

HOLLISTON BOARD OF SELECTMEN

March 11, 2015
7:00 p.m.

Town Hall – Room 105
703 Washington Street

7:08 p.m. INSURANCE ADVISORY COMMITTEE

Present; Chief Michael Cassidy, Sergeant Matthew Waugh, Treasurer Mary Bousquet, Highway Representative Robert Nemet, Retiree Larry Marsell, Elizabeth Greendale and Denise Moore.
Selectmen: Kevin Conley, Chairman; Jay Marsden, Vice Chairman and Jay Leary, Clerk.

Mr. Conley said that the reason for this meeting is to talk about benefits for surviving spouses.

Sergeant Waugh said that the Insurance Advisory Committee has a representative from almost every group of employees. Mr. Conley said that he is in the private sector and to contribute to a surviving spouses medical insurance is unheard of. Sergeant Waugh said that in the private sector they are more compensated. Mr. Conley said that he disagrees. Mr. Conley said that Government has mandated health care. Mr. Conley said that he wishes that the Government gave everyone free health care. Mr. Conley said that his employees and he share the payment at 50/50. He said that once they leave, they are on their own. Mr. Conley said that benefits are demanding and expensive. Sergeant Waugh said that in order to retire with full benefits you need to be 67 years old with a number of years of service. Sergeant Waugh said that they are asking to put a request for Fall Town Meeting for the surviving spouse to be able to keep benefits at 50/50. Sergeant Waugh is asking the Town to accept Chapter 32B Section D that says that the Town will agree to pay 50/50 in health insurance for surviving spouses. Mr. Conley asked if that was for life? Ms. Bousquet said no if the surviving spouse re-marries the benefit would not be available to them.

Mr. Leary said that we are not talking just one spouse, we are talking about eight. Mr. Leary said that he would have a hard time supporting it. He said that it would be around \$28,000. He said that would be initial amount and it would be going up all the time. Mr. Leary said that we are responsible for a large amount to go to the OPEB Trust. Mr. Leary said that the State is having a difficult time keeping their promises for local aid. Mr. Leary said that they will keep local aid level funded for this year. Mr. Leary said that we are not in a position to take on any more. Ms. Bousquet said that with seasonal employees, there are over one thousand employees. Mr. Leary said that he is not in support of this. He told Sergeant Waugh that he can take this to Town Meeting in the fall if he wants to. Mr. Leary said that the private sector is different from the public sector. Ms. Moore said that she does not have a 401K for retirement because her husband worked in the public sector. Mr. Leary said that he does not have a pension that his business donates to. Ms. Moore said that Shawn donated to his own pension. Mr. Leary said that the City of Detroit had big obligations and they could not pay for it. He said that they had to file bankruptcy. Ms. Moore said that several of the surrounding towns pay 50/50 for surviving spouse's health insurance. Mr. Leary said that he knows that but he thinks that they are not going to keep that as a benefit. Ms. Moore said that from now on people should know that if something were to happen to them, their spouse and family will not be covered for health insurance.

Mr. Leary said that some employees have investigated and have found out that their spouse is not covered if something were to happen to them. Ms. Moore said that we should not have to be investigating anything, we should be told up front. Mr. Leary said that ignorance of the law is no excuse.

Mr. Leary said that we can do a better job letting employees know. He said that we should send out an e-mail to all employees letting them know. Mr. Leary said that he can fix something moving forward, but he can't backtrack. Mr. Leary said that in every budget the health insurance is the largest.

Mr. Marsden said that he thought we had a situation like this a few years ago. Sergeant Waugh asked if he was referring to Mrs. Fanning. Mr. Marsden said yes. Sergeant Waugh said that she was an employee of the schools. Mr. Marsden said that he is sensitive to the situation but from a policy prospective it would add \$30,000 plus to the health insurance every year. It would also add to the OPEB. Mr. Marsden said that he agrees with Mr. Leary, we just can't do it. Mr. Marsden said that he can't support this.

