

TOWN of HOLLISTON
COMMUNITY PRESERVATION COMMITTEE MEETING

Tuesday February 12, 7:00 P.M.

Hybrid Meeting

MINUTES

The meeting was called to order and Frank Chamberlain read the Opening Statement:

Opening Statement: Pursuant to the Governor's June 16, 2021 Act relative to extending certain COVID19 measures adopted during the state of emergency suspending certain provisions of the Open Meeting Law G.L. c 30A paragraph 20..... the Community Preservation Committee will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the Town's webpage within 24 hours in accordance with keeping the public informed of actions during this meeting. I would ask that all participants remotely attending this meeting please state your name for identification purposes each time you speak throughout the meeting.

At this time, a roll call attendance was taken.

Responding Present: Frank Chamberlain, Chair, Karen Apuzzo Langton; Melissa Kaspern; Allen Rutberg (remote); Paul Saulnier; Eva Stahl (remote);

Absent: Geoffrey Zeamer

Also present: Town of Holliston; Mark Frank for the Parks and Recreation Department; Sheila Adams, President of the Holliston Historical Society; Victoria Shotten, property manager for the Historical Society.

Mr. Chamberlain welcomed Ms. Apuzzo Langton, the new member, Chair of the Planning Board, to her first CPC meeting.

Old Business

Parks & Recreation Department update – Mark Frank

Ms. Kaspern reported on the bidding process for the Goodwill Park project. Mr. Frank explained that the bid came in at \$2.3 Million, well over the current \$1.1 million allocation, so the project will need to be adjusted and the bids resubmitted. The project may be done in two phases.

Mr. Chamberlain stated that the Department might have to reapply if the scope of the project changes significantly. Mr Frank will try to get the new proposal done for the March CPC meeting. The goal is to get work done by Holliston's 350th anniversary.

Mr. Saulnier noted that he had suggested value engineering, and if the Department would consider doing that now, there may be a chance to reduce the cost of materials rather than the scope. Mr Frank agreed to explore that with Chemini and the procurement team.

New Business

Funding Requests

Funding request from the Historical Society – Handicapped restrooms

Mr Chamberlain has shared with the Committee the complete proposal: “Construction of ADA-Compliant Bathroom and Standard Bathroom,” under the category of Historic Preservation.

He also shared the letter from Stuart Saginaw of the CPA, stating some concerns.. The total is \$59,300, with \$54,300 requested from the CPA (91%), with the Historical Society providing \$5,000.

Sheila Adams, President, presented the proposal. The goal is to make events at the Barn accessible to all renters. Rental of the Barn is a source of funds, as well as educational and preservation services provided free for the Town. The Historical Society has a history of broad support. They feel it is important to bring the facilities up to the universal standard.

They have applied to the Mass Cultural Council for a matching grant of \$46,250 to replace a storage area that will be affected by the project. Mr. Saulnier spoke with Stuart Saginaw of the Community Preservation Coalition about the project, and Mr. Saginaw sent correspondence to Mr. Chamberlain. At this point the bathrooms are fine within their guidelines, but the storage area is debatable. There was significant discussion of how to design the project to use CPA money appropriately..

Mr. Chamberlain noted that the March 11 date for review is important but not final to fit the schedule for the Town Meeting warrant.

CPC Meeting Schedule for May Town Meeting

The Committee set these dates keeping in mind the warrant deadline of March 1:

Feb 28, 7:30

March 6, 7:30 - with Public Hearing

Election of CPC Officers

This was deferred until a meeting with full attendance.

The Committee is also short two members:

-a Housing Authority member

-a Selectboard at large open seat, usually from Open Space Committee

Authorization of Chair to Approve Invoices

MOTION to Authorize the Chair to approve invoices.

SECONDED.

VOTE Approved by role call: Mr. Chamberlain aye. Mr. Rutberg, aye. Ms. Kaspern, aye. Mr. Saulnier aye. Ms. Stahl aye.

Other New Business

Mr. Chamberlain stated that Stuart Saginaw would be willing to do a training session with the Committee, perhaps open to the committees that often benefit from CPA funding.

Ms. Kaspern reported on a dedication ceremony for the Habitat for Humanity house at 172 Concord St. A Holliston family has moved in.

Ms. Kaspern described a concept to use the lot where the Flagg building was demolished for a walking route, green space, and basketball courts. Parks and Rec may propose a study. Mr. Chamberlain noted that the CPC is reluctant to fund studies. There was discussion of other proposed uses for the site.

MOTION TO ADJOURN - Mr. Saulnier

SECONDED.

VOTE Approved by role call: Mr. Chamberlain aye. Mr. Rutberg, aye. Ms. Kaspern, aye. Mr. Saulnier aye. Ms. Stahl aye.

The next meeting will be Wednesday February 28, 2024.

Respectfully submitted - from audio recording,
Susan Woodrow
Clerk