

**HOLLISTON PARK DEPARTMENT  
JOB DESCRIPTION**

**POSITION TITLE:**        **Lifeguard/Swim Instructor**    Seasonal 25-40 hours per week

**EXPERIENCE/QUALIFICATIONS:**

- At least 16 years of age.
- Demonstrate leadership ability.
- Demonstrate administrative ability.
- Demonstrate an ability to work with young children.

**CERTIFICATIONS:** Lifeguard training, CPR & First Aid. Water Safety Instructor (encouraged)

**PRIMARY RESPONSIBILITIES:**

- Plan and implement swim lessons to young children ages 6 months – 12 years.
- Maintain daily written records.
- Perform maintenance duties as requested.
- Maintain a safe and secure waterfront environment.
- Report maintenance problems to the Head Guard/Recreation Director.
- Enforce all rules, regulations, and policies.
- Administer first aid and CPR within trained ability.
- Maintain professional appearance.
- Attend all staff meetings.
- Attend all training sessions.
- Gate Guard duty as directed by Head Guard/Recreation Director.
- Clean and rake beach daily.
- Police area for trash and potential safety hazards. Pick up trash in park area regularly.
- Rake water for weeds daily.
- Weed beach area daily.
- Perform other duties as directed by Head Guard/Waterfront Supervisor/ Patoma Supervisor/Recreation Director.
- Assist Extended Day staff in supervising participants, as needed.

**REPORTS TO:** Head Guard/Waterfront Supervisor/Director/Assistant Director

**SALARY:** \$14.50-16.00