Mr. Conley said that he and his wife have been planning on retirement for over 30 years. He said that if something were to happen to him or his wife they have funds set aside to take care of them. Mr. Conley told Sergeant Waugh that he could go to Town Meeting for a vote and he has no doubt that Town Meeting will be packed. Mr. Conley suggested that this be on the May ballot for a Town-wide vote. Sergeant Waugh said that a vote at Town Meeting is the way he would like to go. But he said that there are others that he has to talk to first. Mr. Conley said that people do not like to pay taxes and they feel like they are being taxed all the time. Mr. Conley said that he is not in favor of this at this time. Sergeant Waugh thanked the Board for their time.

MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

15-37	GENERAL WARRANT	\$ 700,533.07
	STUDENT ACTIVITY (8030) HIGH SCHOOL	\$ 26,277.00
	COMMUNITY PRESERVATION (265)	\$ 1,291.16
	HEALTH INSURANCE TRUST (701)	\$ 425,571.18
	EXPENDABLE TRUST (722) HOUSING TRUST	\$ 2,386.72
	PERFORMANCE DEPOSITS (801)	\$ 4,650.00
	AGENCY (890) VETERANS DISTRICT	\$ 162.45
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 998.39
	TOWN PAYROLL	\$1,084,862.91
	TOTAL PAID WARRANT	\$2,245,734.49

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 203,670.10
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 161,811.31
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THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Leary said that for the past few days have been like spring. So now it is pothole season. Please drive carefully the Highway Department will get to them as soon as they can. Mr. Leary wished a happy birthday to his son Daniel who turned 16 and Superintendent Bradford Jackson.

Mr. Conley said that the roads are a mess and it does matter what town you are in they are all the same.

There were no comments from the audience.

CONSERVATION COMMISSION BUDGET

Chuck Katuska, Conservation Commission Agent was present to talk about the budget. He said that he has presented the budget with the single increase. He said that because of the reclassification of the position, the Clerk will get a \$260 dollar raise. He said that he has put in a 2% increase in the Agents salary.

He said that all other budget lines were increased the 1.5% as in the guideline. He said that they are not spending all the funds in each line. He said that he and the Commission are going with the recommendation of 1% increase for FY 2016.

MR. LEARY MOVED TO APPROVE THE CONSERVATION COMMISSION FY 2016 BUDGET IN THE AMOUNT OF \$48,887. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

FEE HEARING – AMBULANCE AND POLICE

At 7:45 p.m., Mr. Marsden read the fee hearing notice for the Ambulance and the Police.

Chief Cassidy said that this is a 10% increase in the ambulance fees for services. He said that the ambulance is self-sufficient and does not use any tax dollars to keep it going. He said that it is a fee based service. He said that this fee pays for disposable items and salaries. He said that funds are put aside for the replacement of ambulances every five years. Chief Cassidy suggested the following changes.

	Old fee	New fee
Base Rate (BLA)	\$800	\$875
Mileage (BLS)	\$25	\$27.50
Base Rate (ALS)	\$1,200	\$1,300
Mileage (ALS)	\$30	\$33
Base Rate (ALS2)	\$1,500	\$1,650
Mileage (ALS2)	\$30	\$33
Supplies	\$85	\$93
Specialty care transport	\$1,800	\$1,975
Extra attendant	\$100	\$110
Ambulance response no treatment, no transport	\$400	\$450

Chief Cassidy said that based on the run rate we should see revenue in the amount of \$30,000. Chief Cassidy said that the average ambulance purchased is about \$215,000.

Mr. Leary asked when is the next time that an ambulance needs to be replaced?

Chief Cassidy said that there was a bid last year and both bids that came in were over what was appropriated. Chief Cassidy said that he would like to go out to bid again in the spring. He said that if he needed more appropriated he would wait until the Fall Town Meeting. Chief Cassidy said that we have three ambulances and all three are in service.

Mr. Leary asked about the rate for Medicare patients? Chief Cassidy said that these rates are higher than the Medicare rate, but in comparison of the surrounding Towns we are lower. He said that some of the Towns do a Medicare plus \$200 or plus \$300.

MR. MARSDEN MOVED TO APPROVE THE RATE INCREASE FOR THE AMBULANCE. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Lieutenant Denman was present to discuss the rate fee hearing, for the Police. Lieutenant Denman said that they are looking to implement a Cruiser Surcharge for Details. He said that the cruiser is used for extra details and in emergency situations. He said that if power lines come down, they would use a cruiser at a detail. He said that currently contractors are not assessed a fee for the use of the cruiser. He said that he thinks that they should be charged. He is suggesting the following.

