

POSITION DESCRIPTION

ORGANIZATION

Town of Holliston

POSITION TITLE

Heavy Equipment Operator

DEPARTMENT

Public Works, Highway Division

DUTIES

- Must uphold all department policies.
- Under direction of the Highway Superintendent or designee, assist in the construction, and/or maintenance and repair of the town's roadway infrastructure, athletic fields, recreation areas, and green spaces. Maintenance and removal of town owned trees, greenery, and brush. Empty town and park refuse. Operate a variety of heavy to light motorized, hydraulic, and maintenance equipment. Assist Water Division as instructed.
- Operate snow plowing and removal equipment. Sand roads and transport snow from in-town areas. Maintain and clean equipment.
- Follow applicable federal, state, and town safety rules and regulations.
- Submit daily vehicle/equipment safety checklist to the Mechanic.
- Work extended hours as required.
- Perform other related duties as assigned.
- At all times, maintain department integrity by refraining from inappropriate job performance. Shall remain impartial in employee disagreements, refrain from escalating disputes and discourage dissension. Promotion of such behavior could result in disciplinary action.
- Must comply with DOT mandated random drug and alcohol testing. Abuse of such substances may result in termination.

INDEPENDENT ACTION

- Must display qualities to function independently within scope of department duties, policies, and priorities.

BASIC KNOWLEDGE

- High School graduate or equivalent and basic knowledge of the trades as they relate to road construction and repair, and grounds maintenance.

EXPERIENCE

- Minimum two years experience in roadway construction and maintenance, including paving and drainage, tree maintenance, snow and ice removal, and heavy equipment operation.

LICENSE REQUIREMENTS

- Must possess a class B Mass. Commercial Driver's License (CDL) and class C hoisting license with restrictions no less than 2A and 4A.