

## Holliston Economic Development Committee

Meeting date/time: October 15, 2015 at 8:00 AM

Location: Town Hall Room 105, 703 Washington Street

Present: Peter Barbieri, Susan Russo, David Thorn, Bob Warburton, Kate Lamontagne, Lisa Zais, Jeff Ritter – Town Administrator, Karen Sherman – Town Planner, Geoffrey Zeamer – Chairman Planning Board

- 1) Appointments – Upon motions duly made, seconded and unanimously approved the following appointments were made.
  - a. Peter Barbieri – Chairman
  - b. Bob Warburton – Clerk
- 2) Interaction with Town Boards and Committees – following discussion the Committee, upon motions duly made and seconded, with unanimous approval, made the following appointments for liaising with Town Boards and Committees
  - a. David Thorn – Planning Board
  - b. Kate Lamontagne – Board of Health
  - c. Peter Barbieri – Finance Committee
  - d. Susan Russo – Zoning Board
  - e. Bob Warburton – Conservation Commission
  - f. Lisa Zais – Board of Selectmen
- 3) Web page – the Committee discussed development of a web page for the Economic Development Committee to be included in Town web site. Discussion focused on what other towns are doing. Committee members will review other Towns' web sites to see how they are addressing economic development. Jeff Ritter stated that he will speak with Chris Meo, Town IT Director, regarding the mechanics of establishing a web page. Jeff also mentioned town of Carver has a video that is available on line at [www.srpedd.org](http://www.srpedd.org) and suggested Committee members view it.
  - a. Action item – Jeff Ritter to speak with Chris Meo
- 4) Meeting schedule – the Committee decided to hold its meetings on the first Thursday of each month at 8:00 AM in Room 105 of the Town Hall, with the next meeting being scheduled for Thursday, November 5, 2015. It was also decided to keep meetings to one hour or less.
- 5) General discussion – there was general discussion regarding interaction with the Chamber of Commerce and the Holliston Business Association; funding for the EDC; coordinating/liasing with top businesses/taxpayers in town; and the Town becoming a member of the MetroWest Chamber of Commerce.
  - a. Peter Barbieri to send list of top ten taxpayers/businesses to other Committee members prior to next meeting
- 6) Meeting adjourned – upon motion duly made and seconded, with unanimous approval, the meeting was adjourned at 9:00 AM.

Bob Warburton, Clerk