	Old fee	new fee
Four Hour Minimum	\$0	\$40
Over Four Hours, Maximum Eight Hours	\$0	\$60
More than Eight Hours	\$0	\$100

He said that this fee would get passed along to the contractor or the utility company. Lieutenant Denman said it is for the cost of fuel and the mileage on the cruiser along with maintenance issues. Lieutenant Denman said that this is not per hour, just the flat fee for the number of hours in the time-frame.

Mr. Conley asked what the fee would be for the DPW if a cruiser was needed. Lieutenant Denman said that there would not be a fee for the DPW. Mr. Marsden said that it would be up to the Police if a cruiser was needed. He said that some companies or utilities may not request one, but the Officer In Charge (OIC) can request one for them.

Mr. Leary asked if there was a written policy on this? Lieutenant Denman said that they do not have a written policy, he said that every case is different.

Mr. Marsden asked what Lieutenant Denman thought this would bring in for revenue? He said that he did not know because this is not something that is done all the time.

MR. LEARY MOVED TO APPROVE THE CRUISER SURCHARGE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Tony Lulek – Agricultural Commission

Mr. Conley said that the Board has been discussing the house at 34 Rodgers Road that the Town just purchased. Mr. Conley said better known as the Serocki property. He said that there is a house on the land and the Agricultural Commission would like to keep the house for classes and meetings. Mr. Conley said that Mr. Lulek said that he could take care of the house. Mr. Conley said oil in the tank, shingles on the roof goes with maintaining the house. Mr. Conley asked how was Mr. Lulek going to be able to maintain this house? Mr. Lulek said that there are a few grants that may be able to get too help them. He said that they are thinking of turning it into a totally green house. He said there could be solar panels on the house. He said that he has had talks with someone who would create a budget for the house. Mr. Lulek said that the CPC said that they may be able to help with the funding. Mr. Lulek thanked the Board for all their help and their support. Mr. Leary asked who was paying the utilities now? Mr. Le Beau said that the Selectmen's Office is and the funds are coming out of Public Buildings. Mr. Leary said

that he would like to see a guide on what it is going to cost to maintain this house. Mr. Lulek said that when we purchased this property, the house was going to be torn down. So no TitleV work was done. Now that the house is staying, they will have to do something about it. Mr. Reese, DPW Director said that they will work with the Agricultural Commission. He said Mr. Lulek may be able to work with other departments to get some funding. Mr. Lulek asked about the electric bill, who has paid it and whose name is it in? Mr. Conley said for Mr. Lulek to check the mail and then submit the bills to Mr. Le Beau for payment.

Pat Duffey, Regency Drive, asked if the Town has insurance on the property?

Mr. Le Beau said that it falls under our-umbrella policy. Mr. Lulek asked if the house was insured. Mr. Conley said yes.

BERTUCCI'S CHANGE OF MANAGER

MR. LEARY MOVED TO APPROVE THE CHANGE OF MANAGERS FOR BERTUCCI'S RESTAURANT TO JEFF DOUCETTE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR. Mr. Conley said that Detective Todd has done a background check and everything was fine.

ECONOMIC DEVELOPMENT COMMITTEE DISCUSSION

Fran Colantonio, Peter Barbieri, Mary Greendale and David Thorn were present.

Mr. Colantonio said that they have looked into grants and when they were first appointed to the Committee, they were looking for an intern for extra help. He said that there are only three members left himself, Peter Barbieri and Greg Carey. He said that they have not been able to get any funding to get any of their ideas off and running. He said that they have taken a backseat but they have kept their thumb in it. Mr. Colantonio said that they have been trying to get businesses to come to town through their private life. He said that the Economic Development Committee has not had a lot of success. He said that after talking to Mary Greendale, they think that adding more members and changing the Mission Statement of the Committee may help. Mr. Colantonio said that they are looking for funds to hire a staff person one day per week so that the Committee can start promoting the town through general activities through the Planning Board. He said that a webpage would be great for advertising the town as a business friendly town. He said that they were close in getting Amazon into town, but they decided to move to Bridgewater. He said that changed the way they were going about things. Mr. Colantonio said that the staff person could be on a mission to look for businesses and make it competitive. He said that several towns have full time Economic Development staff. He said that they go to Chamber of Commerce meetings and they go to all the municipal meetings. He said that it is hard to go to these meetings, because they are running their own business.

