



**TOWN OF HOLLISTON
BOARD OF SELECTMEN**

**703 Washington Street
Holliston, MA 01746**

508-429-0608

**BOARD OF SELECTMEN
MEETING MINUTES
PINECREST GOLF COURSE
212 PRENTICE STREET
MAY 21, 2018**

Present: Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Mark Ahronian, Clerk

Also Present: Jeff Ritter, Town Administrator

At 7:19p.m. K. Conley called the meeting to order.

2.) Warrants: M. Ahronian read the Warrants and made a motion to approve and sign the weekly vendor (expense) and payroll warrants in the amount of \$1,501,763.46. Second, J. Marsden. Voted 3-0. (M. Ahronian abstaining from Gina Stucchi payroll).

3.) Public Comment: M. Ahronian made three (3) public comments. First, he thanked the Department of Public Works for work at the Police Station. Second, he recognized Senior Center employees Linda Marshall and Linda Sottile for their work with the Boy Scouts to secure raised planters for their new vegetable garden. The vegetable will be used in food preparation and provided to seniors as needed. Third, he recognized Pat Duffy for her work organizing the recent fashion show. Finally, he thanked and congratulated K. Conley for his years on the Board. This evening will be his last meeting.

J. Marsden also congratulated K. Conley for all his work on the Board. He did not always agree but we could agree to disagree.

K. Conley passed out his list of goals and objectives that still need attention and hoped the new Board would consider this list going forward. He thanked his fellow Board members for their ongoing support.

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Ann Louise Hanstad, Chair of the School Committee presented K. Conley with a gift and a token of appreciation for their close working relationship.

5.) Report of the Town Administrator: J. Ritter reported the 8 Arch Bridge project will be completed this Wednesday. He proposed a ribbon cutting for this Thursday at 5p.m. The Board agreed.

The Board agreed there not be a meeting next week due to the Memorial Day holiday.

J. Ritter confirmed Chamberlain Street would not line painting this year.

J. Ritter and Lt. Denman went to Westborough this morning and met with Herb Chambers who has agreed to donate a Ford Escape to the Town to transport senior citizens and veterans to their medical appointments. The vehicle should be delivered this week.

The deck at Pinecrest Golf Course has been washed, sanded and the first coat of stain has been applied. The second coat will be applied tomorrow. He received an estimate to paint the four (4) bathrooms in the amount of \$900. That should be completed shortly.

J. Ritter thanked Chris Meo for working to secure a \$31,000 technology grant under the Community Compact program. The grant will be used to all public access to the Internet at various Town buildings.

Regarding the Town Center signalization project. J. Ritter reported there was a project meeting this morning. The Police Department, DPW and the Contractor is recommending that night paving be allowed on Thursday, May 31st from 7p.m. until 4a.m.

J. Marsden made a motion to allow the Contractor to complete night paving on Thursday, May 31st. Second, M. Ahronian. Voted 3-0

Board Business

Meeting Minutes July 10, 2017; July 24, 2017 and May 14, 2018: J. Marsden made a motion to approve and release the Meeting Minutes from July 10, 2017; July 24, 2017 and May 14, 2018. Second, M. Ahronian. Voted 3-0

Electric Aggregation Designee: J. Ritter explained that it has been the custom of the Board to designate either himself or the Chairman to lock in electricity pricing. There is a very narrow window, tomorrow afternoon to lock in the pricing for the next six (6) months. He has a scheduled conference call with the town's consultant, Colonial Power at that time.

J. Marsden made a motion to designate J. Ritter to lock in the pricing for the next six (6) months based on a recommendation from Colonial Power. Second, M. Ahronian. Voted 3-0

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MAPC Appointment: No action was taken. Action will be considered as part of a future Agenda.

Town Administrator Salary and Benefits Agreement: J. Marsden apologized for not being able to attend the meeting last week. He noted that when the Board was working with the Collins Center and the screening process representatives from the Collins Center said the biggest challenge for whoever is hired will be working with and building a team.

Leadership starts at the top including the Selectmen. J. Ritter should work on a plan to make sure those individuals who work for the Town that the job responsibilities match at team approach. He noted that everything does not always go smoothly.

M. Ahronian said he met with J. Ritter in December and outlined some areas that needed improvement. Those areas have been addressed and improvement is continuing.

K. Conley made a motion to approve a three (3) employment agreement with future salary to be negotiated. Second, J. Marsden. Voted 3-0

Event Permits – Community Family Farm Day and High Rock Road Block Party:

K. Conley made a motion to approve and grant an event permit for the Community Farm Family Day to be held on June 10, 2018 at 34 Roger Road. Second, J. Marsden. Voted 3-0

K. Conley made a motion a to approve and grant an event permit for the High Rock Road Block Party to be held on June 9, 2018 with a rain date of June 10, 2018. Second, J. Marsden. Vote 3-0

5.) Joint Meeting with the School Committee and the Finance Committee: K. Conley thanked both the School Committee and Finance Committee members present for doing an outstanding job. Ann Louise Hanstad thanked K. Conley for his positive attitude and presented him a life time pass to all sporting events and a sweat shirt.

K. Conley said that he works in Medway but Holliston is by far the best community in the Commonwealth it has been an honor and privilege to serve the community.

J. Marsden said Metrowest communities wonder how it is the Holliston Selectmen get along so well together. He attributes a lot of the spirit of cooperation to K. Conley. He is very professional.

J. Marsden made a motion to adjourn the meeting at 7:47p.m. Second, M. Ahronian. Voted 3-0

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Jeffrey Ritter". The signature is written in a cursive style with a large initial "J" and a stylized "Ritter".

J. Jeffrey Ritter
Town Administrator