

**FY22 BUDGET REQUEST
DPW - WATER DEPARTMENT**

DEPT. NO.	ACCT. NO.	ACCOUNT NAME	Expended Fiscal Year 2018	Expended Fiscal Year 2019	Expended Fiscal Year 2020	Appropriated Fiscal Year 2021	As of 12/31/20 Expended Fiscal Year 2021	Request Fiscal Year 2022	Change FY 2021 to FY2022	% Change FY 2021 to FY2022
61450		WATER								
	51100	Administrative Salaries	60,189	61,694	64,269	64,514	31,640	64,514	0	0.00%
	51105	Foreman	131,830	134,451	134,374	138,881	67,613	139,728	847	0.61%
	51110	Administrative Assistant	51,970	53,269	54,601	55,148	27,045	55,148	0	0.00%
	51112	Regular Salaries	210,999	222,041	278,555	234,701	141,321	293,156	58,455	24.91%
	51113	Clerical Salaries	44,317	45,427	46,914	47,682	23,153	47,682	0	0.00%
	51200	Temporary Labor	8,044	3,960	0	0	0	5,000	5,000	0.00%
	51300	Overtime	25,110	20,191	20,372	42,199	13,190	42,199	0	0.00%
	51306	Weekend OT	17,727	16,865	17,783	26,779	9,488	26,779	0	0.00%
	51400	Longevity	550	550	650	750	550	900	150	20.00%
	51407	Police Details	5,536	3,018	4,416	5,411	2,216	5,411	0	0.00%
		<i>Subtotal Personal Services</i>	<i>556,272</i>	<i>561,466</i>	<i>621,934</i>	<i>616,065</i>	<i>316,216</i>	<i>680,517</i>	<i>64,452</i>	<i>10.46%</i>
	51710	Workers' Compensation	14,846	15,498	16,224	15,170	15,170	16,644	1,474	9.72%
	51720	Disability Insurance	1,947	2,310	2,550	2,704	2,704	2,993	289	10.69%
	51740	Life Insurance	361	361	378	361	361	361	0	0.00%
	51750	Health Insurance	57,415	60,918	65,534	49,551	49,551	63,383	13,832	27.91%
	51760	Medicare	7,038	7,314	7,899	7,714	7,714	8,309	595	7.71%
	51770	County Retirement	91,835	94,214	105,110	103,028	103,028	110,705	7,677	7.45%
	51790	OPEB	20,818	21,161	21,231	15,896	15,896	19,988	4,092	25.74%
		<i>Subtotal Benefits</i>	<i>194,260</i>	<i>201,776</i>	<i>218,926</i>	<i>194,424</i>	<i>194,424</i>	<i>222,383</i>	<i>27,959</i>	<i>14.38%</i>
	51000	PERSONAL SERVICES	750,532	763,242	840,860	810,489	510,640	902,900	92,411	11.40%
	52100	Energy & Other Utilities	26,923	27,902	31,461	35,000	5,859	31,500	(3,500)	-10.00%
	52130	Electricity	225,054	244,551	217,719	226,000	110,664	226,000	0	0.00%
	52400	Buildings & Grounds Maintenance	7,755	24,071	11,955	13,164	2,831	13,164	0	0.00%
	52402	Computer Repair & Maintenance	0	0	0	0	0	0	0	0.00%
	53031	Vehicle Maintenance	6,311	12,891	10,975	10,000	10,409	13,000	3,000	30.00%
	53000	Professional Services	166,425	161,160	199,541	159,000	74,254	190,000	31,000	19.50%
	53011	Tank Inspection	0	4,500	0	10,000	0	10,000	0	0.00%
	53012	Well Cleaning	0	0	36,075	15,000	15,000	15,000	0	0.00%
	53400	Communications	30,061	24,306	23,984	27,000	10,479	25,000	(2,000)	-7.41%
	52000	PURCHASED SERVICES	462,529	499,381	531,710	495,164	214,496	523,664	28,500	5.76%
	54200	Office Supplies	10,925	7,545	11,567	9,201	2,221	9,201	0	0.00%
	54300	Repair & Maint. Supplies	65,373	37,903	24,431	40,000	16,774	38,000	(2,000)	-5.00%
	54800	Vehicle Supplies	16,943	14,335	14,413	15,000	5,243	15,000	0	0.00%
	54900	Food Supplies	60	120	30	250	60	250	0	0.00%
	55809	Field Expenses	151,148	171,300	152,599	203,250	88,930	176,278	(26,972)	-13.27%
	54000	SUPPLIES & MATERIALS	244,449	231,203	203,040	267,701	113,228	238,729	-28,972	-10.82%
	56920	Safe Water Assessment	2,976	3,230	3,289	4,000	3,686	4,000	0	0.00%
	56000	INTERGOVERNMENTAL	2,976	3,230	3,289	4,000	3,686	4,000	0	0.00%
	57100	Professional Development	5,431	5,606	4,451	5,678	1,548	5,678	0	0.00%
	57000	OTHER EXPENSES	5,431	5,606	4,451	5,678	1,548	5,678	0	0.00%
	58001	Hydrants	5,402	15,000	7,522	15,000	1,982	15,000	0	0.00%
	58000	CAPITAL OUTLAY	5,402	15,000	7,522	15,000	1,982	15,000	0	0.00%
		Water - Subtotal (less Debt)	1,471,319	1,517,662	1,590,872	1,598,032	845,580	1,689,971	91,939	5.75%
	59100	Principal	565,571	567,865	575,210	577,605	330,000	585,052	7,447	1.29%
	59150	Interest	177,386	152,275	126,992	101,538	54,894	235,910	134,372	132.34%
	59260	Administration Fees	3,443	3,285	3,123	2,958	1,479	2,788	(170)	-5.75%
	59000	DEBT SERVICE	746,400	723,425	705,325	682,101	386,373	823,750	141,649	20.77%
TOTAL		WATER - TOTAL (incl. Debt)	2,217,719	2,241,087	2,296,197	2,280,133	1,231,953	2,513,721	233,588	10.24%

