

**APPROVED Meeting Minutes**  
Town Hall- Meeting Room #014

September 5, 2018  
7:30 PM

Present: Christopher Bajdek, Chair, Allen Rutberg, Shaw Lively, and Jennifer Buttaro, Commissioners; Sean Fay, Associate Commissioner

Ryan Clapp, Conservation Agent

Absent: Rebecca Weissman, Vice Chair, Ann Marie Pilch, and Utah Nickel, Commissioners: Kristin Stearley, Conservation Assistant

**Christopher Bajdek, Chair, opened the meeting at 7:30 PM.**

**General Business**

**Public Comment**

No members of the public wished to speak.

**Vote on Draft Meeting Minutes of August 21, 2018**

Not enough Commission members present from this meeting to vote. Left open until the next meeting Scheduled on September 25, 2018.

**Request for Certificate of Compliance: #55 Boynton Road (DEP #185-827)**

**Documents:** WPA Form 8A, Plot Plan titled ~~%~~As-Built Plan, #55 Boynton Road+, dated 6/20/18

- Mr. Clapp reported that he made a follow-up site visit on 8/30/18. When the applicant had been before the Commission previously it was noted that the mitigation plantings were not done. The applicant stated at that time that the soil was very rocky and there were several boulders in place. Removing them would cause significant ground disturbance and cause more of an impact than to just leave the site naturally vegetated.
- Mr. Clapp agrees with the assessment after conducting his site inspection. He recommends the issuance of a Complete Certificate of Compliance.
- Mr. Lively suggested natural succession with an emphasis on leaving it undisturbed.
- Mr. Clapp will issue a memo to DEP file #185-827 to relieve the project of this condition.

**Ms. Buttaro made a motion to issue a Complete Certificate of Compliance for DEP #185-827: #55 Boynton Road as drafted. Dr. Rutberg seconded the motion. Vote passes unanimously. (4-0-0)**

### **Request for Certificate of Compliance on Expired Order: #27 Lakeshore Drive (DEP # 185-743)**

**Documents:** WPA Form 8A, Plot Plan titled %Red Line As-Built Subsurface Sewage Disposal Plan, #27 Lakeshore Drive+, dated 9/4/18

- Mr. Clapp reported he conducted a site visit on 8/30/18. He noted the %As-Built+plan was presented as a %Red Line As-Built+and a bit difficult to decipher. There were some variances between what was proposed and what is actually present. A 12x20 dock was not indicated on any plans but in place. It was determined it pre-dated the work. The shed was removed, several boulder walls and stepping stones were installed. A wood stockade fence was constructed and several trees and shrubs were removed. Overall the majority of the project is in place as proposed. He recommends the issuance of a Complete Certificate of Compliance.
- Dr. Rutberg and Mr. Lively were not concerned about the landscaping. Overall the big picture is there.

**Mr. Lively made a motion to issue a Complete Certificate of Compliance for DEP #185-743: #27 Lakeshore Drive as drafted. Ms. Buttaro seconded the motion. Vote passes unanimously (4-0-0)**

### **Request for Partial Certificate of Compliance: #31 Kingsbury Road, Lot 17 (DEP #185-764)**

**Documents:** WPA Form 8A, Plot Plan titled %As-Built Plan of Land Lots 17&18 . Driveway Holliston, MA+, dated 8/28/18

- Mr. Clapp reported that the builder is looking for an occupancy permit. The Building Department is holding off until at least a partial CoC is obtained. The order is for both lots 17 and 18. This Partial CoC would state that the work done on Lot 17 is completed except for the final topcoat on the driveway which will be put in once Lot 18 is completed.
- Overall Mr. Clapp saw no issues preventing the release of a Partial CoC after inspecting the site. He recommends issuing a Partial Certificate of Compliance.

**Mr. Lively made a motion to issue a Partial Certificate of Compliance for DEP#185-764; #31 Kingsbury Road as drafted. Dr. Rutberg seconded the motion. Vote passes unanimously. (4-0-0)**

### **Discussion: Town Meeting Article (Alternate Conservation Commissioners)**

- Mr. Clapp reported that he would like to sponsor a Town Meeting article regarding alternates on the Conservation Commission. This was discussed and supported at a previous meeting. In order to officially have this as an article a vote must be taken.
- Mr. Bajdek recommended the bylaws be referenced and make an amendment.
- Mr. Lively suggested Mr. Clapp consult with the Town Administrator and Town Clerk when drafting the article.

**Mr. Lively made a motion to draft an article for warrant at the next Town Meeting to allow for alternate members on the Conservation Commission. Dr. Rutberg seconded the motion. Vote passes unanimously. (4-0-0)**

### **Collect Signatures: Brooksmont Meadows Conservation Restriction**

- Mr. Clapp reported that this restriction has been in the works for a subdivision off of Dodd Drive.
- The Commission signed the CR.

**Mr. Lively made a motion to accept the Brooksmont Meadows Conservation Restriction. Ms. Buttaro seconded the motion. Vote passes unanimously (4-0-0)**

### **Giant Hogweed Reporting**

- Mr. Clapp reported that a resident came into Town Hall on Tuesday, September 4, 2018 to report a suspected incidence of Giant Hogweed. He is coordinating with town staff and members of the Commission to investigate this further. There are several plant species that are lookalikes to the Giant Hogweed such as poison hemlock, Queen Anne's lace and cow parsnip. He will keep the Commission updated on his investigation.

