

HOLLISTON BOARD OF SELECTMEN

March 30, 2016
7:30 P.M.

Holliston Town Hall
703 Washington Street

Present: Jay Marsden, Chairman; Jay Leary Vice Chairman; Kevin Conley Clerk and Jeff Ritter, Town Administrator.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

16-40	GENERAL WARRANT	\$ 220,668.61
	DEBT SERVICE TOWN (001)	\$1,714,425.00
	HEALTH INSURANCE TRUST (701)	\$ 9,050.34
	EXPENDABLE TRUST (722) HOUSING TRUST	\$ 343.04
	PERFORMANCE DEPOSITS (801)	\$ 8,540.34
	AGENCY (890) VETERANS DISTRICT	\$ 282.57
	EXPENDABLE TRUST (722) CONSERVATION	\$ 1,500.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,009.50
	TOWN PAYROLL	\$1,133,555.69
	TOTAL PAID WARRANT	\$3,088,365.59

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 67,516.99
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 37,778.28
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THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Conley said the Selectmen have been talking about the traffic in downtown for many years. He said that this past Saturday, he spent several hours walking around the downtown area. He said that he went to the third floor of the Superette building to look down on the traffic. He said that the Selectmen have always been in favor of the three lights. Mr. Conley wants the Board to walk the downtown with anyone who is interested in the area. Mr. Conley said that Carolyn Dykema would like to join the walk as well.

Mr. Marsden said that we are going to talk about Downtown later on in the evening.

Mr. Leary thanked the Public Safety Officials for all their work. Mr. Leary said that a number of cars have been rolling over lately. He said that the Police have been very busy.

Mr. Marsden said that a woman from Framingham went missing the other night and her car was discovered at Pleasure Point. He said Police and Fire responded. He said that A search began, and the outcome was not what they wanted.

Mr. Marsden thanked everyone for all their hard work on locating this woman.

Mr. Marsden thanked Joe Cibotti for his many years of service to the Holliston Police Auxiliary. Mr. Marsden said that he has been an offices since 1984.

There were no comments from the audience.

REPORT OF THE TOWN ADMINISTRATOR

Mr. Ritter said THE 1750 Washington Street Legal Notice has been published for the renovation at this building. He said that the pre-bid meeting will be on April 11, 2016, at the building. He said that all bids are due April 28, 2016.

Mr. Ritter attended a meeting for the Metrowest Partnership. He said that it was very interesting. He said that Highway Departments can apply for up to \$50,000 in grant money. He said that the name of the project is the Complete Street Program. He said that this is for street improvements.

Karen Spilka recommended Mr. Ritter to participate in the Citizens Legislative Seminar. He said that it was very informative and he thanked Representative Spilka for recommending him.

Mr. Ritter said that he met with the Community Farm Committee. He said that they are off to a great start.

Mr. Marsden presented Mr. Ritter with a Citation from the State Senate for his participation in the Citizens Legislative Seminar.

7:45 P.M. LIQUOR LICENSE TRANSFER HEARING – CLIFF'S LIQUORS

Mr. Conley read the hearing notice.

Daniel Vierra, Attorney from Easton MA, represented the buyer. He said that Matthew Porter has been working on this but he was un-available to attend tonight's meeting. Attorney Vierra said that if the Board approves the Liquor License transfer then they will be going to make a name change and call it Holliston Wine and Spirits.

Attorney Vierra said that his client has years of experience in running package stores. He said that he had a store in Bellingham and in Dudley.

Mr. Conley asked if one of the owners has a meeting with the INS on April 21, 2016? Attorney Vierra said that two are US Citizens and the other is not.

Mr. Leary said that this showed up on the background check. Mr. Leary said that this person is looking to become a US Citizen.

Mr. Leary asked if the staff was tip certified. Yes they are.

Mr. Marsden did not have any questions.

MR. MARSDEN MOVED TO APPROVE THE TRANSFER OF THE LIQUOR LICENSE FROM CLIFF'S LIQUORS TO HON-INC D/B/A/ HOLLISTON WINE AND SPIRITS. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

AT 7:55 P.M., MR. LEARY MOVED TO CLOSE THE HEARING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

BOARD BUSINESS

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF JANUARY 20, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR. THE MOTION WAS SECONDED.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF JANUARY 27, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF FEBRUARY 3, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EVENT PERMITS – LIONS' CLUB WHITE CANE TOLL ROAD AND MEMORIAL DAY PARADE

MR. CONLEY MOVED TO APPROVE THE LIONS CLUB WHITE CANE TOLL ROAD PERMIT ON MAY 14, 2016. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY ABSTAINED.

MR. LEARY MOVED TO APPROVE THE MEMORIAL DAY PARADE PERMIT ON MAY 30, 2016. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

GREEN COMMUNITY CONTRACT DOCUMENTS

MR. LEARY MOVED TO AUTHORIZE THE TOWN ADMINISTRATOR TO SIGN THE CONTRACT WITH MASS DEPARTMENT OF ENERGY RESOURCES FOR THE TOWN'S GREEN COMMUNITY. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

8:00 P.M. CLEAR GOV PRESENTATION

Mr. Leary said that last week at the Finance Committee meeting, this was presented to them. Mr. Leary thought that the Selectmen would like to see it as well.

