

HOLLISTON BOARD OF SELECTMEN

April 20, 2016
7:30 p.m.

Holliston Town Hall
703 Washington Street – Room 105

Present: Jay Marsden, Chairman; Jay Leary, Vice Chairman; Kevin Conley, Clerk and Jeff Ritter, Town Administrator.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

16-43	GENERAL WARRANT	\$357,771.73
	MEALS TAX (220)	\$ 37.54
	STUDENT ACTIVITY (8030) MILLER SCHOOL	\$ 1,250.00
	DEBIT CARD (001)	\$ 584.31
	COMMUNITY PRESERVATION (265)	\$ 11,738.97
	AGENCY (890) VETERANS DISTRICT	\$ 426.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,302.00
	TOWN PAYROLL	\$103,762.83
	TOTAL PAID WARRANT	\$475,571.38

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 29,391.53
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 18,125.45
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THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

THERE WERE NO COMMENTS FROM THE BOARD.

THERE WERE NO COMMENTS FROM THE AUDIENCE.

REPORT OF THE TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator, said that tomorrow he will be at HCAT to give a review of the annual Town Meeting Warrant at 1:00 p.m. Mr. Ritter invited the Selectmen to join him at the HCAT studio. He said that at 1750 Washington Street, they are ready for a bid opening on Thursday April 28, 2016, at noon. He said that this is for the renovation project. He said that they have already had the pre-bid conference.

Mr. Ritter said that the Town's Conservation Agent is going to retire. He said that they will be working with the Conservation Commission to get this position posted.

Mr. Ritter gave an up-date on Green Community Project. He said that this will be an energy savings project at the Police Station, Central Fire Station and Town Hall.

Mr. Ritter said that today they opened bids for the Senior Center bathroom renovation. Mr. Ritter said that John Gagnon was the lowest bidder.

Mr. Ritter expressed his thanks to the Holliston Police Department for doing a work place violence training seminar. Mr. Ritter said that the Police Department has specialized training that is available. He said that the bigger businesses and the schools could benefit from this.

Mr. Marsden said that the Police Department contacted him about letting the HBA know that these seminars are available.

OPEN MEETING LAW WARRANT

Mr. Marsden said that he wanted to clear up a few things about their meeting that took place last week at the high school. He said that this meeting was focused on the downtown design. Mr. Marsden said that at the end of that meeting the Board of Selectmen continued open session. He said that a resident approached the Selectmen sitting at the table to ask a question about downtown. The Selectmen asked them to wait a minute as they were in the middle of a discussion. Mr. Marsden apologized they were in the middle of a discussion. This resident complained said that he could not hear what was going on and he wanted to be part of the conversation. Mr. Marsden said that he was asked to join them at the table for the continued discussion about downtown. Mr. Marsden said that the resident thought that he was not welcomed at the table. The Board apologized.

Mr. Conley said that this took place when the residents were leaving the hall it was very noisy. Mr. Conley said that he has no idea if the microphones were turned on or off.

Mr. Marsden said that on behalf of the Board a letter of apology will go out to the resident.

CLEARGOV PROPOSAL

Mr. Marsden said if the Board is willing, the Town Administrator could sign the contract with Cleargov. Mr. Leary said that he is not sure what the Finance Committee thinks about this contract. He said that the School Committee has questions as well. He said that we should talk to both first before we make the commitment.

Mr. Conley said that he likes the program. He said that it offers a lot.

Mr. Leary said that he is not sure how many committees will use the program. He did say that he knows that there is one member of the School Committee that is in favor of a different program.

Mr. Leary said that this program would be on the public website linked from the Town of Holliston web page.

Mr. Marsden asked how many times does the site have to be accessed in order to make it worth the purchase.

Mr. Leary said that we would have to try it to see. He said that we can advertise it. He thinks that there would be a lot of people using the program.

Mr. Leary asked Chief Cassidy if he reviewed the information about this new program. Chief Cassidy said yes. He said that he has been to several state wide meetings about this type of program.

Mr. Leary said that we could authorize the purchase of this program and give it a try for one year and see how it works.

Mr. Leary said that this system does have a tracking system so we can keep track of how many times the system is used.

MR. LEARY MOVED TO AUTHORIZE THE TOWN ADMINISTRATOR TO SIGN THE CONTRACT WITH CLEARGOV SUBJECT TO APPROPRIATION OF THE FINANCE COMMITTEE IF THEY DEEM IT WORTH. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Ritter said that we are meeting tonight to discuss this because the Finance Committee is meeting next week. That would give the Finance Committee time to review it.

MINUTES OF FEBRUARY 10, 2016

MR. CONLEY MOVED TO APPROVE THE SELECTMEN'S MEETING MINUTES OF FEBRUARY 10, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

APPOINTMENTS TO HOUSING TRUST AND ARTS COUNCIL

MR. LEARY MOVED TO APPROVE THE APPOINTMENT OF HEATHER COULTER KEMP TO THE ARTS COUNCIL FOR A TERM TO EXPIRE JUNE 2018. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO ACCEPT THE RESIGNATIONS OF BRYAN CLANCY AND FRANK CHAMBERLAIN FROM THE HOUSING TRUST. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Mr. Marsden said that the Board will send letters of thanks for all their hard work.

EVENT PERMIT – CHRISTINA CLARK GENCO FOUNDATION

MR. CONLEY MOVED TO APPROVE AN EVENT PERMIT FOR CHRISTINA CLARK GENCO FOUNDATION ON MAY 8, 2016. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

ANNUAL TOWN MEETING WARRANT

There was a discussion on the placement of the Articles. Mr. Marsden gave a summary of each Article. Mr. Leary said that Town Meeting will be at least two nights. He said that he hopes that we do not get sidetracked.

Chief Cassidy, Burnap Road, said on the title page with the summary listing of Articles is that not going to be part of the document?

Mr. Ritter said yes and that it is like a table of contents.

MR. LEARY MOVED TO HAVE THE BOARD SIGN THE WARRANT FOR THE MAY 2016, ANNUAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Ritter wanted to thank all the Boards and Committees who put so much time into the Warrant. He said that it is not easy to do and you are seeing the final product.

AT 8:21 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____

