

HOLLISTON BOARD OF SELECTMEN

October 1, 2014
7:30 P.M.

Selectmen's Meeting Room
Town Hall

Present Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Jay Leary, Clerk and Paul Le Beau, Town Administrator.

MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

15-14	GENERAL WARRANT	\$ 201,549.85
	DEBT SERVICE TOWN (001)	\$ 302,425.00
	MEDICARE (001)	\$ 661.00
	COMMUNITY PRESERVATION (265)	\$ 17,495.00
	HEALTH INSURANCE TRUST (701)	\$ 430,443.27
	PERFORMANCE DEPOSITS (801)	\$ 71.25
	EXPENDABLE TRUST (722) CONSERVATION	\$ 1,556.83
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,096.39
	TOWN PAYROLL	\$ 109,874.783
	TOTAL PAID WARRANT	\$1,064,077.03

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 27,500.77
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 15,955.88
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THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

COMMENTS FROM THE AUDIENCE

Mary Greendale, 57 Roy Ave, was in to talk about downtown. She said that there were surveys all around town about the downtown area and 767 responded. She said that in the plans that the Selectmen have now, she is looking for the vision. She said that there is a big traffic problem in downtown. She said that this was discussed at length. Ms. Greendale said that they got a lot of good feedback from the meeting. She said that everyone agrees that there should be lights in downtown. Ms. Greendale said that the plans that the Selectmen have is only 10% of the plan. She said that we still have a long way to go to get a 100% finished plan. Ms. Greendale said that a representative of the Vision Committee should be appointed or formally allowed to participate in conversation with the engineers as things move forward. Ms. Greendale said that if possible she will ask for a volunteer and the Selectmen could make it official. She said that this person would not be able to vote on any decisions. Ms. Greendale said that the plan reduces sidewalks and added travel lanes. She said that this plan shows that two drivers will sit side-by-side at Central Street and be allowed to go straight through on Washington Street toward East Holliston. She said that she has concerns about the through lanes. She said that cars would have to merge shortly after Central Street. She said that we can't fix the regional traffic problems with anything that we do downtown. Ms. Greendale said that she does not think that the traffic will ever be corrected in downtown. She supports traffic lights but not the roadway

changes. Ms. Greendale gave the Selectmen a copy of a DVD about a show that she did with the City Planner for the City of Everett. She said that he has been so busy with the casino plans.

Ms. Greendale said that she is going to give to each of the Selectmen an article how to Vitalize Your Main Street. She said that it is a good article.

Mr. Leary said that his focus is on the traffic issue. He said that downtown is a tricky place to cross if you are a pedestrian. He said that some people call downtown dangerous, but he does not think so. He said that what will improve downtown is traffic management and public safety. Mr. Leary said that the vision portion is important but it is different than what we asked McMahon to do. He said that when we put the RFP out it was specific as what solutions we can use on how we can better manage traffic and take care of public safety. He said from what was discussed at last night's meeting. The changes that were talked about would require a new RFP. He said that McMahon can't do some of those suggestions. Mr. Marsden said McMahon and Associates did a great job with the plan. He said that residents should have an enjoyable time while downtown. Mr. Marsden said that if the goal is to bring economic development to downtown, there is a lot going on now. Mr. Marsden said that Route 16 is a major secondary road. He said that cars will always find a way around traffic. Mr. Marsden said that McMahon incorporated a lot of the suggestions that the Board put to them. Mr. Marsden said that he is looking forward to what the residents think.

Mr. Conley said that he took a look at the RFP that the Planning Board put out. He said that it was to study Washington Street at Central Street, Washington Street at Hollis Street, Washington Street at Charles Street and the last was Washington Street at Green Street and Exchange Street. He said that they did what they were asked to do. Mr. Conley said that is a busy part of Holliston. Mr. Conley said that he knows that they are experts. He said that the scope was limited to that area and it was not substantial enough. He said Highland Street at Washington Street should be looked at. He said that Prentice Street at Hollis Street and Highland Street should be looked at. He said that he is concerned about these intersections. Mr. Conley said that Mellon Street could be a concern. Mr. Conley said that he took the time to watch traffic on a Friday night and it was backed up from the light at Highland Street back to the gas station. He said that when the sun sets it gets darker earlier. He said that the traffic will be backed straight through Town into Sherborn at different times of the day. Mr. Conley said what McMahon did was limited. He wished that it was broader. Mr. Conley said that if there are two lanes of traffic heading to Milford. He said that he is not convinced this will save us anything. Mr. Conley said that he asked McMahon to look into a left hand turning lane onto Central Street, coming from Milford taking a right hand turn only onto Central Street. He said that the lights will be important for safety. He said that if we have 4 lanes of traffic it will speed up traffic during the non-peak hours. Mr. Conley said that the analysis was done on peak hour conditions. He said that lights will slow traffic down. Mr. Conley said that they can tweak the plan so that it does not impact the sidewalk and parking. Mr. Conley said that he likes the lights and that McMahon is 90% on target. He said that we should take a look at traffic in the peak conditions, since it is getting darker earlier.

Mr. Conley said that Ann Talbot has passed away. She was a fixture at the school. He said that she will be missed.

