

## HOLLISTON BOARD OF SELECTMEN

June 15, 2016  
7:30 p.m.

Holliston Town Hall  
703 Washington Street – Room 105

Present: Jay Leary, Chairman; Jay Marsden, Clerk and Jeff Ritter, Town Administrator. Kevin Conley, Vice Chairman, was absent.

### MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANTS

16-51	GENERAL WARRANT	\$ 62,806.56
	EXPENDABLE TRUST (772) HOUSING TRUST	\$ 7,850.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,399.50
	TOWN PAYROLL	\$150,446.75
	TOTAL PAID WARRANT	\$221,103.31

### ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 38,394.49
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### TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 25,814.20
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**THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR MR. CONLEY WAS ABSENT.**

Mary Bousquet said that the Town had an IRS audit. She said that an Agent was in Town Hall on June 13<sup>th</sup> and June 14<sup>th</sup>, 2016, and she did not find anything substantial to fine us on nor any penalty given. Ms. Bousquet said that we will be getting a letter soon, but the Agent said that this is the first time in 28 years that she has not had a finding, so she is not sure what type of letter we will get.

Mr. Leary congratulated Ms. Bousquet for a job well done. Ms. Bousquet said that Accountant and the Schools passed as well.

Mr. Leary asked Mr. Ritter to send letters to congratulations to the staff that was part of the audit.

### GOLF COURSE ADVISORY COMMITTEE UPDATE

Debbie Moore was present to tell the Board that the aerator was installed on Tuesday, June 14. She said that she is hoping that it does what it should do. Ms. Moore said that they are hosting many tournaments. She said that they just had a police tournament and many Holliston residents participated in this. Ms. Moore said that the Golf Course has a long range master plan that was designed about ten years ago. She said that they are seeing more money come to the Golf Course. They want to look at the original designs. She said that they would like to offer specials to attract golfers. She said that there are certain times of the day that it is very busy.

Mr. Leary asked if there are any memberships? Ms. Moore said that there are a few. Mr. Leary asked if they wanted to boost the membership? She said that they would like to offer specials to Holliston residents. She said that the course is used by many people from different towns. Ms. Moore said that if they offer more memberships and that person plays golf every day, then they are not making any money. She suggested a card with ten spots on it and every time you play, they punch a hole in it. When the card is full you have to purchase a new one.

Ms. Moore said that some of the holes are very wet, and they have put a lot of drainage into the course.

She said that a few more cart paths need to be put in, and they will be going out to bid on this. This project will start in the fall. Ms. Moore said that the management company that is running the course would like to renew their contract.

Mr. Leary asked Ms. Moore what she thought about renewing their contract? Ms. Moore said that they need to sit down and talk about the revenue. She said that they have done better than they expected. Mr. Leary said that Mr. Conley is the Liaison to the Golf Course Advisory Group and he will be talking to them about the renewing of the contract.

Ms. Moore said that if we have good weather you have a good golf season, but if the weather is bad the golf season will be bad. Ms. Moore said that on good days during the winter the golf course was open. Mr. Ritter said that the nets by the driving range have been repaired. Next will be power washing the clubhouse and sanding and staining the decks.

#### **AGRICULTURAL COMMISSION UPDATE**

Justin Brown and Helen MacArthur were present. He said that they are the only two members of the Commission. Mr. Brown said that there are two Associate members of the Commission.

Mr. Brown said that they need goals and objectives. Mr. Brown said that he has put a list together but has not had the opportunity to show them to the Commission.

Ms. MacArthur said that they want to keep the Community Garden active.

Mr. Leary asked if the two Associate Members of the Agricultural Commission would be interested in becoming full members?

Mr. Brown said no, one is underage and the other has no interest in full membership.

Mr. Leary said that Holliston has several active farms. He said that we should be looking for more members for the Commission.

Mr. Brown said that Mr. KilKelly was a member and did many things to help the Town. Mr. Brown said that he is an asset to the community.

Ms. MacArthur said that they have put in so much time and effort into the Community Garden and the butterfly aviary. She said that Mr. KilKelly was a big part of this project. Ms. MacArthur said that Mr. KilKelly is a farmer and he is very willing to help.

Mr. Brown said that if have a Commission like we had in the past, he wants nothing to do with it. He said that he will resign if that happens.

Mr. Marsden said that he wants the Agricultural Commission to move forward and have great success.

Ms. MacArthur said that she would like to see the Agricultural Commission and the Community Farm Advisory Committee merge as one Committee.

**MR. MARSDEN MOVED TO RE-APPOINT P.J. KILKELLY TO THE AGRICULTURAL COMMISSION FOR A ONE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

#### **BOARD BUSINESS**

##### **CHAPTER 90 REIMBURSEMENT REQUEST**

Mr. Leary said that Tom Smith, the Highway Superintendent, is requesting reimbursement for the paving project for Adams Street, Chamberlain Street, Gorwin Drive, Marshall Street and Rockland Street. The Board needs to sign the request form in the amount of \$500,000.

Mr. Leary and Mr. Marsden said that the roads look great.

**MR. MARSDEN MOVED TO APPROVE THE CHAPTER 90 REIMBURSEMENT REQUEST FOR THE PAVING OF ADAMS STREET, CHAMBERLAIN STREET, GORWIN DRIVE, MARSHALL STREET AND ROCKLAND STREET IN THE AMOUNT OF \$500,000. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

#### **GOALS AND OBJECTIVES**

Mr. Leary said that they have had a discussion about goals and objectives. But because Mr. Conley is absent, they will postpone this.

#### **LINE TRANSFER REQUESTS – SELECTMEN**

**MR. MARSDEN MOVED TO APPROVE THE LINE ITEM TRANSFER REQUEST IN THE AMOUNT OF \$9,000 FOR THE WEBSITE DESIGN COMMITTEE AND THE ADDITIONAL COST FOR THE DOWNTOWN PROJECT. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

**MR. MARSDEN MOVED TO APPROVE THE LINE ITEM TRANSFER REQUEST IN THE AMOUNT OF \$372.61 FOR THE OVERAGE IN THE COMMUNICATIONS. THE MOTION WAS SECONDED BY MR. LEARY TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

**MR. MARSDEN MOVED TO APPROVE THE LINE ITEM TRANSFER REQUEST IN THE AMOUNT OF \$564.92 FOR ENERGY AND UTILITIES. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

**MR. MARSDEN MOVED TO APPROVE THE LINE ITEM TRANSFER REQUEST IN THE AMOUNT OF \$17,600 FOR SALARIES. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

Mr. Leary said that we have a resignation from the Historical Commission. He said that Ellin Austin has resigned. The Board thanked her for all of her years served.

Mr. Leary said that they have had correspondence from the DCR about the grant application that was submitted. It was not recommended for funding.

Mr. Leary said that we have a status report for the Pinecrest, Oakridge and Birchwood Roads. The roads are just about completed. He said that water service will be turned over house by house to connect to the new water main. Mr. Leary said that this should be done by the end of this week or next week.

Mr. Leary said that he received a memo from Police Chief Moore about all the funds the town has saved by having Auxiliary Police. He said the Auxiliary Police do a great job.

**AT 8:25 P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

Respectfully submitted,

Donna A. Muzzy