

HOLLISTON BOARD OF SELECTMEN

August 10, 2016
7:00 p.m.

Selectmen's Meeting Room – 105
Town Hall

Present: Jay Leary, Chairman, Kevin Conley, Vice Chairman and Jeff Ritter, Town Administrator. Jay Marsden, Clerk was absent.

AT 7:00 P.M., MR. CONLEY MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING STRATEGY AND PROPERTY ACQUISITION. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY	ABSENT
MR. LEARY	X		
MR. CONLEY	X		
MR. MARSDEN			X

MR. LEARY SAID THAT EXECUTIVE SESSION WOULD LAST ABOUT 30 MINUTES.

AT 7:30 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO OPEN SESSION.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

16-42	GENERAL WARRANT	\$ 571,018.01
	STUDENT ACTIVITY (8030) MIDDLE	\$ 63,556.00
	COMMUNITY PRESERVATION (265)	\$ 105.90
	CAPITAL PROJECTS (3900)	\$ 4,000.00
	EXPENDABLE TRUST (722) HOUSING TRUST	\$ 54.36
	PERFORMANCE DEPOSITS (801)	\$ 23,988.43
	AGENCY (890) VETERANS DISTRICT	\$ 98.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,302.00
	TOWN PAYROLL	\$1,135,500.40
	TOTAL PAID WARRANT	\$1,798,421.10

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 223,046.49
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 181,217.13
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THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

COMMENTS FROM THE BOARD

Mr. Conley said that the Mudville Players were winners this past weekend.

Mr. Leary said that he wanted to talk about the water ban. He said that residents really need to listen to this because we are running shy on water. He read the water ban notice. He said that with the advertisement about the water ban, many people are still watering. He said that if it continues, they will be going out giving \$100. 00 fines.

There were no comments from the audience.

REPORT OF THE TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator, was present. Mr. Ritter said that he had several updates. He said that when 1750 Washington Street was purchased, there were about 30 office cubicles and about 25 office desks. He said that they are looking for bidders for the sale of these items. He said that there will be a pre-bid conference on August 19, 2016, at 10:00 a.m. He said that all bids would be due on September 9, 2016, at 10:00 a.m. He said that he is hopeful that we will be able to make some money for the Town. He said that this is surplus items and other Town Departments did not need any of the items.

Mr. Ritter said that on Friday, August 12, 2016, at 10:00 a.m., there will be a pre-bid conference on the new elevator for 1750 Washington Street. He said that all bids will be due on August 18, 2016. He said that the total project is about \$80,000. He said that he hopes it comes in under budget.

Mr. Ritter said that last week, the Economic Development Committee met to talk about the status of the video that they are working on. He said that they have been working with HCAT to finish this up. He said that there is going to be an Economic Development website. He said that there will be a reception at Pinecrest in early September to view these projects. Mr. Ritter told the Board that they will be impressed with what they see. He told the Board that six new business applied for Business Certificates last month.

Mr. Ritter said that the Flagg/Cole building a bid was issued for the disposal of all the metal that is in the building. He said that on August 26, 2016, at 10:00 a.m. there will be a walk through for the bidders.

Mr. Ritter said that all bids will be due on September 9, 2016, at 11:00 A.M. He said that the market price is about \$75.00 per ton. He said that there are a lot of old lockers, file cabinets and a few safes.

Mr. Ritter said that he has an up-date on the Green Communities project for Town Hall. He said that the contract has been signed and programmable thermostats, weather stripping and energy efficient lighting will be installed. He said that the estimated annual savings could be close to \$18,000. He said that is just for the Town Hall. He said that work should be completed by October 1, 2016. He said that they will be doing work at the Central Street Fire Station. He said that a new boiler will be installed, new lighting, programmable thermostats and weather stripping. He said that the estimated annual savings would be about \$1,840.00. He said that work should be completed by October 1, 2016.

Mr. Ritter said that the Police Station will have an upgrade. He said that they are installing high efficiency lighting and control upgrades. He said that the estimated annual savings would be about \$10,000.00. He said that if this all comes together, we could save about \$30,000.00 per year in utilities. He said that only half of the Police Station will be getting this upgrade this time. He said that when the time comes, they will apply for another grant to finish off the station.

