

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: October 23, 2013 at 7:00 PM, Holliston Town Hall

ISSUE DATE: November 6, 2013

PRESENT
VOTING MEMBERS: Herb Brockert, Melissa Halstead, Ken Henderson, Mark Kaplan, Matt Varrell and Robert Weidknecht

ABSENT
VOTING MEMBERS: Marc Connelly and Martha Ellis

GUESTS: Robert Blair, Ed Daniels

PREPARED BY: Mark Kaplan

COPIES TO: Jay Leary, Board of Selectmen
Beth Liberty, Finance Committee
Paul LeBeau, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

- 1. Approval of Meeting Minutes from September 11, 2013 Meeting.** Ken Henderson moved to accept the minutes of the September 11, 2013 meeting of the Holliston Trails Committee. Herb Brockert seconded the motion, and the vote in favor of the motion was 6-0-0 in favor.
- 2. Discussion of Financial and Accounting Issues.** Robert Weidknecht reported that he was advised by the Town that Robert Walker, a Highway Department equipment operator who performed services in connection with cleaning the drainage channels between Phipps Tunnel and Little Folk Farm, should have been compensated via town payroll rather than personal check.
- 3. Scout Projects.**
 - a. Robert Weidknecht reported that he has received several complaints about the piles of railroad ties and silt fence collected during Jeremy Paradie's Eagle Scout project between South Street and Milford. As previously reported, a contractor has been located who may dispose of these materials.

4.Invoices:

a. Brumber Excavating. Melissa Halstead moved to authorize payment for the purchase of gravel used between South Street and Milford in the amount of \$3,257.60 to Brumber Excavating, to be paid from the DCR 2012 grant. Matt Varrell seconded the motion, and the vote was 6-0-0 in favor.

b. GH Tuttle Landscaping. Melissa Halstead moved to authorize payment for trucking services in connection with delivering gravel between South Street and Milford, to of GH Tuttle Landscaping in the amount of \$2,160, to be paid from the DCR 2012 grant. Matt Varrell seconded the motion and the vote was 6-0-0 in favor.

c. Construction Services. Melissa Halstead moved to authorize payment for drain line, fill and crushed gravel between South Street and Milford, to Construction Services in the amount of \$5,285, to be paid from the DCR 2012 grant. Matt Varrell seconded the motion and the vote was 5-0-1 in favor, with Herb Brockert abstaining.

5.Proposals For New Work:

d. Ken Henderson moved to authorize Herb Brockert to subcontract the lowest bid for grading and rolling the trail between Central Street and Cross Street in an amount not to exceed \$5,000, upon receipt of three quotes for the job. Melissa Halstead seconded the motion and the vote was 6-0-0 in favor.

e. Melissa Halstead moved to authorize Herb Brockert to subcontract the lowest bid for grading and rolling the trail between Central Street and Cross Street in an amount not to exceed \$5,000, upon receipt of three quotes for the job. Ken Henderson seconded the motion and the vote was 6-0-0 in favor.

f. Ken Henderson moved to authorize the hiring of four trucks for up to two days at \$90 per hour, for delivery of gravel between Church Street and Exchange Street. Melissa Halstead seconded the motion and the vote was 6-0-0 in favor.

g. Ken Henderson moved to authorize Herb Brockert to spend up to \$5,000 for any other expenses of trail construction from Central Street to Cross Street. Melissa Halstead seconded the motion and the vote was 6-0-0 in favor.

6.Celebrate Holliston Followup: Mark Kaplan reported that the Trails Committee booth was well attended and visitors expressed lots of enthusiasm and support for the trail. \$51 was donated to the Friends of group. Mark also reported that one visitor expressed concerns about bicyclists failing to yield to pedestrians at South Street, and another visitor requested that repairs be made to the surface of the Arch Street Bridge as it is difficult to ride over in its current state.

7. Grant Applications:

a. CPA Request--further acquisition. Robert Weidknecht confirmed that the Community Preservation Committee would recommend to Fall Town Meeting the use of CPA funds to assist with acquisition of sections of the trail currently leased by the Town. Robert requested the Friends of group to seek support by publicizing this on their website.

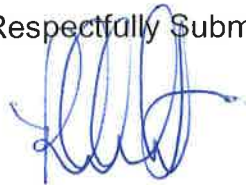
8. "Friends of" Group Coordination: Ed Daniels reported that there would be volunteers meeting Thursday, November 7, 2013 at 7:30 pm at a location to be determined. Donations are being received through the paypal button on the new website. The Lion's Club wants to do a community event on the trail in replacement of the triathlon they have sponsored for several years.

9. Central Mass. Mosquito Control. Robert Weidknecht reported that Mosquito Control would begin excavating the drainage channels near 1850 Washington Street this coming Friday and work would continue for up to two weeks.

10. Set Next Meeting Date: The next meeting will be held on November 6, 2013 at 7 p.m.

11. Meeting Adjournment. Matt Varrell moved to adjourn the meeting. Ken Henderson seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:30 pm.

Respectfully Submitted,



Robert Weidknecht - Chairman