

Town of Holliston

Notice of Vehicle Damage due to Potholes or Other Roadway Obstruction

(Under Mass. General Laws Chapter 84, Section 18-19, this form or other written notice must be received by the Town within 30 days from date of incident).

Claimant's Name: _____

Address:

Day-Time Phone #: _____ Evening Phone #: _____

E-Mail: _____

Date & Time of Incident: _____

Location of Incident (please be as specific as possible): _____

What Caused Incident (please be as specific as possible): _____

Description of Damage:

Repair Costs (please attach pictures, estimates or invoice. If no available when filing claim, please forward upon receipt):

Any Other Information Regarding the Circumstances of the Incident:

Have you notified your Insurance Co.? ☐ Yes ☐ No Name of Insurance Co. _____

Signature of Claimant: _____ Date: _____

Please Mail To:

Town of Holliston

Town Hall, 703 Washington Street

Holliston MA 01746

Attn: Anne Kellogg

Phone #: (508) 429-0616

Email: kellogga@holliston.k12.ma.us