

**Holliston Economic Development Committee  
Meeting Minutes of August 2, 2018**

**Present:** Chairman Peter Barbieri, Susan Russo, and Lisa Zais. Also present was Town Administrator Jeff Ritter. David Thorn and Matthew Coletti were absent.

**Call to Order:** The Chairman called the meeting to order at 8:00 a.m. in the Selectmen's Meeting Room (#105) of Town Hall.

**Approval of Minutes:** On a motion by Mrs. Zais, seconded by Mrs. Russo, with all in favor, the members approved the minutes of July 12, 2018 as drafted.

**General Business:**

1. **Downtown Updates:** Mr. Ritter provided an update on the traffic signal installation project. Work is completed and the signals are functioning. Updates on the status of 9 Green Street were discussed. Members agreed that the Town should pursue the property further, including potential remediation. The Chairman presented a potential parking layout for the property as well as the property next door at 799 Washington Street. An additional meeting with the Board of Selectmen in Executive Session was planned for August 6<sup>th</sup> at 6:30 p.m. Mr. Ritter noted that a state budget earmark of \$350,000 regarding downtown parking has been put forward by Rep. Dykema.
2. **Business and Community Guide:** Copy from GDP Publishing will be distributed and posted as well as distributed to the advertizers.
3. **Nuisance By-Law and Sign & Façade Program Review:** The Chairman noted that he had sent correspondence to the Board of Selectmen and met with them on Monday evening (7/29). They were receptive to the grant program approach for façade and sign improvements. Potential funding sources were discussed. Models from other towns (Ashland and Marlborough) were discussed. Further discussion of pursuit of a sign & façade program and parameters followed. The potential for an article for the Special Town Meeting and action by the legislature as well as a visit to the Finance Committee was also discussed.

**Adjournment:** The meeting adjourned at 8:40 p.m. on a motion made and duly seconded with all in favor.

Respectfully submitted,

Karen Sherman  
Town Planner