

## HOLLISTON BOARD OF SELECTMEN

September 14, 2016  
7:00 p.m.

Selectmen's Meeting Room – 105  
Town Hall

Present; Jay Leary, Chairman; Kevin Conley, Vice Chairman; Jay Marsden, Clerk and Jeff Ritter, Town Administrator.

**AT 7:00 P.M., MR. CONLEY MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS FOR THE GOLF COURSE MANAGEMENT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR. A ROLL CALL VOTE WAS TAKEN.**

	AYE	NAY
MR. LEARY	X	
MR. CONLEY	X	
MR. MARSDEN	X	

**MR. CONLEY SAID THAT EXECUTIVE SESSION WOULD LAST ABOUT 30 MINUTES.**

**AT 7:32 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO OPEN SESSION.**

### **MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT**

17-11	GENERAL WARRANT	\$ 709,946.32
	MEALS TAX (220)	\$ 2.62
	MEALS TAX-SNACK SHACK (220)	\$ 39.43
	SPECIAL FUELS TAX	\$ 275.56
	CAPITAL EXPENDABLE (FROM)	\$ 661,807.00
	TO CAPITAL EXPENDITURE	\$ 800,000.00
	CAPITAL PROJECTS (3900)	\$ 125.52
	PERFORMANCE DEPOSITS (801)	\$ 1,750.00
	AGENCY (890) VETERANS DISTRICT	\$ 231.78
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,033.64
	TOWN PAYROLL	\$1,114,183.33
	TOTAL PAID WARRANT	\$3,288,361.56

### **ACCOUNTANT'S NOTE:**

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 233,570.47
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### **TREASURER'S NOTE:**

WIRE TO HEALTH INSURANCE TRUST	\$ 196,065.17
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**THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

### **PUBLIC COMMENT**

Mr. Leary said that Celebrate Holliston will be on September 17, 2016. Mr. Leary said that a parade will start things off at 9:00 a.m.

**REPORT OF THE TOWN ADMINISTRATOR**

Jeff Ritter, Town Administrator, was present. He said that there will be an open house at the Senior Center on Goulding Street on Monday September 19, 2016, from 9:30 a.m. to 10:30 a.m.

He said that the reason that they are having an open house is to show off the new renovations to the building.

Mr. Ritter gave an up-date of the Flagg Building. the School Department cleaning crew will be removing all the junk that is in the building. He said that he has met with Republic Service to get dumpsters to have all the junk taken away. He said that the crew will start at 8:00 a.m. and work until 4:00 p.m.

Mr. Leary asked if the boiler at the Flagg building could be moved to the Library because they are in need of a new one.

Mr. Ritter said that he has met with several technicians and they are two different kinds of boilers, so that would not work. He said that they will look for a buyer for the boiler.

**CAPITAL REQUESTS FROM DPW, FIRE AND POLICE**

Sean Reese, DPW Superintendent, was present. Mr. Reese said that they are looking for a couple of vehicles, a piece of equipment and some infrastructure projects.

Mr. Leary said that if these requests could not be funded, do you have a priority list? Mr. Reese said that he would like to see all of these requests supported. Mr. Reese said that they need a new chipper. He said that would be his first request. He said that it adds great value to the Highway Department. Mr. Leary said that a lot of capital has already been spent so far this year. Mr. Reese said that the cost of the new chipper is \$66,000 and the truck is \$50,400. He said that he is trading in two vehicles so the final price will be lower.

Mr. Leary asked if this was coming out of the Highway Department side?

Mr. Reese said yes.

Mr. Leary asked if the Highway Department could do without a new truck this year?

Mr. Reese said that if the new truck has to wait, then they will wait.

Mr. Reese said that they would like two new vehicles for the Water Department. He said that they would trade in two to get two new ones. He said that the trucks would be four wheel drive with utility bodies with plow hookups. Mr. Reese said that the bed on one of these trucks is all rotted out.

Mr. Conley asked if the bed could be replaced, so that you do not have to purchase a new truck?