### **Review Correspondence**

- MACC provided identification cards for 2019. They were distributed to the Commissioners.
- An invoice dated August 15, 2018 in the amount of \$2800.00 from Stumpy's Tree Service Inc. for tree work done at #125 Dodd Drive was approved.
- A letter from Middlesex Conservation District dated August 27, 2018 was distributed along with a flyer for Erosion Control Field Day scheduled at Assabet River national Wildlife Refuge Visitor Center.
- The September 2018 issue of *Stormwater* magazine was distributed.

### **PUBLIC HEARINGS/PUBLIC MEETINGS**

**Request for Determination of Applicability File #D-629: #8 Adam Wheeler Lane (Assessors Map 6-3-40) for proposed construction of a retaining wall with backfill and a privacy fence, Davood Ansari Oghol Beig**

**Documents:** WPA Form 1, Plan submitted by the property owner, %Adam Wheeler Lane+dated 5/1/18

- Mr. Clapp reported that the applicant has consulted with landscapers who have determined plantings will be sufficient to curb the erosion. A Determination of Applicability would not be required in this instance and he has suggested that the application be withdrawn. However, he would like to review the validity of the plantings proposed.

**Dr. Rutberg made a motion to continue the meeting for #D-629: #8 Adam Wheeler Lane to the September 25, 2018 meeting. Ms. Buttaro seconded the motion. Vote passes unanimously. (4-0-0)**

**Notice of Intent DEP File #185-843: #289 Hollis Street for #D-638: (Assessors Map 8-5-4)** for proposed demolition of the existing house and the grading and site work associated with the construction of a new single family house . *Vito Colonna of Connorstone Engineering, Inc.* representing *Chetak Patel of RCVA, LLC*

**Documents:** WPA Form 3, Plot Plan titled %289 Hollis Street Proposed Sewage Disposal System+ dated 7/24/18, Letter from Connorstone Engineering, Inc. dated 8/6/18

- Mr. Clapp reported that the DEP has assigned a number to this project. They have noted the wetland is a potential vernal pool but this will be addressed in the Notice of Intent.
- Mr. Clapp requested a continuance on this application until Ms. Pilch can be in attendance.

**Mr. Lively made a motion to continue the hearing for DEP #185-843: #289 Hollis Street to the September 25, 2018 meeting. Dr. Rutberg seconded the motion. Vote passes unanimously (4-0-0)**

**Request for Determination of Applicability for #D640: #88 Central Street (Assessors Map 8F-3-22)** for proposed installation of a replacement septic system . *Paul Saulnier, CIVILized Solutions* representing *Dorothy Johnson*

**Documents:** WPA Form 1, Plot Plan titled %eptic System Construction #88 Central Street, Holliston+dated 9/5/18

- Eric Dickinson waived the reading of the legal notice.
- Mr. Dickinson stated that the septic system was installed before Title V and is failing. The lot is disturbed already and the new system will be placed where the old system is. He will use erosion control measures. The work will be done all within the 100 year flood plain and the 50qno disturb buffer zone.
- Mr. Clapp stated this lot is tight and within the downtown area. There is really nowhere else for the system to go but the 50qno disturb area which will result in a large disturbance. The area is already highly degraded and he does not see much of an impact provided proper erosion control measures are taken.
- Mr. Lively stated it was unknown what will be encountered when you dig.
- Mr. Dickinson stated that was true but the system is 40% smaller than the existing system.
- Mr. Lively questioned if the depth was to the water table.
- Mr. Dickinson responded that it would be 3q
- Ms. Buttarro questioned where all the water would go.
- Mr. Dickinson responded that it would go to some kind of dumpster that has been developed. Scott Moles the Health Director will figure out more.
- Ms. Buttarro requested that a note be made for dewatering within erosion controls.
- Mr. Clapp read the conditions and recommended the issuance of an N#3 Determination.

**Mr. Lively made a motion to issue a Negative #3 Determination with conditions as drafted for #D-640: #88 Central Street. Dr. Rutberg seconded the motion. Vote passes unanimously. (4-0-0)**

**Request for Determination of Applicability for #D641: #25 Underwood Street (Assessors Map 7-6-2)** for proposed installation of a replacement septic system, construction of retaining walls and relocation of a 10x12 shed . *Paul Saulnier, CIVILized Solutions* representing *Patricia Duffey*

**Documents:** WPA Form 1, Plot Plan titled %Septic System Construction #25 Underwood Street, Holliston+dated August 8, 2018

- Eric Dickinson waived the reading of the legal notice.
- Mr. Clapp stated that he made a site visit on August 30, 2018. He saw lawn and yard waste towards the tree line to the wetlands and has addressed this issue in the DOA he has drafted.
- Mr. Lively questioned what the shed foundation would be, Sonotubes?
- Mr. Dickinson responded that the shed would be placed on Sonotubes and that no work would be within the 50' no disturb buffer zone.
- Mr. Lively suggested the erosion controls be pulled back.
- Mr. Dickinson responded that the area is already very tight for work and vehicles. He does not think the erosion controls can be moved any further back.
- Mr. Clapp read the conditions and recommended the issuance of an N#3 Determination.

**Dr. Rutberg made a motion to issue a Negative #3 Determination with conditions as drafted for #D641: #25 Underwood Street. Ms. Buttaro seconded the motion. Vote passes unanimously. (4-0-0)**

**Mr. Lively made a motion to adjourn the meeting at 8:34 PM. Ms. Buttaro seconded the motion. The vote passes unanimously. (4-0-0)**

***\*\*All documents shall be kept in the Conservation Commission Office files\*\****