Mr. Conley said that the goal is to bring new business to Holliston. Mr. Colantonio said that that is one goal but the other is to keep business in town. Mr. Conley said that because we do have sewers the downtown area is very charming. He said that if we did have sewers there would be big business moving in not the mom and pop stores that we have now. Mr. Barbieri said that there can't be any new business in downtown with-out a major investment. He was thinking of Hopping Brook Park, October Hill, Kuniholm Drive and Jeffrey Ave. He said that the Economic value would be for the Office parks. Mr. Barbieri said that the Economic Committee needs a person sitting in the office answering calls and doing the paperwork. He said that is what needed to be done years ago. He said that by having a staff person

at least one day per week will help the Committee. Mr. Conley said that staff person would help with the permitting process and move it along at a faster pace. Mr. Conley said that this person would go to Economic Meetings and bring back the possibility of different businesses coming to town. Mr. Barbieri said that he will talk to Karen Sherman, the Town Planner, about this position. Mr. Colantonio said that there is a company that will help research for them to find the right location for their business if they want to re-locate.

Mary Greendale, Roy Ave said that there is a surrounding Town that has all the Economic Development, Zoning and Conservation all together as one department. She said that they only merged last November and it is working well. But it is still too early to judge. Mr. Colantonio said that there has been a big change in some of the departments and it is all for the good. He said that about five years ago things stalled, but they are moving along well now. Mr. Colantonio said that both he and Mr. Barbieri have both noticed. Mr. Conley said that all the Selectmen are pro-business and moving in the right direction. Mr. Colantonio said that long term it would be a great investment for the Town to have someone on staff to answer questions and push the paperwork through. Mr. Colantonio said that there is not a lot of land to be developed except for Hopping Brook Park. Mr. Barbieri said that the Town is based at 84% residential, he said that there is not a lot of commercial property to tax.

Mr. Leary asked where the funds would come from to pay the staff person. Mr. Barbieri said that they would have to create a line for that person and there would have to be a supply line. Mr. Leary asked why did the Economic Development Committee put an Article on the Warrant? Mr. Barbieri said that there is a person who does this for a living, and he that would carry more weight and the staff would be working with a company. Mr. Leary said that he has a lot of ideas for funding. He suggested a meals surcharge he said that other towns do that. He said that that he was talking to someone in Marlboro that is a member of the Economic Development Committee, he said that they have a large budget. He said that they have three staff members two full time and one part-time. He said that Marlboro gets their funding through their hotel tax.

Mr. Marsden said that he understands the need for full time staff for this. He said that he is not sure that it would have to go before Town Meeting for approval. Mr. Colantonio said that other departments are going to have to be involved. He said Building Department would have to say that if they are building a new building or renovating, he should suggest that they talk to the Economic Development Committee, they may be able to advise them and help them go through the process faster. Mr. Conley asked if Ms. Sherman wanted to work eight more hours per week? Mr. Barbieri said that people have talked to her and she said that she would take on the extra hours. Mr. Conley asked about her schedule?

Mr. Barbieri said that he can handle it.

David Thorn, Planning Board Member, said that it has been discussed. Ms. Greendale said that she has spoken with Geoffrey Zeamer and he is open to the idea. Mr. Colantonio said that they even tried to have an intern do some of the paperwork, but they could not get an intern to even apply. Mr. Marsden said that we have an Economic Development Committee we do not have to go to Town Meeting for approval, he suggested that we give them the funding needed to make it work and bring in business. Mr. Colantonio said that we miss out on a lot of grants because there is no one to write them.

Mr. Conley said that they will be having a joint meeting with the Planning Board. Mr. Conley thanked Mr. Colantonio and Mr. Barbieri for their time.

WATER RATE DISCUSSION

Sean Reese, DPW Director was present. Mr. Reese said that at the last discussion they came up with a Capital Improvement Plan for the Water Department. He said that he projected out five to ten years. He said that there will be some big changes to the water system. He said that the issue is how to pay for it.