Mr. Reese said that he is not sure if it worth it. He would like to trade it in and start from scratch.

Mr. Conley asked how many miles on the trucks?

Mr. Reese said over 100,000 miles.

Mr. Conley asked if the bodies on the trucks were steel or aluminum?

Mr. Reese said some are fiberglass. He said that they try to get the best utility body that they can. He said that there are several different ones to choose from.

Mr. Conley said that an aluminum body may be the best way to go, but that does come at a cost.

Mr. Reese said that there are infrastructure projects and there will be two articles for Town Meeting. He said that one will be for completion of the infrastructure on Shaw Farm Road area. It will include all the streets in that area. Mr. Reese said that is all designed, now they are looking to fund the work.

Mr. Reese said that it will cost over 1.3 million dollars to complete this project. He said that they got this estimate from the 22 bids that they received for the Pinecrest Road work.

Mr. Reese said that if this gets approved, they would like to put it out to bid in November 2016.

He said that the bid opening would be in December 2016, then start construction on April 15, 2017.

Mr. Reese said that they almost have the complete funding for this project. He said that after the next billing cycle, they should have all the funds.

Mr. Leary asked if any Chapter 90 funds would be used in this project? Mr. Reese said that no Chapter 90 funds will be used for this.

Mr. Reese said that after they do the Shaw Farm area, they would like to do Cedar Street. They have low water pressure in that area. He said that the water mains should be replaced, and he thinks that would help with the pressure. Mr. Reese said that they can't do anything unless there are funds in their infrastructure account.

Mr. Marsden said that is the reason that the infrastructure fee was put in place. He said that he is glad that it is working the way it should. Mr. Reese said that they are trying to do one mile per year.

Mr. Reese said that he would like every water vehicle to have a snow plow on it.

Mr. Reese said that if we do get snow, the Water Department does have plowing routes. He said the more plow trucks that they have the better the department can run.

The Board thanked Mr. Reese for attending the meeting.

Police Chief, John Moore, was present. Chief Moore said that they have three Capital requests. He said the first is a repeater for the Police radios. He said that this would be attached to the tower on Mellon Street. He said that this is necessary for communications between vehicles and the Police Station. He said that this should have been replaced two years ago. He said that the estimate is \$20,011.80. He said that this is a Motorola product. He said that they have a Communication Specialist who will install it. Chief Moore said that they are looking for two marked vehicles. He said that this will replace the two final marked Dodge Chargers. He said then all vehicles will be Ford SUVs. He said that they like the SUVs because of the snow that we get. He said that he got a quote of \$84,928. He said that they carry a lot of equipment and this vehicle is a little bigger than the Dodge Charger. He said that this would replace car 10 and car 12. Chief Moore said that the final request is for a motorcycle. He is looking at a 2017 Harley Davidson police package. He said that this would cost \$28,000. He said that it will be used for community interaction, traffic enforcement and community participation.

Mr. Conley asked if they would still have one Dodge Charger left. Chief Moore said yes and that is an unmarked car.

Mr. Conley said that he does not like the motorcycle idea. Chief Moore said that Sergeant Stone contacted 25 other communities that have motorcycles. All the feedback was favorable.

Chief Moore said that this would be a benefit for the Town.

Mr. Conley said that he would like to know who is going to be driving it? He wanted to know if there would be training involved? He also asked if that person was not available, would there be backup?

Chief Moore said that they put up a posting internally about driving the motorcycle, to see who would be interested. He said that five officers responded. He said that all five already have a motorcycle license. He said that training is for one week. He said that the training would go through the State Police or Mass Training Council. If they can go through Mass Training Council, there will not be any

charge for the training. Chief Moore said that they would not be able to use the motorcycle all year. He said that it is a great tool to have.

Lieutenant Gatchell said that sitting on a motorcycle for 8 hours a day is very uncomfortable. He said that there would be more traffic enforcement, he said that the seat in a SUV is very comfortable.

Chief Moore said that they do have concerns about the Rail Trail. He said that an officer on a motorcycle can get to an emergency much faster. He said that a cruiser can go on the rail Trail.

