thereto.

COMMENTS: This article recognizes the commencement of activities associated with this notable anniversary. The Select Board endeavors to encourage all levels of community involvement, engagement, and volunteerism in the spirit of the public good for the Town of Holliston. *(\$30,000 appropriated from Free Cash)*

THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$30,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (6-0, MS. SOBCHAK ABSENT)

ARTICLE 35. TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE STABILIZATION FUND

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto.

COMMENTS: The Stabilization Fund is a long range financial planning tool that the Town can lawfully set aside revenues and fund large unforeseen expenses. It is similar to a savings account. No contribution is anticipated in May 2022, with the article intended to be brought back to the October Fall Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (6-0, MS. SOBCHAK ABSENT)

ARTICLE 36. CHANGE TO PRE-EXISTING NON-CONFORMING USES, STRUCTURES AND LOTS (I-C); DEFINITIONS (I-E)

SPONSORED BY: Planning Board

To see if the Town will vote to amend the Zoning By-Laws by making the following changes at Section I-C Pre-Existing Non-conforming Uses, Structures and Lots and I-E Definitions in order to address an inconsistency in the definition and applicability of the term gross floor area and to generically identify a Special Permit Granting Authority rather than to specify the Zoning Board of Appeals. Note: ***Italicized and bold*** text is proposed and strikethrough text is to be deleted:

I-C PRE-EXISTING NON-CONFORMING USES, STRUCTURES AND LOTS

3.3 Nonconforming Single and Two Family Residential Structures. Nonconforming single and two family residential structures may be changed upon a determination by the Building Inspector that such proposed change does not increase the gross floor area of ~~said~~ ***the existing non-conforming*** structure by more than 50% of the existing gross

floor area *of the original gross floor area of said structure. The area of accessory structures and basements shall not be included in such calculation.* (Amended May 2019 – ATM, Art. 30)

3.3.1 Permissible Changes.

If the Building Inspector determines that proposed change exceeds the one or more of the criteria set forth above (including the 50% cap), the ~~Zoning Board of Appeals~~ **Special Permit Granting Authority** may, by Special Permit, allow such change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood. For the purposes of this subsection only, the term “reconstruction” shall not include the voluntary demolition of such structure and its rebuilding. See Section 3.5 below.

I-E DEFINITIONS

Gross Floor Area - The sum of the gross horizontal areas of all floors of principal ~~building and accessory buildings~~ on a lot, ~~including basements used for permitted uses~~, as measured from the exterior faces of the exterior walls, excluding basements and accessory structures. (Added May 1997 – ATM, Article 30)

Special Permit Granting Authority - The Board of Appeals *or Planning Board.* (Amended March 1978 – STM, Art. 1)

; or to take any action relative thereto.

COMMENTS: These proposed changes are being advanced to provide additional guidance to the Building Commissioner regarding the specific exception for pre-existing single and two family structures adopted by the Town in 2016. The purpose of the changes is to put additional control on “mansionization” through a stricter definition of gross floor area. By definition, a non-conforming structure fails to meet present dimensional requirements by virtue of its age or adoption, revision or amendment to the by-law. The by-law currently allows up to 50% increase in gross floor area by-right but does not limit the number of times expansion can occur. Planning Board unanimously in favor.

ARTICLE 37.

CHANGE TO ACCESSORY BUILDINGS AND STRUCTURES (V-A); LOCATION OF DISTRICTS (II-B); DEFINITIONS (I-E);

SPONSORED BY: Planning Board

To see if the Town will vote to amend the Zoning By-Laws at Sections I-E, II-B Location of Districts, and V-A Accessory Buildings and Structures to update several definitions and performance standards and to update zoning map interpretation standards. Note: *Italicized and bold* text is proposed and ~~struckthrough text~~ is to be deleted.

I-E DEFINITIONS

Accessory Building - ~~A detached building designed, constructed and used for an Accessory Use as defined herein. (Amended November 1989 – STM, Art. 7)~~ ***A building devoted exclusively to a use subordinate to and customarily incidental to the principal use.***

Accessory Use - ~~A customary use in conjunction with, incidental to, or subordinate to a use allowed by this By Law; and located on the same lot with the principal use or on an adjoining lot under the same ownership. (Amended November 1989 – STM, Art. 7)~~ ***A use subordinate to and customarily incidental to the principal use.***

Private Way - Any driveway or other vehicle access way, not owned and maintained by public authority. For the purposes of Section IV-A General Requirements, a common driveway provides access to 2 to 3 lots ~~and a private way provides access to four to seven lots.~~

(Amended May 2001 – ATM, Art. 40. Added May 1993 – ATM, Article 37)

II-B LOCATION OF DISTRICTS

5. Where a district boundary line divides a lot, the regulations applying to the portion of such lot in the less restricted district may be considered as extending not more than 50 feet into the more restricted portion, but only if the lot has frontage on a street in the less restricted district, ~~provided, however, that there shall be no such extension into any area subject to the provisions of Section V-I.~~

SECTION V - SPECIAL REGULATIONS

V-A ACCESSORY BUILDINGS AND STRUCTURES

No accessory building or structure shall be located within the required front yard area. No accessory building, structure, or appurtenant element (e.g. pool decks, concrete aprons, heating or air conditioning equipment, or other similar elements which are accessory to the building or structure) shall be ~~located~~ ***constructed, altered or relocated so that any part thereof shall be less than ten feet (10') from any other building or structure*** or in any side yard area nearer to the side lot line than ten feet, or in the rear yard nearer than ~~five~~ ***ten*** feet. Freestanding non-commercial solar energy collection apparatus and wind energy systems (i.e. designed or operated and intended for single residential or business uses) are considered to be accessory structures and uses. In no case shall accessory buildings or structures cover more than 30% of the required rear ***or side*** yard area.
(Amended May 2009 – ATM, Art. 29. Previously amended May 1995 – ATM, Art. 42)

COMMENTS: These proposed changes are being advanced in order to provide additional controls on placement of accessory structures on lots to address safety (i.e. fire separation) and congestion as there are no current limitations on the size or number of accessory structures allowed on a lot. Minimal separation of accessory structures from lot lines and from other structures and a limit on the percentage coverage in the side yard area are proposed. Planning Board unanimously in favor.

ARTICLE 38.**CHANGE USE REGULATIONS (SECTION III);
DEFINITIONS (I-E)****SPONSORED BY: Planning Board**

To see if the Town will vote to amend the Zoning By-Laws at Sections I-E Definitions and III – Use Regulations to clarify general service establishments, warehouses, and general industrial uses as well as accessory outdoor storage uses. Note: ***Italicized and bold*** text is proposed and ~~striktthrough text~~ is to be deleted.

I-E DEFINITIONS

Warehouse - A building used primarily for the interior storage of goods and materials, for distribution ***or fulfillment.*** *Warehouse facilities shall not exceed 200,000 square feet on any lot. Warehouse facilities may not operate between the hours of 8:00 p.m and 6:30 a.m. (Added May 2016 – ATM, Art. 22)*

SECTION III - USE REGULATIONS

Permitted Uses and uses allowed by the Special Permit Granting Authority shall be in conformity with the provisions of Section IV and V of this Zoning By-Law. ~~Where a use, structure, or activity may be classified under more than one use in the table below, the more specific classification applies. If equally specific, the more restrictive classification is used.~~

D. COMMERCIAL USES CONTINUED	AR-1	AR-2	R-1	VR	C-1	VC	I	APT
7. General service establishment	N	N	N	N	Y SP	Y SP	N SP	N

G. INDUSTRIAL AND OUTDOOR USES	AR-1	AR-2	R-1	VR	C-1	VC	I	APT
1. Wholesale office or showroom, <i>including Warehouse facility</i>	N	N	N	N	SP N	SP N	Y <i>SP</i>	N
2. General industrial uses including manufacturing, storage, processing, fabrication, packaging and assembly comprised of not more than 15,000 square feet of floor area devoted to such use and otherwise in compliance with local, state and federal laws, rules and regulations, but not including any use which involves the manufacture, storage, transportation, discharge or disposal of hazardous, toxic or radioactive materials or which generates	N	N	N	N	N	N	Y	SP N

perceptible vibration or noise levels greater than 65 dbA at the property line								
3. General Industrial uses including manufacturing, storage, processing, fabrication, packaging, and assembly that occupy more than 15,000 square feet of floor area, <i>not including Warehouse</i> or those that have no more than 15,000 square feet of floor area and which involve the manufacture, storage, transportation, discharge or disposal of hazardous, toxic, or radioactive materials	N	N	N	N	N	N	SP	N
4. Building materials and equipment exposed to view the extent actually necessary during active continuous construction work on the same lot	Y	Y	Y	Y	Y	Y	Y	Y
5. Outdoor storage of building materials and equipment, excluding scrap and junk, which is not provided for elsewhere in this by law, if the same is subjected to screening not occupy an area exceeding 25% of the ground floor area of the main building on the lot	Y	Y	Y	Y	Y	Y	Y	SP
6. Outdoor storage of building or other materials or equipment not covered elsewhere in this by law	SP	SP	SP	SP	SP	SP	SP	SP
H. ACCESSORY USES	AR-1	AR-2	R-1	VR	C-1	VC	I	APT
<i>10. Building materials and equipment exposed to view the extent actually necessary during active continuous construction work on the same lot</i>	Y	Y	Y	Y	Y	Y	Y	Y
<i>11. Commercial open storage of raw materials, finished goods or construction equipment not associated with active permitted construction or agricultural uses</i>	SP	SP	SP	SP	SP	SP	SP	N
<i>12. Accessory outdoor storage clearly necessary to the operation and conduct of a permitted industrial or commercial use</i>	N	N	N	N	SP	SP	SP	N
<i>13. Processing of raw materials not associated with active permitted uses</i>	N	N	N	N	N	N	SP	N

; or to take any action relative thereto.

COMMENTS: These proposed changes are being advanced to provide additional clarity to the definition and regulation of several commercial, industrial and accessory uses including: “Warehouse” by Special Permit in the Industrial zone only, "General Service Establishments" (Special Permits in Village Commercial, Commercial and Industrial zones), and relocating “Outdoor Uses” to “Accessory Uses” and re-define storage uses as either open and accessory commercial storage by Special Permit or processing of raw materials by Special Permit (Industrial district only). Planning Board unanimously in favor.

ARTICLE 39. GENERAL BY-LAWS – SECTION 12 (SWIMMING POOLS)

SPONSORED BY: Select Board

To see if the Town will vote to amend its General By-Laws by deleting, in its entirety, Section 12 of Article XXIV, pertaining to Swimming Pools.

