

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: January 11, 2023 at 7:00 PM (Hybrid Participation)

ISSUE DATE: February 16, 2023

PRESENT

VOTING MEMBERS: Herb Brockert, Martha Ellis, Ken Henderson, Mark Kaplan, Bud Schmitt and Robert Weidknecht

ABSENT

VOTING MEMBERS: Marc Connelly

PRESENT

ALTERNATE MEMBERS: None

ABSENT

ALTERNATE MEMBERS: Chris Cain

GUESTS: None

PREPARED BY: Bud Schmitt

COPIES TO: Tina Hein, Select Board
Travis Ahern, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

- 1. Emergency Remote Participation.** Robert Weidknecht reviewed the special procedures for conducting the Trails Committee meeting by remote participation.
- 2. Approve Minutes from Prior Meetings.** Mark Kaplan moved to accept the minutes of the December 15, 2022 meeting of the Holliston Trails Committee. Ken Henderson seconded the motion, and the vote in favor of the motion was 6-0-0.
- 3. Invoices.**
 - a. Kimball Sand & Stone Herb Brockert moved to authorize payment to Kimball Sand in the amount of \$1,946.33, to be payable from the DCR 2022 Mass Trails Grant account. Ken Henderson seconded the motion, and the vote was 6-0-0 in favor.

- b. Kimball Sand & Stone: Herb Brockert moved to authorize payment to Kimball Sand in the amount of \$637.53 for Stone Dust to be payable from the DCR 2022 Mass Trails Grant account. Ken Henderson seconded the motion and the motion was in favor 6-0.
- c. Star Sign: Herb Brockert moved to authorize payment of \$40.00 for Trail Closure signs to be payable from the DCR 2022 Mass Trails Grant account. Ken Henderson seconded the motion and the vote was 6-0 in favor.

4. Mass Trails Grant: Robert Weidknecht will prepare project close out documents needed for the Mass Trails Grant for the drainage for Phipps Tunnel.

5. Accomplishment of Goals for 2022: Robert Weidknecht presented a summary of the accomplishments of the 2022 Goals of the Trails Committee. Herb Brockert moved to approve the goals for 2022. Ken Henderson seconded the motion and the vote was 6-0.

6. Goals for 2023: Robert Weidknecht presented a summary of the draft of 2023 goals of the Trail Committee. Ken Henderson moved to approve the motion. Herb Brockert seconded the motion and vote was 6-0 in favor.

7. Maintenance summary: Robert Weidknecht presented a summary of the maintenance hours for the Trail in 2022. Over 1,000 hours of maintenance time by volunteers was accomplished in 2022. Herb Brockert moved to approve the motion. Ken Henderson seconded the motion and the vote was 6-0.

8. Trail Use Summary: Robert Weidknecht presented a Trail Use Summary for the three years from 2020 to 2022 which showed tremendous amount of trail users. Also noted that the counts were not very accurate and believed to be under-estimated due to trail counter locations and accuracy.

9. Phipps Tunnel Façade: Engineering consultant for Phipps tunnel is planning to start work on the Thursday or Friday January 19-20, 2023. Company needs to do testing at the tunnel for future construction. Trail blockers may be needed.

10. Blair Square Construction: Work has started on the Blair Square area due to good weather.

11. Wayfinding Signs: Bud Schmitt presented some ideas to post mileage/ wayfinding signs at several areas along the trail. Plans were reduced to instead install signage at kiosks at various trailheads.

12. Plan to Purchase Pea Stone: We are planning to purchase pea stone gravel from Kimball Sand and Stone to help areas on the trail where the surface is wet. Ken Henderson moved to allocate \$600 from the FY2023 Maintenance account. Mark Kaplan seconded and the vote was in favor 6-0.

13. Cross St. Crosswalk Signs: Plan to purchase signs to be used for the crosswalk at Cross St. Ken Henderson moved to authorize \$1,000. From the 2023 Maintenance Account. Herb Brockert seconded and the vote was 6-0 in favor.

14. Next Meeting: The date of the next meeting is Thursday February 16, 2023 at 7pm.

15. Meeting Adjournment: Ken Henderson moved to adjourn the meeting. Mark Kaplan seconded the motion and the vote was 6-0 in favor. Meeting adjourned at 8:34 pm.

Respectfully Submitted,



Robert Weidknecht – Chairman