Mr. Leary said that he is not a fan of a motorcycle. He said that he has one and he does ride it.

Mr. Leary said that we will only be able to use it six months a year. He said that in November it is too cold to ride, and no one would want to ride it. Mr. Leary said that after winter you could start riding again in April, but if the streets have not been swept it is so dangerous. He said that it is something to think about but.

Mr. Marsden said that it is something to think about. He said that they need to do so homework.

The Board thanked Chief Moore and Lieutenants Gatchell and Denman for attending this meeting.

Fire Chief, Michael Cassidy, was present. Chief Cassidy said that they have three requests for Capital Items. He said first would be a replacement brush truck in the amount of \$85,000. He said that this would replace forest fighter #3. He said that this truck is in East Holliston. Mr. Leary asked if this truck still worked? Chief Cassidy said that it is time to replace it, it has reached the end of its life.

Mr. Leary asked if the trucked worked?

Chief Cassidy said that it pumps very well. But to drive it to a fire, they risk having it get towed out by a loader. He said that sometimes it gets stuck. He said that it is a reserve engine.

Chief Cassidy said that second piece is replacing the radio system. He said that the radio equipment was purchased in 2002. He is looking to include a repeater and eight base radios and three consoles. He said that this will help with communications. Mr. Leary said that it costs \$175,000. He said that this equipment is reaching its end of life. Chief Cassidy said that two out of the eight radios have already been repaired at least once. He said that he has been told by the vendor that there are not any replacement parts. Mr. Leary said that we replaced radios just a few years ago.

Chief Cassidy said that it was the pagers that were replaced.

Mr. Leary asked if there was any grant funds for this equipment?

Chief Cassidy said that he has applied but not received any funding.

Chief Cassidy said he is looking to replace an ambulance as part of the planned replacement program.

Chief Cassidy said in order, he would like the brush truck, second would be the ambulance and third the radio system.

Mr. Leary asked how many brush trucks do we have?

Chief Cassidy said three. Mr. Leary asked what would happen if we only had two brush trucks?

Chief Cassidy said that there could be times when they could not get around a brush fire.

Mr. Marsden asked how old is the brush truck? Chief Cassidy said that it is older than he is.

Mr. Marsden said that the Fire Chief does not come in all the time asking for new vehicles. This is a very old truck.

Mr. Conley asked how does the brush truck work with mutual aid? Chief Cassidy said that he would not send that truck out of town. He said that he would send the other two, but not brush #3.

Mr. Conley asked about the radios. Chief Cassidy said that one of the base radios is in direct contact with the police department.

Mr. Leary asked about the brush truck. He asked if they could buy a flat bed truck and put the pumper on it? Chief Cassidy said that will not work this time. Chief Cassidy said that the pumper is on the front bumper of the vehicle. He said that they will not be able to transfer over any of the parts o.

Mr. Leary said that if we don't replace the brush truck, we still will have 2 of them.

Mr. Leary said that they have been asked for high priced items. He said that he is not sure that they can fill every one's requests.

Chief Cassidy said that all of his requests are from his multiyear capital replacement plan.

#### **BOARD BUSINESS**

Mr. Conley said that the 14<sup>th</sup> Annual Walk Against Breast Cancer is looking for a waiver of fees for their event in the Upper Town Hall.

**THE BOARD MOVED NOT TO WAIVE THE FEE, BUT OFFER THE NON-PROFIT RATE FOR THE RENTAL OF THE UPPER TOWN HALL FOR THE 14<sup>TH</sup> ANNUAL WALK AGAINST BREAST CANCER. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **APPOINTMENT – OPEN SPACE COMMITTEE**

**MR. CONLEY MOVED TO RE-APPOINT JOHN VOSBURG TO THE OPEN SPACE COMMITTEE FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **AWARD BID FOR OFFICE CUBICLES AND DESKS – 1750 WASHINGTON STREET**

