

FY22 BUDGET REQUEST BOARD OF ASSESSORS											
DEPT. NO.	ACCT. NO.	ACCOUNT NAME	Expended	Expended	Expended	Appropriated	As of 12/31/20	Request	Change	% Change	Recommended
			Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Expended Fiscal Year 2021	Fiscal Year 2022	FY 2021 to FY2022	FY 2021 to FY2022	
01141		BOARD OF ASSESSORS									
	51100	Administrative Salaries	83,894	85,992	95,831	97,645	47,887	97,645	0	0.00%	Maintenance funding as follows: 1. PeopleGIS \$7500 2. Tyler systems \$8020 3. RRC Personal Property \$1500 4. Utilities valuation \$4000 5. Inspections \$20520 684pcls by
	51110	Administrative Assistant	44,333	48,175	50,378	52,384	25,061	52,384	0	0.00%	
	51113	Clerical	44,050	48,060	45,781	50,166	24,011	50,047	(119)	-0.24%	
	51400	Longevity	150	200	200	200	200	200	0	0.00%	
	51905	Assessors	7,500	7,500	7,500	7,500	3,750	7,500	0	0.00%	
	51000	PERSONAL SERVICES	179,927	189,927	199,690	207,895	100,909	207,776	(119)		
	53000	Professional Services	13,332	9,755	25,082	18,804	16,180	41,540	22,736	120.91%	
	53400	Communications	737	3,007	2,783	3,000	1,993	3,000	0	0.00%	
	52000	PURCHASED SERVICES	14,069	12,762	27,865	21,804	18,173	44,540	22,736	104.27%	0
	54200	Office Supplies	1,010	985	584	1,000	257.15	1,000	0	0.00%	
	54000	SUPPLIES & MATERIALS	1,010	985	584	1,000	257	1,000	0	0.00%	0
	57100	Professional Development	6,491	2,735	3,062	2,900	400	2,900	0	0.00%	
	57000	OTHER EXPENSES	6,491	2,735	3,062	2,900	400	2,900	0	0.00%	0
	TOTAL	BOARD OF ASSESSORS	201,497	206,409	231,201	233,599	119,740	256,216	22,617	9.68%	0
		Abutters List Revolving Account									
		Revenues	2,000	3,056	3,759	1,900					
		Expenses	3,458	2,928	3,571	447					
		Balance	2,559	2,687	2,875	4,328					

## BLA Directives - Fiscal Year 2021

Issued in Fiscal Year 2021

673 residential properties still  
need inspections  
there are 11 com/ind pcl  
needing to be inspected

### Cyclical Reinspection

Cyclical inspections of property descriptions should be completed on time, residential properties by FY22 and C&I properties by FY25. (For further information on cyclical reinspection programs and data quality analysis please refer to the "Certification Standards.")

### Exempt Property

As the cyclical inspections of exempt properties are conducted, the "visit date" field in the iasWorld system needs to be updated, so that inspection dates of exempt properties are reported accurately on the Visit Date Report.

### Full Review - Data

The assessors should plan to review the data listed in their CAMA system on the income approach of investment type properties.

### Income and Expense Data

The assessors need to implement a program to ensure a better return of Income and Expense data from Commercial, Industrial and Apartment property owners.

### Other Directives

Town Counsel and Board of Assessors need to do a comprehensive review of the solar agreements and leasehold arrangements to insure they meet the guidelines under IGR 2017-26, Valuation and Taxation of Electric Generation Facilities.

Tyler charges \$650/day approx 13-15  
pcls \$50=- per pcl  
Annual listing contracts: +/- \$30/ pcl