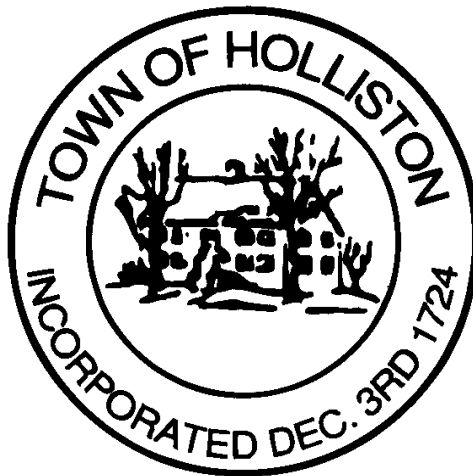


TOWN OF HOLLISTON

WARRANT for

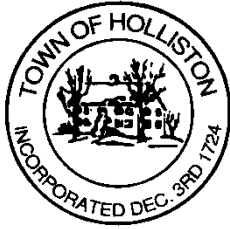
FALL

TOWN MEETING



The location of the Fall Town Meeting will be:
HOLLISTON HIGH SCHOOL AUDITORIUM
370 Hollis St.

Monday,
October 16, 2023
7:00 P.M.



Town of Holliston

2023 Fall Town Meeting

Fall Town Meeting will start at 7:00 P.M.

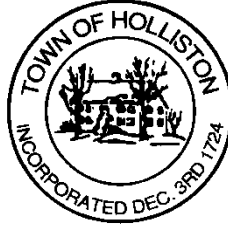
Monday, October 16, 2023

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October 16, 2023

Message from the Town Administrator:

Thank you to all Holliston residents that take the time to review materials and attend Town Meeting in May and/or October, directly impacting the operations of the Town of Holliston through participation in the legislative process.

The Town has continued to strive to make Town Meeting as approachable and accessible as possible for all residents, with the following additions to Town Meeting logistics:

- **Direct Mailings**, (i.e. postcards) were sent to all residences in Holliston for the first time since Article 34 at the May 2008 Annual Town Meeting directed the Town to stop printing and mailing Town Meeting Warrants to all voting households.
The direct mailing to all residences is intended to improve communications to all voters of the date/time of Town Meeting and how to access materials in advance;
- **On-Site Child Care**, supported by the Holliston Community Action Fund (HCAF), has been provided at the last three (3) Town Meetings and is intended to assist with participation of parents or guardians that would like to participate in Town Meeting but require child care;
- **Temporary Increased ADA Parking**, as requested by the COA, is intended to increase accessibility to the High School for all those who need it.

Additional efforts to increase accessibility are currently being discussed at the State level (legislatively), such as remote participation options for Open Town Meeting. These are all exciting efforts to make the democratic process as accessible as possible!

Thank you(s)!

Thank you again to all Holliston stakeholders who take the time to read and digest this material and those who come to be an active participant at Town Meeting. Your commitment is appreciated and vital to allowing the Town to continue to operate efficiently and provide critical services to the community.

Thank you also to the incredible Department Heads that make this Town run and make Town Meeting possible, as well as the appointed and elected Boards and Committees that do their part to present an efficient Town Meeting Warrant to the Town.

Respectfully,

Travis Ahern, Town Administrator.

Town of Holliston, Massachusetts
Report of the
FINANCE COMMITTEE
for the
October 16, 2023 Fall Town Meeting

To the Citizens of Holliston:

The Finance Committee respectfully submits this warrant and associated recommendations for your consideration.

Financial Update

As the disruption of the pandemic fades into history, the financial impact continues to ripple through the economy. Supply chain issues have eased, the labor market is slowly coming back into balance, and inflation has been trending downward. However, inflation has still not returned to pre-pandemic levels despite aggressive action by the federal government.

Until inflation returns to target levels, the Town faces two significant risks: First, as the Finance Committee has noted in earlier reports, inflation causes challenges for municipal budgets because of the limitations of Proposition 2½. If prices and wages are increasing too fast, the Town has no sustainable way to meet the increased financial demands within the constraints of the levy limit. This increases pressure on operational budgets and limits the Town's ability to fund capital projects (absent voter-approved tax increases). Second, the economy could fall into a recession that could impact tax and other local revenue to the Town.

As always, the Finance Committee has been closely monitoring the impact on the Town's finances and continues to work collaboratively with the Town's financial professionals to maintain budget stability and sustainability. The good news for Holliston is that Town Meeting's continued support for the Finance Committee recommendations has helped the Town maintain fiscal stability through the upheaval of the last several years and has given the Town the flexibility to address the challenges as they come. The Finance Committee is grateful for the continued Town Meeting support of our recommendations.

Since the May Town Meeting the following updates have occurred:

1. Local Aid – The state finalized local aid for FY24 shortly after the May Town Meeting. Final net local aid was very slightly below the model that was used in preparation of the FY24 operating budget. The net difference is only \$708, which does not impact the budget approved by the Town in May.
2. Free Cash – At the close of each fiscal year on June 30, a final accounting of actual revenues and expenses is made and is compared with the revenue assumptions and appropriations voted by the Town. Any excess funds (such as revenue that exceeded targets or appropriations that were not completely expended) become "Free Cash" that can be reallocated for other expenses. "Free Cash" also includes one-time moneys that the Department of Revenue certifies as "unreserved" or "undesignated." The state recommends that Free Cash be used only for one-time expenditures as it is not a reliable source of funding; the Finance Committee continues to follow this practice per the Town's financial policies.

Free cash from FY23 has not yet been certified but is expected to be \$2,711,500. The Finance Committee used this estimate as the basis for our recommendations below. Should the certified amount differ significantly from this estimate the Finance Committee will provide updated recommendations as necessary at Town Meeting.

3. Reserves – The Finance Committee has adopted a policy to build and maintain our reserves to a target of 12% with a maximum of 18% of general fund expenditures. Maintaining strong reserves gives the Town flexibility in times of economic stress like the one we recently experienced. If Town Meeting supports the Finance Committee recommendations in this warrant, the stabilization fund balance will be \$9,459,058 (13% of general fund expenditures).

Capital Spending

In May, Town Meeting approved a \$2,350,000 appropriation to the Capital Expenditure Fund and approved \$8,270,060 in spending from it (with \$7 million going to the new DPW facility approved by voters in May). At this Town Meeting the Finance Committee is recommending appropriations totaling \$2,260,800 which brings the current total recommended capital spending for FY24 to just over \$10.5 million. This significant drawdown, while anticipated, would leave the capital expenditure fund below the financial policy limit absent additional funding. For this reason, our recommendations include appropriating \$1,900,000 of free cash into the Capital Expenditure Fund to maintain the balance above the policy limit and to provide for future purchases. The Finance Committee remains committed to appropriating enough annually to adequately fund ongoing capital needs.