Water Line Items

51100 -51407 Personal Services, Includes salaries, police details, temporary labor, overtime, (fluoridation OT is the overtime for weekend duty, and I don't know why it's called fluoride OT), longevity

51710-51790 Personal Services, related to benefits, workers comp, disability, health insurance, medicare, retirement, OPEB

52100-52000 Purchased Services

52100 Energy & Other utilities – Propane, gasoline (outside of town pumps)

52130 Electricity – All electric bills for water tanks, wells, treatment plants, 269 Central Street

52400 Building and Grounds Maintenance – mulch, paint, widows, furnace repair, any maintenance

52402 Computer Repair and Maintenance - ZERO we use 54200 office supplies

53031 Vehicle Maintenance – used to be 52410, all outsourced expenditures, oil changes, fleet repairs, Imperial, Madigan, Nicks Garage, MHQ

53000 Professional Services – Army Corps lease, contracted digs, SCADA, Design Temperature Control, Microbac, Walco, Weld Power, Green Plumbing (filters), hydro control, R&R

53011 Tank Inspection – contracted tank inspections

53012 Well Cleaning – contracted well cleaning

53400 Communications – postage, billing, cable, phones

54200-55809 Supplies and Materials

54200 Office Supplies - used for and computer maintenance, office supplies, printing of bills, CCR postcards, CCR's (CCRS are the annual consumer confidence reports)

54300 Repair and Maintenance Supplies – contractor supplies related to infrastructure repair, treatment plant repairs, water meters and MTU (remote readers), pumps (chemical or supply) vendors include Hoadley, Putnam Pipe, Mueller

54800 Vehicle Supplies – gasoline cost at town pumps

54900 Food Supplies – union negotiated cost after hours worked

55809 Field Expenses – Chemical purchase, pipes, valves, any field related expense, tools, brass stock, any purchase related to the necessary repair of system

56920 Intergovernmental

56920 Safe Water Assesment – DEP annual bill related to withdrawal permit

57000 Other expenses

57100 Professional Development – training classes, license renewals

58000 Capital Outlay

58001 Hydrants – hydrant replacement, repair parts

59000 Debt Service

59100 – 59260 any cost associated with the repayment of debt

FY22 PAYROLL ALLOCATIONS

DPW-Water

Disability Ins	2,993.14
Health Ins	63,382.56
Life Insurance	361.20
Medicare	8,308.98
Workers Comp	16,644.20
Middlesex Retirement	110,705.08
OPEB	19,988.20
Total	222,383.36

**TOWN OF HOLLISTON
FY22 DEBT SERVICE**

1/15/2021

Purpose	Maturity	Rate	Principal	Due	Interest	Due	Total	Fees	Notes
Treatment Plant	12/1/2025	3.5%-5%	335,000	12/1/2021	20,175.00 11,800.00	12/1/2021 6/1/2022	366,975.00	0.00	61450-59260 admin fin 61450-59150 interest 61450-59100 principal
Well #2	4/1/2022	4%-5%	135,000	4/1/2022	3,375.00 3,375.00	10/1/2021 4/1/2022	141,750.00	0.00	
Well #4-MWPAT	1/15/2035		115,052	1/15/2022	18,592.96 18,592.96	7/15/2021 1/15/2022	152,237.92	1,394.47 1,394.47	
New Treatment Plant-BAN		2%			160,000.00		160,000.00		Based upon \$8,000,000 at 2% if we borrow commercially instead of SRF Completion is expected by Summer of 2022
Total			\$585,052		\$235,910.92		\$820,962.92	\$2,788.94	

Comparison Info

FY21 Debt	FY21 Debt	FY22 Debt
Principal	577,605.00	585,052.00
Interest	101,538.02	235,910.92
Admin Fee	2,957.86	2,788.94
Total FY21 Debt	682,100.88	823,751.86
Increase over FY21 because of BAN Interest		20.76%
Without BAN Interest the debt would of decreased 2.69% from FY21		