

HOLLISTON BOARD OF SELECTMEN

August 31, 2016
7:00 p.m.

Selectmen's Meeting Room – 105
Town Hall

Present: Jay Leary, Chairman; Kevin Conley, Vice Chairman; Jay Marsden, Clerk and Jeff Ritter, Town Administrator.

AT 7:01 P.M. MR. CONLEY MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS POTENTIAL PROPERTY ACQUISITION AND COLLECTIVE BARGAINING. HE SAID THAT IT WOULD LAST ABOUT 30 MINUTES. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
MR. LEARY	X	
MR. CONLEY	X	
MR. MARSDEN	X	

AT 7:33 P.M. THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO OPEN SESSION.

MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT

17-09	GENERAL WARRANT	\$ 437,282.10
	VOIDS	\$ (53,146.31)
	PAY.COM (APPLICATION FOR MEDICARE HEALTH	\$ 657.80
	HEALTH INSURANCE TRUST (701)	\$ 498,712.55
	AGENCY (890) VETERANS DISTRICT	\$ 184.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,033.64
	TOWN PAYROLL	\$1,004,065.09
	TOTAL PAID WARRANT	\$1,887,755.23

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 171,549.03
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 141,720.47
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THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

JOINT MEETING WITH THE PLANNING BOARD TO FILL A VACANCY

Karen Sherman, Town Planner, and Geoff Zeamer, Planning Board Member, were present. Ms. Sherman said she would like the Board to appoint Karen Apuzzo Langton to the Planning Board.

Mr. Marsden asked Ms. Apuzzo Langton about her background.

Ms. Apuzzo Langton said her degree is in Marketing. She said that she is a teacher as well and she can teach at the High School level. She said that she also does fashion design and costumes.

Mr. Conley said that in her letter it states that you have been attending Planning Board meeting and that it has been a wonderful experience and rewarding experience to listen about the downtown traffic area discussion and Blair Square. Mr. Conley asked Ms. Apuzzo Langton what can she see the downtown and Blair Square looking like.

Ms. Apuzzo Langton said that it is our green apron. She said that Blaire Square is completely recreational. She said that anyone can walk along the trail or bike. She said that she would like to see the biking community come to town. She said that there could be some safety issues that would need to be addressed first. She said that there have been fundraisers along the trail. She said that the trail is used for New Years Eve. She said that it is a great place to gather. She said that this area is so new, it can only grow and expand.

THIS IS A JOINT VOTE BY THE SELECTMEN AND THE PLANNING BOARD

MR. CONLEY MOVED TO APPOINT KAREN APUZZO LANGTON TO THE PLANNING BOARD OF APPEALS. THE MOTION WAS SECONDED BY MR. MARSDEN. IF SHE WANTS TO CONTINUE IN THE SPRING, SHE WILL HAVE TO RUN FOR THE OFFICE. ALL IN FAVOR.

MR. ZEAMER MOVED TO APPOINT KAREN APUZZO LANGTON TO THE PLANNING BOARD OF APPEALS. THE MOTION WAS SECONDED BY MR. THORN. ALL IN FAVOR.

MAPC GRANT

Geoff Zeamer said that the Board of Selectmen need to approve the Grant application for the MAPC. He said that the Town Administrator will need to sign the application.

MR. MARSDEN MOVED TO APPROVE THE MAPC GRANT APPLICATION AND TO AUTHORIZE THE TOWN ADMINISTRATOR TO SIGN THE APPLICATION. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Conley said that he attended a senior picnic. He said that Carolyn Dykema hosted it. He said that it was very well attended. He said that he had a good time.

Mr. Leary said that he attended as well and enjoyed it. He said that he met some nice people.

Mr. Leary said that there was a discussion about forming a joint meeting with Selectmen from Westboro, Medway, Hopkinton, Holliston and Southboro. He said that they can talk about best practices and the challenges that they have running their town. Mr. Conley said that we should add Millis.

There were no comments from the audience

REPORT OF THE TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator, said that he has several updates. He said that the American Legion Post will be holding its annual 911 award ceremony at 8:00 a.m., on September 11, 2016. Mr. Conley said that is Sunday morning. The Selectmen said that they would attend.

Mr. Ritter said that he will RSVP for the Board. Mr. Ritter said that Don Clark has been certified as an Massachusetts Municipal Assessor. Mr. Ritter wanted to congratulate him. He said that Celebrate Holliston will take place on September 17, 2016. The Celebrate Committee has asked Town Hall if any Departments wanted to set up a table and attend the celebration. Mr. Marsden said that the problem would be staffing the table.

Mr. Ritter said that the Town's dams are falling apart. They are Factory Pond, Houghton's Pond and Lake Winthrop dam. He said that he reached out to the Town's consultant and sent them all the information on them. He said that they will be writing up a proposal on a Phase I Report. He said that will update the Board. He said that there is an appropriation that the Town had approved at Town Meeting to complete this step in the process. Mr. Ritter said that there will be a Department Head meeting tomorrow September 1, 2016, at 10:00 a.m. he said that the Board was welcome to attend. He said that for the DPW tank replacement project the tanks will be delivered this week. He said then they can start putting them in. Mr. Ritter said that almost everything is done at the Senior Center, now he is putting his energy into the Library boiler for replacement and 1750 Washington Street elevator. Mr. Ritter said that he had a visit from Kate Lunny requesting a sign to be placed at the Town's borders saying the Home of Miss Massachusetts. He said that he is asking for direction on what to do. Mr. Leary asked if this could be tabled until next week. Mr. Ritter said that is fine. Mr. Ritter has a letter of thank you to Republic Service for their donation of \$10,000 for the Town's hazardous waste day. He said that the dumpster at the Senior Center will be placed on the pad at the Senior Center that will be done tomorrow. He said that the lighting has been done in the parking lot. He said that the parking lines will be done this Saturday. Mr. Ritter said that the Senior Center will be having an open house on September 19, 2016, at 9:30 a.m. Mr. Leary reminded the residents that there is a water ban still in place. He said that we have not had enough rain to lift the ban. Mr. Leary said that there is a fine of \$100 for the first offence. He said that this is something that they do not want to do.