COMMENTS: Section 12 of the Town By-Laws was approved in 1980 in lieu of building codes that addressed swimming pools. However, the Commonwealth has since adopted building codes for swimming pools and the most current code is the 2015 International Swimming Pool and Spa Code from ICC. Specially, Section 12 of the Town By-Laws requires a barrier height of 5 feet, while the Building Code is 4 feet. Removal of Section 12 would put the Town in alignment with Massachusetts State Building Code 780 CMR, 9th Edition.

ARTICLE 40. ROAD ACCEPTANCES

SPONSORED BY: Select Board

To see if the Town will vote to accept as public ways, Hopping Brook Road (Sta. 0+00 to Sta. 40+93.02) and Boynton Road in the Hopping Brook Definitive Subdivision, as shown on the plan entitled “Roadway Acceptance Plan in Holliston, MA” dated October 18, 2001 (revised through December 2022), prepared by Schofield Brothers of New England, Inc., and Indian Ridge Road South (Station 0+25 to 10+51.55) in the Clearview Estates II Subdivision as shown on the plan entitled “Street Acceptance Indian Ridge South (formerly James Road) Clearview Estates II in Holliston, MA” dated March 13, 2014, prepared by Guerrier & Halnon, Inc. such ways having been laid out as Town Ways by the Select Board and will further vote to authorize the Select Board to acquire by donation, purchase or eminent domain, rights sufficient to use Hopping Brook Road, Boynton Road, and Indian Ridge Road South all purposed for which public ways are used in the Town of Holliston, or take any action relative thereto.

COMMENTS: All of these ways have been previously accepted by actions of Town Meeting and have been subject to prior public hearings by the Select Board per M.G.L. c. 82.

THE FINANCE COMMITTEE WILL MAKE A RECOMMENDATION AT TOWN MEETING

ARTICLE 41. EXPAND THE SELECT BOARD TO FIVE (5) MEMBERS
SPONSORED BY: Citizens Petition

To see if the Town will vote to expand the Select Board to five (5) members, by replacing Article III, Section #1 of the Town of Holliston General By-Laws with the following:

“#1. MEMBERSHIP AND TERM OF OFFICE. The Town shall have a Select Board, consisting of five (5) members, elected for a term of three (3) years each, and so elected that the term of no more than two (2) shall expire in any one year.”

by directing the Select Board to hold a special election within 180 days from the conclusion of the 2022 Annual Town Meeting for the purpose of electing two new members, with one member being elected to a two (2) year term and one member being elected to a three (3) year term, and by raising and appropriating an amount sufficient to fund the costs of the special election; or take any action relative thereto.

You are directed to notify and warn the inhabitants of said Town who are qualified to vote in Town elections to vote at:

Voters in Precinct 1 vote at High School gymnasium
Voters in Precinct 2 vote at High School gymnasium
Voters in Precinct 3 vote at High School gymnasium
Voters in Precinct 4 vote at High School gymnasium

On Tuesday, May 24, 2022

From 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the election of candidates for the following offices:

Moderator	3 year term	Vote for ONE
Town Clerk	3 year term	Vote for ONE
Select Board	3 year term	Vote for ONE
Board of Assessors	3 year term	Vote for ONE
School Committee	3 year term	Vote for TWO
Board of Health	3 year term	Vote for ONE
Trustee of Public Library	3 year term	Vote for TWO
Trustee of Public Library	1 year term	Vote for ONE
Finance Committee	3 year term	Vote for THREE
Park Commissioner	3 year term	Vote for TWO
Planning Board	5 year term	Vote for ONE

And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 21 day of April A.D. 2022.

Christina Hein

Tina Hein, Chair

SELECT BOARD

Ben Sparrell

Ben Sparrell, Vice Chair

John Cronin

John Cronin, Clerk

I have this 21ST day of April 2022, posted true copies, attested, of the within Warrant on and within the Town Hall, as herein directed.

Barry Sims

Constable Barry Sims

A true record, ATTEST:

Elizabeth Greendale

Elizabeth Greendale, Town Clerk

REVENUE & EXPENDITURE DETAIL COMPARISON					Level 2	Level 3	Level 4	FY22-23 +/-	
REVENUE	FY22 Tax Recap	FY23 Projected	Chg (\$) FY22-23	Chg (%) FY22-23	FY23 TA Rec.	FY23 BOS Rec.	FY23 FC Rec.	FY22-23 (\$) +/-	FY22-23 (%) +/-
PROPERTY TAX LEVY									
R1 Tax Levy (Prop. 2.5 & New Growth)	51,389,656	53,328,660	1,939,004	3.77%	53,328,660	53,328,660	53,328,660	1,939,004	3.77%
R2 Excluded Debt Service	1,437,788	627,574	(810,214)	-56.35%	627,574	627,574	627,574	(810,214)	-56.35%
Subtotal Tax Levy Revenue	52,827,444	53,956,234	1,128,790	2.14%	53,956,234	53,956,234	53,956,234	1,128,790	2.14%
STATE AID									
R3 Cherry Sheet (Ch. 70 & UGGA)	10,525,254	11,145,411	620,157	5.89%	11,145,411	11,145,411	11,145,411	620,157	5.89%
R4 MSBA (old methodology)	951,517	-	(951,517)	-100.00%	-	-	-	(951,517)	-100.00%
Subtotal State Aid	11,476,771	11,145,411	(331,360)	-2.89%	11,145,411	11,145,411	11,145,411	(331,360)	-2.89%
LOCAL RECEIPTS									
R5 MV Excise	2,125,000	2,200,000	75,000	3.53%	2,200,000	2,200,000	2,200,000	75,000	3.53%
R6 Penalties & Interest	125,000	120,000	(5,000)	-4.00%	120,000	120,000	120,000	(5,000)	-4.00%
R7 PILOT	30,000	40,000	10,000	33.33%	40,000	40,000	40,000	10,000	33.33%
R8 Solid Waste Fees	60,000	60,000	-	0.00%	60,000	60,000	60,000	-	0.00%
R9 Other Charges for Services	140,000	145,000	5,000	3.57%	197,100	297,100	297,100	157,100	112.21%
R10 Fees	100,000	150,000	50,000	50.00%	150,000	150,000	150,000	50,000	50.00%
R11 Rentals (Pincrest)	60,000	60,000	-	0.00%	60,000	60,000	60,000	-	0.00%
R12 Other Dept. Revenue (incl. Ambulance)	280,000	280,000	-	0.00%	280,000	280,000	280,000	-	0.00%
R13 Licenses & Permits	350,000	405,000	55,000	15.71%	409,000	409,000	409,000	59,000	16.86%
R14 Fines & Forfeits	12,000	17,500	5,500	45.83%	17,500	17,500	17,500	5,500	45.83%
R15 Investment Income	25,000	25,000	-	0.00%	25,000	25,000	25,000	-	0.00%
R16 Medicaid Reimbursement	35,000	40,000	5,000	14.29%	40,000	40,000	40,000	5,000	14.29%
R17 Miscellaneous Recurring	9,332	5,857	(3,475)	-37.24%	5,857	5,857	5,857	(3,475)	-37.24%
R18 Solar	150,000	150,000	-	0.00%	150,000	150,000	150,000	-	0.00%
Subtotal Local Receipts	3,501,332	3,698,357	197,025	5.63%	3,754,457	3,854,457	3,854,457	353,125	10.09%
WATER ENTERPRISE FUND									
R19 Water Rate Revenue	2,513,721	3,120,029	606,308	24.12%	3,120,029	3,120,029	3,120,029	606,308	24.12%
OTHER AVAILABLE FUNDS									
R20 Free Cash	3,451,500	-	(3,451,500)	-100.00%	-	-	-	(3,451,500)	-100.00%
R21 Capital Expenditure Fund	2,274,877	-	(2,274,877)	-100.00%	-	-	-	(2,274,877)	-100.00%
R22 Community Preservation	275,812	-	(275,812)	-100.00%	-	-	-	(275,812)	-100.00%
R23 Other	254,461	-	(254,461)	-100.00%	-	-	-	(254,461)	-100.00%
Subtotal - Other Available	6,256,650	-	(6,256,650)	-100.00%	-	-	-	(6,256,650)	-100.00%
TOTAL REVENUE / AVAILABLE FUNDS	76,575,918	71,920,031	(4,655,887)	-6.08%	71,976,131	72,076,131	72,076,131	(4,499,787)	-5.88%

Level 1					Level 2	Level 3	Level 4	Level 4 to Prior Year	
EXPENDITURE	FY22 Tax Recap	FY23 Dept. Req.	Chg (\$) FY22-23	Chg (%) FY22-23	FY23 TA Rec.	FY23 BOS Rec.	FY23 FC Rec.	FY22-23 (\$) +/-	FY22-23 (%) +/-
E1 General Government	2,183,951	2,307,437	123,486	5.65%	2,290,379	2,285,379	2,285,379	101,428	4.64%
E2 Public Safety	4,815,249	5,111,875	296,626	6.16%	5,028,425	5,114,830	5,028,425	213,176	4.43%
E3 Education	38,520,518	40,497,409	1,976,891	5.13%	40,388,374	40,366,370	40,316,370	1,795,852	4.66%
E4 Land Use	354,318	415,562	61,244	17.29%	427,747	427,747	427,747	73,429	20.72%
E5 Public Works (incl. Snow & Ice, Fuels, WWTP)	1,992,562	2,291,840	299,278	15.02%	2,102,347	2,222,347	2,247,347	254,785	12.79%
E6 Facilities Management (Town-side)	274,885	291,749	16,864	6.13%	285,224	285,224	285,224	10,339	3.76%
E7 Solid Waste (Muni. Trash)	1,318,183	1,376,118	57,935	4.40%	1,376,118	1,376,118	1,376,118	57,935	4.40%
E8 Health & Human Services (BOH, COA, YFS, Vets)	685,431	700,845	15,414	2.25%	703,285	703,285	703,285	17,854	2.60%
E9 Library	527,808	560,512	32,704	6.20%	562,028	562,028	562,028	34,220	6.48%
E10 Parks & Recreation	141,929	146,390	4,461	3.14%	147,358	137,545	137,545	(4,384)	-3.09%
E11 Debt Service	2,405,138	627,574	(1,777,564)	-73.91%	627,574	627,574	627,574	(1,777,564)	-73.91%
E12 County Retirement	2,375,731	2,607,227	231,496	9.74%	2,607,227	2,607,227	2,607,227	231,496	9.74%
E13 Employee Benefits / Insurances	8,463,379	8,823,333	359,954	4.25%	8,706,333	8,791,933	8,745,533	282,154	3.33%
E14 Warrant Articles (Tax Supported)	1,988,500	1,970,000	(18,500)	-0.93%	1,875,000	1,715,000	1,875,000	(113,500)	-5.71%
Subtotal	66,047,582	67,727,871	1,680,289	2.54%	67,127,418	67,222,607	67,224,802	1,177,220	1.78%
E15 Water Enterprise Fund	2,513,721	3,120,029	606,308	24.12%	3,120,029	3,078,029	3,078,029	564,308	22.45%
E16 Warrant Articles (non-Tax Supported)	6,256,650	-	(6,256,650)	-100.00%	-	-	-	(6,256,650)	-100.00%
OTHER AMOUNTS TO BE RAISED									
E17 Cherry Sheet Charges	703,461	593,705	(109,756)	-15.60%	593,705	593,705	593,705	(109,756)	-15.60%
E18 Cherry Sheet Offsets	690,704	783,254	92,550	13.40%	783,254	783,254	783,254	92,550	13.40%
E19 Overlay	363,614	350,000	(13,614)	-3.74%	350,000	350,000	350,000	(13,614)	-3.74%
Subtotal	1,757,779	1,726,959	(30,820)	-1.75%	1,726,959	1,726,959	1,726,959	(30,820)	-1.75%
TOTAL TO BE RAISED / EXPENDITURE	76,575,732	72,574,859	(4,000,873)	-5.22%	71,974,406	72,027,595	72,029,790	(4,545,942)	-5.94%
TOTAL TO BE RAISED, LESS WARRANT	70,319,082	72,574,859	2,255,777	3.21%	71,974,406	72,027,595	72,029,790	1,710,708	2.43%
CURRENT SURPLUS / DEFICIT					1,725	48,537	46,342		
As of: 3/3/2022					3/4/2022	3/21/2022	4/12/2022		
Dept. Req. Received					TA Posted	BOS Voted	FC Voted		

