

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: April 16, 2014 at 7:00 PM, Holliston Police Station, Training Room

ISSUE DATE: May 14, 2014

PRESENT

VOTING MEMBERS: Marc Connelly, Martha Ellis, Melissa Halstead, Ken Henderson, Mark Kaplan, and Robert Weidknecht

ABSENT

VOTING MEMBERS: Herb Brockert, Matt Varrell

GUESTS: Ed Daniels, Mary Greendale

PREPARED BY: Mark Kaplan

COPIES TO: Jay Leary, Board of Selectmen
Beth Liberty, Finance Committee
Paul LeBeau, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. **HPD Bike Patrols.** Officer Matt Stone informed the Trails Committee that the Holliston Police Department had obtained funding for bike patrols on the rail trail. A discussion followed. Office Stone asked the Trails Committee to propose a schedule of hours and key locations.
2. **Melissa Halstead Resignation.** The Trails Committee thanked Melissa Halstead for her significant contributions to the Trails Committee.
3. **Approval of Meeting Minutes from March 12, 2014 Meeting.** Ken Henderson moved to accept the minutes of the March 12, 2014 meeting of the Holliston Trails Committee. Mark Kaplan seconded the motion, and the vote in favor of the motion was 3-0-1, with Marc Connelly abstaining.
4. **Projects Update.** Robert Weidknecht informed the Trails Committee that Herb Brockert has arranged for GLM Engineering Consultants of Holliston to survey Blair Square and the portion of the trail by Casey's Public House free of charge. The Holliston Highway Department will be grinding certain streets beginning on May 5, 2014. Herb will collect the

- 7. Keefe Tech—Handrails at Exchange Street.** Ken Henderson reported that he met with representatives of Keefe Tech and they are interested in helping to install handrails. They will provide an estimate for materials needed to complete the job, and will be able to provide welding, metal working and carpentry services. However, they cannot provide design services. The Trails Committee discussed the need to retain a structural engineer for this purpose.
- 8. Middle School Trails Cleanup.** Ken Henderson stated that he cannot lead the Middle School trails cleanup scheduled for June 3, 2014 because he will be out of town. Marc Connelly volunteered to cover this event.
- 9. Trail Construction – South Street to Hopping Brook Road.** Robert Weidknecht noted that railings still need to be installed on a bridge in this section. A drainage pipe will be installed to fix a drainage issue. Herb Brockert will pick a date to install the drainage pipe.
- 10. Trail Construction – Church Street to Cross Street.** Robert Weidknecht reported that there are sufficient funds to purchase the remaining materials needed for the decking on Arch Street Bridge. However, no funds are available for labor. Quotes for labor have not yet been obtained.
- 11. Permitting – Cross Street to Hopping Brook Road.** Robert Weidknecht reported that Matt Varrell will start the application for RDA to be able to commence work on this section. Robert hopes that in the near future the Trails Committee will be able to at least smooth out the dips in this section caused by dirt bikes.
- 12. America in Bloom -- goals for Trail.** Robert Weidknecht reported that he met with the America in Bloom Committee to evaluate potential routes for access/signage to Pleasure Point from the trail. The group concluded that it would be necessary to depart the trail at Arch Street and install signage from that point to Pleasure Point Road.
- 13. Bike Rack Donation – Location/Selection.** Robert Weidknecht reported that Celebrate Holliston will donate \$1,000 for the purchase and installation of a bike rack in memory of Emilee Gagnon. Ken Henderson volunteered to coordinate with the Gagnon family to select the bike rack and associated plaque.
- 14. “Friends of” Group Coordination.** Ed Daniels reported that the Friends of group would be installing a dispenser for dog waste removal bags. The Happy Retriever may donate some of the waste bags.
- 15. Set Next Meeting Date:** The next meeting will be held on May 14, 2014 at 7 p.m.

16. Meeting Adjournment. Ken Henderson moved to adjourn the meeting. Melissa Halstead seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:50 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'R. Weidknecht', is written over the text 'Respectfully Submitted,'.

Robert Weidknecht - Chairman