The Committee evaluated each capital proposal and is recommending the following capital expenditures in Articles 4 and 5:

Item	Department	Amount
EMS (ALS) Technology & Equipment	Ambulance	\$253,000
Fire Personal Protective Equipment	Fire	\$78,000
Police Vehicles (2 cruisers & 1 administrative hybrid)	Police	\$170,800
Public Safety Drone Program	Public Safety	\$27,500
Reconfiguration of Public Safety Dispatch	Facilities	\$40,000
1750 Washington Street HVAC Units and reconfiguration	Facilities	\$40,000
Library ADA Access Improvements	Facilities	\$20,000
Bucket Truck with Attachments	DPW	\$241,000
Rail Trail Parking at Mayflower Landing crossing	DPW/Trails Comm.	\$12,500
High School Baseball Field Screening and Backstop	Parks/School	\$228,000
Chromebooks – Grades 5 and 8	Schools	\$150,000
Total		\$1,260,800

All recommended capital spending is funded entirely from the Capital Expenditure Fund. With Town Meeting approval of these actions the ending balance in the Capital Expenditure Fund will be \$2,355,193, a level considered acceptable by the Finance Committee at this time.

The Capital Improvement Subcommittee of the Finance Committee has been working with the Town Administrator as well as representatives from other Town departments and boards to maintain the Town asset management plan that is used to guide capital expense recommendations.

Warrant Articles

The Finance Committee recommendations appear with each article in the warrant.

Recommendations of note include:

- Allocating most of the free cash to the General Stabilization Fund, the Pension Stabilization Fund, and the Capital Expenditure Fund (Articles 1-3);
- Capital recommendations outlined above (Articles 4 and 5);
- Funding temporary signalization of Whitney Street and Washington Street to allow trucks to exit the Lowland industrial park safely (Article 6);
- Funding for examination of potential improvements to the Senior Center (Article 10); and
- Providing seed funding for the EV charging revolving fund (Article 13).

As always, the Finance Committee is indebted to the many Town officials and employees whose efforts make this process and report possible. We also would like to commend the other elected and appointed committees with whom the Finance Committee interacts on an ongoing basis for all their cooperative efforts.

HOLLISTON FINANCE COMMITTEE

Kenneth S. Szajda, Chairman

Vincent J. Murphy, Jr., Vice-Chairman

Mark R. Whittaker

Julie L. Winston

Michelle F. Zeamer

James M. Robinson, Jr.

Jon M. Nauss, Clerk

Fund balances **prior** to the Finance Committee recommendations:

Available for Appropriation (est.)	\$0	Overlay Surplus	\$0
Cannabis Stabilization Fund	\$0	Pension Stabilization Fund	\$646,143
Capital Expenditure Fund	\$2,715,993	Programmatic Stab. Fund	\$234,628
Community Preservation Fund	\$3,095,462	Stabilization Fund	\$9,209,058
Conservation Fund	\$148,210	Water Retained Earnings	\$1,167,205
Free Cash (est.)	\$2,711,500	Water Infrastructure	\$507,309
OPEB Trust Fund	\$28,793,768	Water Meter Reserve	\$146,919
Open Space Fund	\$471,559		

Fund balances **after** approval of the Finance Committee recommendations in this report:

Available for Appropriation (est.)	\$0	Overlay Surplus	\$0
Cannabis Stabilization Fund	\$0	Pension Stabilization Fund	\$896,143
Capital Expenditure Fund (est.)	\$2,355,193	Programmatic Stab. Fund	\$234,628
Community Preservation Fund	\$3,081,137	Stabilization Fund	\$9,459,058
Conservation Fund	\$148,210	Water Retained Earnings	\$1,167,205
Free Cash	\$0	Water Infrastructure	\$507,309
OPEB Trust Fund	\$28,793,768	Water Meter Reserve	\$146,919
Open Space Fund	\$471,559		

FALL TOWN MEETING ARTICLES WITH RECOMMENDATIONS
--

**TOWN OF HOLLISTON
FALL TOWN MEETING**

Commonwealth of Massachusetts

Middlesex, ss.

Town of Holliston

To any Constable of the Town of Holliston, Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town Affairs to meet in the Holliston High School Auditorium, 370 Hollis Street, Holliston, MA:

MONDAY, OCTOBER 16, 2023

at 7:00 p.m. to act on the following Articles, to wit:

ARTICLE 1: GENERAL STABILIZATION FUND

SPONSORED BY: Select Board

ESTIMATED COST: \$250,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the General Stabilization Fund; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$250,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: The Stabilization Fund, with Town Meeting approval, can be used to address extraordinary expenses. This Article ensures that the balance of the General Stabilization Fund stays within range of the Town's Financial Policies as updated in Nov. 2021, specifically moving funds to stay above the target of 12% of General Fund Expenditures, but below the maximum ratio of 18%. With an estimated balance of \$9.21 million at the end of the prior fiscal year, and no planned use within the Warrant below, the projected ending balance of the fund after Oct. Fall Town Meeting would be \$9.46 million, or 13% of the FY24 budgeted expenditures. *(\$250,000 from Free Cash)*

ARTICLE 2: PENSION STABILIZATION FUND

SPONSORED BY: Select Board

ESTIMATED COST: \$250,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Pension Stabilization Fund; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$250,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: The May 2021 Annual Town Meeting established a fund to address the unfunded liability associated with pensions of municipal employees. State statute

dictates that pension systems must be fully funded by 2040, and both the Middlesex County Retirement System (MCRS) and the Massachusetts Teachers Retirement System (MTRS) are approximately 50% funded. The Fund will allow the Town to address its unfunded liability between now and 2037 while continuing to meet its current obligations. Should the legally required contributions to MCRS increase significantly in future years, this fund can also be used to protect the Town from negative budget impacts related to meeting this obligation. With an estimated starting balance of \$646,000, this appropriation would bring the balance to approximately \$896,000, invested with the State's PRIT system, consistent with the Town's OPEB Trust Fund. *(\$250,000 from Free Cash)*

ARTICLE 3: CAPITAL EXPENDITURE FUND

SPONSORED BY: Select Board

ESTIMATED COST: TBD

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$1,900,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: The Capital Expenditure Fund (CapEx) is used to fund capital expenses. An illustrative example of those capital expenses can be found under the Capital Budget (Article 4) in this Warrant.