Chris Bullock, Owner, was present. He did a Power Point presentation.

After the presentation, Mr. Conley said that it has incredible information.

Mr. Leary said that the presentation was great and it had a lot of information.

The Board thanked Mr. Bullock for coming to the meeting.

APPOINTMENTS/RESIGNATION – INSURANCE ADVISORY COMMITTEE

MR. LEARY MOVED TO APPOINT THERESA STEWART AS THE RETIREE REPRESENTATIVE TO THE INSURANCE ADVISORY COMMITTEE. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO RE-APPOINT GEORGE SNOW AS REGISTRAR. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSE – ST. MICHAEL'S CHURCH

MR. CONLEY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE LICENSE FOR ST. MICHAEL'S CHURCH ON APRIL 9, 2016. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

RESERVE FUND TRANSFER REQUEST – FLAGG BUILDING ASBESTOS AND LEAD PAINT ASSESSMENT STUDY

MR. LEARY MOVED TO APPROVE THE REQUEST FOR A RESERVE FUND TRANSFER IN THE AMOUNT OF \$14,250. FOR THE ASBESTOS AND LEAD PAINT ASSESSMENT STUDY FOR THE FLAGG BUILDING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ANNUAL TOWN MEETING WARRANT

Mr. Marsden asked if anyone had any questions?

Mr. Ritter said that over the next several weeks he will be inviting the Article sponsors to the meeting. He said that the Board could ask questions.

Mr. Ritter said that he would like to have a meeting the week before Town Meeting with the Selectmen, the Chairman of the Finance Committee and the Town Moderator to work out any problems.

DOWNTOWN TRAFFIC – MCMAHON COST ESTIMATE AND RESPONSE TO QUESTIONS

Mr. Marsden said that the questions were posted to the Town's website. He said that there were nine new ones. Mr. Marsden said that McMahon and Associates are back to respond.

Mr. Marsden said that the road needs to be wider for fire trucks. He said no to bump-outs because of plowing. Mr. Marsden said that a few parking spaces will be taken. He also said that there will be three sets of lights.

Mr. Leary read a memorandum from the Planning Board that they are concerned about the loss of parking spaces and vehicle cuing. The Planning Board is concerned about the cost as well.

Taro Matsuno, Planning Board member asked how much have we spent on this project? Mr. Leary said that we have spent a lot. Mr. Ritter said that we allocated \$6,000 for this. Mr. Leary said that we would need about six thousand dollars more just to get to Town Meeting. He said that every time the McMahon and Associates come to town, it costs us.

Mr. Marsden said that we would want McMahon and Associates available at Town Meeting.

Mr. Leary said that the Planning Board would like to meet with McMahon and Associates before Town Meeting to get a few things settled. Mr. Leary said that every time that McMahon and Associates comes to Town we get charged.

Mr. Marsden asked Mr. Leary if he had the need to have McMahon and Associates come back to discuss options? Mr. Leary said no he did not, but the Planning Board wants to talk to them

Mr. Conley said what the Selectmen and the Working Group want for Downtown is almost the same thing. He said that he has met with Carolyn Dykema about this. He said that they walked around the downtown area. They started at Green Street and Exchange Street to the crosswalk. He said that the crosswalk should go straight across the street not at an angle. He said that a telephone pole would have to be moved. Mr. Conley said that the busiest crosswalk is in front of the Superette. Mr. Conley said that they watched the traffic pattern and if we put a bump-out on the Superette side, the Fire Department will still have a turning radius. He said that the bump-out will get you past the parked cars. Mr. Conley said that the parking could stay. Mr. Conley said that he came up with this idea because he was talking to Chris Leoncini at the Superette and he was able to get a look from above, from the third floor of the building. Mr. Leary said that Mr. Conley is suggesting something different than what McMahon and Associates are recommending. Mr. Conley said yes. Mr. Conley said that he likes the bump-out.

Mr. Leary said that we do not need a bump-out if we put in lights.

Mr. Conley said that when the Board walks downtown, he thinks the D.P.W. Director Sean Reese should be involved.

Mr. Leary said that he drove through Wellesley and they have several downtown areas and some have lights and others do not. He said that they have metered parking in those areas and there are several municipal parking lots.

Mr. Leary said that he is going into his fifth year as a Selectmen and we are still talking about lights in downtown. He said that it has been going on long before he became a Selectmen.

Mr. Conley said that he would like to meet with the rest of the Board next Tuesday at 9:30 a.m. to walk the area.

Mr. Leary said that he will try but he is not sure what the week will bring. Mr. Conley said that if the morning does not work he can do the walk at night.

Mr. Marsden said that he can do the walk on Wednesday about 10:00 a.m.

Mr. Conley said he would let Carolyn Dykema know.

Inga Daniels, 38 Grove Street, also a Park Commissioner said part of the Planning Board's interest is figuring out what is possible for the remaining 90% of the design.

Mr. Marsden said that we hired a professional company to draw up this designs. He said that they do this for a living. He said it has been looked at by so many people and everyone has a suggestion about what to do and how to do it.

Mr. Marsden said that they will ask McMahon and Associates to attend a meeting on April 13, 2016, to finalize the plans.

AT 9:40 P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

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