



**TOWN OF HOLLISTON
BOARD OF SELECTMEN**

**703 Washington Street
Holliston, MA 01746**

508-429-0608

**BOARD OF SELECTMEN
MEETING MINUTES
HOLLISTON TOWN HALL
703 WASHINGTON STREET
JUNE 4, 2018**

Present: Jay Marsden, Vice Chairman; Mark Ahronian, Clerk; John Cronin, Member

Also Present: Jeff Ritter, Town Administrator

At 7:00p.m. J. Marsden called the meeting to order.

1.) Board Reorganization: M. Ahronian made a motion for J. Cronin to serve as Clerk. Second, J. Marsden. Voted 3-0 J. Cronin made a motion for M. Ahronian to serve as Vice Chairman. Second, J. Marsden. Voted 3-0 M. Ahronian made a motion for J. Marsden to serve as Chairman. Second, J. Cronin. Voted 3-0

2.) Warrants: J. Cronin read the Warrants and made a motion to approve the weekly vendor (expense) and payroll warrants in the amount of \$1,608,673.39. Second, M. Ahronian. Voted 3-0.

3.) Public Comment: J. Marsden welcomed new member J. Cronin to the Board of Selectmen.

J. Cronin said regarding the Town Administrator's Contract, he expressed his displeasure with the prior Board of Selectmen hasteful evaluation and would like to adhere to the terms and conditions of the Contract to include annual review and evaluation in January of each year.

J. Marsden agreed by adding similar evaluation cycles should be adhered to for all Town employees annually for consistency.

M. Ahronian said it was a good idea and supports the concept.

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M. Ahronian thanked all the veterans and others who participated in the Memorial Day Parade. Further, he thanked the Marigold Committee for making improvements to various Town buildings. Their work show we care about our Town.

He also thanked the School Committee and the Superintendent of Schools for the recent High School graduation ceremony. The speakers the band it was all very moving.

The DPW is working on an overlay of Winter Street.

Steve Hedrick from Norland Street spoke about a Fox 25 news report regarding Republic Services and their service delivery to residents in area towns. J. Marsden said we are in ongoing discussions with Republic and the Town is review all of our options. Town Counsel has been informed and Republic is scheduled to meet with the Board on June 18th. The Town might have to exercise its right to draw upon the Performance Bond.

J. Cronin said a corrective action plan is needed and that there be measureable ways to improve service. Republic should be in total compliance within thirty (30) days and a corrective action plan developed within ten (10) days.

4.) Report of the Town Administrator: J. Ritter reported paving is now complete regarding the Town Center signalization project. This week imprinted crosswalks will be installed and the lights the following week. There will be a project meeting this Thursday at 2p.m.

He is working with the Town's insurance company and the EAP program to further his efforts in developing a team building environment. He will be asking the Police Chief and Fire Chief for assistance.

As a reminder, the Board of Selectmen are scheduled to meet this Thursday with the five (5) other surrounding Board's of Selectmen in Medway at the Thayer House starting at 7p.m.

Regarding Pinecrest, the bird's nests have been removed, the first coat of stain has been applied to the deck, the four (4) bathrooms are scheduled to be repainted at a cost of \$900 for two (2) coats of paint. Jason Green the plumber should be replacing the facets in both the men's and woman's room. Finally, he asked Mr. Ficco to wash the deck daily.

J. Cronin said further maintenance is needed. He asked J. Ritter who provided the check list and when? J. Ritter said the Golf Course Advisory Committee and that was about two (2) weeks ago. J. Cronin said it might make more sense for a Committee to oversee the maintenance. J. Ritter said to give him a chance to address the items on the check list first.

M. Ahronian asked that a Committee be formed to make recommendations to the Selectmen.

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J. Marsden said this could be a future Agenda item for further discussion.

The roof/HVAC project at the Library is scheduled to be completed by July 20th.

Finally, regarding electric aggregation. The Town was able to achieve a new lower fixed rate for a thirty (30) month period from 0.12881 to a new rate of 0.11397.

5.) 8 Arch Bridge Committee Final Report: Jay Robinson, Chairman of the 8 Arch Bridge Committee and members of the Committee were present. Also present, were Paul Moyer and Can Crovo from Gill Engineering. The Contractor, NEL was also invited but they had scheduling conflicts and were unable to attend the meeting.

J. Robinson provide a project summary. He noted there are approximately ten (10) hours remaining on the Gill Engineering Contract. Also, the Contractor NEL were outstanding to work with there were no change orders and they were very respectful throughout the entire project.

In January the project was a little off track but there was a joint meeting in Needham and the project got back on track.