The Town also appropriated \$2.35 million into the CapEx Fund at the May 2023 Annual Town Meeting. However, with approved spending in May 2023 and the articles herein that will utilize the CapEx Fund (Articles 4 and 5), the total balance of the fund has been drawn down from its peak balance of just under \$9 million to \$2.7 million as of July 1, 2023, in order to accomplish significant capital projects with cash as opposed to borrowing, namely the DPW Facility Project. The balance cannot be drawn down below \$1.5 million or the Town would be at risk of conflicting with the Financial Policies. Articles 4 and 5, below, are the primary uses of CapEx funding in October 2023, and therefore the ability to replenish the fund with this article will determine the extent to which all capital requests can be accomplished at this Fall Town Meeting. *(From Free Cash, amount TBD)*

ARTICLE 4: CAPITAL BUDGET

SPONSORED BY: Select Board

ESTIMATED COST: \$1,260,800

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of capital expenditures, including replacement of old vehicles and equipment, for the following departments: Police, Ambulance, DPW (Highway & Grounds), Facilities, Parks & Recreation, and Schools, including the expenditures listed below, and authorize the Select Board to trade or sell equipment toward part of the purchase price; or take any action relative thereto.

Project	Department	Estimated Amount
EMS (ALS) Technology & Equipment	Ambulance	\$253,000
Fire Personal Protective Equipment	Fire	\$78,000
Police Vehicles (2 Cruisers & 1 Admin. Hybrid)	Police	\$170,800
Public Safety Drone Program	Public Safety	\$27,500
Reconfiguration of Public Safety Dispatch	Facilities	\$40,000
1750 Washington St. HVAC Units & Reconfig.	Facilities	\$40,000
Library ADA Access Improvements	Facilities	\$20,000
Bucket Truck with Attachments	DPW (Hwy. & Grounds)	\$241,000
Rail Trail Parking at Mayflower Landing Crossing	DPW & Trails Comm.	\$12,500
High School Baseball Field Screening & Backstop	Parks Comm.	\$228,000
Student Technology Devices – Grades 5 & 8	School	\$150,000
Total:		\$1,260,800

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$1,233,300 FROM THE CAPITAL EXPENDITURE FUND FOR THE ITEMS LISTED IN THE ARTICLE AND FURTHER AN ADDITIONAL \$27,500 FROM THE CAPITAL EXPENDITURE FUND FOR THE DRONE PROGRAM ITEM, CONTINGENT ON THE ADOPTION OF A DRONE USE POLICY PRIOR TO PURCHASE OF THE EQUIPMENT (7-0)

SELECT BOARD COMMENTS: It is the custom of the Town to fund and appropriate to departments specific project requests during the Fall Special Town Meeting. At the May Annual Town Meeting, \$1,270,060 was authorized to be spent from the Capital Expenditure Fund for the Capital Budget, and with the \$1,260,800 proposed in this article, a total of \$2,530,860 would be authorized for these purposes in total for May and October 2023.

There are other articles (May and October) that may independently request the utilization of CapEx funding, and those are also considered when determining appropriate allocation. See comments for Article 3 related to cash flow (in and out) for the Capital Expenditure Fund.
(\$1,260,800 from Capital Expenditure Fund)

ARTICLE 5: SIDEWALK AND RAMP REPAIRS & RECONSTRUCTION (Year 2)

SPONSORED BY: Select Board

ESTIMATED COST: \$1,000,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for localized repairs or reconstruction of existing public sidewalks or ramps, including the labor, cost of materials and disposal of materials, or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$1,000,000 FROM THE CAPITAL EXPENDITURE FUND FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: A previously approved and procured evaluation of the Town's sidewalk infrastructure has highlighted a "backlog" of sidewalks and ramps that require repair for various reasons, with ADA-compliance being the driving factor in prioritizing these repairs. The consultant, Stantec, listed projects in the [2021 Pedestrian Accessibility Report](#)

[\(link\)](#) to be done over a 10-year period by applying Network Priority Ranking (NPR) scores to the condition and use of the infrastructure. The purpose of this article is to address only projects listed in the Stantec report as “reconstruction” or “localized repair,” and this funding will not be used to address any project in the Stantec report that refers to “new” construction.

A Working Group of Select Board and Finance Committee members determined that the initial article to address this backlog would be done through the use of “at least” \$1 million in cash at the Oct. 17, 2022 Fall Town Meeting, with a commitment to annually fund these “backlog” costs through cash, with a potential borrowing only to be considered should this funding method not prove viable. In the first year, DPW was able to address a significant portion of the backlog and to maintain momentum in scheduling construction into spring 2024, the request is to fund the second year of this plan with cash to continue to address the backlog. ***(\$1,000,000 from the Capital Expenditure Fund)***

ARTICLE 6: TEMPORARY SIGNALIZATION OF WHITNEY STREET AT WASHINGTON STREET

SPONSORED BY: Select Board

ESTIMATED COST: \$150,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the rental or lease of equipment to signalize the intersection of Whitney Street and Washington Street and to make recommended physical changes to allow for a left turn lane and right turn lane when exiting to Washington Street; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$150,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: There are several existing conditions that have led to increased use of Woodland Street by heavy commercial vehicles. Among those conditions is the lack of a traffic signal at the intersection of Whitney Street and Washington Street. The town recognizes that this lack of signalization at the entrance/exit of the industrial park is one of the main reasons why vehicles are utilizing other means of access to and from the park, as the unsignalized entrance/exit of the industrial park can be difficult for large commercial vehicles.

The Town will work with MassDOT to pursue grant funding for permanent signalization at this intersection, however, to improve the traffic flow of this area immediately, the town is pursuing temporary signalization which is estimated at a rental of approximately \$7,000 per month with other physical improvements also needed. From community discussion, it appears that improvements at Whitney Street and Washington Street are anticipated to benefit business and resident concerns alike, and therefore if the Town is in favor of temporary signalization, the funding should be considered necessary until such time that a permanent solution can be finalized, which may take up to 2-4 years, in a process initiated with the State’s regional transportation planning organization this past summer. If greater than 1.5 to 2 years of temporary signalization is required, before a long-term solution is installed, this issue will come back to Town Meeting for further discussion regarding potential additional appropriation, which will also allow for an update on progress regarding the grant application. ***(\$150,000 from Free Cash)***

ARTICLE 7: ESTABLISH OPIOID SETTLEMENT STABILIZATION ACCOUNT
SPONSORED BY: Select Board

To see if the Town will vote, pursuant to the provisions of MGL c. 40, s. 5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund and further, to adopt the last paragraph of said s. 5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)

SELECT BOARD COMMENTS: The Town has followed the guidance from the Mass. Department of Revenue (MassDOR) stipulating that the funds received in FY2023 (July 1, 2022 to June 30, 2023) must flow to “Free Cash” and then be appropriated. The Town is segregating these funds on the books because Opioid Settlement funds must be used for specific purposes, listed below. The Town will work with various stakeholders between October 2023 and May 2024 to develop the future use of these funds and the funds anticipated to be received over the coming 10 years.

