

Minutes of Golf Course Advisory Committee meeting

September 17, 2013

Attending: Debbie Moore, Peter Patch, Larry Wise, Bob Smith, Chryso Lawless. Guest attendee – Pat Duffy.

Deb Moore called the meeting to order at 7:31.

1. Chryso Lawless reported on the repairs and capital equipment on the golf course clubhouse from July 1, 2012 to June 30, 2013. The expenses were paid from the Public Buildings budget.

Utilities- \$15,000

Maintenance and repair- \$21,682 Includes: new dishwasher, new HVAC unit, Replacement light pole (paid from insurance recovery), alarm system repairs, plumbing repairs, HVAC maintenance, electrical repairs, kitchen exhaust system, septic pumping and grease trap pumping.

We will obtain a FYE 12/31/12 financial statement from New England Golf and 10 year financial comparison spread sheet from the town to be reviewed at the next meeting. Also interim 8/30/13 financials.

2. The RFP for the restaurant contract is due and the selectmen have asked GCAC to interview candidates and perform preliminary review and make recommendations.

The committee then reviewed the draft of the RFP for the restaurant and the restaurant contract. We made a number of revisions and will present them to Paul LeBeau within a week.

3. Debbie and Peter Patch will review the existing list of capital expenditures and repairs to determine how many of them are left to complete.
4. Deb told us about a new show on HCAT- the Heartbeat of Holliston. It will feature news and interesting stories about the town. Deb is one of the reporters, and will do a number of segments about the golf course in the coming months.
5. The meeting was adjourned at 9:25 p.m.

Respectfully submitted, Chryso Lawless