P. Moyer said the bridge is a valuable community asset. D. Crovo made it all happen. The bridge is 180 years old. Gill Engineering and NEL work very well with the Committee during the entire project.

J. Cronin asked how long would stand without major repair being needed. D. Crovo said at least another 100 years. The structure is stone masonry and there were no drawing to work from.

J. Cronin asked if there would be any weight or other limitations such as emergency vehicles.

D. Crovo said as recently as the 1980's the bridge was being used by Conrail with 250,000 pound, four (4) axel trains using the bridge so there should not be any limitations.

M. Ahronian said he would like to recognize the original organizers of the project and their fundraising efforts in particular Mary Greendale who started working with Gill Engineering early on with the project.

J. Marsden said this was a rare opportunity for this Board to be involved and a party to the restoration efforts. The whole project is outstanding.

J. Marsden presented certificates of appreciation to the Committee and thanked them for all of their hard work.

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6.) Board Business

Meeting Minutes from August 7, 2017 and May 21, 2018: M. Ahronian made a motion to approve and release the Meeting Minutes from August 7, 2017. Second, J. Marsden. Voted 2-0-1 (Cronin).

M. Ahronian made a motion to approve and release the Meeting Minutes from May 21, 2018. Second, J. Marsden. Voted 2-0-1 (Cronin).

M. Ahronian made a motion to approve and hold the Executive Session Meeting Minutes from May 21, 2018. Second, J. Marsden. Voted 2-0-1 (Cronin).

Notice of Award, Notice to Proceed and Contract for the Library Roof and HVAC Project – Aulson Company, LLC: J. Marsden made a motion to award the roof and HVAC replacement bid award to Aulson Company, LLC in the amount of \$190,842. Second, J. Cronin. Voted 3-0

J. Marsden made a motion to issue a notice to proceed to Aulson Company, LLC for the roof and HVAC replacement project. Second, J. Cronin. Vote 3-0

J. Marsden made a motion to sign the Contract with Aulson Company, LLC in the amount of \$190,842 for the roof and HVAC replacement project. Second, J. Cronin. Vote 3-0

J. Cronin asked if there would be any disruption to those seeking to access the Library. J. Ritter stated he did not anticipate any.

Grant Gift Acceptance – Fire Department: M. Ahronian made a motion to accept with thanks a gift to the Holliston Fire Department from the Holliston Newcomers Club, Inc. in the amount of \$1,952 for the purchase of personal "CO" detectors. Second, J. Cronin. Voted 3-0

Appointments – On-Call EMT and Cultural Council: M. Ahronian made a motion to allow for the appointment of Tyler Laforce and Brittany Whone as on-call EMT's based on the recommendation of the Town Administrator. Second, J. Cronin. Voted 3-0

M. Ahronian made a motion to appoint Laurie Edwards and Ken Kissinger for three (3) year terms on the Cultural Council with a term to expire on June 30, 2021. Second, J. Cronin. Voted 3-0

Fee Waiver Request – VFW: The VFW has reserved the Upper Town Hall on June 28th for the Installation of new officers. They are requesting the Board waive the rental fee. M. Ahronian made a motion to waive the fee. Second, J. Cronin. Voted 3-0

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Car Donation: J. Marsden reviewed the history of how the Town was able to secure a 2018 Ford Escape as a donation to the Town from The Herb Chambers Companies. The car will be used to transport senior citizens and veterans to medical appointments. M. Ahronian made a motion to accept the donation. Second, J. Cronin. Voted 3-0

Year End Transfers: M. Ahronian made a motion to approve a line item transfer in the amount of \$19,500 from the insurance liability line item 01945-57400 to the Professional Services line item 01122-53000 and to refer the request to the Finance Committee. Second, J. Cronin. Discussion: J. Cronin asked if there a remaining balance in the insurance liability account. J. Ritter said he did not have the exact number but he thought there would be. Voted 3-0

M. Ahronian made a motions to approve a line item transfer in the amount of \$124.96 from budget line item 01145-53400 to budget line item 01145-57100 Professional Development from the Treasurer/Collector to compensate for a shortage in attending the annual Munis Conference. Second, J. Cronin. Voted 3-0

7. Any Other Business: J. Cronin asked about goals and objectives. J. Marsden said the Board normally has a discussion around the end of June regarding that. Each member comes up with three and then they are merged into one document. J. Ritter noted this item is on the Agenda for next week June 11th.

Adjourn: M. Ahronian made a motion to adjourn the meeting at 7:56p.m. Second, J. Cronin. Voted 3-0

Respectfully submitted,



J. Jeffrey Ritter
Town Administrator