

The Holliston Senior Center is seeking a full time Assistant Director. The Assistant Director is responsible for program management, including maintaining the MySeniorCenter database and software, recruiting and training volunteers, overseeing the lunch/nutrition program, and prepares and publishes the bi-monthly newsletter.

The job description and applications are available at: <https://www.townofholliston.us/employment-personnel/pages/job-opportunities>.

The Assistant Director position is full time, at 37.5 hours per week. It is a Grade 400 with a starting rate of \$23.90 per hour

Applications should be submitted to Donna Muzzy, 703 Washington St, Holliston, MA 01746, or emailed to muzzyd@holliston.k12.ma.us. Applications will be accepted until July 31st. EOE/AA