Allowable uses in the future, per Massachusetts State-Subdivision Agreement for Statewide Opioid Settlements:

1. Opioid Use Disorder Treatment
2. Support People In Treatment And Recovery
3. Connection To Care
4. Harm Reduction
5. Address The Needs Of Criminal-Justice-Involved Persons
6. Support Pregnant Or Parenting Women And Their Families, Including Babies With Neonatal Abstinence Syndrome
7. Prevent Misuse Of Opioids And Implement Prevention Education

ARTICLE 8: TRANSFER TO OPIOID SETTLEMENT STABILIZATION ACCOUNT
SPONSORED BY: Select Board **ESTIMATED COST: \$61,500**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Opioid Settlement Stabilization Fund; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$61,500 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: The Town received \$61,500 in Opioid Settlement funds in FY2023 (July 1, 2022 to June 30, 2023) with additional funds anticipated over the coming 10 years. Whereas Article 7, above, clarifies that future funding will be directed into the newly established account, the funds already received must be moved by Town Meeting. This Article does not prescribe the use of funds, but future use will require 2/3 vote by Town Meeting and must align with the Settlement Agreement, described in Article 7. ***(\$61,500 from Free Cash)***

ARTICLE 9: ENVISIONING FUTURE HOLLISTON PRESENTATION OF TOWN-WIDE STRATEGIC PLAN

SPONSORED BY: Town Administrator

To hear a report of the Envisioning Future Holliston Committee and the Town's Consultant, BerryDunn, or take any action relative thereto.

TOWN ADMINISTRATOR COMMENTS: The Envisioning Future Holliston Committee, with the support of the consultant BerryDunn, has engaged the community through the use of public forums, public meetings, online surveys and workshops, to align the priorities of Holliston stakeholders within a Town-Wide Strategic Plan including: (1) Mission Statement, (2) Vision Statement, (3) Guiding Principles, and (4) Strategic Priorities. Within the seven (7) Strategic Priorities in the Plan, each strategic priority has Objectives for the next five (5) years (FY25-29).

A summary presentation will be made at Town Meeting with additional materials provided, but updated Strategic Planning documents can be found via www.townofholliston.us by going to the Envisioning Future Holliston Social Pinpoint Website.

ARTICLE 10: ARCHITECTURAL AND CONCEPTUAL DESIGN OF SENIOR CENTER IMPROVEMENTS

SPONSORED BY: Select Board

ESTIMATED COST: \$25,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to engage an architectural firm to perform conceptual designs of options to maximize and optimize the space at the Holliston Senior Center located at 150 Goulding Street; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$25,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

COA COMMENTS: Commissioning an architectural study for the Holliston Senior Center's existing facility is a vital step in our growth and transformation efforts. Here are some of the most compelling reasons to request funding for the study:

Short-term Benefits:

- 1. Immediate Safety Concerns:** The study can identify any safety hazards or areas of non-compliance with current codes, ensuring immediate rectification.
- 2. Efficient Space Utilization:** The architect can suggest quick changes to make the best use of the existing space, potentially enhancing service offerings without requiring large-scale construction.
- 3. Cost Savings:** A preliminary study can highlight inefficiencies in the current setup, such as poor insulation or outdated HVAC systems, which when addressed, could lead to immediate cost savings.
- 4. Accessibility:** Ensuring the facility meets ADA standards or other local accessibility guidelines can open the center up to a broader demographic sooner rather than later.

5. **Community Engagement:** Showing proactive steps toward improvement can boost community morale and encourage greater participation, thus reinforcing the need for more advanced changes down the road.*Note: this is of particular importance given the growth in this segment of the population.

Long-term Benefits:

1. **Strategic Planning:** An in-depth architectural study lays the groundwork for long-term planning, helping us understand what's feasible in terms of expansions or renovations.
2. **Modernization:** The study will provide insights into how the facility can be updated to cater to the evolving needs of the 55+ community, from technology infrastructure to multipurpose spaces.
3. **Sustainability:** Recommendations from the study can guide how the center can adopt environmentally sustainable practices, an increasingly important concern for public funding.
4. **Grant and Funding Eligibility:** A professional study can strengthen grant applications and funding requests, providing data to substantiate the need for future investments.
5. **Local Economic Development:** An updated, modern facility can serve as a community hub, attracting more residents and thereby indirectly boosting local property values and quality of life.
6. **Interagency Collaboration:** An updated and attractive facility can better support partnerships with other community departments, creating a more cohesive community service network.
7. **Adaptability:** The study will provide a framework for how the center can remain adaptable to future needs, ensuring its relevance for years to come.
8. **Political Leverage:** A well-documented study can provide the necessary data points and projections for future community dialogues regarding budget allocation and focus.

(\$25,000 from Free Cash)

ARTICLE 11: COMMUNITY PRESERVATION COMMITTEE

SPONSORED BY: CPC

ESTIMATED COST: \$14,325

To see if the Town will vote to transfer from available funds a sum of money for the following uses; or take any action relative thereto.

Service Area	Description	Reserve Use	Cost
Historical Society	Repair and repainting of the ell of the Asa Whiting House (sunset June 30, 2024)	Historic Resources Reserve	\$ 11,000
Historical Society	Partial repairs to cornice/soffit of the Historical Society barn (sunset June 30, 2024)	Historic Resources Reserve	\$ 3,325

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$14,325 FROM THE COMMUNITY PRESERVATION FUND FOR THE PURPOSES STATED IN THE ARTICLE (7-0)

CPC COMMENTS: At Town Meeting. (\$14,325 from Community Preservation Fund)

ARTICLE 12: HISTORIC COMMISSION SURVEY & PLANNING GRANT MATCH
SPONSORED BY: Historic Commission **ESTIMATED COST: \$15,000**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to match grant funds from the Massachusetts Historical Commission to conduct an inventory of historic places in downtown Holliston; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$15,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

HISTORIC COMMISSION COMMENTS: Holliston's historic resources are currently under- or un-documented. The last systematic effort to document historic buildings, cemeteries, landscape, and objects took place in the 1980s. Some places that we consider significant today have never been documented. Historic preservation has also changed since the 1980s, and the standard for documenting a historic place exceeds the capabilities of the volunteer historical commission. The Massachusetts Historical Commission (MHC) provides federally funded, reimbursable 50/50 matching grants to towns to complete this work through the Survey and Planning Grant program. MHC matches successful applicants with approved consultants and would support the Holliston Historical Commission in managing the work. The survey will focus primarily on buildings located on Central, Norfolk, and Railroad Streets; undocumented buildings on Washington Street or other nearby streets may also be added on the advice of the consultant and as funding permits. The project will complete the state register of historic places documentation for approximately 100 structures and provide a foundation for future preservation planning including demolition delay decisions and supporting the goals developed in the Town's strategic planning process. *(\$15,000 from Free Cash)*

