

## **Pinecrest Clubhouse Committee**

## Open to the Public

Meeting Date: Wednesday December 12, 2018 7PM EST

Location: Pinecrest Clubhouse; 212 Prentice St, Holliston, MA 01746

Purpose: Site Visit, Requirements Gathering, Members update on research

- 1) Roll Call
- 2) Review action items from last meeting
- 3) Walk thru of facility
- 4) Align / draft critical success criteria for project
- 5) Create draft version 0 of approach
- 6) Align on next steps for committee
- 7) Any other Business
- 8) Adjourn