Mr. Ritter said that Stephen Bradford is the Commander of the American Legion Post 47 and he wants to remind the Community that Holliston is a Purple Heart Community. On August 7, 2016, it was Purple Heart Remembrance Day.

Mr. Ritter said that the Senior Center had some upgrades inside the building. He said that the following upgrades were completed, women's room, men's room, class room, lounge, computer room and the hallway. Mr. Ritter thanked Ms. Boulette, the COA Director for working so hard on this project. He said that there will be an open house on Monday, September 19, 2016, from 9:30 a.m. to 10:30 a.m.

HOLLISTON IN BLOOM

Mark Ahronian, Co-Chairperson, was present. He said that it went very well. He said that when the judges were in Town, we had beautiful weather. He said that the judges visited several locations in Town while they were here. Mr. Ahronian said that the judges fell in love with Holliston. He said that he has had a few emails from them since they left Town. He said that they appreciated everything that the Town did for them. Mr. Ahronian said that he will not be able to go the California for the awards banquet. He said that they would like Jeff Ritter to go. He said that there will be a reception just for the Mayors of each Town, and a Town Administrator is welcomed to join the Mayors.

Mr. Ahronian said that last year, Holliston came in first place for the population portion of the judging. Mr. Ahronian said that in 2017, Holliston is hosting America in Bloom. Mr. Ahronian said that people will be coming by bus to tour the Town. He said that this will be a huge event.

Mr. Ahronian wanted to thank all the Town Departments that helped putting Holliston in Bloom together. He said that Karen Sherman is amazing. She attended a luncheon with the judges, and had so much information to give the judges. He thanked the Highway Department for all their hard work getting the Town ready. He said that they thank them by giving them lunch one afternoon. He said that the Park Department is always willing to give a helping hand. He said that Holliston is full of volunteers. He said that all the awards that Holliston has is for the Town, not just Holliston in Bloom. Mr. Ahronian said that we are very fortunate that we have our own lake. He said that many Towns do not have one.

Mr. Leary asked Mr. Ritter if he would like to attend America in Bloom. Mr. Ritter said that he would be happy to go and represent the Town. Mr. Ritter said that it is not a budgeted item. He said that they would have to move some funds around in May. Mr. Leary said that you would be going this year. Mr. Ritter said that they could take the funds out of Professional Services. Mr. Leary said that it is a great idea. Mr. Conley said that he would have a great time and that he was sure that he would enjoy it.

Mr. Ahronian said that the Lions' Club is involved in helping the Town in many ways.

Mr. Conley said that it is fine by him that Mr. Ritter attend. Mr. Leary said that it is a good idea that Mr. Ritter attend.

7:45 P.M. PUBLIC HEARING – RECYCLING CENTER USAGE FEES CONTINUED

Mr. Conley read the hearing notice. Proposes fees

	Current	proposed
Access Sticker	\$0	\$10.
CRT's	\$0	\$20.
Monitors	\$0	\$20.
Printers	\$0	\$20.
Televisions	\$0	\$20.
Stereos	\$0	\$20.
Grills (no propane tanks)	\$0	\$0
Bicycles	\$0	\$0
Exercise Equipment	\$0	\$20.
Ride-on-lawn mowers	\$0	\$20.

Access fee includes drop-off brush, yard waste, cardboard, light metals and light bulbs.

Mr. Leary said that this is a continuation of the hearing from a few weeks ago.

Mr. Leary said that he did receive a written comment about the proposed fee.

Mr. Leary read the statement from Richard Hill, 263 Ashland Street, who said he is very unhappy that the Board of Selectmen chose to establish a charge for using the Marshall Street Recycling Center. First, the fact that this was not brought before the Town Meeting in May strikes him as very "convenient" Second, the notion of other Towns having our citizens dispose of their electronics is ridiculous: third, that the reclamation companies are not making money off the "surplus" of tvs and CRTs is ludicrous – they are being lazy in picking up their containers more frequently and some gullible people have bought into their "woes" and last – all that you will do is cause more people to dump their otherwise recyclable items in the trash.

He said that he believes that, and he is starting to collect signatures for a petition for the same. We should not be charging a fee to discourage responsible behavior (recycling), let alone charging additional fees that will simply result in toxic chemicals and devices being thrown in the weekly trash. This was a poorly thought out and badly executed decision that also insults the intelligence of the town.

