

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: January 24, 2018 at 7:00 PM, Holliston Town Hall

ISSUE DATE: February 21, 2018

PRESENT

VOTING MEMBERS: Chris Cain, Marc Connelly, Martha Ellis, Ken Henderson, Mark Kaplan and Robert Weidknecht

ABSENT

VOTING MEMBERS: Herb Brockert, Bud Schmitt

GUESTS:

Bobby Blair
Ed Daniels
Obie Miller
Fran Patterson

PREPARED BY: Mark Kaplan

COPIES TO: Jay Marsden, Board of Selectmen
Jeff Ritter, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. **Approval of Meeting Minutes from Prior Meetings.** Ken Henderson moved to accept the minutes of the December 6, 2017 meeting of the Holliston Trails Committee. Martha Ellis seconded the motion, and the vote in favor of the motion was 5-0-0, with Mark Kaplan abstaining.
2. **Invoices.**
 - a. IPL Management, LLC. Ken Henderson moved to authorize payment to IPL Management, LLC for a used shipping container to be delivered to the Holliston DPW in the amount of \$2,500.00, to be payable from funds authorized by the October 30, 2017 Town Meeting. Martha Ellis seconded the motion, and the vote was 6-0-0 in favor.
3. **Goals - Review Accomplishments on 2017 Goals and Set 2018 Goals.** After discussion, the Trails Committee reviewed and approved the draft Goals for 2018 and the Report on Accomplishment of Goals from 2017 as distributed by Robert Weidknecht.

4. **Friends of Presentation - Wayfinding and Signage.** Obie Miller and Fran Patterson presented a proposal for Holliston Rail Trail Etiquette Signs. The purpose of the proposal is to install temporary (1-2 years) signs that will educate trail users on the importance of maintaining safety while using the Trail. They distributed a handout which included examples of the signage and proposed access point sign locations. A discussion followed, during which the Trails Committee provided feedback on the signs and proposed locations. A site walk will be planned for final placement of the signs. Ed Daniels then reviewed the "Friends of" group's project application process and the Trails Committee's role in approving such projects. Ed also reported that the postponed First Night Walk was tentatively re-scheduled for February 24, 2018, pending confirmation of sufficient volunteer resources.
5. **Bench Location Site Meeting.** The site meeting has been rescheduled for March 10, 2018 at 9 a.m. Members will meet near Flexhead Industries on Lowland Street.
6. **8-Arch Bridge Status.** Robert Weidknecht reported that this project is on track for completion in May 2018.
7. **Scout Projects.** Robert Weidknecht noted that the Trails Committee was running out of projects suitable for Scouting and other volunteer activities. After discussion, it was agreed that remaining projects would focus on installation of railings along the trail.
8. **Solect Parking Area.** Robert Weidknecht reported that the parking area is still not open. He will further discuss this situation with Karen Sherman.
9. **Trail Surface -**
 - a. **Pulte Area - Surface Repair.** The Trails Committee again discussed potential action steps to cause Pulte to fix the drainage issues on the Trail near their property, which continues to be in terrible shape. Ed Daniels suggested enlisting the help of the Holliston Woods Condominium Association.
10. **Gift Account -** Robert Weidknecht reported that approximately \$7,500 was available for use in the Gift Account.
11. **Encroachments - Snow Disposal.** Robert Weidknecht noted issues with snow disposal by abutters at the VFW Building and Creative Playthings.
12. **Set Next Meeting Date:** The next meeting will be held on February 21, 2018 at 7 p.m.
13. **Meeting Adjournment.** Martha Ellis moved to adjourn the meeting. Ken Henderson seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'RW', enclosed within a light blue rectangular border.

Robert Weidknecht – Chairman