

HOLLISTON BOARD OF SELECTMEN

January 23, 2013
7:30 P.M.

Selectmen's Meeting Room
Town Hall

Present; Jay Marsden, Chairman; Jay Leary, Vice Chairman; Kevin Conley, Clerk and Paul D. Le Beau, Town Administrator. Andrea Minihan, Administrative Assistant was absent.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANTS

13-31	GENERAL WARRANT	\$175,019.49
	MEDICARE (001)	\$ 661.00
	STUDENT ACTIVITY (8030) HIGH SCHOOL	\$ 7,066.39
	NEW POLICE STATION BOND (304)	\$ 432.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,021.08
	GENERAL PAYROLL WARRANT	\$ 89,672.42
	TOWN PAYROLL	\$ 90,693.50
	TOTAL PAID WARRANT	\$ 273,872.38

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID

\$ 26,589.67

TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST

\$ 15,805.23

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Conley said that he meets with other tire dealers three or four times per year and they look at performance indicators on how they are each doing. He said that it is a great opportunity to sit down and go over numbers and he said that is something that you can do in the private sector. Mr. Leary said that he spoke with someone at the Senior Center about the cold weather and there are a few seniors that are having some issues. He suggested that everyone check in with their neighbors that are older. Mr. Leary said that there are some programs at the Center that may be able to help them. Mr. Marsden said that there is a fund to help with fuel for the elderly. Mr. Marsden said that the Business Association runs a Community Action Fund designed to help. Mr. Marsden also said that there is help from the Youth and Family Services as well. And if they can't help you, they can send you in the right direction. Mr. Marsden said that over the past few weeks there has been a fair amount of commentary back and forth and most of it is directed at the Selectmen with regards to some of the ways the Board has handled some of their relationships with the West Suburban Health Group. Mr. Marsden said that is the organization that we work with to help put together our health insurance. Mr. Marsden said that they were planning on talking to the representatives at the West Suburban Health Group to see where things are going to go. Mr. Marsden said that they are holding a surplus of funds. Mr. Marsden wanted to reassure the residents that they have been in contact with the West Suburban Health Group about the surplus of funds and

There is a meeting that is going to take place in February to talk about it. Mr. Marsden said that there are many Towns that are involved with the West Suburban Health Group. Mr. Marsden said that the Group helped put together the new insurance for the Town when we changed in July 2012. Mr. Marsden said that they have been a big partner and a lot of help. Mr. Marsden said that when they have something to report they would let us know.

HIGHWAY SUPERINTENDENT – RESERVE FUND TRANSFER REQUEST

Tom Smith, Highway Superintendent, was present. Mr. Smith said that one of the trucks had structural failure in the frame of the truck. He has had the insurance adjuster come in and he said that the insurance company wanted to total the truck because the truck would need a new frame. Mr. Smith said that he has received a check from the insurance company for the value of the truck. Mr. Smith said that he is looking for a reserve fund transfer to make up the difference so that he can purchase a new truck. Mr. Smith said that he is requesting the reserve fund transfer in the amount of \$21,277 that would cover the cost of the truck and the plow. Mr. Smith said that he is requesting a new plow because the plow attachment on the totaled truck will not fit the new truck. Mr. Smith said that this truck is on the road every day and it has a plow route. Mr. Marsden asked how soon could we get a new truck. Mr. Smith said that there is one on the lot. He also said that the dealer is on the State bid list. Mr. Smith said that they may be able to get it in three weeks. Mr. Smith said that the color would be green. Mr. Conley asked if the truck broke down while it was plowing? Mr. Smith said yes a section of the frame that holds a cross member pulled off the frame.

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER IN THE AMOUNT OF \$21,277 FOR THE PURCHASE OF A NEW TRUCK AND PLOW FOR THE HIGHWAY DEPARTMENT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

BUDGET REVIEWS; BUILDING INSPECTOR, ZONING BOARD OF APPEALS, MOTOR VEHICLE FUELS, SNOW AND ICE AND WATER TREATMENT

Peter Tartakoff, Building Inspector was present. Mr. Tartakoff said that there is a 1% increase in his salary and that of his clerical staff. Mr. Tartakoff said that there is an increase in his longevity because he is entitled to it because of the number of years he has worked for the Town. Mr. Tartakoff said that all the other line items stayed the same as last year. Mr. Tartakoff said that if he is out of Town or at a conference he has two inspectors that will cover for him. Mr. Tartakoff said that they have been printing their own permits in order to save funds.

Mr. Conley said that Mr. Tartakoff has done a good job in the Building Department. Mr. Conley asked how are the new office hours going to affect the Building Department. Mr. Tartakoff said that they are going to keep the same hours they will not be changing. Mr. Tartakoff said that most of the contractors come in the morning. Mr. Tartakoff said that The Board of Health will starting at 7:30 a.m. and will be keeping to the Building Departments time. He said that Planning and Conservation will be starting at 8:00 a.m.

MOTOR VEHICLE FUELS

Mr. Le Beau said it is difficult to predict where gas prices will be. Thus far this year spending is on target to stay within budget Fiscal Year 2014 would be a 1.5% increase. Mr. Leary said that we supply fuel for the Highway Department, Water Department, the police cars, fire trucks, ambulance, the Council of Aging mini-bus and the school buses.

SNOW AND ICE

Mr. Marsden said that there is \$250,000 in the snow and ice budget. You just never know when there will be a storm. Mr. Le Beau said that by the end of December there was \$40,000 spent already. Mr. Le Beau said that some of the December bills have not come in yet but he thinks we have spent up to \$85,000. Mr. Marsden said the Highway trucks go out for ice and snow. Mr. Leary said that the past few storms have been on the weekends.

WASTEWATER TREATMENT

Mr. Leary said that the treatment plant is getting older. He asked if there was anything that we need to keep an eye on. Mr. Le Beau said that there is nothing that he can think of. Mr. Le Beau said that we may want to increase the maintenance budget because of the age of the facility. Mr. Le Beau said that last year we did have tank work done. He said that we may start seeing issues with the building. Mr. Le Beau said that White Water is responsible for the maintenance and they keep an eye on things and will bring them to our attention. Mr. Le Beau said that this treatment plant is very small in comparison to other treatment plants.

BOARD BUSINESS – EXECUTIVE SESSION MEETING MINUTES JANUARY 16, 2013

MR. LEARY MOVED TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES OF JANUARY 16, 2013, BUT NOT TO BE RELEASED. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A ONE DAY LIQUOR LICENSE FOR THE MCCLUSKY WEDDING ON JUNE 29, 2013, AT THE HISTORICAL SOCIETY FROM 4:30 P.M. TO 10:30 P.M. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE AND THE BUDGETS REVIEWED THIS EVENING AND LAST WEEK BE PASS ALONG TO THE FINANCE COMMITTEE. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

**AT 8:09 P.M. MR. LEARY MOVED TO ADJOURN. THE MOTION WAS
SECONDED BY MR. CONLEY. ALL IN FAVOR.**

Respectfully submitted,

Donna A. Muzzy

approved_____