



**TOWN OF HOLLISTON  
BOARD OF SELECTMEN**

**703 Washington Street  
Holliston, MA 01746**

**508-429-0608**

**BOARD OF SELECTMEN  
MEETING MINUTES  
HOLLISTON PUBLIC LIBRARY  
APRIL 23, 2018**

Present: Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Mark Ahronian, Clerk

Also Present: Jeff Ritter, Town Administrator

At 7:00p.m. K. Conley called the meeting to order at the Holliston Public Library.

K. Conley expressed his thanks to Leslie McDonnel, Librarian, and the Library Board of Trustees for allowing the Selectmen to hold their weekly meeting at the Library. He also thanked HCAT for broadcasting the meeting.

K. Conley reviewed the operational hours for the Library and who is currently serving on the Library Board of Trustees. The Library is a tremendous asset for the community. All residents should take advantage of this space come and read, have a cup of tea or coffee and just relax.

**1.) Warrants:** M. Ahronian read the Warrants and made a motion to approve the weekly vendor (expense) and payroll warrants in the amount of \$1,185,521.31. Second, J. Marsden. Voted 2-0-1 Ahronian abstained from voting on payroll warrant because Gina Stucchi was paid this week.

**2.) Public Comment:** L. McDonnel, Librarian thanked the Selectmen for taking the time to visit the Library. We are very proud of the building and all the programs we offer to the community.

M. Ahronian reported that he held a public meeting recently (Coffee with a Selectmen). The session went two and a half hours and he received good feedback from residents.

**Page Two**  
**Meeting Minutes, 4-23-18**

J. Marsden also reported he held a public meeting with residents (Coffee with a Selectmen) last week. His meeting was shorter, apparently he is not as popular as M. Ahronian.

K. Conley said Herb Chambers will have an open house tomorrow at his new collusion center at the New England Industrial Park. Also, tomorrow there will be a German film company in town to film the Mudville Baseball Club.

**3.) Report of the Town Administrator:** J. Ritter reported the 8 Arch Bridge Committee is present and will provide a project update later in the Agenda.

He and the DPW Director will be on HCAT tomorrow afternoon to review the Annual Town Meeting Warrant especially the water treatment plant article which is very important.

Bids were received last week for the HVAC replacement at the Library the numbers came in higher than anticipated at \$93,376. Bids for the roof will be in this Wednesday so everything is coming together to get funding at Annual Town Meeting.

There will be a project meeting with the contractor, McMahon, police and DPW next Friday morning, May 4 at 10a.m. regarding the downtown signalization project.

**4.) Driveway Opening Request – 15 Taylor Street:** Karen Ward was present and reviewed her request to widen her driveway from 16 feet to 20 feet. K. Ward noted that her mother uses a wheelchair and her daughter is handicapped widening her driveway would make it much easier for both of them.

M. Ahronian asked if she could leave the entry to her driveway alone and simply widen the driveway. He has seen others take that approach.

K. Ward said she is a new resident, since October, and moved here from Framingham and has a lot of connections to the community. There is no water runoff from the pipe along the side of her home.

M. Ahronian said we need to be respectful of the Town's by-laws and storm water management regulations.

K. Ward said she received 4 estimates to complete the work but wanted to adhere to Town regulations.

J. Marsden asked about the drain pipe to the left hand side of her home. K. Ward said she placed a hose into the drain but no water flowed out. It apparently no longer works. There is no standing water in the driveway.

**Page Three**  
**Meeting Minutes, 4-23-18**

J. Marsden said he was concerned about add 4 additional feet of asphalt to the driveway. He would follow-up with the Town Planner and the Highway Superintendent to better understand their concerns. He would like to revisit the request next week.

K. Conley said he was in favor of the request but would agree with J. Marsden to revisit the request next week.

J. Marsden made a motion to reconsider the request next week. Second, M. Ahronian. Voted 3-0

**5.) 8 Arch Bridge Project Update:** Jay Robinson, Alison Lima and Paul Saulnier from the 8 Arch Bridge Committee were present. They provided a project update to the Selectmen. They provided the following information regarding the renovation to the Bogastow Brook Viaduct (8 Arch Bridge).

The Committee reviewed the current status of the project and where they are in the process. The project is scheduled to be completed by the end of May 2018. NEL, the contractor prepared the bridge for renovations. They removed the decking and replaced with pre-cast concrete slabs. A large crane was brought in to place the slabs in place. Then non-shrink grout was pumped in between the slabs. End caps on each end of the bridge are being constructed. The railings will be powder coated black in the finished state.

The remaining action items include the following. Complete the grouting, sealing joints in the pre-cast, completion of the end posts, rail installation, trail regarding, project closeout.