FY2023 Expenditures/Budget Tracking - Thru Level 4
May 9, 2022 - Annual Town Meeting (Level 5)

FY2023 Expenditures/Budget Tracking - Thru Level 4						Level 1			Level 2	Level 3	Level 4	FY22-23 +/-			
May 9, 2022 - Annual Town Meeting (Level 5)						Request	Change (\$)	Change (%)	TA Rec.	BOS Rec.	FinC Rec	FC Rec	FC Rec		
						Fiscal Year	FY 2022 to	FY 2022 to	Fiscal Year	Fiscal Year	Fiscal Year	FY2022 to	FY2022 to		
						2023	FY2023	FY2023	2023	2023	2023	FY2023 (\$)	FY2023 (%)		
			1	2	3	4	Budget								
			Actual	Actual	Actual	Actual	Fiscal Year								
			Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year									
			2018	2019	2020	2021	2022								
GG	01122	SELECT BOARD (01122)	289,545	332,040	362,272	430,164	404,615	403,416	(1,199)	-0.30%	402,971	402,971	402,971	(1,644)	-0.41%
GG	01152	HUMAN RESOURCES (01152)	-	-	-	-	110,886	139,228	28,342	25.56%	140,930	140,930	140,930	30,044	27.09%
GG	01131	FINANCE COMMITTEE (01131)	899	1,632	210	210	1,525	2,664	1,139	74.69%	2,664	2,664	2,664	1,139	74.69%
GG	01132	RESERVE FUND (01132)	146,929	144,213	56,575	195,112	325,000	325,000	-	0.00%	325,000	325,000	325,000	-	0.00%
GG	01135	TOWN ACCOUNTANT (01135)	140,455	141,208	164,786	174,577	180,125	186,828	6,703	3.72%	188,023	188,023	188,023	7,898	4.38%
GG	01141	BOARD OF ASSESSORS (01141)	201,497	206,409	231,201	219,533	260,680	288,792	28,112	10.78%	261,225	261,225	261,225	545	0.21%
GG	01145	TREASURER/COLLECTOR (01145)	317,752	310,703	363,258	361,901	365,355	370,029	4,674	1.28%	371,696	371,696	371,696	6,341	1.74%
GG	01155	TECHNOLOGY (01155)	215,475	259,274	264,176	254,452	294,421	316,957	22,536	7.65%	318,551	313,551	313,551	19,130	6.50%
GG	01161	TOWN CLERK (01161)	146,732	151,407	154,593	152,009	173,810	173,993	183	0.10%	174,788	174,788	174,788	978	0.56%
GG	01162	ELECTIONS (01162)	9,837	22,830	17,166	35,938	14,534	47,231	32,697	224.97%	47,231	47,231	47,231	32,697	224.97%
LU	01171	CONSERVATION COMMISSION (01171)	30,376	49,950	53,001	54,436	55,518	56,547	1,029	1.85%	64,046	64,046	64,046	8,528	15.36%
LU	01175	PLANNING BOARD	117,283	83,858	94,254	100,080	105,599	107,632	2,033	1.93%	111,438	111,438	111,438	5,839	5.53%
LU	01176	ZONING BOARD OF APPEALS (01176)	5,638	8,339	9,229	8,478	11,055	11,189	134	1.21%	11,151	11,151	11,151	96	0.87%
LU	01182	ECONOMIC DEVELOPMENT (01182)	10,435	9,310	11,366	788	14,067	14,000	(67)	-0.48%	14,000	14,000	14,000	(67)	-0.48%
GG	01192	PUBLIC BUILDINGS (01192)	236,607	272,551	273,520	332,600	-	-	-	0.00%	-	-	-	-	0.00%
GG	01199	SUSTAINABILITY COORDINATOR (01199)	-	-	-	47,738	50,000	50,000	-	0.00%	50,000	50,000	50,000	-	0.00%
PS	01210	POLICE (01210)	2,608,693	2,648,623	2,823,591	2,931,610	3,204,926	3,466,546	261,620	8.16%	3,377,087	3,463,492	3,377,087	172,161	5.37%
PS	01211	AUXILIARY POLICE (01211)	13,249	13,096	13,764	13,517	13,902	16,002	2,100	15.11%	16,002	16,002	16,002	2,100	15.11%
PS	01220	FIRE (01220)	747,171	729,181	797,851	799,340	948,748	966,436	17,688	1.86%	972,537	972,537	972,537	23,789	2.51%
PS	01231	AMBULANCE (01231)	430,852	411,406	390,260	394,805	587,084	607,730	20,646	3.52%	607,738	607,738	607,738	20,654	3.52%
LU	01241	BUILDING INSPECTION (01241)	130,941	142,880	163,601	144,289	168,079	226,194	58,115	34.58%	227,112	227,112	227,112	59,033	35.12%
PS	01291	EMERGENCY MANAGEMENT (01291)	10,223	7,463	7,743	11,276	22,589	17,161	(5,428)	-24.03%	17,061	17,061	17,061	(5,528)	-24.47%
PS	01292	ANIMAL CONTROL OFFICER (01292)	38,000	38,000	38,000	38,000	38,000	38,000	-	0.00%	38,000	38,000	38,000	-	0.00%
PW	01420	DPW - HIGHWAY (01420)	1,091,315	1,166,515	1,207,560	1,291,983	1,472,392	1,571,470	99,078	6.73%	1,545,477	1,665,477	1,665,477	193,085	13.11%
PW	"	--Grounds Division	-	-	-	-	-	168,500	168,500	100.00%	-	-	-	-	0.00%
FAC	01422	FACILITIES MAINTENANCE (01422)	120,042	140,522	164,684	215,726	274,885	291,749	16,864	6.13%	285,224	285,224	285,224	10,339	3.76%
PW	01423	SNOW AND ICE REMOVAL (01423)	325,480	332,786	240,064	395,814	250,000	250,000	-	0.00%	250,000	250,000	250,000	-	0.00%
PW	01424	STREET LIGHTING (01424)	60,338	68,821	74,387	67,112	67,470	99,170	31,700	46.98%	99,170	99,170	99,170	31,700	46.98%
SW	01433	SOLID WASTE (01433)	967,696	1,027,896	1,262,685	1,274,518	1,318,183	1,376,118	57,935	4.40%	1,376,118	1,376,118	1,376,118	57,935	4.40%
PW	01440	WASTEWATER TREATMENT (01440)	104,490	86,007	78,307	85,302	97,700	97,700	-	0.00%	97,700	97,700	97,700	-	0.00%
PW	01499	MOTOR VEHICLE FUELS (01499)	94,425	85,113	71,839	80,181	105,000	105,000	-	0.00%	110,000	110,000	135,000	30,000	28.57%
HS	01512	BOARD OF HEALTH (01512)	134,109	137,404	147,658	158,273	168,600	168,610	10	0.01%	169,494	169,494	169,494	894	0.53%
HS	01541	COUNCIL ON AGING (01541)	200,320	208,094	216,635	236,057	260,868	273,533	12,665	4.85%	273,977	273,977	273,977	13,109	5.03%
HS	01542	YOUTH SERVICES (01542)	98,859	91,853	141,562	158,815	161,530	164,213	2,683	1.66%	165,325	165,325	165,325	3,795	2.35%
HS	01543	VETERANS' SERVICES (01543)	44,663	54,170	94,913	88,973	94,433	94,489	56	0.06%	94,489	94,489	94,489	56	0.06%
	01610	LIBRARY (01610)	479,915	498,627	509,852	514,201	527,808	560,512	32,704	6.20%	562,028	562,028	562,028	34,220	6.48%
	01650	PARKS & RECREATION (01650)	118,696	115,944	128,950	125,993	141,929	146,390	4,461	3.14%	147,358	137,545	137,545	(4,384)	-3.09%
GG	01660	RAIL TRAIL (01660)	-	-	-	1,000	1,000	1,000	-	0.00%	5,000	5,000	5,000	4,000	400.00%
GG	01692	CELEBRATIONS (01692)	1,998	1,954	756	2,000	2,000	2,300	300	15.00%	2,300	2,300	2,300	300	15.00%
	01710	DEBT SERVICE (01710)	5,463,873	5,385,553	5,292,868	3,012,553	2,405,138	627,574	(1,777,564)	-73.91%	627,574	627,574	627,574	(1,777,564)	-73.91%
	01911	COUNTY RETIREMENT (01911)	1,853,061	1,961,571	2,010,385	2,144,455	2,375,731	2,607,227	231,496	9.74%	2,607,227	2,607,227	2,607,227	231,496	9.74%
INS	01912	WORKERS' COMPENSATION (01912)	225,588	243,607	271,450	283,171	311,589	360,200	48,611	15.60%	360,200	360,200	360,200	48,611	15.60%
INS	01913	UNEMPLOYMENT (01913)	2,464	7,717	9,262	41,438	100,000	-	-	0.00%	75,000	75,000	50,000	(50,000)	-50.00%
INS	01914	EMPLOYEE BENEFITS (01914)	6,736,616	6,850,735	6,791,672	7,274,235	7,731,499	8,026,827	295,328	3.82%	7,934,827	8,020,427	7,999,027	267,528	3.46%
INS	01945	LIABILITY INSURANCE (01945)	234,141	188,974	244,963	245,831	320,291	336,306	16,015	5.00%	336,306	336,306	336,306	16,015	5.00%
	01990	TRANSFERS - TAX SUPPORTED (01990)**	1,048,100	1,300,000	1,761,000	2,243,740	1,988,500	1,970,000	(18,500)	-0.93%	1,875,000	1,715,000	1,875,000	(113,500)	-5.71%
		Subtotal GF, Less School	25,254,778	25,938,236	27,011,869	26,642,224	27,527,064	27,230,462	(296,602)	-1.08%	26,739,045	26,856,237	26,908,432	(618,632)	-2.25%
ED	01300	SCHOOLS	32,678,520	33,110,115	34,947,263	35,139,715	37,098,523	39,004,314	1,905,791	5.14%	38,895,279	38,895,279	38,845,279	1,746,756	4.71%
ED	01371	KEEFE TECH. VOCATIONAL	978,807	1,204,273	1,252,946	1,214,357	1,421,995	1,493,095	71,100	5.00%	1,493,095	1,471,091	1,471,091	49,096	3.45%
TOTAL			58,912,105	60,252,624	63,212,078	62,996,296	66,047,582	67,727,871	1,680,289	2.54%	67,127,418	67,222,607	67,224,802	1,177,220	1.78%
Total, Less Debt Service (Excluded)							63,642,444	67,100,297	3,457,853	5.43%	66,499,844	66,595,033	66,597,228	2,954,784	4.64%
**Tax supported articles are not part of Omnibus Budget, but must balance within Tax Levy; this includes the "set aside" for the Capital Expenditure fund															
61450	WATER ENTERPRISE*		2,217,719	2,241,087	2,296,197	2,312,475	2,513,721	3,120,029	606,308	24.12%	3,120,029	3,078,029	3,078,029	564,308	22.45%

