



**TOWN OF HOLLISTON
BOARD OF SELECTMEN**

**703 Washington Street
Holliston, MA 01746**

508-429-0608

**BOARD OF SELECTMEN
MEETING MINUTES
HOLLISTON TOWN HALL
APRIL 30, 2018**

Present: Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Mark Ahronian, Clerk

Also Present: Jeff Ritter, Town Administrator

At 7:00p.m. K. Conley called the meeting to order.

1.) Warrants: M. Ahronian read the Warrants and made a motion to approve the weekly vendor (expense) and payroll warrants in the amount of \$1,111,084.37. Second, J. Marsden. Voted 3-0-1 M. Ahronian abstained from voting on payroll warrant because Gina Stucchi was paid this week.

2.) Public Comment: M. Ahronian said he wanted to thank Holliston in Bloom for the recent town-wide community clean-up. HIB worked closely with the Holliston DPW to implement a successful Spring clean-up at the Central Fire Station, Town Hall, and Blair Square among other areas

M. Ahronian reported he is working with an Eagle Scout to improve the appearance in front of the Central Burial Ground, next to the Town Hall, along Washington Street. He thanked a local landscaper for donating \$1,000 for the project, the DPW Director for providing the compost and the Marigold Fund.

K. Conley said there appears to be trash everywhere and those found to be littering should be fined.

3.) Report of the Town Administrator: J. Ritter reported there was a weekly telephone conference call last week where the Chairman of the 8 Arch Bridge Committee, Gill Engineering, and NEL discussed the project status. All concrete work should be completed by the end of next week. The railings are scheduled to arrive during the week of May 7th. The

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project is on budget and on time with an anticipated completion date of May 31st. This is a \$660,000 project.

Sean Reese, DPW Director and J. Ritter appeared on the Mary Greendale show "Just Thinking" to review the Annual Town Meeting Warrant and the proposed \$8,375,000 water treatment plant article and ballot question.

The MAPC Town Meeting Survey has been posted to the Town's Web site. J. Ritter is receiving comments on social media about the length of the survey at 150 questions.

Washington Street Corridor Improvements, there will be a project meeting this Friday morning May 4th at 10a.m. now that the final stage of reconstruction is underway. The project appears to be on budget and on schedule. The project cost is estimated to be \$1,500,000.

6.) Board Business:

Driveway Opening Request – 15 Taylor Street: Karen Ward was present. J. Marsden said he spoke with the Town Planner regarding Stormwater and the related water drainage pipe from the home at 15 Taylor Street. Her concern relates to new Stormwater regulations. The Board of Selectmen can review and approve or not approve on individual requests or on a case by case bases.

A policy could be developed by the Board to address possible water run-off and how that relates to driveway opening requests. But he is not concerned with this particular request.

J. Marsden made a motion to approve the request but this is not a precedent setting decision. Second, M. Ahronian. Voted 3-0

4.) Pre-Town Meeting Discussion: Ken Szajda, Chairman of the Finance Committee; Jackie Dellicker, Town Moderator; and Jay Talerman, Town Counsel were present. The following edits were agreed to: before Article One, include a reference to the Town's new Youth and Family Services Director, Jaclyn Winer as a non-resident able to speak at Town Meeting if necessary.

Regarding the budget, K. Szajda stated he was in favor of voting the individual departmental bottom line numbers and asked Town Counsel if the town has to vote individual line items under each budget. J. Talerman said this is mostly a custom and style for the community but there are no legal requirements that each individual budget line item must be read.

Residents have the ability to hold individual budgets for further discussion. Everyone will have been provided the budget as they enter Town Meeting.

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K. Szajda asked if Town Counsel could work with J. Dellicker to refine the motion and how the budget will be presented. J. Dellicker said she was comfortable with that approach. J. Talerman said he would work on an outline tomorrow.

Kevin Malone asked if the line item transfers allowed on May 1st would go away and asked if transfers would continue to be allowed between personnel and no personnel line item. K. Szajda said no, that process would still be an option, after May 1st with the approval of the Board of Selectmen and the Finance Committee these transfers could still be considered. There is always the issue of trying to expedite the budget approval process and transparency for the public.

Minor edits to the motions were noted.

5.) Community Farm Update: Kris Westland, Chairperson of the Community Farm Advisory Committee was present. K. Westland provided an update on the Advisory Committee's work. A donation of a greenhouse will be completely installed by Memorial Day and has received Planning Board approval. The greenhouse is 96 feet long and 27 feet wide.

The renovation of the barn should be completed by the end of June.

The Committee is working with the Board of Health to install a new septic system thanks to local donations. The Family Farm Day will be held on Sunday, June 10th.

Recent events include an Easter Egg Hunt which raised \$600 for the Friends of the Community Farm. There is an upcoming flower sale. There will be a speaker about bees invited shortly.

M. Ahronian asked about the farmers market at Blair Square. K. Westland said the Community Farm will have a booth.

6.) Board Business:

Minutes of April 23, 2018: J. Marsden made a motion to approve and release the Meeting Minutes from April 23, 2018. Second, M. Ahronian. Voted 2-0-1 Ahronian abstained from voting on payroll warrant because Gina Stucchi was paid this week.

Adult Use Marijuana Cultivation: No action taken.

Appointment – Council on Aging: M. Ahronian made a motion to appoint Robert Hopkins to the Council on Aging with a term to expire in 2020. This is based on the recommendation of the Council on Aging. Second, J. Marsden. Voted 3-0

Mutual Waiver of Liability and General Release – Deloitte LLP Impact Day: J. Ritter noted that Deloitte historically has donated a community impact day by assisting the

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Holliston Trails Committee in clearing the trail annually. M. Ahronian made a motion to approve the mutual waiver of liability and general release. Second, J. Marsden. Voted 3-0

Banner Request – Millis Flag Football: K. Conley noted there are 60-70 Holliston children who are currently enrolled and this approval would benefit other Holliston children seeking to participate. J. Marsden made a motion to grant approval for Mill Flag Football to display a banner across Washington Street during the week of May 28th. Second, M. Ahronian. Voted 3-0

Event Permits – Loins Club White Cane Drive, HBA Springfest, Ashland Lions Club Triathlon, Lions Club Carnival and July 4th Rail Trail Celebration: J. Marsden made a motion to approve a request to hold a Lions Club White Cane Drive on Saturday, May 12, 2018 at Washington Street and Concord Street starting at 9a.m. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve a request to hold the HBA Springfest on Saturday, May 19, 2018 in the downtown starting at 9a.m. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve a request to hold the Ashland Lions Club Triathlon on Saturday, June 10, 2018 at Highland, Prentice, and Mill Street starting at 8:45a.m. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve a request to hold the Lions Club Carnival from June 27th – June 30th at the High School. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve a request to hold the July 4th Rail Trail Celebration on Wednesday, July 4th on Woodland Street starting at 7:30p.m. Second, M. Ahronian. Voted 3-0

7.) Other Business: K. Conley noted there is a Proclamation to be signed.

Adjourn: J. Marsden made a motion at 8:13p.m. to adjourn the meeting. Second, M. Ahronian. Voted 3-0

Respectfully submitted,



J. Jeffrey Ritter
Town Administrator