ARTICLE 13: FUNDING OF EV CHARGING REVOLVING FUND

SPONSORED BY: Town Administrator **ESTIMATED COST: \$10,000**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to provide seed funding of the EV Charging Revolving Fund, previously established by Town Meeting, for the purpose of paying for the upfront costs of installment of EV charging units in municipal lots and partially offset the operations and maintenance of said EV charging units, for which the Select Board has adopted a fee structure for public use of EV parking in municipal lots; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$10,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (6-1, MR. WHITTAKER VOTED NO)

TOWN ADMINISTRATOR COMMENTS: The Town's first EV charging station with a pay station for payment per kWh is set to go live on Green Street with the completion of this new municipal lot. Costs of the Green Street project were offset significantly by State funding and therefore the upfront costs of operating and maintaining EV charging stations was borne by the project. To progress with other publicly available pay stations for EV charging, the Town will need to cover the upfront costs prior to executing contracts and requesting Eversource to put in the conduit needed via their Make Ready Program. These potential next locations include the municipal lot on Exchange Street (behind the Central Fire Station), the municipal building at 1750 Washington Street which is in close proximity to the Rail Trail, and Pinecrest Golf Course.

ARTICLE 14: TREE BYLAW

SPONSORED BY: Select Board

To see if the Town will vote to amend its General Bylaws by adding a new Article XLVII, entitled “Tree Protection & Preservation Bylaw” as follows:

ARTICLE XLVII

TREE PROTECTION & PRESERVATION

Section 1. Intent and Purpose

Trees are recognized for their abilities to improve air quality, protect from glare and heat, reduce noise, aid in the stabilization of soil, provide natural flood and drainage control, create habitats for wildlife, enhance aesthetics and property values, contribute to the distinct character of certain neighborhoods, provide natural privacy to neighbors, and reduce ambient carbon in the atmosphere.

Therefore, the Town deems that the preservation and protection of Public Shade Trees pursuant to General Law Chapter 87 and plantings on public grounds, the requirement to replant trees to replace those removed, and/or the collection of financial contributions to support the Town’s tree planting and maintenance efforts are public purposes that protect the public health, welfare, environment and aesthetics.

This article is adopted in accordance with the authority granted by Amendment Article 89 to Article II of the Massachusetts Constitution, Chapter 294 of the Acts of Massachusetts 1920, as amended, and the powers granted to cities in the Massachusetts General Laws.

Section 2. Definitions

Public Shade Tree – Any tree within the public right-of-way except for state highways that, as determined by the Tree Warden, has any portion of the stem actively growing into the public right-of-way.

Town Tree - Any tree within a public park or open space under the jurisdiction of the any Town board, body, officer or agent, on public school grounds, or on any other Town-held fee or interest in land or land under the care, custody and control of any Town board, body, officer or agent.

Tree Warden - See Article XXXIII of the General By-Laws. Additionally, the Tree Warden shall be authorized to expend funds appropriated for planting trees and enforce provisions of this by-law. The Tree Warden shall utilize the standards of ANSI A300 to the extent practicable in all aspects of tree planting, maintenance and removal.

Section 3. Applicability

1. Applicability: The requirements of this Article shall apply under any of the following circumstances:
 - Proposed cutting of existing public shade trees on public ways including those subject to review under Section 3 of Article IX on designated Scenic Roads, or
 - Proposed cutting of Town Trees

2. Exemptions: The requirements of this Article shall not apply to:
- Those areas of property under the jurisdiction of the Wetlands Protection Act (MGL c. 131 s. 40 and 310 CMR 10.00 *et seq.*) and the Holliston Wetlands Protection Bylaw (Article XXXI), wherein the Conservation Commission regulates the retention and/or replacement of trees
 - Emergency projects necessary for public safety, health and welfare as determined by the Building Inspector, Tree Warden, or Fire Chief.

Section 4. Public Shade Trees and Town Trees

A Public Shade Tree or Town Tree shall not be cut, pruned, removed or damaged by any person or the Town until and unless the Tree Warden issues a written permit pursuant to this section which may contain conditions as deemed appropriate by the Tree Warden including mitigation. This permit shall be in addition to, and not in place of, any other necessary license, approval or permit which may otherwise be required.

Any person seeking to prune or remove a public shade tree or Town tree shall submit an application to the Tree Warden in accordance with any published application requirements. The Tree Warden shall hold a public hearing on applications for removal, at the expense of the applicant, in accordance with provisions outlined in MGL c. 87. Any permit issued by the Tree Warden may specify schedules, terms, and conditions as deemed appropriate by the Tree Warden.

Section 5. Town of Holliston Tree Gift Fund

Any contributions collected per this Article shall be deposited in the Tree Gift Fund. Funds contributed for specific purposes must be clearly stated and accepted by the Holliston Select Board. Funds voluntarily contributed as mitigation for removal of trees as part of public or private development shall clearly state the purpose of the mitigation and be communicated clearly to the Holliston Select Board with the deposit of funds.

Section 6. Rules and Regulations

The Tree Warden may promulgate or amend Rules and Regulations which pertain to the administration of this Article, and shall file a copy of said rules in the office of the Town Clerk. Such rules may prescribe the size, form, contents, style, and number of copies of plans and specifications, the procedure for the submission and approval of such plans, the procedure for determining final compliance with these regulations. The adoption or amendment of Rules and Regulations shall be after a public hearing to receive comments on the proposed or amended Rules and Regulations. The public hearing shall be advertised once in a newspaper of general local circulation, at least 14 days prior to the date of the public hearing.

Section 7. Enforcement

A Public Shade Tree or Town Tree shall not be cut, pruned, removed or damaged by any person or the Town until and unless the Tree Warden issues a written permit pursuant to this section, nor shall any person or the Town fail to comply with any enforcement order issued pursuant to this Bylaw.

The Tree Warden shall have authority to enforce this Bylaw, its Regulations, and permits issued thereunder by letters, phone calls, electronic communication and other informal methods, violation notices, non-criminal citations under G.L. Ch. 40 s. 21D, and civil and criminal court actions.

Any person who violates provisions of this Bylaw may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.