POLE HEARING ON UNDERWOOD STREET

AT 8:00 P.M., MR. MARSDEN MOVED TO OPEN THE POLE HEARING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Leary said that there is a telephone pole on Underwood Street that needs to be moved. Kelley Carrier, Verizon, said that there is a pole line on Underwood Street and pole #26A has two guidewires to trees across the street. She said that the electric guidewire is still in place, but the other guidewire has broken. She said that they would like to put a pole on the opposite side of the street so that the guidewires do not have to cross the street. She said that there is a lot of weight on the pole. She said that this new pole would be to the left of the water tower on Underwood Street. Mr. Marsden asked if this new pole would be in the way of the water tower and people who have to go there. She said that she does not think so because the DPW checks the placement of the poles to make sure that they are not in the way. She said that she is not sure if the DPW has had a chance to look at this yet. Ms. Carrier asked that the new pole be approved with the clause the DPW look at this just to make sure. She said that she would follow up with the DPW Director about this.

MR. CONLEY MOVED TO APPROVE TO PLACEMENT OF THE NEW POLE ON UNDERWOOD STREET JUST TO THE LEFT OF THE WATER TOWER SUBJECT TO DPW APPROVAL. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

AT 8:05 P.M., MR. MARSDEN MOVED TO CLOSE THE POLE HEARING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

CONSERVATION COMMISSION – RECOMMENDATION ON AGENT POSITION

Allen Ruthberg and Christopher Bajdek were present from the Commission. Mr. Ruthberg said that the first time that they advertised the position, they had 14 applications. He said that out of the 14 applications they choose 4 to be interviewed. Two got new positions before they got a chance to interview them. He said that they did interview two. He said that one was not ready for this position and the other took another position. Mr. Ruthberg said that the remaining ten applicants were just out of college and had no experience. He said that that they advertised this position a second time and got four more applications. He said that three were not qualified. He said that they interviewed Sheri O'Brien, who is the Conservation Assistant. Mr. Ruthberg said that she has a very impressive resume. She has been working for the Commission for eight years. He said that she has done a great job on the Commission and they would like to see her appointed as the Agent.

Mr. Conley asked Ms. O'Brien how well do work with contractors in Town. Ms. O'Brien said that she has been working with contractors for a long time. She said that she helps then with the application process to get things moving forward.

Mr. Leary asked Ms. O'Brien what will happen to your position if you take the Agents position?

Ms. O'Brien said that she thinks that the Commission would advertise for a part-time Conservation Clerk to help her in the office.

Mr. Ruthberg said that there was someone who did work part-time in Sherborn who could fill this position.

MR. CONLEY MOVED TO APPROVE SHERI O'BRIEN AS THE CONSERVATION AGENT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

BOARD BUSINESS – MINUTES

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF APRIL 19, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF APRIL 20, 2016, AS WRITTEN. THE MOTION WAS SECONDED MARSDEN. ALL IN FAVOR.

APPOINTMENT – AGRICULTURAL COMMISSION

Postponed until next week

PAVEMENT MARKING POLICY

Mr. Leary said that the Board would like to put a paving policy in place for the future.

He said that the Director of the DPW can, at any time, re-paint lines. He said the DPW has the authority to paint lines on any public way in Town. He said that pavement markings include crosswalks, double yellow lines, center lines, white fog lines, arrows and stop lines. He said that annually the DPW Director inspects all streets that have markings and chooses the streets that need to be re-painted. Mr. Leary said that the Town usually hires a pavement marking company to do the work. He said that it is the practice to do the markings at night. He said that it is up to the DPW Director and the Highway Superintendent to discuss marking streets that do not have any markings. He said that this must be approved by the Board of Selectmen before the marking are done.

Mr. Conley said that the Town has a five year plan on re-paving roads. He said that it would be nice if residents knew what was happening. He said and not to wake up in the morning and see lines down a street. He said that when the construction of the road is done, the residents should be able to find out if there are going to be any lines added.

LETTERS TO SENATOR SPILKA AND REPRESENTATIVE DYKEMA

Mr. Leary said that this is the Town's wish list.

ANDREWS SCHOOL

Mr. Ritter said that Town Meeting approved and authorized the Selectmen to sell the property. He said that they would take proposals on September 19, 2016. He said that he would respond to all the proposals by November 4, 2016. Mr. Ritter said that this building will be for sale as is. He said that in the contract he would put in some references on what the Town would prefer to be done with the property.

Mr. Ritter said that they will be a pre-bid meeting on site on October 3, 2016.

Mr. Leary said that anyone that is interested would be able to go into the building to look around.

LIAISON ASSIGNMENTS

Mr. Leary said that they all received their assignments. If there is Department that you feel that you want to work with and you are not assigned to it, make a note of it and then they can discuss this again and finalize this next week.

1070 WASHINGTON STREET COMPLAINT

Mr. Leary said that a group has filed a complaint about 1070 Washington Street. He said that they have withdrawn their complaint.

AT 8:32 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____