Mr. Leary said they are not required to bring this before Town Meeting. He said that they would need to have a hearing. He said that is what they are doing tonight. Mr. Leary said that is part of the Town's By-laws. Mr. Leary said that he has seen residents from Town take tvs to Marshall Street that did not come from Town residents. Mr. Leary said that every time a truck comes and empties the CRT container, it is costing almost one thousand dollars. He said that sometimes it is getting emptied two to three times per month. Mr. Leary said that CRT's can't be put in the trash. The only place to dispose of it is in a CRT removal system. Mr. Leary said that in most Towns there is a fee to dispose of these items. Mr. Leary said that they are hoping to open the Recycling Center more than just Saturdays from 8:00 a.m. to 3:00 p.m. He said that they would like to open it more in the spring and the fall or after a storm. Mr. Leary said that he would like to have a charge of \$10.00 per car for the fee and then charge for the item that they want to dispose of. Mr. Leary said that the only place you can get a sticker for your car is at Town Hall. But, they would be selling item stickers at any other store that sells trash stickers now.

Mr. Conley said that Holliston has become a dumping ground for towns that are close to us.

Mr. Leary said that this would go into effect on October 1, 2016. Mr. Leary said that the sticker would be good for the fiscal year from July 1, through June 30. He said that we could give out the car sticker per calendar year instead of fiscal year. Mr. Conley said that he like the thought of a calendar year.

Mr. Ritter said that he would like to see this done by fiscal year, because we turn over the revenues by June 30th. He said that the funds may go into a revolving account. Mr. Conley said that the general public follows the calendar year not the fiscal year.

Mark Ahronian, Concord Street, said that the calendar year is the way to go. He said that most people do not work for the Government and they would get confused.

Mr. Leary said that if that is the way you want to go, then this year would be free just to get people used to it. Mr. Leary said that starting on January 1, 2017, then there would be a new sticker for everyone and it will cost \$10.00 per vehicle.

MR. LEARY MOVED TO APPROVE THE FREE CAR DECAL FOR MARSHALL STREET BE GOOD FOR THE BALANCE OF THIS CALENDAR YEAR 2016. THEN ON JANUARY 1, 2017, A \$10.00 FEE PER CAR WILL BE

PUT IN PLACE. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

AT 8:10, P.M. MR. CONLEY MOVED TO CLOSE THE HEARING. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

At 8:12, P.M., Mr. Conley moved to open the Class II Vehicle Dealers License Hearing – P. Coan Corp. Paul Coan was present. He said that he has an excavating business and he would like to cut-back on and try selling used cars. He said that his excavating business is on Lowland Street. He said that he would like to sell equipment and trucks. Mr. Leary asked him if had already gone before the Zoning Board of Appeals? Mr. Coan said yes. Mr. Coan said that the Zoning Board approved his request. Mr. Leary said that this business must be registered at the registry of deeds. He also said that the hours of operation would be limited to 7:00 a.m. to 7:00 p.m. Monday – Friday and on Saturday and Sunday 8:00 a.m. to 5:00 p.m.

Mr. Conley said that he knows the location very well. He asked if trucks would be running during strange hours? Mr. Coan said no.

Mr. Coan said that they would follow the rules of the opening and closing of the business. Mr. Coan said that he could have a variety of equipment, cars or trucks available for sale. He said that there will not be much inventory.

Mr. Ritter asked what would be the most number of vehicles at one given time?

Mr. Coan said no more than fifteen at one time.

Mr. Conley said that you will not even know that he has that number of vehicles.

MR. CONLEY MOVED TO APPROVE A CLASS II MOTOR VEHICLE DEALERS LICENSE FOR P. COAN CORP. THE MOTION WAS SECONDED BY MR. LEARY WITH NO MORE THAN FIFTEEN VEHICLES AT A TIME. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

BOARD BUSINESS – MINUTES MARCH 30, 2016

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF MARCH 30, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

APPOINTMENTS – CABLE ACCESS, CONSERVATION COMMISSION, HISTORICAL COMMISSION, HOUSING TRUST, SPECIAL POLICE OFFICERS, YOUTH AND FAMILY ADVISORY COMMITTEE AND ZONING BOARD OF APPEALS

