



**TOWN OF HOLLISTON
BOARD OF SELECTMEN**

**703 Washington Street
Holliston, MA 01746**

508-429-0608

GOVERNANCE COMMITTEE
PROFILE/CHARGE

***MISSION:** Assist in the development of town-wide policies, act as liaison between all departments, boards, committees, and commissions as it relates to governance. Help with the development of a strategic plan.*

Overview:

The Select Board voted to establish a Governance Committee on March 3, 2020.

The five (5) member Committee shall be appointed by the Select Board when a quorum of volunteers indicate they are willing to serve on the Committee, are appointed and are sworn in to serve.

Examples, of work for the Governance Committee including but are not limited to the following:

- * Define roles of the elected boards, committees, commissions, and department heads;
- * Development of an organizational chart;
- * Recommend, if needed changes to the form of government;
- * Develop an organizational strategic plan;

Terms: Appointees will serve staggered terms as outlined below.

Profile: The ideal composition of the Committee will include but is not limited to the following Holliston residents:

- Two (2) Members for (1) Year
- Two (2) Members for (2) Years
- One (1) Member for (3) Years

Advisor: Town Administrator

Reviewed and Approved by the Board of Selectmen: March 16, 2020

Appointments Completed: June 17, 2020