FY2023 Omnibus Budget - May 2022 Annual Town Meeting

			FY2022 Operating Budget	FY2023 Department Request	Level 1	
					FY22-23 (\$ Chg	FY22-23 (%) Chg
01122	Select Board	Personnel	287,482	300,616	13,134	4.6%
		Operating	117,133	102,800	(14,333)	-12.2%
		Total	404,615	403,416	(1,199)	-0.3%
01131	Finance Committee	Personnel	1,220	2,454	1,234	101.1%
		Operating	305	210	(95)	-31.1%
		Total	1,525	2,664	1,139	74.7%
01132	Reserve Fund	Total	325,000	325,000	-	0.0%
01135	Town Accountant	Personnel	145,747	150,378	4,631	3.2%
		Operating	34,378	36,450	2,072	6.0%
		Total	180,125	186,828	6,703	3.7%
01141	Board of Assessors	Personnel	212,240	250,792	38,552	18.2%
		Operating	48,440	38,000	(10,440)	-21.6%
		Total	260,680	288,792	28,112	10.8%
01145	Treasurer/Collector	Personnel	303,557	312,429	8,872	2.9%
		Operating	61,798	57,600	(4,198)	-6.8%
		Total	365,355	370,029	4,674	1.3%
01152	Human Resources	Personnel	110,886	114,718	3,832	3.5%
		Operating	-	24,510	24,510	100.0%
		Total	110,886	139,228	28,342	25.6%
01155	Technology	Personnel	112,409	114,451	2,042	1.8%
		Operating	135,786	156,530	20,744	15.3%
		Capital Outlay	46,226	45,976	(250)	-0.5%
		Total	294,421	316,957	22,536	7.7%
01161	Town Clerk	Personnel	163,920	160,973	(2,948)	-1.8%
		Operating	9,890	13,020	3,130	31.6%
		Total	173,810	173,993	183	0.1%
01162	Elections	Personnel	8,635	31,661	23,026	266.7%
		Operating	5,899	15,570	9,671	163.9%
		Total	14,534	47,231	32,697	225.0%
01171	Conservation Comm.	Personnel	51,468	52,497	1,029	2.0%
		Operating	4,050	4,050	-	0.0%
		Total	55,518	56,547	1,029	1.9%
01175	Planning Board	Personnel	101,949	103,982	2,033	2.0%
		Operating	3,650	3,650	-	0.0%
		Total	105,599	107,632	2,033	1.9%
01176	Zoning Board	Personnel	6,680	6,814	134	2.0%
		Operating	4,375	4,375	-	0.0%
		Total	11,055	11,189	134	1.2%
01182	Economic Dev.	Personnel	-	-	-	0.0%
		Operating	14,067	14,000	(67)	-0.5%
		Total	14,067	14,000	(67)	-0.5%

Level 2 FY2023	Level 3 FY2023	Level 4 FY2023	FY2022 to FY2023 Level 4	
			(\$ Chg	(%) Chg
Town Admin. Rec.	Select Board Rec.	Finance Comm. Rec.		
300,871	300,871	300,871	13,389	4.7%
102,100	102,100	102,100	(15,033)	-12.8%
402,971	402,971	402,971	(1,644)	-0.4%
2,454	2,454	2,454	1,234	101.1%
210	210	210	(95)	-31.1%
2,664	2,664	2,664	1,139	74.7%
325,000	325,000	325,000	-	0.0%
151,573	151,573	151,573	5,826	4.0%
36,450	36,450	36,450	2,072	6.0%
188,023	188,023	188,023	7,898	4.4%
202,340	202,340	202,340	(9,900)	-4.7%
58,885	58,885	58,885	10,445	21.6%
261,225	261,225	261,225	545	0.2%
314,096	314,096	314,096	10,539	3.5%
57,600	57,600	57,600	(4,198)	-6.8%
371,696	371,696	371,696	6,341	1.7%
116,420	116,420	116,420	5,534	5.0%
24,510	24,510	24,510	24,510	100.0%
140,930	140,930	140,930	30,044	27.1%
116,045	116,045	116,045	3,636	3.2%
156,530	151,530	151,530	15,744	11.6%
45,976	45,976	45,976	(250)	-0.5%
318,551	313,551	313,551	19,130	6.5%
161,768	161,768	161,768	(2,152)	-1.3%
13,020	13,020	13,020	3,130	31.6%
174,788	174,788	174,788	978	0.6%
31,661	31,661	31,661	23,026	266.7%
15,570	15,570	15,570	9,671	163.9%
47,231	47,231	47,231	32,697	225.0%
59,996	59,996	59,996	8,528	16.6%
4,050	4,050	4,050	-	0.0%
64,046	64,046	64,046	8,528	15.4%
108,038	108,038	108,038	6,089	6.0%
3,400	3,400	3,400	(250)	-6.8%
111,438	111,438	111,438	5,839	5.5%
7,276	7,276	7,276	596	8.9%
3,875	3,875	3,875	(500)	-11.4%
11,151	11,151	11,151	96	0.9%
-	-	-	-	0.0%
14,000	14,000	14,000	(67)	-0.5%
14,000	14,000	14,000	(67)	-0.5%

FY2023 Omnibus Budget - May 2022 Annual Town Meeting

			FY2022 Operating Budget	Level 1 FY2023 Department Request	FY22-23	FY22-23
					(\$ Chg	(%) Chg
01199	Sustainability	Total	50,000	50,000	-	0.0%
01210	Police	Personnel	2,991,438	3,243,500	252,062	8.4%
		Operating	212,053	221,611	9,558	4.5%
		Capital Outlay	1,435	1,435	-	0.0%
		Total	3,204,926	3,466,546	261,620	8.2%
01211	Auxiliary Police	Total	13,902	16,002	2,100	15.1%
01220	Fire	Personnel	837,534	854,158	16,624	2.0%
		Operating	97,606	98,670	1,064	1.1%
		Capital Outlay	13,608	13,608	-	0.0%
		Total	948,748	966,436	17,688	1.9%
01231	Ambulance	Personnel	423,934	432,330	8,396	2.0%
		Operating	163,150	175,400	12,250	7.5%
		Total	587,084	607,730	20,646	3.5%
01241	Building Inspection	Personnel	150,379	206,694	56,315	37.4%
		Operating	17,700	19,000	1,300	7.3%
		Capital Outlay	-	500	500	100.0%
		Total	168,079	226,194	58,115	34.6%
01291	Emergency Mgmt	Personnel	5,000	5,100	100	2.0%
		Operating	17,589	12,061	(5,528)	-31.4%
		Total	22,589	17,161	(5,428)	-24.0%
01292	Animal Control	Total	38,000	38,000	-	0.0%
01420	DPW (Hwy)	Personnel	843,626	871,639	28,013	3.3%
		*Grounds Div.	-	168,500	168,500	100.0%
		Operating	307,891	378,956	71,065	23.1%
		Capital Outlay	320,875	320,875	-	0.0%
		Total	1,472,392	1,739,970	267,578	18.2%
01422	Facilities Maint.	Personnel	97,597	99,549	1,952	2.0%
		Operating	177,288	192,200	14,912	8.4%
		Total	274,885	291,749	16,864	6.1%
01423	Snow & Ice	Personnel	50,000	50,000	-	0.0%
		Operating	200,000	200,000	-	0.0%
		Total	250,000	250,000	-	0.0%
01424	Street Lighting	Total	67,470	99,170	31,700	47.0%
01433	Solid Waste	Total	1,318,183	1,376,118	57,935	4.4%
01440	Wastewater Treatment	Total	97,700	97,700	-	0.0%
01499	Motor Vehicle Fuels	Total	105,000	105,000	-	0.0%
01512	Board of Health	Personnel	160,150	160,160	10	0.0%
		Operating	8,450	8,450	-	0.0%
		Total	168,600	168,610	10	0.0%