J. Robinson noted that by design the bridge should be very low maintenance. A. Lima thanks NEL and Gill Engineering for doing an outstanding job with the quality of their work and staying on budget.

J. Marsden asked since the project is nearly complete have they heard of any other suggestions to enhance the project. J. Robinson said someone suggest painting a double yellow line on the bridge (joke). P. Saulnier said someone suggested add some signage to the bridge but the Committee is not in favor of that because it could be a distraction for those using the trail. It is a safety issue. The Board agreed. J. Robinson said the Friends of the Trail are still exploring signage.

K. Conley thanked the Committee for doing an outstanding job and there might be other assignments in the future.

**6.) Board Business**

**Fee Waiver Requests – Holliston in Bloom Fashion Show:** Sheila Adams was present from Holliston in Bloom. S. Adams requested the Board consider a waiver of the fees for the rental of the Upper Town Hall for a Holliston in Bloom Fashion Show to be held on May 20,

**Page Four**  
**Meeting Minutes, 4-23-18**

2018 and the fee to serve alcohol. She noted that all proceeds are returned to the Town by way of beautification efforts by Holliston in bloom.

J. Marsden noted that many groups request a waiver of fees. The fees are used to support the staff who work towards renting the room and making sure groups comply with the rules and regulations. He said Holliston in Bloom does a ton of work to promote Holliston not only in the Commonwealth but across the country.

K. Conley made a motion to grant a waiver to the rental fee but not the fee to serve alcohol. Second, J. Marsden. Voted 3-0

**Appointment – Agricultural Commission:** J. Marsden made a motion to appoint Carrie Marsh to the Agricultural Commission for a term to expire in 2019. This appointment is upon the recommendation of the Chairman of the Agricultural Commission. Second, M. Ahronian. Voted 3-0

**Grant Acceptance Forms – Agricultural Commission and Community Farm:** J. Marsden made a motion to accept with thanks a grant from the Holliston Newcomers Club to purchase a class room incubator and brooder in the amount of \$608.99. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to accept with thanks a grant from the American Legion Downtown Marigold Project to purchase and install a greenhouse at the community farm at 34 Rogers Road in the amount of \$22,500. Second, M. Ahronian. Voted 3-0

**Event Permits – Lions Walk, Youth Baseball/Softball Parade, Walk to End Veterans Suicide, Food Truck Fundraiser, Memorial Day Parade and Hazardous Waste Day:** J. Marsden made a motion to approve and grant permission for a Lions Club Walk for Diabetes to be held on Saturday, May 5, 2018 starting at 9:00a.m. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve and grant permission for a Youth Baseball/Softball Parade Lions Club Walk for Diabetes to be held on Sunday, May 6, 2018 starting at 1:00a.m. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve and grant permission for a Walk to End Veterans' Suicide to be held on Saturday, May 26, 2018 starting at 12:00noon. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve and grant permission for a Food Truck Fundraiser to be held on Sunday, May 13, 2018 starting at 11:00a.m... Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve and grant permission for a Memorial Day Parade to be held on Monday, May 28, 2018 starting at 11:00a.m. Second, M. Ahronian. Voted 3-0

**Page Five**  
**Meeting Minutes, 4-23-18**

J. Marsden made a motion to approve and grant permission for a Hazardous Waste Collection Day to be held on Saturday, July 21, 2018 starting at 8:00a.m. Second, M. Ahronian. Voted 3-0

One Day Alcoholic Beverage License – St. Michael's Auction and Holliston in Bloom Fashion Show: J. Marsden made a motion to approve and grant a one day liquor license St. Mary's Spring Auction to be held on April 28, 2018. Second, M. Ahronian. Voted 3-0

J. Marsden made a motion to approve and grant a one day liquor license to America in Bloom for their Fashion Show to be held on May 20, 2018 the fee is not to be waived.

**Host Community Agreement Certification Form:** J. Ritter reported that the Cannabis Control Commission is requiring certification that the Town has an approved Host Community Agreement with growers. J. Marsden said this certifying what is already in place. J. Ritter said yes. J. Marsden made a motion to approve and authorize the Chairman to sign the Certification Form. Second, M. Ahronian. Voted 3-0

**Downtown Signal Project Change Order #1:** J. Ritter reported that a pipe was discovered running from the area of the gas station. A new catch basin will have to be constructed to address this unforeseen development. J. Marsden made a motion to approve Change Order #1 in the amount of \$4,075.00. Second, M. Ahronian. Voted 3-0

**7.) Other Business:** K. Conley noted the Fire Chief received a letter of thanks from the Ashland Fire Department for assistance recently provided.

**Adjourn:** J. Marsden made a motion at 7:47p.m. to adjourn the meeting. Second, M. Ahronian. Voted 3-0

Respectfully submitted,

J. Jeffrey Ritter  
Town Administrator