Upon request of the Tree Warden, the Select Board and Town Counsel shall take legal action for enforcement under civil law. Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Tree Warden in enforcement.

Any person who violates any provision of this Bylaw, Regulations, permits, or administrative orders issued thereunder, shall be punished by a fine of not more than \$300. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the Bylaw, Regulations, permits, or administrative orders violated shall constitute a separate offense.

As an alternative to criminal prosecution in a specific case, the Tree Warden may issue citations with specific penalties pursuant to the non-criminal disposition procedure set forth in G.L. Ch. 40 s. 21D, which has been adopted by the Town in Article XXIV s. 9 of the general bylaws. The penalty shall be \$100 for the first violation, \$200 for the second violation, and \$300 for each and all successive violations.

Section 8. Severability

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or determination which previously has been issued.

SELECT BOARD COMMENTS: The Tree Ordinance is a required component of the Town's application to become a Tree City USA Community. It builds a basic framework for regulating public shade trees within our street network as well as other Town trees under the jurisdiction of the Tree Warden pursuant to the Shade Tree Act (MGL c. 87, s. 3). The implementation of regulations will need to follow adoption of this Article through a Public Hearing process in order to develop standards for application, tree replacement and mitigation.

ARTICLE 15: MBTA ZONING & MAPPING – PROFESSIONAL SERVICES

SPONSORED BY: Select Board

ESTIMATED COST: \$50,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund consultants and related expenses to assist in the development of zoning by-law amendments to comply with the multi-family zoning district provisions of MGL c. 40A, s. 3A, the MBTA Communities Zoning Law; or take any action relative thereto.

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$50,000 FROM FREE CASH FOR THE PURPOSE STATED IN THE ARTICLE (7-0)

SELECT BOARD COMMENTS: As an MBTA Adjacent Community, Holliston has until December 2024 to implement provisions that meet the Compliance Guidelines for establishment of a zoning district capable of producing 750 housing units with a minimum gross density of 15 units per acre “as of right.” The Town’s ability to comply with the new state guidelines is impacted by septic restraints, and this article would allocate funding to engage specialized professional services (a consultant) to support the Town’s efforts to address housing needs through the MBTA Communities Zoning Law and beyond. The Town Administrator, Town Planner, Health Agent and representatives from the Select Board, Planning Board and Board of Health would form a Working Group to interface with the consultant on the potential implementation of the provisions in the Compliance Guidelines. *(\$50,000 from Free Cash)*

ARTICLE 16: TOWN ZONING MAP ADOPTION

SPONSORED BY: Planning Board

To see if the Town will amend Zoning By-Law at Section II-B Location of Districts by replacing the record maps in their entirety with the following consolidated parcel-based map entitled “Town of Holliston Zoning Map” 1”=1500’ prepared by Comprehensive Environmental Incorporated (dated September 2023); no district changes are contemplated as this is a change to the base map itself; or take any action relative thereto.

PLANNING BOARD COMMENTS: The Planning Board voted in favor of sponsoring this article on September 14, 2023 and a Public Hearing is advertised for October 12, 2023. The Zoning Map is an integral informational layer in the Town’s GIS system (SimpliCITY Mapping by People GIS) as well as being an anchor component of the Town’s Zoning By-Law. It is used daily as a vital tool for town departments and residents as well as professionals in the real estate and development fields. [Direct link to Zoning Map \(here\)](http://www.townofholliston.us) can also be found via www.townofholliston.us

ARTICLE 17: CONVEYANCE OF LAND OF LOW MUNICIPAL VALUE (15 WINTHROP STREET)

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Town, acting by and through the Select Board, to convey a portion of Town owned property located at 15 Winthrop Street, so as to correct longstanding lot line conflicts, all as shown on a plan on file with the Town Clerk’s Office; or take any action relative thereto.

SELECT BOARD COMMENTS: The property at 15 Winthrop Street has conflicted with Town property lines for over 100 years due to the layout of the roads and the construction of the building that sits between Winthrop Street and Front Street. The property owner is working with the regulatory boards on a project and in the process, the Town and property owner are correcting the property line issue to remove the conflict.

ARTICLE 18: ALL-ALCOHOL LIQUOR LICENSE

SPONSORED BY: Petition

To see if the Town will vote to authorize the Select Board to petition the State Legislature on behalf of Central Café & Convenience, 92-94 Central Street, for one additional off premise license for the sale of all alcoholic beverages. This license would be granted to the Central Café & Convenience, who is currently operating under a 'Wine & Malt' Beverages license; or take any action relative thereto.

ARTICLE 19: CITIZENS' PETITION: LOWLAND STREET

SPONSORED BY: Citizens' Petition

To see if the Town will vote to advise the select board that the citizens of Holliston do not support the installation of a locking pipe gate or any barrier intended to restrict vehicular traffic in any capacity at any point along Lowland Street as enforcement of the heavy commercial vehicle exclusion on Woodland Street and that the citizens of Holliston do support the installation of signs and police patrol as enforcement of the heavy commercial vehicle exclusion on Woodland Street.

Given under our hands this 29th day of September A.D. 2023.

John Cronin, Chair

Christine Hein
Tina Hein, Vice Chair SELECT BOARD

Ben Sparrell
Ben Sparrell, Clerk

I have this 29th day of September 2023, posted true copies thereof, attested, on and within the Town Hall, Public Library, Police Department, Senior Center and on the Town Website as herein directed.

Barry Sims
Constable Barry Sims

A true record, ATTEST:

Kevin Sanderson
Kevin Sanderson, Assistant Town Clerk

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of June 30, 2023)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/22 AVAILABLE BALANCE	FY23 EXPENDED/ENC.	6/30/23 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
02122	58075	Trash and Recycling Carts	17	5/19	302,500	60,908	2,600	58,308
02122	58098	Land Donation - Legal Cost - Generazio	15	10/19	5,000	4,000	-	4,000
73122	58201	Town Hall Septic Easement	30	5/21	51,000	781	781	-
73145	58243	Microfiche Machine (T/C)	29	5/22	10,000	10,000		10,000
02122	58227	Cable Renewal (Legal)	7	10/21	25,000	21,205	10,015	11,190
02220	58229	Fire/EMS Organizational Evaluation	8	10/21	28,000	9,470	798	8,672
02420	58205	DPW Facility - Feasibility Study	33	5/21	75,000	37,080	37,080	-
02122	58289	DPW Facility - D&E (Partial, non-site specific)	18	10/22	500,000	500,000	49,290	450,710
73122	58322	DPW Facility - Engineering & Construction	21	5/23	7,000,000	-	-	7,000,000
02122	58242	300th Anniversary Celebration	34	5/22	30,000	30,000	-	30,000
02122	58303	Envisioning Future Holliston - Consulting Services	26	10/22	80,000	80,000	20,133	59,867
02122	58269	Streetlight LED Conversion	30	5/22	354,900	354,900	15,135	339,765
73155	58218	Town Telephone Replacement	4	10/21	26,300	13,578	2,888	10,690
73122	58232	9 Green St. - Construction	10	10/21	300,000	262,519	114,333	148,186
		Total 02122 SELECT BOARD / GENERAL ARTICLES			9,100,100	1,384,441	253,053	8,131,388
02122	58100	Dam Inspection & Ownership	18	10/19	45,000	972	972	-
02122	58288	Houghton Pond Dam - D&E, incl. Hydro	17	10/22	56,000	56,000	17,895	38,105
								-
		Total 02171 CONSERVATION ARTICLES			151,000	56,972	18,867	38,105
73210	58175	Police Cruisers (3x) - Equipped	5	12/20	151,525	1,228	988	240
73210	58221	Police Cruisers (3x) - Equipped	4	10/21	160,617	65,768	65,681	87
73210	58278	Police Cruisers (3x) - Equipped	5	10/22	165,435	165,435	106,994	58,441
73210	58280	Tasers (27 units)	5	10/22	93,600	93,600	93,600	-
73210	58279	Digital Recorder	5	10/22	75,000	75,000	75,000	-
		Total 02210 POLICE DEPT ARTICLES			880,527	401,064	342,263	58,801
02122	58187	Traffic & Sound Engineering Studies	15	12/20	40,000	13,850	-	13,850
73210	58222	Public Safety Cameras (Traffic Signals)	4	10/21	91,620	91,620	-	91,620
02122	58294	Public Safety Signs (TAC)	10	10/22	22,000	22,000	4,979	17,021
73220	58165	Public Safety Radios	13	7/20	283,020	47,416	4,423	42,993
		Total PUBLIC SAFETY, INCL. TAC			510,977	174,886	9,402	165,484
02220	58063	Wire Relocation	16	10/18	25,000	16,686	295	16,391
73220	58048	Structural Fire Gear	5	10/18	50,000	32,144	-	32,144
73220	58224	Extrication Equipment	4	10/21	20,000	20,000	20,000	-
73220	58225	Cascade System	4	10/21	30,000	30,000	30,000	-
73220	58244	Skid Unit - Brush Truck	29	5/22	16,250	16,250	-	16,250
73220	58170	Fire Air Pack/Bottle	5	12/20	370,000	58,389	31,909	26,480
73220	58294	Asst Fire Chief SUV Hybrid		5/23	70,000	-	-	70,000
		Total 02220 FIRE DEPARTMENT ARTICLES			631,250	173,469	82,204	161,265

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of June 30, 2023)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/22 AVAILABLE BALANCE	FY23 EXPENDED/ENC.	6/30/23 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
73231	58223	Ambulance Replacement	4	10/21	285,000	285,000	-	285,000
73231	58245	Medical CPR Device	29	5/22	15,950	15,950	15,863	87
73231	58172	Ambulance Pagers	5	12/20	25,500	808	-	808
		Total 02231 AMBULANCE ARTICLES			326,450	301,758	15,863	285,895
02300	58055	Energy Management System	5	10/18	100,000	32,799	825	31,974
02300	58056	Auditorium Management Repair	5	10/18	40,000	36,200	-	36,200
02300	58070	Networking Infrastructure	17	5/19	32,583	13,992	13,992	-
73300	58268	Interior Security Camera System	29	5/22	20,000	20,000	20,000	-
02300	58091	School Curriculum	4	10/19	370,675	31,009	8,330	22,679
73300	58161	Miller Roof Replacement	13	7/20	125,000	125,000	-	125,000
73300	58339	School Roof Repairs		5/23	757,000	-	15,421	741,579
73300	58162	Kamitian Field Turf	13	7/20	500,000	38,316	34,789	3,527
73300	58176	H.S. Field House Insulation	5	12/20	90,000	90,000	-	90,000
73300	58198	Replace School Boilers	20	5/21	55,000	27,455	27,455	-
73300	58267	School Technology	29	5/22	275,000	275,000	20,680	254,320
73300	58282	Kindergarten Technology	5	10/22	40,625	40,625	36,800	3,825
73300	58283	Grades 5 & 8 Technology	5	10/22	128,800	128,800	128,800	-
73300	58281	HS Lab Improvement	5	10/22	63,000	63,000	49,861	13,139
73300	58226	School HVAC Roof Units	4	10/21	500,000	500,000	49,200	450,800
		Total 02300 SCHOOL DEPARTMENT ARTICLES			3,224,083	1,423,467	406,153	1,774,314
73420	58173	Highway Trackless Mower	5	12/20	166,125	1,251	1,251	-
73420	58180	Mudville Roadwork	7	12/20	418,000	255,648	19,009	236,639
02122	58237	Crosswalk Improvements	13	10/21	84,000	83,313	48,256	35,057
73122	58236	Sidewalk Improvement (Complete Streets)	12	10/21	230,000	230,000	230,000	-
73122	58290	Sidewalks & Ramps (ADA) - Year 1	20	10/22	1,250,000	1,250,000	491,795	758,205
73420	58196	Highway UHF Radios	20	5/21	47,590	-	-	-
73420	58257	Five (5) Ton Trailer	29	5/22	16,250	16,250	16,250	-
73420	58258	Asphalt Roller	29	5/22	24,000	24,000	24,000	-
73420	58262	Leaf Vacuum (Grounds)	29	5/22	13,005	-	-	-
73420	58277	Debris Vacuum/Sweeper (Grounds)	5	10/22	44,640	44,640	33,646	10,994
73420	58263	Dump Truck (International)	29	5/22	249,950	249,950	-	249,950
73420	58276	Dump Truck Spreader	5	10/22	27,280	27,280	27,280	-
73420	58219	Truck with Brine Tank & Equipment	4	10/21	90,500	72,250	72,193	57
73420	58275	Tractors (2) with Attachments	5	10/22	112,000	112,000	-	112,000
73420	58197	Highway Pickup Truck (Equipped)	20	5/21	55,000	-	-	-
		Total 02420 PUBLIC WORKS (NON-WATER) ARTICLES			2,828,340	2,366,582	963,680	1,402,902