**MR. CONLEY MOVED TO APPROVE THE BID REQUEST IN THE AMOUNT OF \$500.00 FROM DIAMOND RELOCATION. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **AWARD BID FLAGG SCHOOL SURPLUS METAL**

**MR. CONLEY MOVED NOT TO ACCEPT THE OFFER FROM DIAMOND RELOCATION FOR THE SURPLUS METALS AT THE FLAGG SCHOOL BUILDING. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **AWARD BIDS FLAGG SCHOOL SURPLUS JUNK**

**MR. CONLEY MOVED TO AUTHORIZE THE SALE OF SOME SURPLUS JUNK FROM THE FLAGG SCHOOL BUILDING IN THE AMOUNT OF \$500.00. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **CELEBRATE HOLLISTON CITIZENS OF THE YEAR PROCLAMATIONS**

Mr. Leary said that the Board will sign the proclamations and deliver them to the Citizens of the Year on Saturday at the Celebrate Holliston Day.

#### **CONSERVATION AGENT EMPLOYMENT AGREEMENT**

**MR. CONLEY MOVED TO APPROVE THE CONTRACT FOR THE CONSERVATION AGENT SHERI O'BRIEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**HOLLISTON ARTS COUNCIL REQUEST TO BE HOLLISTON CULTURAL COUNCIL**

**MR. CONLEY MOVED TO APPROVE THE CHANGING OF THE NAME OF THE HOLLISTON ARTS COUNCIL TO HOLLISTON CULTURAL COUNCIL. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**PAVEMENT MARKING POLICY**

Mr. Conley said that they have prepared a Pavement Marking Policy and he would like to let the general public look at it and come up with any suggestions. He said that two weeks is long enough for the public to view the new policy.

Mr. Marsden said that he does not agree with that. He said that this has been discussed many times. He said that it should be up to the DPW or the Highway Superintendent, they do this for a living. If they think that the street is in need of double yellow lines, it should be up to them.

**MR. CONLEY MOVED TO APPROVE THE PAVEMENT MARKING POLICY WITH THE ADDITION OF THE DPW DIRECTOR PRESENTING THE PROJECT TO THE BOARD. THE DPW DIRECTOR WILL BE ASKED WHEN A ROAD IS GOING TO BE DONE OVER, HE WILL BE ASKED IF MARKINGS WOULD BE ADDED TO THE ROAD. MR. LEARY SAID THAT IT WILL BE A YES OR NO, THAT WAY THE RESIDENTS WILL KNOW FIRST HAND WHAT IS GOING TO HAPPEN ON THEIR STREET. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**TOWN MEETING WARRANT**

Mr. Ritter told the Board that they have two more meetings before this needs to be signed.

Mr. Ritter said that the Library Trustees will be at the next meeting to talk about their capital requests.

Mr. Ritter said that the Technology Director will be in to talk about his capital requests as well.

Mr. Leary said that Chief Cassidy has asked that two EMT's be appointed. Mr. Leary said that the appointment is Mr. Ritter's. The Selectmen had no objection to the appointments.

**EVENT PERMITS**

Mr. Leary said that there is going to be a block party this weekend on Robert Road and the another on Hampshire Street.

**Mr. Leary said that Tim's Trot will be on October 1, 2016.**

**MR. CONLEY MOVED TO APPROVE THE BLOCK PARTY ON ROBERT ROAD FOR SATURDAY SEPTEMBER 17, 2016. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. CONLEY MOVED TO APPROVE THE BLOCK PARTY ON HAMPSHIRE STREET FOR SATURDAY SEPTEMBER 17, 2016. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. CONLEY MOVED TO APPROVE TIM'S TROT ON OCTOBER 1, 2016. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

Mr. Leary said that the Board has been invited to a Mass with the Cardinal on Sunday, October 9, 2016, at 11:30 a.m., at the Cathedral of the Holy Cross. Mr. Ritter will RSVP for the Board.

Mr. Leary said that the Board has been invited the MWRTA meeting on October 5, 2016.

**AT 9:01 P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

Respectfully submitted,

Donna A. Muzzy

approved\_\_\_\_\_