

HOLLISTON COUNCIL ON AGING
Minutes of Regular Monthly Meeting
January 19, 2022 – 2:00 PM

Members Present: Yvette Cain, Kathy Anguish, Carmen Chiango, Frank Caron

Members Absent: Bob Malone, Millie Bedard

Staff Present: Lisa Borchetta, Marty Schneier, Amanda Boralessa

Staff Absent: Debbie Dupuis

Associate Members Present: Janet Alexander, Lynn Bajdek, Georgia Papavasiliou

Associate Member Absent: Peter Eagan

Call to Order:

The meeting was conducted in person in the Senior Center classroom, in accordance with revised state guidelines for wearing masks in municipal buildings, as well as online via Zoom. Yvette took an audio roll call, and with a quorum being present, called the meeting to order at 2:05PM.

Public Comments: None

Minutes for December 2021 Meeting:

Approval of minutes will be held off until February 12, 2022

Chair's Comments:

Yvette thanked the staff for following through on all the special events and activities offered throughout the holiday season. She confirmed that the requirement to wear masks in public buildings had not changed since Holliston was currently in the red level. Yvette shared that a Covid Smart Card that shows all previous vaccinations and boosters can be downloaded to your phone for easy access at <http://www.myvaxrecords.mass.gov/>. Individuals can also order covid home tests from the government via USPS.

Staff Updates:

Amanda is currently working on the March/April newsletter. Specific events that include meals or snacks have been cancelled for the time being, but other activities such as Gary Hylander, yoga, walking, etc. are moving forward. Still hoping to get volunteers for training on HCAT for filming events.

Marty successfully worked with the Board of Health to provide housing for an individual. She acknowledged SMOC as a valuable resource for fuel assistance, food stamps, etc. A new van driver, Bruce Connolly, was hired and has completed all necessary training, and the staff completed CPR Training. Marty stated that 115 gifts were given out to seniors over the holidays.

Senior Center Director's Report:

- No significant building issues. DPW has been providing assistance with salting and plowing. Center is still waiting on the Shed to be delivered.
- Overall plan for Holliston's 55+ survey project with MetroWest Health Foundation and ARPA will begin in April with a completion date around December 2022.
- Home Repair Programs for Low Income Seniors:
 - Senior Safe Program, funded through ARPA, will be centered around installation of safety equipment (grab bars) and smoke/fire detectors. John Gagnon will do the installations. Marty, along with input from Fire and Police Departments, will make recommendations on who could benefit from this program.
 - Further repairs, focused on safety and livability, will be discussed in collaboration with Travis Ahern, Town Administrator, and Holliston Fire Chief.
- Many programs have been cancelled due to Covid and attendance has decreased overall.
- Lisa announced that Marty Schneier has resigned from her position as Outreach & Transportation Coordinator, effective January 21, 2022. Linda Marshall will temporarily provide coverage until a full-time staff person is hired.
- Lisa is also looking and interviewing for a part-time Van Driver.

FY2023 Budget Approval:

	Appropriated FY2022	Request FY2023	Change FY2022 to FY2023
Original Budget from Town	\$260,868	\$206,566	\$54,302
<u>Revised Budget</u>	\$260,868	\$267,853	\$ 6,985

- FY23 Requested Budget reflects a 2.68% increase over FY22 Appropriated.
 - Administrative Salaries \$2,727
 - Administrative Assistant (\$881) Salary reduced due to Marty's resignation and pay scale
 - Regular Salaries - \$9484 (Covers drivers' benefits and was added back in. Drivers salaries are paid by the MWRTA, and benefits are paid by the town.)
 - Clerical Services \$2,689 - Full year
 - Longevity (\$50)- Less is needed for FY2023
 - Building & Grounds Maintenance \$1,360 (needed to improve upkeep of older building)
 - Professional Services \$1,140 (reflects cost of cleaning new carpeting)
- Personal Services represents 77.3% of budget

Motion to accept the FY2023 Budget was unanimously approved (moved by Kathy, seconded by Frank).

SSF Request:

Motion to approve the SSF Request below was unanimously approved (moved by Kathy; seconded by Carmen). A suggestion to request participants (as well as other towns) to donate funds toward this expense was discussed and will be considered.

Pool Room – Refinish Tables

\$1,259.98 (check)

In response to Kathy Anguish's inquiry as to how the SSF funds are generated, Lisa explained most funds come from the annual fair, class donations, Good-As-New shop, and bookstore. As well as private donations.

Old Business:

Yvette requested that Associate Members consider becoming Board (Voting) Members to ensure quorum.

Training for the Prevention and Elimination of Discrimination Based on Sexual Orientation and Gender Identity and Expression will be offered as a group in the Senior Center on February 2, 2022, at 2 p.m. as an alternative to doing it individually.

New Business:

Peter Eagan, COA liaison for the Envisioning Holliston committee will report back on the Data Subcommittee meeting to be held on January 19.

Georgia Papavasiliou mentioned that a budget meeting for BayPath Elder Services would be held next week. The merger with Springwell will allow opportunities for more services.

Georgia requested future programs such as fire prevention & safety, first aid, recycling, nutrition, etc. be offered.

Adjournment:

Yvette asked for a Motion to Adjourn (Kathy moved; Carmen seconded). Vote was unanimous. Meeting adjourned at 3:13 PM.

Respectfully submitted,

Janet Alexander