

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: October 21, 2021 at 7:00 PM, (Hybrid In-Person/ Remote Participation)

ISSUE DATE: November 18, 2021

PRESENT

VOTING MEMBERS: Herb Brockert, Martha Ellis, Marc Connelly and Robert Weidknecht

ABSENT

VOTING MEMBERS: Mark Kaplan, Ken Henderson, and Bud Schmitt

PRESENT

ALTERNATE MEMBERS: Chris Cain

ABSENT

ALTERNATE MEMBERS: None

GUESTS:

PREPARED BY: Robert Weidknecht

COPIES TO: Tina Hein, Select Board
Travis Ahern, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. Invoices.

- a. 495 Rental. Herb Brockert moved to authorize payment to Milford-495 Rental Center for various supplies and materials, in the amount of \$118.92, to be payable from the 2020 Town Meeting Maintenance Account. Martha Ellis seconded the motion, and the vote was 4-0-0 in favor.

2. Public Comment. None.

- 3. Banner Request.** Robert Weidknecht reported on a conversation with Ed Daniels regarding a potential banner on or near Exchange Street to promote Blair Square activities to Trail users approaching Blair Square. Members were in general support, however felt that it may be more

beneficial for the banner to be visible for both trail users and driving vehicles, and suggested a possible location over Central Street.

4. Encroachments.

- a. **Commercial.** Robert Weidknecht reported that only one commercial license is pending.
- b. **Residential.** Robert Weidknecht reported no action regarding residential encroachments, and more dumping has been occurring.

- 5. Phipps Tunnel drains.** Robert stated that he had received three quotes to jet out and video inspect the two 10 inch cast iron drain lines within Phipps Tunnel. The low bid was Metrowest Drains, Inc., in the amount of \$795.00. Herb Brockert moved to proceed with Metrowest Drains, Inc. to perform the work, seconded by Marc Connelly, and voted unanimously. The work will require that the Trails Committee excavate a sump on the downstream sides of the tunnel for the sediment to settle for the jetting process. Herb Brockert will discuss excavating with the Highway Department.
- 6. Phipps Tunnel Façade Restoration.** Robert reported that town meeting approved funding for the project. Robert will obtain at least two other quotes for the geotechnical evaluation and construction repair narrative for discussion at our next meeting.
- 7. Blair Square Committee Liaison Report.** Herb Brockert reported the Blair Square Committee is seeking support letters. Robert will draft a letter of support for review at our next meeting. Herb described a memorandum that he is preparing to possibly segment the project into phases. Progress has been made on Veteran's Park, however the engraving is delayed based on contractor work load.
- 8. Drainage.** A washout occurred on the rail trail from the drainage from the northeast corner of the parking lot at 354-360 Woodland Street. A new catch basin and pipe beneath the Trail is needed, similar to those installed by the landowner for other runoff areas. Additionally, the middle drainage catch basin requires frequent cleaning as it gets plugged by the gravel that was used. Either a paved swale, or larger stones are needed. Herb will contact the landowner to discuss the drainage concerns.
- 9. Set Next Meeting Date.** The next meeting will be held on November 18, 2021 at 7 p.m.

10. Meeting Adjournment. Marc Connelly moved to adjourn the meeting. Herb Brockert seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:11 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'RW', enclosed in a light blue rectangular box.

Robert Weidknecht – Chairman