Mr. Reese said that Mr. Le Beau ran the numbers and he thinks that a surcharge is the way to go. He said that if you increase the water rates it will not be consistent form of revenue. He said that we need to conserve, but we need to sell water as well. Mr. Reese said that we may end up with a water ban. So he thinks that a surcharge would bring in a greater source of revenue. Mr. Reese said that Holliston is no different than any other town. He said that systems are getting old and they need to be replaced. He said that everyone is looking for a way to pay for it.

Mr. Conley asked about the water rate? Mr. Reese said that it is still up for discussion. Mr. Reese said that a tax levy would bring in significantly more than raising the water rates.

Mr. Leary said that the pipes under the roads are getting old and need to be replaces. He said that just three weeks ago there was a break and it took the DPW and an outside contractor to fix it. If Mr. Reese had the funding he would have replaced the main, not just fix it.

Mr. Le Beau said that when he looked at this he researched the taxable properties for surcharges. He said that this surcharge would go to the water pipe replacement and improvements. Mr. Le Beau said that this would be comparable to the CPC surcharge. He said that this would not be related to the number of customers or connections or water users. He said that it would be based on the real estate tax levy. Mr. Leary said that this could raise a lot of funds to put back into the system. Mr. Leary said that if we did do the real estate tax levy, it would be tax deductible. He said that the max that they could charge would be 3%. Mr. Marsden said if the pipe replacement could be done in-house or would it have to be done by a private contractor. Mr. Reese said that they can do some of the work but they would have to contract out the balance of it. Mr. Reese said that they could have multiple projects going at the same time. Mr. Reese said that it would be easier to request the funds all at once, that way they do not have to keep going back to Town Meeting asking for funds. Mr. Reese said that ten million dollars will not do the entire town but it would be a good start. Mr. Conley said that there is about fifty miles of pipe and it is at least fifty years old. Mr. Conley said that he would like to see 45% come from the surcharge and 45% come from borrowing and 10% from water surplus. Mr. Reese said that the pipe is very old. He said that there is a lot of asbestos cement (a/c) piping and they would like to get that out of the road as soon as possible. He also said that there is cast iron piping that needs to be replaced as well. Mr. Reese said that Holliston has a lot of swampy areas and that does not help the pipes. Mr. Conley suggested that they ask for two million dollars every year for replacement of the pipes instead of it all at once. Mr. Reese said that if we ask for two million every year, what happens if it is not voted on, then what do they do?

Mr. Conley said that we need to do this. He said that the life of these pipes is coming to an end and they need to be replaced before they fall apart. Mr. Reese said that some of their projects they can fund through the existing water surplus.

Mr. Leary asked if the Board would consider a tax levy at 3% or borrow the funds. Mr. Conley said that he does not want to out fund what can be done in one year.

Mr. Leary said that they will continue this discussion at the next meeting.

BOARD BUSINESS – MINUTES

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF JANUARY 7, 2015, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF JANUARY 21, 2015, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF JANUARY 28, 2015, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF FEBRUARY 11, 2015, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

EVENT PERMIT – HOLLISTON TRAILS RUN

Mr. Conley said that there will be a run on the trail on May 31, 2015.

Claudette Fowler, 4 Winthrop Street, Friends of the Holliston Trails, said that the race will start at 9:00 a.m. on Sunday May 31, 2015. She said that this will be a five mile run starting at the Placentino School and following Woodland Street to Blair Square then to Summer Street and running around Mission Springs then back on the trail back to the Placentino School.

MR. LEARY MOVED TO APPROVE THE RAIL TRAIL FIVE MILE RUN ON MAY 31, 2015. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

APPOINTMENTS – WEAVERS, CONSTABLE, POLICE SERGEANT AND MEMORIAL DAY COMMITTEE

MR. LEARY MOVED TO APPOINT TIM BEAUSONIEL, ISAAC KING, MICHAEL SMITH, EMANUEL GONZALES, GARY KEITH, PAUL GARNEAU AND RANDY BICKFORD AS SWORN WEAVERS FOR ERI OF HOLLISTON FOR A TERM ENDING JUNE 2015. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO RE- APPOINT R. SCOTT GONFRAD AS A BONDED CONSTABLE FOR A TERM TO EXPIRE MARCH 2018. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPOINT DETECTIVE CHAD THOMPSON AS SERGEANT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR. MR. LEARY SAID THAT DETECTIVE THOMPSON WAS THE NEXT ON THE BOARD'S LIST FOR PROMOTION. MR. LEARY SAID THAT CHIEF MOORE SUPPORTED THE BOARD'S VOTE.

