

**Economic Development Committee**  
**Meeting Minutes of December 3, 2015**

Present: Chairman Peter Barbieri, Susan Russo, Bob Warburton, Lisa Zais and Kate Lamontagne. Also present were Town Administrator Jeff Ritter, Superintendent of Schools Brad Jackson, Technology Director Chris Meo, and Town Planner Karen Sherman. David Thorn was absent.

Call to Order: The Chairman called the regular meeting to order at 8:00 a.m. in Room 105 of Town Hall, 703 Washington Street.

- 1) Minutes of November 5, 2015 ó The draft minutes were approved as written on a motion by Susan Russo, seconded by Lisa Zais.
- 2) Promotional Video ó Jeff Ritter gave an update on work to produce a short video to promote the community. He reviewed a script outline and noted participation by Holliston Cable Access Channel staff in the effort. The next sub-committee meeting is scheduled for December 8<sup>th</sup>.
- 3) Website ó Chris Meo presented information on website development including potential outside hosts and developers. He agreed to contact some developers for attendance at the January meeting.
- 4) Membership ó Jeff Ritter noted that there is still on opening on the Committee. He noted that Mr. Thorn was approaching Jeff Adams about membership as well.
- 5) Community Profile ó Data on Largest Taxpayers, Largest Employers and Vacant Land were reviewed. Some adjustments will be made to the information before publication. Additional information will be provided in graphic form and information on personal property will be added.
- 6) Business Reception ó Members discussed planning a reception for May/June. Lisa Zais agreed to research locations and times.
- 7) Budget Review ó The Chairman noted that he would work on the FY17 budget proposal and would incorporate a cost for web page development and hosting.
- 8) Other business ó Jeff Ritter updated the members on potential Massachusetts Medical Marijuana program sites (i.e. grow/processing facilities) at several additional locations, including 200 and 201 Summer Street and 89 October Hill Road. The Selectmen will continue to meet with proponents and he will continue to negotiate Host Community Agreements. He also noted that he and Ms. Sherman had met with the CEO of Cold Chain Technologies regarding their decision to leave Holliston and the re-use of their facility at 29 Everett Street. Brad Jackson introduced himself and noted his willingness to partner with the Committee and to share resources.

Adjournment ó On motion duly made and seconded the meeting was adjourned at 8:50 a.m. the next meeting was set for January 7, 2016 at 8:00 a.m.

Respectfully submitted,

Karen L. Sherman  
Town Planner