Level 2 FY2023	Level 3 FY2023	Level 4 FY2023	FY2022 to FY2023 Level 4	
Town Admin. Rec.	Select Board Rec.	Finance Comm. Rec.	(\$ Chg	(%) Chg
50,000	50,000	50,000	-	0.0%
3,161,063	3,247,468	3,161,063	169,625	5.7%
214,589	214,589	214,589	2,536	1.2%
1,435	1,435	1,435	-	0.0%
3,377,087	3,463,492	3,377,087	172,161	5.4%
16,002	16,002	16,002	2,100	15.1%
860,259	860,259	860,259	22,725	2.7%
98,670	98,670	98,670	1,064	1.1%
13,608	13,608	13,608	-	0.0%
972,537	972,537	972,537	23,789	2.5%
432,338	432,338	432,338	8,404	2.0%
175,400	175,400	175,400	12,250	7.5%
607,738	607,738	607,738	20,654	3.5%
207,612	207,612	207,612	57,233	38.1%
19,000	19,000	19,000	1,300	7.3%
500	500	500	500	100.0%
227,112	227,112	227,112	59,033	35.1%
5,000	5,000	5,000	-	0.0%
12,061	12,061	12,061	(5,528)	-31.4%
17,061	17,061	17,061	(5,528)	-24.5%
38,000	38,000	38,000	-	0.0%
872,166	1,014,166	1,014,166	170,540	20.2%
see personnel	see personnel	-	see personnel	
373,311	351,311	351,311	43,420	14.1%
300,000	300,000	300,000	(20,875)	-6.5%
1,545,477	1,665,477	1,665,477	193,085	13.1%
100,524	100,524	100,524	2,927	3.0%
184,700	184,700	184,700	7,412	4.2%
285,224	285,224	285,224	10,339	3.8%
50,000	50,000	50,000	-	0.0%
200,000	200,000	200,000	-	0.0%
250,000	250,000	250,000	-	0.0%
99,170	99,170	99,170	31,700	47.0%
1,376,118	1,376,118	1,376,118	57,935	4.4%
97,700	97,700	97,700	-	0.0%
110,000	110,000	135,000	30,000	28.6%
161,044	161,044	161,044	894	0.6%
8,450	8,450	8,450	-	0.0%
169,494	169,494	169,494	894	0.5%

FY2023 Omnibus Budget - May 2022 Annual Town Meeting

			FY2022 Operating Budget	Level 1 FY2023 Department Request	FY22-23	FY22-23
					(\$)	(%)
					Chg	Chg
01541	Council on Aging	Personnel	206,668	216,833	10,165	4.9%
		Operating	54,200	56,700	2,500	4.6%
		Total	260,868	273,533	12,665	4.9%
01542	Youth & Family	Personnel	148,304	147,013	(1,291)	-0.9%
		Operating	13,226	17,200	3,974	30.0%
		Total	161,530	164,213	2,683	1.7%
01543	Veterans' Services	Benefits	50,000	50,000	-	0.0%
		Operating	44,433	44,489	56	0.1%
		Total	94,433	94,489	56	0.1%
01610	Library	Personnel	361,252	378,997	17,745	4.9%
		Operating	166,556	181,515	14,959	9.0%
		Total	527,808	560,512	32,704	6.2%
01650	Parks & Recreation	Personnel	132,174	136,577	4,403	3.3%
		Operating	9,755	9,813	58	0.6%
		Total	141,929	146,390	4,461	3.1%
01660	Rail Trail	Total	1,000	1,000	-	0.0%
01692	Celebrations	Total	2,000	2,300	300	15.0%
01911	County Retirement	Total	2,375,731	2,607,227	231,496	9.7%
01912	Workers' Comp.	Total	311,589	360,200	48,611	15.6%
01913	Unemployment	Total	100,000	100,000	-	0.0%
01914	Employee Benefits	Total	7,731,499	8,026,827	295,328	3.8%
01945	Liability Insurance	Total	320,291	336,306	16,015	5.0%
	Subtotal - 01122 - 01945		23,133,426	24,632,888	1,499,466	6.5%
01300	Holliston Public Schools*	Total	37,098,523	39,004,314	1,905,791	5.1%
01371	Keefe Technical*	Total	1,421,995	1,493,095	71,100	5.0%
	Education Subtotal		38,520,518	40,497,409	1,976,891	5.1%
01710	Debt Service	Operating	4,000	4,000	-	0.0%
		Debt Service	2,401,138	623,574	(1,777,564)	-74.0%
		Total	2,405,138	627,574	(1,777,564)	-73.9%
	Total		64,059,082	65,757,871	1,698,789	2.7%
	Total, Less Debt Service		61,653,944	65,130,297	3,476,353	5.6%

Level 2 FY2023	Level 3 FY2023	Level 4 FY2023	FY2022 to FY2023 Level 4	
Town Admin. Rec.	Select Board Rec.	Finance Comm. Rec.	(\$)	(%)
Chg	Chg	Chg	Chg	Chg
218,637	218,637	218,637	11,969	5.8%
55,340	55,340	55,340	1,140	2.1%
273,977	273,977	273,977	13,109	5.0%
148,125	148,125	148,125	(179)	-0.1%
17,200	17,200	17,200	3,974	30.0%
165,325	165,325	165,325	3,795	2.3%
50,000	50,000	50,000	-	0.0%
44,489	44,489	44,489	56	0.1%
94,489	94,489	94,489	56	0.1%
382,632	382,632	382,632	21,380	5.9%
179,396	179,396	179,396	12,840	7.7%
562,028	562,028	562,028	34,220	6.5%
137,545	137,545	137,545	5,371	4.1%
9,813	-	-	(9,755)	-100.0%
147,358	137,545	137,545	(4,384)	-3.1%
5,000	5,000	5,000	4,000	400.0%
2,300	2,300	2,300	300	15.0%
2,607,227	2,607,227	2,607,227	231,496	9.7%
360,200	360,200	360,200	48,611	15.6%
75,000	75,000	50,000	(50,000)	-50.0%
7,934,827	8,020,427	7,999,027	267,528	3.5%
336,306	336,306	336,306	16,015	5.0%
24,141,982	24,419,174	24,311,369	1,272,376	5.5%
38,895,279	38,895,279	38,845,279	1,746,756	4.7%
1,493,095	1,471,091	1,471,091	49,096	3.5%
40,388,374	40,366,370	40,316,370	1,795,852	4.7%
4,000	4,000	4,000	-	0.0%
623,574	623,574	623,574	(1,777,564)	-74.0%
627,574	627,574	627,574	(1,777,564)	-73.9%
65,252,418	65,507,607	65,349,802	1,290,720	2.0%
64,624,844	64,880,033	64,722,228	3,068,284	5.0%

FY2023 Omnibus Budget - May 2022 Annual Town Meeting

			Level 1				Level 2	Level 3	Level 4	FY2022 to	
			FY2022	FY2023	FY22-23	FY22-23	FY2023	FY2023	FY2023	FY2023 Level 4	
			Operating Budget	Department Request	(\$)	(%)	Town Admin. Rec.	Select Board Rec.	Finance Comm. Rec.	(\$)	(%)
					Chg	Chg					
61450	Water Division (Enterprise)	Personnel	713,362	803,525	90,163	12.6%	805,298	763,298	763,298	49,936	7.0%
		Benefits	222,383	243,566	21,183	9.5%	243,566	243,566	243,566	21,183	9.5%
		Operating	772,071	793,393	21,322	2.8%	791,620	791,620	791,620	19,549	2.5%
		Capital Outlay	15,000	15,000	-	0.0%	15,000	15,000	15,000	-	0.0%
		Debt Service	790,905	1,264,545	473,640	59.9%	1,264,545	1,264,545	1,264,545	473,640	59.9%
		Total	2,513,721	3,120,029	606,308	24.1%	3,120,029	3,078,029	3,078,029	564,308	22.4%

