

## HOLLISTON BOARD OF SELECTMEN

July 15, 2015  
7:30 p.m.

Town Hall – Room 105  
703 Washington Street

Present: Jay Marsden, Chairman; Jay Leary, Vice Chairman and Jeff Ritter, Town Administrator.  
Kevin Conley, Clerk, was absent.

### MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

15-55	GENERAL WARRANT	\$376,951.03
	PERFORMANCE DEPOSITS (801)	\$ 6,225.00
	AGENCY (890) VETERANS DISTRICT	\$ 744.51
	TOWN PAYROLL	\$426,482.89
	TOTAL PAID WARRANT	\$810,403.43

### ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 90,326.13
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### TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 77,452.97
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**THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

### MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

16-03	GENERAL WARRANT	\$ 8,554.90
	VOIDS:	\$ (210.00)
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,219.50
	TOWN PAYROLL	\$215,205.68
	TOTAL PAID WARRANT	\$223,550.58

### ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 60,303.15
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### TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 43,003.98
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**THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

There were no comments from the Board.

There were no comments from the audience.

### REPORT OF TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator, thanked the Board. Mr. Ritter provided an overview of the Town. He said that he started last week and the first week they had a productive department head meeting. He said that the department heads will be meeting the first Thursday of each month at 10:00 a.m. Mr. Ritter said that he has met the School Superintendent Brad Jackson. He said that they will be meeting the first Wednesday of the month at 8:00 a.m. Mr. Ritter said that there will be a support staff meeting next week for the employees. He said that they will be meeting four times per year. He said that he has been sitting in on interviews for the Accountant Assistant. He said that they have interviewed two

so far with one more tomorrow. Mr. Ritter said that he and Ms. Minihan are working on creating a universal posting notice for all openings on all Boards and Committees. He said that it will be in Town Hall and on the Town's webpage. Mr. Ritter said that the Technology Director is working half days at both the school and Town Hall for the time being. He will be full time for the Town by October 1, 2015. Mr. Ritter said that the closing on the Veristat building 1730 Washington Street, will be August 6, 2015.

**HOUSING TRUST – MR. BRYAN CLANCY**

Mr. Clancy, 45 Wendy Lane, said he has a package together for the parcels on Chamberlain Street and is asking for the support of the Selectmen for the Habitat for Humanity. Mr. Clancy said that this package says that the Board supports this project. Mr. Clancy said this is going to have one unit for a local buyer. He said that this will count as a subsidized unit. He said that there will be permanent deed restrictions. Mr. Clancy said that they are going to build two units, one will be offered to a Town employee or a resident who is eligible and would get preference in the lottery. Mr. Clancy said that the lots have been created and the septic system has been approved. The wetlands lines have been established.

Mr. Leary said that this sounds like a great project.

**MR. LEARY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENT FOR THE TWO PARCELS OF LAND ON CHAMBERLAIN STREET FOR THE HABITAT FOR HUMANITY PROJECT. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

**BOARD BUSINESS**

Mr. Marsden said that the Board received a resignation from Kristen Foster who is moving out of Town. He said if anyone is interested, send a letter to the Board. Mr. Leary thanked Ms. Foster for her years of service to the Town.

**CERTIFICATE OF APPRECIATION – ROBERT HART**

Mr. Marsden said that Mr. Hart is called the Can Man. Mr. Marsden said that he has been picking up cans all around Town for years. Mr. Marsden said that he has had some health challenges.

Mr. Leary read the certificate of appreciation.

**MR. LEARY MOVED TO AUTHORIZE THE BOARD TO SIGN AND PRESENT THE CERTIFICATE OF APPRECIATION. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

**CLASS II AUTO DEALERS LICENSE – GREEN MONSTER MOTORCARS**

Mr. Marsden said that there were no problems for the Selectmen with the dealer license. Mr. Marsden said that the Zoning Board of Appeals did not have a problem.

**MR. LEARY MOVED TO SIGN THE LICENSE FOR GREEN MONSTER MOTORCARS AT 86 WASHINGTON STREET. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

**TITLE VI NONDISCRIMINATION ASSURANCE**

Mr. Marsden said that this is something that the Board has to sign for the DOT in order to receive funding for Chapter 90 funds.

**MR. LEARY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE TITLE VI NONDISCRIMINATION ASSURANCE FOR CHAPTER 90 REIMBURSEMENTS. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

Mr. Leary said that this weekend is the community clean up. Mr. Leary said that anyone interested in helping out, they are to meet at Blair Square at 10:00 a.m. on Saturday and Sunday.

Mr. Leary said that Dispatcher Fitzgerald will receive a letter of Merritt for handling a difficult call. He was responsible for handling many different Agency's and still kept his officers informed.

**AT 7:55, P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY WAS ABSENT.**

Respectfully submitted,

Donna A. Muzzy

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