

**Holliston Economic Development Committee
Meeting Minutes of February 13, 2019**

Present: Chairman Peter Barbieri, Matt Coletti, and Lisa Zais. Also present was Town Administrator Jeff Ritter. David Thorn and Susan Russo were absent.

Call to Order: The Chairman called the meeting to order at 8:10 a.m. in the Selectmen's Meeting Room (#105) of Town Hall.

Approval of Minutes: On a motion by Mr. Coletti, seconded by Mrs. Zais, the members approved the minutes of January 9, 2019 as drafted.

General Business:

1. **Economic Development Funding Program:** Mr. Coletti provided an updated draft of the text. Discussion was focused on ensuring that the program be limited to exterior improvements and the draft will be forwarded to the Finance Committee for further review.
2. **Downtown Updates:** The Chairman noted that the Blair Square Committee filed a Recreational Trails Grant with Ms. Sherman's assistance. Planned improvements include parking, fencing, lighting, warning signage and drainage. Available funding for parking through a legislative allocation in the Transportation Bond Bill will likely be pursued for additional improvements at Blair Square and the Exchange Street Parking Lot. Mr. Ritter added the importance of adding sanitary facilities in the area to unburden the local businesses.
3. **Zoning/Planning Applications:** Ms. Sherman noted the pending development of 56 Boynton Road in Hopping Brook Industrial Park with a planned 25,200 s.f. multi-tenant industrial building. On a motion by Mr. Coletti, seconded by Mrs. Zais, members agreed to craft a letter in favor of the petition to the Planning Board. Ms. Sherman also noted pending carport solar applications for Lista/Stanley Black and Decker at 106 Lowland Street and Chipman Electric at 53 Jeffrey Ave.
4. **Miscellaneous:** Mr. Ritter noted that the Selectman are contemplating ground-mounted solar development for the former landfill on Marshall Street with a projected revenue of \$90,000 annually. The Chairman suggested folding the PILOT into the property lease for ease of enforcement.

Adjournment: The meeting adjourned at 8:38 p.m. on a motion made and duly seconded with all in favor. The next meeting was scheduled for March 13, 2018. Reorganization and regulatory staff introductions will be added to the agenda.

Respectfully submitted,

Karen Sherman
Town Planner