

TOWN of HOLLISTON
COMMUNITY PRESERVATION COMMITTEE MEETING

Wednesday, February 1, 7:00 P.M.
Remote Participation Meeting

DRAFT MINUTES

The meeting was called to order at 7:05 P.M.

Frank Chamberlain read the Opening Statement:

Pursuant to the Governor's Order Suspending certain provisions of the Open Meeting Law G.L. c 30A paragraph 20, as well as the Select Board's Emergency Order dated 3/16/2020..... the CPC will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the Town's webpage within 24 hours in accordance with the Governor's Emergency Action requirement of keeping the public informed of actions during this meeting. I would ask that all participants remotely attending this meeting please state your name for identification purposes each time you speak throughout the meeting.

Frank Chamberlain called the roll for each member

Responding Present: Frank Chamberlain, Chair; Warren Chamberlain;
Thomas Dumas (remote); Melissa Kaspern (joined 7:20 PM); Allen Rutberg (remote);
Paul Saulnier (remote, joined 7:15 PM); Eva Stahl; Geoffrey Zeamer.

Also present: Town of Holliston, Parks and Recreation Department Director Mark Franks

Update on current status of CPA projects.

Mr. Chamberlain updated the Committee on the status of CPA projects in progress:

Historical Society:

- Two portraits have been cleaned and returned. Others are in progress.
- Town Cemetery Preservation: The town Facilities Manager (James Keast) has identified several qualified contractors. The Historical Commission is in the process of completing an inventory of the work required based on the condition of the stones. This work needs to be completed before a RFP can be issued. The Commission has identified the sequence of work to be completed based on the overall condition of each Cemetery and prominence within the community: 1.) Central Cemetery, 2.) South (Hopping Brook) Cemetery, 3.) East Holliston Cemetery 4.) West (Gorwin Dr.) Cemetery 5.) North (Cedar St.) Cemetery.

Presentation of Spring CPA proposals received:

Historical Commission – Stabilization/repair of brick tomb at Hopping Brook Cemetery

Frank Chamberlain gave a brief overview of a request expected from the Historical Commission for the restoration of the brick tomb in the Hopping Brook (South) Cemetery believed to contain the remains of Revolutionary War veteran Maj. Jacob Miller. The Commission is waiting for a bid and expects to be able to present a formal request at the next CPC meeting.

Parks and Recreation Department – Goodwill Park improvements

Parks and Recreation Department Director Mark Franks attended the meeting to present an initial request for funding for renovations to Goodwill Park expected to cost in the vicinity of \$900,000. Improvements include creation of ADA compliant restrooms, a stage for concerts, etc., additional indoor space to support summer recreational programs and the creation/restoration of existing outdoor seating. The state has already allocated ~\$110,000 towards this project. Parks & Rec intends to seek CPA funding for the balance. A more detailed request with a line item budget is expected to be available before the CPC's next meeting.

Community Farm, Rail Trail, Historical Society – Update on Conservation Restrictions

- The Historical Society has agreed in principle to the addition of a Preservation Restriction on the Society's property and collections. Language if PR being discussed; final version needs to be reviewed and accepted by the town.
- CR for Community Farm believed nearly complete – update to be provided at next meeting
- Rail Trail – No progress to report; need to readdress.

New Business

Meeting dates for the Spring CPA cycle were discussed and agreed upon:

- Next meeting: Wednesday 2/22/2023
- Meeting and Public Hearing, Wednesday, 3/08/2023
- Tentative meeting on Wednesday, 3/01/2023 if needed.

Approval of Minutes

No minutes were presented for approval at this meeting.

Executive Session – (Request of Open Space Committee).

The request for a discussion in Executive Session was withdrawn by the Open Space Committee prior to the meeting.

Motion To Adjourn:

Ms. Kaspern

Second: Mr. Zeamer

VOTE Approved by roll call: Frank Chamberlain, aye. Warren Chamberlain, aye.
Mr. Dumas, aye. Ms. Kaspern, aye. Mr. Rutberg, aye. Mr. Saulnier, aye. Ms. Stahl, aye.
Mr. Zeamer, aye.

The meeting was adjourned at 8:26 P.M.

Respectfully submitted,

Frank Chamberlain

Susan Woodrow, Clerk