FY2021 Wages & Benefits

	Gross Wages	Disability Insurance	Health Insurance	Life Insurance	Medicare Tax	Workers Comp	Middlesex Retirement	OPEB Allocation	Total Benefits
122-Town Administator	316,789.37	1521.47	40,987.50	127.05	4,110.91	302.21	55,494.36	12,149.01	114,692.51
135-Town Accountant	140,619.30	893.03	15,025.80	42.00	1,841.55	98.43	28,525.05	4,452.41	50,878.27
141-Assessors	198,306.46	738.81	35,970.60	161.00	2,483.69	1204.8	28,297.76	10,676.59	79,533.25
145-Treasurer/Collector	296,211.10	1538.29	28,222.20	84.00	3,905.10	221.02	59,861.63	8,364.25	102,196.49
152-Human Resources	20,506.98	106.69		17.50	297.38		4,159.90	5.17	4,586.64
155-Technology	112,684.63	505.9	6,063.60	42.00	1,554.38	78.88	19,729.63	1,804.15	29,778.54
161-Town Clerk	149,169.21	751.48	20,325.00	80.50	1,881.80	101.27	28,657.40	6,029.66	57,827.11
162-Elections	12,609.24				182.83	8.83		0.00	191.66
171-Conservation	50,260.11	261.53	2,806.80		697.56	35.18	10,195.42	829.39	14,825.88
175-Planning	104,097.14	507.41	15,371.40		1,360.89	72.17	19,588.53	4,542.12	41,442.52
210-Police	2,924,072.22	12624.5	149,573.42	819.00	37,917.88	64251.82	492,264.94	44,439.73	801,891.29
215-Detail Police	220,174.12	588.5	19,381.80		1,048.10		22,834.25	5,727.16	49,579.81
220-Fire Dept	1,007,230.93	1710.28	304,613.70	1,339.03	12,054.28	26531.6	66,705.29	90,406.53	503,360.71
241-Building	233,090.84	705.43	12,960.00	42.00	3,199.44	4815.83	27,358.09	3,841.98	52,922.77
265-Community Preservation Com.	627.00				9.10	0.44		0.00	9.54
420-DPW-Highway	783,401.65	3493.81	167,598.63	322.00	9,589.12	26344.97	134,394.44	49,619.17	391,362.14
422-DPW-Facilities	95,306.20	495.52	15,885.00		1,201.21	3,640.70	19,333.15	4,693.89	45,249.47
430-DPW-Director	108,242.23	557.12	15,371.40	42.00	1,398.06	4,093.14	21,735.75	4,554.53	47,752.00
450-DPW-Water	585,131.77	2776.69	64,165.80	336.00	7,786.24	13289.29	107,500.16	19,059.75	214,913.93
512-Board of Health	163,398.32	635.68	8,235.00	84.00	2,266.99	340.67	24,801.97	2,458.20	38,822.51
541-Council on Aging	246,249.76	1129.78	19,233.03	143.50	3,350.75	2198.05	40,295.11	5,725.61	72,075.83
542-Youth & Family Services	139,424.01	686.36	15,025.80	42.00	1,853.30	167.31	27,971.79	4,452.41	50,198.97
543-Metrowest Veterans District	108,222.48	418.32		42.00	1,510.71	75.76	16,349.24	12.41	18,408.44
610-Library	393,641.87	1284.25	15,371.40	42.00	5,536.73	271.82	49,202.95	4,554.53	76,263.68
650-Park and Recreation	166,545.12	436.34	19,381.80	42.00	2,204.91	3633.09	17,202.03	5,739.57	48,639.74
Total-Town	8,576,012.06	34,367.19	991,569.68	3,849.58	109,242.91	151,777.28	1,322,458.84	294,138.25	2,907,403.73
910-Miller School	5,583,128.08		345,682.81	1,270.50	76,950.32	37,923.38	48,340.44	102,521.87	612,689.32
911-Placentino School	5,359,268.32		412,245.80	1,421.70	72,903.76	36,388.62	47,321.35	122,235.36	692,516.59
912-Substitutes/Tutors	346,881.87		7,675.20	87.50	4,907.78	2,354.75	45,509.90	2,293.81	62,828.94
913-High School	7,754,916.96		608,496.90	1,652.00	105,377.35	52,622.86	93,465.33	180,294.01	1,041,908.45
914-Adams Middle School	5,927,918.56		489,161.58	1,351.00	79,586.67	40,300.41	76,163.36	144,942.46	831,505.48
915-School Administration	741,432.86		15,484.20	77.00	10,504.13	4,987.22	24,449.25	4,598.21	60,100.01
916-School Cafeteria	388,592.13		110,328.27	88.68	4,446.23	11,046.21	50,464.69	32,627.31	209,001.39
917-Paraprofessionals	2,414,084.94		374,521.08	1,011.50	30,957.12	16,363.57	438,165.66	110,966.81	971,985.74
918-School Clerical	485,124.02	141.62	47,536.20	252.00	6,392.82	3,264.84	97,394.62	14,121.02	169,103.12
919-Custodians/Maintenance	429,552.68		78,454.80	227.50	5,420.52	11,936.72	79,512.23	23,249.98	198,801.75
920-Bus Drivers	44,371.40		18,074.86	42.00	449.02	1,499.75	6,160.94	5,353.38	31,579.95
921-Extended Day Program	305,691.36		33,429.30	119.00	4,050.30	2,078.70	59,690.29	9,913.25	109,280.84
922-Nurses/Health & Safety Monitors	621,748.42		8,008.20	178.50	8,922.73	4,227.89	36,948.01	2,419.10	60,704.43
923-Coaches	147,184.86				2,134.16	1,000.86		0.00	3,135.02
924-Extended School Year Program	18,730.63				271.62	127.37		0.00	398.99
FY21 Retro for Teachers(7)	417,315.44				6,051.07	2,837.74			8,888.81
FY21 Retro for Secretaries(7)	15,149.36				219.67	103.02	3,073.09		3,395.78
Toatl-School	31,001,091.89	141.62	2,549,099.20	7,778.88	419,545.27	229,063.91	1,106,659.16	755,536.56	5,067,824.60
Retirees-Direct Bill			297,617.88	311.50				88,035.70	385,965.08
Retirees-Middlesex Retirement			346,909.35	792.75				102,743.13	450,445.23
Retirees-Teachers Retirement			876,560.40	1,793.40				259,546.36	1,137,900.16
Total-Retirees	0.00	0.00	1,521,087.63	2,897.65	0.00	0.00	0.00	450,325.19	1,974,310.47
Total-Town, School and Retirees	39,577,103.95	34,508.81	5,061,756.51	14,526.11	528,788.18	380,841.19	2,429,118.00	1,500,000.00	9,949,538.80

Notes:

- Employee wages and benefits are cvharged to the employees "home" departments if they worked in more than one location or have changed departments during the f
 - Wages include uniforms, meals and other taxable fring benefitgs that an employee may have received.
 - The Metrowest Veterans District wages and benefits are included in the above numbers as they are part of our payroll/accounting system.
 - The total Middlesex Retirement Assessment for Fy21 is broken down as follows:

Normal Cost:	517,182.00
Unfunded Actuarial Accrued Liability:	1,911,936.00
Total Retirement Assessment:	2,429,118.00
 - Paument to Middlesex Retirement on July 1 was \$2,385,594. \$43,524 was deposited into the Pension Stabilization Fund.
 - \$4,922,095 was contributed by the Commonwealth of Massachusetts on behalf of Town for employees enrolled in the Mass. Teachers Retirement System as of 6/30/21
 - The OPEB allocation is bases upon the total health and life insurance for active employees and retirees.
 - The CBA's for teachers and secretaries was settled for FY21 in FY22 and paid in FY22. The retro payment for teachers was encumbered for FY21.
- (1) 6/30/21 Town of Holliston financial statements

REVOLVING ACCOUNTS FY2022

SCHOOL DEPARTMENT	BALANCE JULY 1	REVENUE	EXPENDITURES	BALANCE MARCH 31
Cafeteria	110,131	868,610	609,091	369,650
Elementary After School	9,075		410	8,665
Adult Education	24,436			24,436
Industrial Arts	6,682	573		7,255
Drama	204			204
School Tuition	769,311	174,863		944,174
Extended Day Care	255,907	792,578	772,703	275,782
Athletic	185,944	146,156	9,441	322,659
School Community Use	67,644	3,645	9,263	62,026
Cable TV Studio Rental	35,920			35,920
Student Bus Program	292,144	156,165	1,966	446,343
SPED 50-50	1,264,634	753,550		2,018,184
School Choice	664,686	445,533	99,734	1,010,485
High School Parking Lot	11,611	11,425		23,036
High School Transcript Fees	23,441			23,441
Miller Student Revolving	4,460			4,460
Middle Student Revolving	2,603			2,603
Lost Books/Middle School	5,931	41		5,972
High School Student Revolving	14,618	13,505		28,123
Lost Books/High School	5,927			5,927
Total School Department	3,755,309	3,366,644	1,502,608	5,619,345
TOWN DEPARTMENTS				
Park Department	312,259	325,285	272,404	365,140
Premium on Long Term Debt	3,557			3,557
Recycling Initiative	0	5,347		5,347
Assessors Abutters	6,578	2,200	3,497	5,281
Conservation Fees	59,388	4,025		63,413
Conservation By-Laws	129,577	10,275		139,852
Community Farm	937	3,194	1,717	2,414
Agricultural Commission	795	1,462	186	2,071
Town Hall Rental	39,108	225	510	38,823
Building Department	167,080	126,841	78,791	215,130
Sealer of Weights/Measures	34,814	13,451	2,755	45,510
Emergency Management	68,093		6,455	61,638
School Tech Repair & Replace	133,760	10,119	32,891	110,988
Composting Kit Fees	2,220	132		2,352
Flourescent Bulb	897			897
Health Inoculations	25,850		1,233	24,617
Senior Center Nutrition	20,771	4,952	3,744	21,979
Senior Center Van	7,345	32,077	21,034	18,388
Senior Center Rentals	0			0
Pinecrest Golf Course	369,072	223,208	159,786	432,494
Selectmen Insurance Recovery	2,049	49	50	2,048
MTBE Settlement	58,377		28,379	29,998
Tax Title Revolving	21,930	11,177		33,107
Police Insurance Recovery	5,119	15,817	15,805	5,131
Fire Insurance Recovery	10,204	7,159	7,621	9,742
School Insurance Recovery	35,091		11,910	23,181
Highway Insurance Recovery	3,627			3,627
COA Insurance Recovery	0			0
Library Insurance Recovery	0			0
Recreation Insurance Recovery	0			0
Total Town Departments	1,518,498	796,995	648,768	1,666,725
Grand Total Revolving	5,273,807	4,163,639	2,151,376	7,286,070

4/28/2022

HOLLISTON LONG TERM DEBT SCHEDULE

OUTSIDE THE LEVY LIMIT

FISCAL YEAR	FIRE	LAND	WATER	TOWN HALL	GOLF COURSE	TOTAL	ELEMENT. SCHOOL	HIGH&MIDDLE SCHOOL	SEWERS	POLICE STATION	1750 WASHINGTON	TOTAL	ALL ITEMS	CHANGE
2000-2019*	2,417,008	201,328	9,386,461	3,572,760	2,141,214	17,718,771	44,163,164	32,223,445	5,642,997	5,482,950	1,215,550	88,728,106	106,446,877	
2020	29,950	0	705,325	161,757	92,879	989,912	2,132,000	1,730,506	311,864	472,875	360,525	5,007,770	5,997,682	-
2021	0	0	682,101	173,757	51,279	907,137	0	1,722,056	297,500	459,075	348,450	2,827,081	3,734,218	-2,263,464
2022	0	0	663,752	0	0	663,752	0	1,700,988	294,000	445,275		2,440,263	3,104,014	-630,204
2023	0	0	1,128,528	0	0	1,128,528	0	235,980	0	431,475		667,455	1,795,983	-1,308,032
2024	0	0	1,096,832	0	0	1,096,832	0	0	0	412,675		412,675	1,509,507	-286,476
2025	0	0	1,064,710	0	0	1,064,710	0	0	0	399,075		399,075	1,463,785	-45,722
2026	0	0	1,037,738	0	0	1,037,738	0	0	0	385,475		385,475	1,423,213	-40,571
2027	0	0	733,667	0	0	733,667	0	0	0	371,450		371,450	1,105,117	-318,096
2028	0	0	717,448	0	0	717,448	0	0	0	222,425		222,425	939,873	-165,244
2029	0	0	701,228	0	0	701,228	0	0	0	213,713		213,713	914,940	-24,933
2030	0	0	685,009	0	0	685,009	0	0	0	0		0	685,009	-229,931
2031	0	0	668,791	0	0	668,791	0	0	0	0		0	668,791	-16,218
2032	0	0	659,074	0	0	659,074	0	0	0	0		0	659,074	-9,718
2033	0	0	649,358	0	0	649,358	0	0	0	0		0	649,358	-9,716
2034	0	0	639,641	0	0	639,641	0	0	0	0		0	639,641	-9,717
2035	0	0	629,926	0	0	629,926	0	0	0	0		0	629,926	-9,715
2036	0	0	464,750	0	0	464,750	0	0	0	0		0	464,750	-165,176
2037	0	0	454,188	0	0	454,188	0	0	0	0		0	454,188	-10,563
2038	0	0	443,625	0	0	443,625	0	0	0	0		0	443,625	-10,563
2039	0	0	433,063	0	0	433,063	0	0	0	0		0	433,063	-10,563
2040	0	0	422,500	0	0	422,500	0	0	0	0		0	422,500	-10,563
2041	0	0	411,125	0	0	411,125	0	0	0	0		0	411,125	-11,375
2042	0	0	399,750	0	0	399,750	0	0	0	0		0	399,750	-11,375
2043	0	0	388,375	0	0	388,375	0	0	0	0		0	388,375	-11,375
2044	0	0	376,188	0	0	376,188	0	0	0	0		0	376,188	-12,188
2045	0	0	364,000	0	0	364,000	0	0	0	0		0	364,000	-12,188
2046	0	0	351,000	0	0	351,000	0	0	0	0		0	351,000	-13,000
2047	0	0	338,000	0	0	338,000	0	0	0	0		0	338,000	-13,000
TOTAL	2,446,958	201,328	26,696,152	3,908,275	2,285,373	35,538,085	46,295,164	37,612,975	6,546,361	9,296,463	1,924,525	101,675,487	137,213,572	

*Please refer to prior town meeting reports for details.

