

Holliston Council on Aging
Minutes of the Meeting
March 12, 2014

Members Present: Lois Hosmer, Bob Malone Frank Caron, Muriel Berman, Millie Bedard, Mark Ahronian

Members Absent: Carmen Chiango

Associate Members Present: Carole Curnyn

Associate Members Absent: Sophia Dowling, Kay McGilvray

Staff Present: Lina Arena DeRosa-Linda Marshall

Call to Order: Bob Malone called the meeting to order at 1:30P.M.

Public Comment: A new resident to Holliston sat in on most of the meeting and said how pleased she has been with the Center.

Chair's Comments: Bob asked for any comments or corrections on the Dec. and Feb. minutes. There were none . A motion was made to accept both by Frank Caron. Millie seconded. The minutes were then accepted.

***Director's Report

**Fundraising

Grants

*Bay Path _\$800 for Chronic Disease Self-Management-Diabetes-to begin in May
will be working on grants for next year

*Newcomers-writing Grant for second mobile device in late MARCH

*Celebrate Holliston-writing Grant for second mobile device in late March

*Newsletters-\$1200 income to date

*Comfort Zone Home Care-will underwrite May Old Guys Breakfast- will give brief presentation on New Veteran Program

*Always Best Care Senior Service-will underwrite Gary Highlander on June13th-D-Day

**Building Updates

- *Roof Replacement etc. -hopefully complete at the end of March-Paul says the Architect is keeping up with the project- Bob will find out if Peter Tartakoff needs to sign off
- *Roof Leakage Problems-met with ServiceMaster to discuss cleanup-will provide estimate-Covino Environmental will check air quality-\$400 estimated-D&T Pest Control to deal with mice-about \$300-when budget for all this is complete we will go to BOS and FinCom for Reserve Fund Transfer
- *Expansion of Parking Lot-going to Town Meeting with Warrant Article-approved by BOS-Paul has final copy
- *Front and Back stairs still need repair-Keefe tech will fix them in the spring-about \$2000- will get permits from Peter Tarakoff before beginning-will need - \$2000 Reserve Fund Transfer
- *Flag Pole Lighting- waiting for estimate from Mike Tyman

***2014-2015 Budget

- * Met with BOS in late Feb. Budget was approved
- * met with FinCom yesterday-discussed need for an additional part time person as well as salary increases for the Director and Outreach Coordinator
- *Van-will need Reserve Fund Transfer for Van hours- about \$4000-meeting with MWRTA next Wed. to discuss future-

**Regular Program Update

- *All classes doing well
- *Parking difficult due to roof work
- *Fuel Assistance-25 clients to date -very busy year-SMOC moved causing difficulties-NCOA is working on Food Stamps for Seniors

***Special Programming

- *AARP Tax Help-every Monday through April-Very busy buying gift cards for Brian and Bill
- *Evidenced Based Programming -meeting in Lawrence to keep up licensing -licensed for next year
- *Chronic Disease Management-Diabetes-spring-BayPath will underwrite part of this program-books have been bought -income from program will be used for lunch program
- *St. Patrick's Day Luncheon-Wed. -March 12th- Boys of Town will entertain-sold out
- *Let's Talk--New day program-starts Wed. March 19th at 1P.M. In classroom-12weeks-Current Events
- *Evening hours -slow start-will not do Dec., Jan., Feb. MORE CAME THIS WEEK
- *Spring Play-May 2nd at the High School-free to seniors
- *Ladies Tea-Donna Blumenau will host on May 13th
- *High School Dinner Dance-working with teachers to host this on May 14th-All paid for
- *Adams School Community Service Day-planned for June 4th-rain date June 6th-will order mulch

***OTHER

- *WORKING on MYSENIORCENTER-many hours learning new system for staff and volunteers-Special thanks to Ellie Stackpole for all the time she has given
- *Director will be visiting area Assisted Living Facilities ,Rehabs ,etc. to get to know them

better-would like to do this one day a month- hope to get funding from some of these facilities

***SSF Requests for April and May

Tea \$250 cash

Dinner Dance \$250 paper goods-visa

Community Service Day- \$250-paper goods

Mark made a motion to accept the SSF requests. Frank seconded. All agreed.

Treasurer's Report

In Carmen's absence Bob Malone presented the financial report. Three spread sheets gave all the information. They covered van services, roof repair, Town accounts, payroll, On Capital Funding the Center will have to go back for more as what has been allotted is insufficient for unexpected needs that have arisen.

***Old Business

Muriel reported that many felt the lunches were being rushed when people wanted to sit and chat. Accommodations will be made to provide time for this. She also said that some are finding the \$8 charge for special events a bit steep. It was suggested that SSF might be able to subsidize these events and make it possible to bring the charge down to \$7.

***New Business Put up a bulletin board to acknowledge supporters. The next meeting is April 9th at 1:P.M.

Respectfully submitted:

Lois Hosmer

April 9, 2014