

Holliston Council on Aging
Minutes of the Meeting
Feb.19th,2014

Members Present:Mark Ahronian,Millie Bedard, Frank Caron, Carmen Chiango

Members Absent: Lois Hosmer, Bob Malone ,Muriel Berman

Associate Members Present: Sophia Dowling

Associate Members Absent: Carole Curnyn, Kay McGilvray

Call to Order:Mark Ahronian called the meeting to order at 1:00P.M.

Public Comments:None

Dec. Minutes:Will be considered at March meeting

Director's Report:

Fundraising

**Grants

*\$500 Grant from 200 Foundation

*Holliston Cultural Council-Three grants for entertainment at Valentine's Luncheon, St. Patrick's Day, and Summer Sizzler

*MARTAP GRANT

\$800 for mobile My Senior Center

Center was asked to be the model for other centers.

*New Pond Village -Offered to underwrite three Gary Highlander Lectures, Oct., Nov., Dec.

*Mary Ann Morse- Offered to underwrite Halloween Party and entertainment

*MWHF-\$10,000 for Matter of Balance Class which was sold out and had a wait list
Will seek funding for next year

*Bay Path-\$800 for Chronic Disease Self-management-Diabetes- To begin in May

*Newcomers-writing grant for new iPad

*Newsletters -March 15th Newsletters will request \$15 to help cover costs of Newsletter supplies

**Building Updates

*Roof Replacement

Repair began in early January

Parking lot problems and noise problems but staying open

*Expansion of parking lot

Going to Town Meeting with Warrant Article

Presentation attached to Director's Report

*Front stairs and back stairs still need repair.

Keefe Tech believes they can take care of this in the spring

- *Flag Pole Lighting

Waiting for estimate from Mike Tyman

2014-2015 Budget

- *Estimated a 1.5% increase guideline/1% for staff

- *will present budget to Selectmen next Wed. night

- *will request a small additional to cover annual fee for My Senior Center

- *still waiting for decision on Compensation Study

- *attached is updated budget that needs COA approval

Meetings with BOS and Fin Com

- *BOS Wed. Feb. 26th at 7:30 P.M.

- *FinCom-Tues. March 11th at 7 P.M.- attached is information that will be presented

Van

- *working to increase reimbursement from MWRTA in 2014

- *Waiting for Bob to return to schedule meeting

- *As of Jan. 31st we have a \$3,000 shortfall for van hours

A motion was made by Millie Bedard to request a transfer of \$5,000 from the Reserve Fund. Mark Ahronian seconded. All agreed.

Carmen made a motion to approve the budget. Frank seconded. All approved.

Frank made a motion to vote \$267 for Rico Lease from the Revolving Fund. Millie seconded. All agreed.

Regular Program Update

- *all classes are doing well

- *Fuel Assistance -25 clients -very busy year

Special Programming

AARP Tax Help

started last week-would like to give \$50 gift cards to each accountant

- *Evidence Based Programming

A Matter of Balance-underwritten by Metro West Health Foundation Grant-Over 27 participants with over six on a wait list-Will seek to have MWHF underwrite this again next year

- *Chronic Disease -Diabetes- in the spring-Bay Path will underwrite this program-books have been bought but will use income from the program for food

- *St. Patrick's Day Luncheon

Wed. March 12th -Cultural Council Grant-Boys of Town will entertain

Change COA meeting to 1:30

*Let's Talk-New day program starting Wed. March 5th at 1P.M.-Classroom-discussion on Current Events- 12 weeks-may need to change Council meetings to lounge

*Evening Hours

Programming going out with March/April Newsletter-will publicize online-in local papers

Goal is to have each program self-supporting

Would like to have Open House March 4th to kick off Evening Hours

OTHER

*Pool Tournament-will continue twice a month but will no longer ask \$750 prize money Returned Jan./Feb. money to SSF

*Upgraded Director's Computer

Problems with email-learning new and updated Word, Excel, and Publisher

*Fairview Caterers will continue to cater for the Center and will work out of Pinecrest- Thanks to Kevin Conley who helped solve the problem.

*Working on My Senior Center

Staff has put in a lot of time

Special thanks to Ellie Stackpole for inputting names-500 to date

*Director visiting Assisted Living, Rehab, etc. to gain better knowledge of them-will be on the road one or two days a month-hope to gain funding from these institutions

SSF Requests for Feb., March, and Apr. 201

Gift Cards for Accountants	\$100
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Gift for Ellie	\$50
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St. Patrick's Day Luncheon	\$250-visa
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March 4th Open House	\$200-visa
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Frank made a motion to approve the SSF requests. Millie seconded. All approved.

Treasurer's Report-Carmen Chiango

Sheet distributed with all pertinent information

Old Business-None

New Business-None

Frank made a motion to adjourn. Millie seconded. All agreed Mark called the meeting to a close at 2:15P.M. Next meeting, March 12th, 2014

Respectfully Submitted:

Lois Hosmer

March 12th, 2014