The above debt schedules include those projects which have been permanently financed. The school figures do not include SBAB reimbursements. Short term borrowing is not included above but is included in the Debt Service budget in the Omnibus Budget.

Notes: The 1996 Annual Town Meeting approved a borrowing of up to \$45 million for a sewer project. Town Meetings in 1996 and 1997 authorized borrowings of up to \$28,962,000 for the elementary school project and the 1998 Annual Town Meeting authorized a borrowing of \$50,408,132 for the high and middle school building projects. Various Town Meetings between 1997 and 2000 authorized a total borrowing of \$1,800,000 for the golf course clubhouse. Town Meetings in 1997 and 2000 authorized a total borrowing of \$1,750,000 for the Central Fire Station. The 2001 Annual Town Meeting authorized a borrowing of \$2,950,000 for the Town Hall project. A Town Meeting in 2002 authorized a borrowing of up to \$649,000 for land acquisition. Town Meetings in 2003 authorized a borrowing of \$6,900,000 for water projects. A Town Meeting in 2006 authorized \$6,630,000 for a new police station. A Town Meeting in 2010 authorized a borrowing of \$1,500,000 for water projects. A Town Meeting in 2015 authorized \$1,725,000 for the purchase of land and buildings at 1750 Washington Street. The above debt schedules includes those projects which have been permanently financed and reflects refinancing of school, fire and sewer debt in 2016 and the police station in 2020. The Town Meeting in 2018 authorized the borrowing of \$8,375,000 for a new treatment plant for Well 5. The 25 years bonds in the amount of \$8,250,000 will be issued on May 10, 2022, and are reflected in the above figures. The school figures do not include SBAB reimbursements.

FREE CASH ANALYSIS

FISCAL YEAR	CERTIFIED JULY 1	TRANSFERS	% OF TAX LEVY
2013	1,819,966	1,819,966	4.81%
2014	1,358,776	1,358,776	3.46%
2015	690,000	690,000	1.70%
2016	2,083,684	2,083,684	4.87%
2017	2,005,149	2,005,149	4.52%
2018	2,273,203	2,273,203	4.89%
2019	3,022,466	3,022,466	6.31%
2020	3,067,104	3,067,104	6.11%
2021	2,654,475	2,654,475	5.20%
2022	3,657,905	3,451,500	6.92%
AVERAGE	2,263,273	2,242,632	4.88%

RESERVE FUND ANALYSIS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	ATM	STM	TRANSFERS OUT	BALANCE JUNE 30
2013	212,675		71,144	141,531
2014	212,675		179,361	33,314
2015	212,675		209,436	3,239
2016	212,675		106,061	106,614
2017	215,000	220,000	37,902	397,098
2018	215,000	120,000	49,983	285,017
2019	315,000		144,213	170,787
2020	315,000		56,575	258,425
2021	600,000	190,000	195,112	594,888
2022	325,000			325,000
AVERAGE	283,570	176,667	116,643	231,591

OVERLAY ANALYSIS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	TOTAL OVERLAY	% TAX LEVY	TOTAL EXPENDED	EXPENDED % OF LEVY	TRANSFERS TO RESERVE	TRANSFERS TO OVERLAY	BALANCE JUNE 30
2013	269,083	0.71%	172,263	0.46%	96,820		0
2014	282,584	0.72%	168,424	0.43%	114,160		0
2015	285,468	0.70%	184,368	0.45%	101,100		0
2016	393,125	0.92%	268,611	0.63%	124,514		0
2017	421,353	0.95%	203,472	0.46%	99,686		118,195
2018	344,954	0.74%	169,686	0.37%			175,268
2019	328,160	0.69%	209,391	0.44%			118,769
2020	342,290	0.68%	168,808	0.34%			173,482
2021	511,879	1.00%	296,060	0.58%			215,819
2022	363,614	0.69%	112,610	0.21%			251,004
Totals:	3,542,510	N/A	1,953,693	N/A	536,280	0	1,052,537
AVERAGE	354,251	0.78%	195,369	0.44%	53,628	0	105,254

CAPITAL EXPENDITURE FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	CELL TOWERS	INTEREST	TRANSFERS OUT	BALANCE JUNE 30
2013	1,302,590	920,246	73,390	3,167	670,246	1,629,147
2014	1,629,147	1,017,193	89,093	9,070	1,158,293	1,586,210
2015	1,586,210	625,000	83,022	5,408	1,801,464	498,176
2016	498,176	1,187,878	57,258	3,596	537,037	1,209,871
2017	1,209,871	2,470,211	60,354	5,166	2,115,600	1,630,002
2018	1,630,002	1,754,437	61,907	10,819	855,330	2,601,835
2019	2,601,835	3,237,576	63,516	34,384	2,302,943	3,634,368
2020	3,634,368	4,217,154	69,213	54,603	1,472,144	6,503,194
2021	6,503,194	3,491,351	69,263	23,351	3,060,827	7,026,332
2022	7,026,332	3,150,000	65,348	42,334	1,883,328	8,400,686
AVERAGE	2,762,172	2,207,105	69,236	19,190	1,585,721	3,471,982

STABILIZATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INVESTMENT GAIN/LOSS	TRANSFERS OUT	BALANCE JUNE 30
2013	2,168,528	1,795,479	5,214	0	3,969,221
2014	3,969,221	1,891,974	23,291	3,295,479	2,589,007
2015	2,589,007	900,000	7,684	474,000	3,022,691
2016	3,022,691	1,833,684	27,016		4,883,391
2017	4,883,391	150,000	-2,884	200,000	4,830,507
2018	4,830,507	250,000	11,725		5,092,232
2019	5,092,232	1,000,000	183,348		6,275,580
2020	6,275,580	250,000	121,603		6,647,183
2021	6,647,183	884,000	115,750	400,000	7,246,933
2022	7,246,933	1,565,000	-14,910		8,797,023
AVERAGE	4,672,528	1,052,014	47,784	436,948	5,335,377

Holliston's financial policies require a minimum Stabilization Fund balance to 8.1% of General Fund Expenditures (GFE).

PENSION STABILIZATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INVESTMENT GAIN/LOSS	TRANSFERS OUT	BALANCE JUNE 30
2021		43,524			43,524
2022	43,524	296,018	3,505		343,047
AVERAGE	21,762	169,771	1,753	0	193,286

OPEB TRUST FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INTEREST	TRANSFERS OUT	BALANCE JUNE 30
2015	0	4,861,673	9,798		4,871,471
2016	4,871,471	1,508,750	108,236		6,488,457
2017	6,488,457	1,500,000	1,013,590		9,002,047
2018	9,002,047	1,500,000	973,397		11,475,444
2019	11,475,444	1,500,000	714,101		13,689,545
2020	13,689,545	1,500,000	279,478		15,469,023
2021	15,469,023	1,500,000	4,877,629		21,846,652
2022	21,846,652	1,500,000	1,093,059		24,439,711
AVERAGE	7,624,498	1,733,803	997,029	0	10,355,330

WATER SURPLUS/RETAINED EARNINGS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	REVENUES	EXPENSES	TRANSFERS IN/OUT	BALANCE JUNE 30
2013	85,956	2,470,414	2,460,905	101,666	197,131
2014	197,131	2,672,306	2,170,957	-52,319	646,161
2015	646,161	3,098,464	2,911,482	-23,574	809,569
2016	809,569	3,186,138	2,569,602		1,426,105
2017	1,426,105	2,925,975	2,561,977		1,790,103
2018	1,790,103	2,832,573	2,780,302		1,842,373
2019	1,842,373	2,950,043	3,494,046		1,298,370
2020	1,298,370	2,702,346	2,299,156	-267,591	1,433,969
2021	1,433,969	2,956,659	2,206,387	-75,000	2,109,241
2022	2,109,241	2,185,392	1,845,734	-98,000	2,350,899
AVERAGE	1,163,898	2,798,031	2,530,055	-41,482	1,390,392

INFRASTRUCTURE FEE

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	REVENUES	EXPENSES	TRANSFERS OUT	BALANCE JUNE 30
2016	0	951,340			951,340
2017	951,340	1,362,810		-948,000	1,366,150
2018	1,366,150	1,399,738		-1,350,000	1,415,888
2019	1,415,888	1,418,689		-1,350,000	1,484,577
2020	1,484,577	1,420,989			2,905,566
2021	2,905,566	1,451,299		-2,800,000	1,556,865
2022	1,556,865	1,080,235			2,637,100
AVERAGE	1,382,912	1,297,871	0	-921,143	1,759,641

METER FEE

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	REVENUES	EXPENSES	TRANSFERS OUT	BALANCE JUNE 30
2016	0	99,993			99,993
2017	99,993	142,480			242,473
2018	242,473	146,505			388,978
2019	388,978	148,367		25,000	512,345
2020	512,345	148,101		60,000	600,446
2021	600,446	152,965			753,411
2022	753,411	113,267			866,678
AVERAGE	371,092	135,954	0	12,143	494,903

COMMUNITY PRESERVATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	TAX REVENUES	STATE REVENUE	EXPENSES	BALANCE JUNE 30
2013	2,396,222	409,463	105,345	277,805	2,633,225
2014	2,633,225	429,599	213,999	278,770	2,998,053
2015	2,998,053	453,325	132,448	925,927	2,657,899
2016	2,657,899	488,493	132,667	868,372	2,410,687
2017	2,410,687	507,289	98,843	611,215	2,405,604
2018	2,405,604	568,057	87,319	1,023,291	2,037,689
2019	2,037,689	618,902	101,840	291,026	2,467,405
2020	2,467,405	626,754	131,683	85,959	3,139,883
2021	3,139,883	636,689	167,015	729,753	3,213,834
2022	3,213,834	462,423	262,418	143,875	3,794,800
AVERAGE	2,636,050	520,099	143,358	523,599	2,775,908