MR. LEARY MOVED TO APPOINT ROBERT HOPKINS AND STANLEY FEINBERG TO THE MEMORIAL DAY COMMITTEE FOR A TERM TO EXPIRE JUNE 2015. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

RECRUIT TRAINING FEE AGREEMENT

Mr. Conley said that this is an agreement for Kate Hickey. She has started the Academy, and this the agreement that we will sign so that we can continue to pay for her training. He said that if she leaves the Town with-in three years she will pay the town back.

Mr. Marsden said that Ms. Hickey has been a great employee and she does a wonderful job.

MR. LEARY MOVED TO SIGN THE RECRUIT TRAINING FEE AGREEMENT BETWEEN THE TOWN AND KATE HICKEY. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

EAGLE SCOUT LETTER

Mr. Marsden read a letter of congratulations for Peter Goeller who made a 250 foot boardwalk across the Dunster Road wetlands. Mr. Marsden said that this was his Eagle Scout project.

MR. MARSDEN MOVED TO SIGN THE EAGLE SCOUT LETTER FOR PETER GOELLER. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

DOWNTOWN TRAFFIC DISCUSSION

Mr. Conley said that he wanted to keep this simple. He said that he wanted the Board's thoughts and he was thinking of bringing this to Town Meeting in the spring. Mr. Conley said that the residents should make the decision on what should be done with lights in the downtown area. Both Mr. Marsden and Mr. Leary agreed. Mr. Conley said then the next step would be do we let the residents vote on plan A or plan B. Mr. Conley said that we can explain that we have two plans for the downtown area and ask then residents to vote on which one they like the best.

Mr. Leary said that he likes the idea of going to Town Meeting but we have to have all the costs ready to explain. Mr. Conley said that he has expected costs already.

Mr. Leary said that we have been talking about this for the past three years, the cost may have gone up.

Mr. Marsden said that it is time to get this done. He said the residents can pick plan A or plan B or they can do nothing and that will leave things the way they are.

Mr. Patel asked if the Board would be telling the residents before Town Meeting about this proposal?

Mr. Conley said yes the residents will know about it before Town Meeting.

Mr. Leary said that he would like to pick a plan and present it at Town Meeting and tell the residents that this is the plan that the engineer came up with and the Board thinks that this is the best plan for the downtown area.

Mr. Marsden said that this is not a new topic. He said that every time the Board brings this up, someone wants to change the design or they do not want it at all.

Ms. Greendale said yes we hired an engineer but what we really needed? Should we have hired a designer with a greater vision?

Warren Chamberlain said that the Planning Board was involved in reading the RFP, and the company that won the bid, was not his first choice. He said that he does not like any of the plans that have been presented.

TOWN ADMINISTRATOR SCREENING COMMITTEE

Mr. Conley said that the Collins Center has asked that the Board set up a Screening Committee for the Town Administrators position. Mr. Conley said that the deadline for applications is March 23, 2015.

Mr. Leary said that they need to move forward and get a Committee ready for the first week of April. He said that there should be seven members. He said that the Collins Center said that with some Boards, each Selectman picks two candidates and then the last one would at large. Mr. Leary said that seven is a good number to work with.

Mr. Marsden said that is a good way to do it.

Chief Cassidy said that a Department Head should be on the Committee because they know how Town Government works. Chief Cassidy also said that a representative for the school should be on the Committee.

Mr. Marsden asked Mr. Le Beau if he would like to pick a Committee member. Mr. Le Beau said yes.

Mr. Le Beau said that this Committee will be very busy so the members will be putting in a lot of time.

Mr. Leary said that it is going to be hard to replace Mr. Le Beau, he has been the Town Administrator for many years.

Mr. Conley said that there will be seven members on the Committee. Each Selectmen will pick two and Mr. Le Beau will pick one. Mr. Conley said that he would like a list by the next meeting.

AT 10:00 P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____