MR. CONLEY MOVED TO RE-APPOINT JACQUELINE DELICKER TO THE HCAT CABLE ACCESS FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. CONLEY MOVED TO APPOINT JENNIFER BUTTARO TO THE CONSERVATION COMMISSION FOR A TWO YEAR TERM. THE MOTION WAS SECONDED BY MR, LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. CONLEY MOVED TO RE-APPOINT JUDY GROSJEAN TO THE HISTORICAL COMMISSION FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. CONLEY MOVED TO APPOINT DONAVAN SEAY, DAVID CHARETTE AND ROBERT GUYON AS SPECIAL POLICE OFFICERS FOR A ONE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. CONLEY MOVED TO APPOINT CHARLIE COUGHLIN TO THE YOUTH AND FAMILY SERVICES ADVISORY COMMITTEE FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. CONLEY MOVED TO RE-APPOINT JAY PEABODY AS AN ASSOCIATE MEMBER OF THE ZONING BOARD OF APPEALS FOR A ONE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. CONLEY MOVED TO APPOINT BILL STOUT TO THE HOUSING TRUST FOR A TWO YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

SPECIAL TOWN MEETING WARRANT

MR. LEARY MOVED TO OPEN THE SPECIAL TOWN MEETING WARRANT FOR THE OCTOBER TOWN MEETING AND THEN CLOSE THE WARRANT ON SEPTEMBER 14, 2016. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

EVENT PERMIT – WARRIOR THUNDER FOUNDATION

MR. LEARY MOVED TO APPROVE THE WARRIOR THUNDER FOUNDATION MOTORCYCLE RIDE ON SEPTEMBER 10, 2016. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

DECLARATION OF SURPLUS MATERIALS AT 1750 WASHINGTON STREET – CUBICLES AND DESKS TO BE SOLD.

Mr. Leary said that Mr. Ritter spoke about this in the Town Administrators report.

MR. LEARY MOVED TO AUTHORIZE MR. RITTER TO SELL OFF MATERIALS AT 1750 WASHINGTON STREET THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

DECLARATION OF SURPLUS MATERIALS – THE CONTENTS OF THE FLAGG BUILDING TO BE SOLD OR REMOVED

Mr. Leary said that if anyone has any questions about this please contact the Town Administrator, Jeff Ritter.

MR. LEARY MOVED TO AUTHORIZE MR. RITTER TO SELL OFF MATERIALS AT THE FLAGG BUILDING. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MUTUAL AID AGREEMENT – POLICE DEPARTMENT

MR. CONLEY MOVED TO APPROVE AND AUTHORIZE THE CHAIRMAN TO SIGN THE MUTUAL AID AGREEMENT BETWEEN THE TOWN OF HOLLISTON AND THE TOWN OF MEDWAY. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

SENIOR CENTER PARKING LOT CHANGE ORDER

Mr. Ritter had a few photos that he showed the Board. Mr. Ritter said that he was having a meeting with the engineer and the DPW Director and saw an employee almost trip over the sidewalk. He said that they need to make the sidewalk a slope, not even with the parking lot. He said that there is some curbing that they would like to remove so people with a walker do not have to walk so far to the entrance of the building.

Mr. Ritter said that there is a problem with the drainage, a downspout follows the edge of the building and then discharges out into the parking lot. He said that there is a change order in place for the downspout to empty into a trench and connect it to an existing drainage system that way it will not go into the parking lot.

MR. LEARY MOVED TO APPROVE THE CHANGE ORDER FOR THE SENIOR CENTER PARKING LOT IN THE AMOUNT OF \$8,900. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

LSP SERVICE PROPOSAL – GASOLINE TANK REPLACEMENT PROJECT

Mr. Leary said that Mr. Smith, Highway Superintendent, asked that the board authorize the Chairman to sign the proposal from Webb Engineering for the tank replacement project in the amount of \$10,000.

MR. CONLEY MOVED TO APPROVE AND AUTHORIZE THE CHAIRMAN TO SIGN THE PROPOSAL FOR WEBB ENGINEERING FOR THE GASOLINE TANK REPLACEMENT IN THE AMOUNT OF \$10,000. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

Mr. Leary said that thank you letters will be going out to the Police Departments that were on hand to help with the robbery suspect.

Mr. Leary said that the Board received a letter of resignation from Janet Dettore, who was an Auxiliary Police officer. He said that Taro Matsuno, who was on the Planning Board has resigned. The Board thanked them for their service to the Town.

AT 8:35 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

Respectfully submitted,

Donna A. Muzzy

approved_____