GOLF COURSE CAPITAL/REVOLVING ACCOUNT

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	REVENUES	EXPENSES	ADJUSTMENTS	BALANCE JUNE 30
2013	0	182,335	178,454		3,881
2014	3,881	192,133	178,308	-17,603	103
2015	103	193,161	166,719	-17,778	8,767
2016	8,767	233,186	164,229	35,556	113,280
2017	113,280	212,493	185,125		140,648
2018	140,648	222,096	237,154		125,590
2019	125,590	262,347	179,965		207,972
2020	207,972	258,531	241,202		225,301
2021	225,301	309,183	165,412		369,072
2022	369,072	223,208	159,786		432,494
AVERAGE	119,461	228,867	185,635	18	162,711

OPEN SPACE ACQUISITION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	CELL TOWERS AND INTEREST	EXPENSES	TRANSFERS	BALANCE JUNE 30
2013	245,929	74,371	5,704		314,596
2014	314,596	89,932	22,471	-260,000	122,057
2015	122,057	79,452		-100,000	101,509
2016	101,509	57,826			159,335
2017	159,335	60,882		-150,000	70,217
2018	70,217	64,352	2,475		132,094
2019	132,094	64,406			196,500
2020	196,500	70,476			266,976
2021	266,976	70,053			337,029
2022	337,029	65,489	5,000		397,518
AVERAGE	194,624	69,724	3,565	-51,000	209,783

CONSERVATION TRUST FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

FISCAL YEAR	BALANCE JULY 1	REVENUE AND INTEREST	EXPENSES	TRANSFERS	BALANCE JUNE 30
2013	20,833	69	349		20,553
2014	20,553	50	5,477		15,126
2015	15,126	39	2,127		13,038
2016	13,038	886	1,350		12,574
2017	12,574	1,449	2,416		11,607
2018	11,607	289			11,896
2019	11,896	150,405	400		161,901
2020	161,901	94			161,995
2021	161,995	295	8,225		154,065
2022	154,065	136	3,600		150,601
AVERAGE	58,359	15,371	2,394	0	71,336

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2022)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	ART. #	Authorization TOWN MEETING	ORIGINAL BUDGET	7/1/21 AVAILABLE BUDGET	FY22 EXPENDED/ENC.	3/31/22 AVAILABLE BALANCE
02122	58075	Trash and Recycling Carts	17	5/19	302,500	64,508	2,500	62,008
02122	58098	Land Donation - Legal Cost - Generazio	15	10/19	5,000	4,000	-	4,000
73122	58169	Town Hall Septic	5	12/20	99,000	97,162	95,814	1,348
73122	58201	Town Hall Septic Easement	30	5/21	51,000	781	-	781
02122	58181	Sidewalk Prioritization Plan	8	12/20	40,000	25,839	25,839	-
02122	58227	Cable Renewal (Legal)	7	10/21	25,000	-	2,129	22,871
02220	58229	Fire/EMS Organizational Evaluation	8	10/21	28,000	-	9,265	18,735
02122	58185	9 Green St. - Design/Engineering	13	12/20	54,900	41,310	41,310	-
02122	58204	9 Green St. - Demolition	32	5/21	118,500	118,500	122,880	(4,380)
73122	58232	9 Green St. - Construction	10	10/21	300,000	-	23,854	276,146
		Total 02122 SELECT BOARD ARTICLES			1,023,900	352,100	323,591	381,509
02141	58062	Valuation Services	7	10/18	54,900	5,377	-	5,377
		Total 02141 ASSESSORS ARTICLES			54,900	5,377	-	5,377
02161	58067	Clerk Records Management	17	5/19	5,000	1,490	-	1,490
		Total 02161 TOWN CLERK ARTICLES			5,000	1,490	-	1,490
02122	58100	Dam Inspection & Ownership	18	10/19	45,000	45,000	28,694	16,306
02171	58027	Dam Inspections	30	5/17	50,000	4,035	4,035	0
		Total 02171 CONSERVATION ARTICLES			95,000	49,035	32,729	16,306
02210	58088	Police Cruisers (3)	4	10/19	145,000	113	-	113
73210	58175	Police Cruisers (3)	5	12/20	151,525	3,977	2,749	1,228
73210	58188	Police Station Battery Backup	20	5/21	13,750	-	-	-
73210	58189	Police Telephone System Impr.	20	5/21	11,600	16	16	-
73210	58191	Police Voice Recorder	20	5/21	10,000	10,000	9,967	33
73210	58192	Police Key Door System	20	5/21	54,000	54,000	54,000	-
		Total 02210 POLICE DEPT ARTICLES			385,875	68,106	66,732	1,374
02122	58186	Signs & Equipment (TAC)	14	12/20	52,500	9,727	8,694	1,033
02122	58187	Traffic & Sound Engineering Studies	15	12/20	40,000	33,700	15,285	18,415
73122	58207	Public Safety Signs (TAC)	34	5/21	21,837	20,319	20,319	-
73220	58165	Public Safety Radios	13	7/20	283,020	49,763	2,347	47,416
		Total PUBLIC SAFETY, INCL. TAC			397,357	113,509	46,645	66,864
02220	58045	Fire Gear Drying Cabinet	20	5/18	25,000	9,452	-	9,452
02220	58063	Wire Relocation	16	10/18	25,000	16,686	-	16,686
02220	58076	Modify Fire Alarm	17	5/19	25,000	4,356	1,260	3,096
73220	58170	Fire Air Pack/Bottle	5	12/20	370,000	76,428	18,039	58,389
		Total 02220 FIRE DEPARTMENT ARTICLES			445,000	106,921	19,299	87,622
73231	58172	Ambulance Pagers	5	12/20	25,500	808	-	808
		Total 02231 AMBULANCE ARTICLES			25,500	808	-	808

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2022)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	ART. #	Authorization TOWN MEETING	ORIGINAL BUDGET	7/1/21 AVAILABLE BUDGET	FY22 EXPENDED/ENC.	3/31/22 AVAILABLE BALANCE
02300	58055	Energy Management System	5	10/18	100,000	78,775	45,976	32,799
02300	58056	Auditorium Management Repair	5	10/18	40,000	36,200	-	36,200
02300	58070	Networking Infrastructure	17	5/19	32,583	13,992	-	13,992
02300	58074	Exterior Security Camera System	17	5/19	100,000	1,464	620	844
02300	58091	School Curriculum	4	10/19	370,675	31,009	-	31,009
73300	58161	Miller Roof Replacement	13	7/20	125,000	125,000	-	125,000
73300	58162	Kamitian Field Turf	13	7/20	500,000	500,000	461,684	38,316
73300	58176	H.S. Field House Insulation	5	12/20	90,000	90,000	-	90,000
73300	58198	Replace School Boilers	20	5/21	55,000	55,000	27,545	27,455
73300	58199	School Networking Infrastructure	20	5/21	26,400	26,400	25,973	427
73300	58226	School HVAC Roof Units	4	10/21	500,000	-	-	500,000
		Total 02300 SCHOOL DEPARTMENT ARTICLES			1,939,658	957,840	561,798	896,042
73420	58173	Highway Trackless Mower	5	12/20	166,125	3,345	-	3,345
73420	58180	Mudville Roadwork	7	12/20	418,000	407,000	106,825	300,175
02122	58237	Crosswalk Improvements	13	10/21	84,000	-	-	84,000
73122	58236	Sidewalk Improvement (Complete Streets)	12	10/21	230,000	-	-	230,000
73420	58196	Highway UHF Radios	20	5/21	47,590	47,590	47,590	-
73420	58219	Truck with Brine Tank & Equipment	4	10/21	90,500	-	22,650	67,850
73420	58197	Highway Pickup Truck (Equipped)	20	5/21	55,000	55,000	55,000	-
		Total 02420 DPW - HIGHWAY ARTICLES			1,091,215	512,935	232,065	685,370
02122	58068	Town Hall Front Doors	17	5/19	23,000	850	850	-
73422	58209	Town Hall Electric Doors	4	10/21	10,000	-	830	9,170
73422	58213	Town Hall HVAC	4	10/21	15,000	-	10,062	4,938
73422	58214	Town Hall Human Resources Office Reno.	4	10/21	15,500	-	15,500	-
73122	58168	1750 Washington Steps & Railings	5	12/20	10,000	4,500	-	4,500
73422	58167	Facilities Vehicle	5	12/20	20,100	20,100	20,100	-
73422	58193	Municipal Security Cameras	20	5/21	75,000	75,000	-	75,000
73422	58194	Central Fire Rehabilitation	20	5/21	50,000	50,000	35,231	14,769
73422	58216	COA Electrical Panel	4	10/21	10,000	-	10,000	-
73422	58194	1750 Washington - HVAC Units	20	5/21	33,500	33,500	29,064	4,436
73422	58208	1750 Washington - Front Entrance	4	10/21	45,000	-	44,780	220
		Total 02422 FACILITIES ARTICLES			342,700	183,950	166,417	113,033
02122	58184	Stormwater Management	12	12/20	92,300	55,290	45,810	9,480
		Total 02449 STORMWATER MANAGEMENT			92,300	55,290	45,810	9,480
02122	58203	Blair Square Design/Engineering	31	5/21	45,000	45,000	32,421	12,579
02122	58231	Phipps Tunnel Geotechnical	9	10/21	9,500	-	-	9,500
02660	58078	Rail Trail Maintenance	26	5/19	1,000	103	103	0
		Total 02660 RAIL TRAIL ARTICLES			55,500	45,103	32,524	22,079
						-		-
		GENERAL FUND SUPPORTED ARTICLES			5,953,905	2,452,465	1,527,610	2,287,355

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2022)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/21 AVAILABLE BUDGET	FY22 EXPENDED/ENC.	3/31/22 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
62450	58028	Mains / Booster Cedar	8	10/17	1,700,000	183,572	-	183,572
62450	58060	Mudville Water Main	17	10/18	1,800,000	729,485	-	729,485
62450	58092	Two Pickup Trucks	4	10/19	117,796	1,886	-	1,886
62450	58093	Emergency Generator	4	10/19	200,000	149,705	-	149,705
62450	58182	Water System Modernization Plan	9	12/20	75,000	75,000	34,090	40,910
62450	58183	Winter St - Water Main Replacement	10	12/20	2,800,000	1,807,580	768,098	1,039,482
62450	58235	Design/Engineering Bullard, Central, Fiske	11	10/21	98,000	-	-	98,000
		WATER ENTERPRISE FUND SUPPORTED ARTICLES			6,790,796	2,947,228	802,188	2,243,040