

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: April 19, 2022 at 7:00 PM (Hybrid Participation)

ISSUE DATE: May 17, 2022

PRESENT

VOTING MEMBERS: Herb Brockert, Martha Ellis, Ken Henderson, Mark Kaplan, Bud Schmitt and Robert Weidknecht

ABSENT

VOTING MEMBERS: Marc Connelly

PRESENT

ALTERNATE MEMBERS: None

ABSENT

ALTERNATE MEMBERS: Chris Cain

GUESTS: Wilson McDonald

PREPARED BY: Mark Kaplan

COPIES TO: Tina Hein, Select Board
Travis Ahern, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

- 1. Emergency Remote Participation.** Robert Weidknecht reviewed the special procedures for conducting the Trails Committee meeting by remote participation.
- 2. Approve Minutes from Prior Meetings.** Ken Henderson moved to accept the minutes of the March 22, 2022 meeting of the Holliston Trails Committee. Herb Brockert seconded the motion, and the vote in favor of the motion was 6-0-0.
- 3. Invoices.**
 - a. Metrowest Drains. Ken Henderson moved to authorize payment to Metrowest Drains for pipe cleaning and video of the drainage ditch at Phipps Tunnel in the amount of \$795, to be payable from the Gift Account. Herb Brockert seconded the motion, and the vote was 6-0-0 in favor.

- 4. Tree Maintenance.** Ken Henderson reported that the Highway Department cleared trees and tree limbs between Chestnut Street and Hopping Brook Road. Five volunteers helped coordinate traffic control. More tree work remains to be done on this area of the Trail.
- 5. Signs Needed – Solect Parking Area.** Herb Brockert reported that he contacted Star Sign to obtain larger, more visible signage for the Solect parking area, and will mock up a sign. After discussion, Bud Schmitt moved to approve the purchase of parking area signs from Star Sign, in an amount not to exceed \$160. Ken Henderson seconded the motion, and the vote in favor of the motion was 6-0-0.
- 6. Phipps Tunnel Area.**
- a. Proposals from Engineers.** Robert Weidknecht reported that he is still waiting to receive a proposal for repairing the north face of Phipps Tunnel.
 - b. Drainage Materials for East Side.** Robert Weidknecht reported that the Friends of the Holliston Trails has agreed to pay for the approximately 900' of pipe and materials needed for this project. Robert will discuss this project with Rob Walker.
- 7. Blair Square Committee Update.** Herb Brockert reported that funding in the amount of \$585,000 has been obtained from the CPC, which will cover all elements of the project other than the sidewalk on Central Street. CPC funding will be contingent on approval from Spring Town Meeting. However, the Committee is seeking donations to reduce the amount of CPC funding, and will focus future efforts on fundraising. The Veteran's Memorial has been completed except for landscaping, and a dedication ceremony will be held on May 14, 2022 at 10:00 a.m.
- 8. Comprehensive Long Range Plan Update.** Ken Henderson reported that this committee will present an overview of the status of Envision Holliston at Spring Town Meeting.
- 9. Scout Projects.**
- a.** Thomas Whynot – Drainage at Monroe Drive Area. This project is scheduled for May 22, 2022.
 - b.** Vyom Shah – Railing Near Washington Street. This project is still pending.
- 10. Trail Conditions.**

a. **Tree Maintenance.** Robert Weidknecht reported that tree maintenance needs have been documented for a significant portion of the Trail, and future maintenance will be based on this documentation.

b. **Drainage Repair at 354-360 Woodland Street.** Herb Brockert said he will seek to remediate the drainage issues at this location tomorrow.

11. Set Next Meeting Date. The next meeting will be held on May 17, 2022 at 7 p.m.

12. Meeting Adjournment. Bud Schmitt moved to adjourn the meeting. Ken Henderson seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,



Robert Weidknecht – Chairman