

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: January 22, 2014 at 7:00 PM, Holliston Town Hall

ISSUE DATE: February 12, 2014

PRESENT

VOTING MEMBERS: Melissa Halstead, Ken Henderson, Mark Kaplan, Matt Varrell and Robert Weidknecht

ABSENT

VOTING MEMBERS: Herb Brockert, Marc Connelly and Martha Ellis

GUESTS: Robert Blair

PREPARED BY: Mark Kaplan

COPIES TO: Jay Leary, Board of Selectmen
Beth Liberty, Finance Committee
Paul LeBeau, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. **Approval of Meeting Minutes from November 21, 2013 Meeting.** Matt Varrell moved to accept the minutes of the November 21, 2013 meeting of the Holliston Trails Committee. Melissa Halstead seconded the motion, and the vote in favor of the motion was 5-0-0.
2. **Approval of Meeting Minutes from December 18, 2013 Meeting.** Matt Varrell moved to accept the minutes of the December 18, 2013 meeting of the Holliston Trails Committee. Melissa Halstead seconded the motion, and the vote in favor of the motion was 4-0-1 (Matt Varrell abstaining).
3. **Public Comment.** Bobby Blair informed the Trails Committee that there will be a flea market at Blair Square during the Spring Stroll on May 3, 2014. He also reported that Relay for Life wants to hold an event at Blair Square and asked the Trails Committee who approves events and maintains a calendar for such events. A discussion followed about establishing an appropriate procedure through the Board of Selectmen, as well as the Police Department for the issuance of parade permits. Matt Varrell volunteered to contact Paul LeBeau to discuss the matter.

4. Grant Applications:

- a. **DCR 2014 - Application due February 1, 2014.** Robert Weidknecht reported that the application has been drafted and is ready to be signed by the Board of Selectmen. The grant as applied for will be used on the portion of the Trail between Cross Street and Hopping Brook Road.

5. Trail Construction - South Street to Hopping Brook Road. Robert Weidknecht reported that students from Keefe Tech may be available for projects, including students with carpentry and welding skills.

6. Trail Construction - South Street to Milford Trail. Robert Weidknecht reported that the Milford Trails Committee wants to have pavement installed to the town line rather than stone dust as planned by the Holliston Trails Committee. Milford will install the pavement themselves, but has asked Holliston to install soil to the lip of the pavement. This work will be done in the fall of 2014.

7. Trail Symposium - With Other Towns. Melissa Halstead reported that she and Robert Weidknecht attended a meeting with representatives from Hopkinton, Ashland, Sherborn and Milford. The name of the event has been set as the Upper Charles Rail Trail Public Forum. The focus of the forum will be economic and health benefits of the trail system, and connecting the region. The date has been tentatively set for early March at a location to be determined. Their next meeting will be held on February 8, 2014.

8. Other Matters:

- a. Robert Weidknecht led a discussion about the groundwater problem at Phipps Tunnel. There is some concern that another small repair will not be sufficient. Proper drainage will require more significant work, likely involving the installation of additional underdrain pipes.
- b. Robert Weidknecht has created required signage acknowledging the DCR grant and will place it in the kiosk at Blair Square.
- c. Matt Varrell has drafted the RFP for the survey of Blair Square.
- d. A lease for the large sign at Blair Square advertising commercial space in Mudville has been signed. The annual fee is \$500.
- e. Robert Weidknecht will speak at a Garden Club Arbor Day ceremony at South Street on April 25, 2014.

9. Next Trail Cleanup: The next cleanup will be held on March 15, 2014 between Summer Street and Chestnut Street, from 9 a.m. to 12 p.m.

10.Set Next Meeting Date: The next meeting will be held on February 12, 2014 at 7 p.m.

11. Meeting Adjournment. Ken Henderson moved to adjourn the meeting. Matt Varrell seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:25 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'R. Weidknecht', written over the text 'Respectfully Submitted,'.

Robert Weidknecht - Chairman