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of June 30, 2023)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/22 AVAILABLE BALANCE	FY23 EXPENDED/ENC.	6/30/23 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
73422	58213	Town Hall HVAC	4	10/21	15,000	4,938	4,938	-
73422	58249	Town Hall HVAC (2)	29	5/22	12,150	12,150	10,892	1,258
73422	58214	Town Hall Human Resources Office Reno.	4	10/21	15,500	-	-	-
73422	58247	Town Hall Exterior Painting	29	5/22	65,000	65,000	65,000	-
73422	58272	Town Hall Generator	5	10/22	75,000	75,000	-	75,000
73422	58167	Facilities Vehicle	5	12/20	20,100	-	-	-
73422	58193	Municipal Security Cameras	20	5/21	75,000	75,000	7,843	67,157
73422	58194	Central Fire Rehabilitation	20	5/21	50,000	14,178	14,178	-
73422	58252	Central Fire Rehabilitation (2)	29	5/22	120,000	115,306	679	114,627
73422	58216	COA Electrical Panel	4	10/21	10,000	-	-	-
73422	58273	Central Fire Rehabilitation (3)	5	10/22	160,000	160,000	-	160,000
73422	58253	COA Exterior Improvements (incl. drainage)	29	5/22	60,000	60,000	55,264	4,736
73422	58274	COA HVAC Improvement	5	10/22	10,000	10,000	-	10,000
73122	58168	1750 Washington Steps & Railings	5	12/20	10,000	4,500	4,500	-
73422	58194	1750 Washington - HVAC Units	20	5/21	33,500	4,436	-	4,436
73422	58208	1750 Washington - Front Entrance	4	10/21	45,000	220	220	-
		Total 02422 FACILITIES ARTICLES			844,850	600,728	163,514	437,214
20499	58297	Stormwater Management (Year 5)	16	10/22	95,200	95,200	-	95,200
02449	58239	Stormwater Management (Year 4)	14	10/21	90,000	69,630	43,230	26,400
02122	58184	Stormwater Management (Year 3)	12	12/20	92,300	7,130	7,130	-
		Total 02449 STORMWATER MANAGEMENT			277,500	171,960	50,360	121,600
02541	58179	COA Interior Improvements	5	12/20	40,000	-	-	-
		Total 02541 COUNCIL ON AGING ARTICLES			40,000	-		
02610	58301	Library Feasibility Study		10/22	12,000	12,000	-	12,000
02610	58178	Library Interior Improvements	5	12/20	65,000	-	-	-
		Total 02610 LIBRARY ARTICLES			77,000	12,000	-	12,000
02650	58079	Infield Grooming Machine	4	10/19	20,000	-	-	-
		Total 02650 RECREATION ARTICLES			20,000	-		
02122	58231	Phipps Tunnel Geotechnical	9	10/21	9,500	9,500	-	9,500
73660	58217	Rail Trail Fencing	4	10/21	13,500	6,564	-	6,564
02660	58078	Rail Trail Maintenance	26	5/19	1,000	-	-	-
		Total 02660 RAIL TRAIL ARTICLES			69,000	16,064	-	16,064
		GENERAL FUND SUPPORTED ARTICLES			19,000,977	7,083,392	2,306,849	12,603,542

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of June 30, 2023)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/22 AVAILABLE BALANCE	FY23 EXPENDED/ENC.	6/30/23 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
62450	58028	Mains / Booster Cedar	8	10/17	1,700,000	183,572	-	183,572
62450	58060	Mudville Water Main	17	10/18	1,800,000	729,485	21,213	708,272
62450	58092	Two Pickup Trucks	4	10/19	117,796	-		-
62450	58093	Emergency Generator	4	10/19	200,000	149,705	-	149,705
62450	58182	Water System Modernization Plan	9	12/20	75,000	40,910	16,725	24,185
62450	58286	Treatment Plant Improvements (Well 4 & Dopping)	15	10/22	816,000	816,000	115,492	700,508
62450	58264	Pickup Truck (Water Fleet)	29	5/22	54,000	54,000	38,795	15,205
62450	58265	Mini Excavator (Water Fleet)	29	5/22	66,000	66,000	66,000	-
62450	58266	Tilt Trailer (Water Fleet)	29	5/22	16,250	16,250	16,250	-
62450	58295	Meter Replacements	13	10/22	905,000	905,000	-	905,000
62450	58183	Winter St - Water Main Replacement	10	12/20	2,800,000	1,021,632	420,125	601,507
62450	58271	Water System Improv. - Central, Bullard, Fiske	31 & 14	5/22 & 10/22	1,300,000	1,300,000	17,641	1,282,359
62450	58235	Design/Engineering Bullard, Central, Fiske	11	10/21	98,000	98,000	98,208	(208)
		WATER ENTERPRISE FUND SUPPORTED ARTICLES			9,948,046	5,380,554	810,449	4,570,105

APPENDIX B: Summary of Proposed Expenditures & Transfers

Certificate of Appropriations - Oct. 16, 2023 Fall Town Meeting

July 1, 2023 Balances (Unaudited)	\$ 2,711,500	\$ 2,715,993	\$ 9,209,058	\$ 646,143	\$ 3,095,462	\$ -
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Art.	Description of Article	Free Cash	CapEx	General Stabilizatn	Pension Stabilization	CPC	Opioid Settlement Account
1	Contribution to General Stabilization	\$ (250,000)		\$ 250,000			
2	Contribution to Pension Stabilization	\$ (250,000)			\$ 250,000		
3	Contribution to CapEx	\$ (1,900,000)	\$ 1,900,000				
4	Capital Budget		\$ (1,260,800)				
5	ADA Compliance (Yr 2) Sidewalks/Ramps		\$ (1,000,000)				
6	Temporary Signalization of Whitney/Washington	\$ (150,000)					
7	Establish Opioid Settlement Account						
8	Opioid Settlement Account Transfer	\$ (61,500)					\$ 61,500
9	Strategic Plan - Draft Presentation						
10	COA Architect Services	\$ (25,000)					
11	Community Preservation Committee					\$ (14,325)	
12	Survey & Planning - Grant Program Match	\$ (15,000)					
13	EV Charging Revolving Fund - O&M	\$ (10,000)					
14	Tree By-Law (General) - Revised Version						
15	MBTA Mapping/Zoning Development	\$ (50,000)					
16	Town Zoning Map Adoption (2017 to 2023)						
17	Declare No Municipal Value (15 Winthrop St)						
18	Special Legislation - All Alcohol License (100 Central)						
19	Citizens' Petition						
Subtotal of Oct. 2023 Fall Town Meeting Activity		\$ (2,711,500)	\$ (360,800)	\$ 250,000	\$ 250,000	\$ (14,325)	\$ 61,500

Projected Ending Balance, with Fincom Recommendations	\$ -	\$ 2,355,193	\$ 9,459,058	\$ 896,143	\$ 3,081,137	\$ 61,500
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**Free Cash is estimated and not Certified by MassDOR at the time of printing