COMMENTS FROM THE AUDIENCE

Carl Damigella, 448 Underwood Street, said that he and Mr. Le Beau many years ago went to Milford and talked to the Selectmen about having them join the MWRTA. He said that they have been trying for a few years to have them join. He said a lot of residents go to Milford for appointments and shopping. He said that at that time they were not interested in the MWRTA coming to Town. Mr. Damigella said that next Monday, October 6th, the Milford Selectmen are voting to join the MWRTA. Mr. Damigella said that the hard part is going to be that the MWRTA needs to accept them.

He said that there has been some problems in the past few years. Mr. Damigella said that the Milford Regional Hospital and the Milford Chamber of Commerce have been pushing for this. Mr. Damigella said that all the Towns have a voting member and Framingham carries the strongest vote.

Mr. Conley said that it would be great for the people of Holliston to go to Milford. Mr. Damigella said that it will help with the COA van because of the number of runs that they are making to Milford. Mr. Damigella said that the route has not been set yet. He said that Milford will have to pay for the route.

TECHNOLOGY DIRECTOR CAPITAL REQUEST

Chuck Corman, Technology Director is looking for \$20,000 to replace the server at Town Hall. Mr. Conley asked Mr. Corman what a server does and why do you want one. Mr. Corman said that the Capital request is in the amount of \$19,333.50. He said a file server is a computer that holds all the files that the Town has.

He said on desk top you would put your file in my documents. He said that is a separate computer designed to network to every computer on the Town fiber, so that we can store all the files. He said that they back them up to know that they are safe. He said that Fire Department, Town Hall, Flagg School, and the Library, are all on Town fiber. He said the Police Department and the Schools have their own server and they are not on the Town server. Mr. Conley asked if the cloud could be the solution? Mr. Corman said that that a drop box is a cloud solution. They have a business drop box and if we were looking for something that would be the way to go. He said for 50 users the cost is \$6,420. Per year. Mr. Conley said that they dropped their prices a few weeks ago. Mr. Corman said that he did the research last week. He said that also visited another site for 50 users and they wanted \$9,000. per year. He said that the life of a server is seven to ten years. He said that the one that is in his office has been there for ten years. He said that for seven years it cost us \$2,762 per year, and for ten years is cost us \$1,933 per year. Mr. Conley said that his drop box was free. Mr. Corman said that Mr. Conley's business is not doing what we need. Mr. Conley said that for security, everyone would have their own drop box. Mr. Corman said that the difference between the Cloud and a server is the loss of internet. We would lose Munis and Cama. He said that if a car takes down a pole, we would still have internet because of the server that is in-house. He said that Munis and Cama would still be out. But all the files would be there. He said that if the Cloud has a problem, we would not be able to do anything. Mr. Corman said that they back-up all the files on a rotating basis. The back-up goes home with him every night and is brought back the next day and then locked up in a fire-proof safe. He said that at all times there is a one month supply of backed up tapes. Mr. Conley asked how often does he back up the server? Mr. Corman said every night. Mr. Conley asked what other Town's are doing? Mr. Corman said that he did not know. He said that he talked to Chris Meo at the schools and if we were to look at the Cloud, Mr.

Meo said the Cloud that they are using, things get extremely slow. Mr. Conley asked if we were using a tape system. Mr. Corman said that we use a tape system to use as a backup. He takes the backed up tape home every night.

Mr. Leary asked about the backup tape. He said that he has used a disc when he has backed up things.

Mr. Leary asked why do we not use a disc? Mr. Corman said he is backing up approximately 140 gigabyte and the disc is not big enough. Mr. Corman said that he is looking at a few other options.

Mr. Leary said that he is in favor of the new server for the Technology Department.

Mr. Corman said that some of the desks have scanners to attach documents.

MR. LEARY MOVED TO RECOMMEND A CAPITAL EXPENSE FOR THE TECHNOLOGY DEPARTMENT IN THE AMOUNT OF \$19,334. FOR A NEW FILE SERVER. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

BOARD BUSINESS – MINUTES

MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF JULY 23, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF JULY 30, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF AUGUST 4, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

APPOINTMENTS – COUNCIL ON AGING, AGRICULTURAL COMMISSION, HCAT BOARD OF DIRECTORS. MR. LEARY MOVED TO APPOINT LOIS HOSMER TO THE COUNCIL ON AGING FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO RE-APPOINT DONNA KRAMER TO THE AGRICULTURAL COMMISSION FOR A 2 YEAR TERM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPOINT JACQUELINE DELICKER TO THE HCAT BOARD FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPOINT DAVID NICKERSON TO THE HCAT BOARD FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSES – FATIMA SHRINE

MR. LEARY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE LICENSE FOR JOHN HARVARD'S AT THE FATIMA SHRINE, FOR CYCLE FOR LIFE ON OCTOBER 11, 2014, FROM NOON TO 3:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A WAIVER OF FEES FOR THE ALCOHOLIC BEVERAGE LICENSE FOR JOHN HARVARD'S AT THE FATIMA SHRINE FOR THE CYCLE FOR LIFE ON OCTOBER 11, 2014. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE AN ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 2, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE AN ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 3, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE AN ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 4, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE AN ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 7, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EVENT PERMIT – BREWFEST AND WALK AGAINST BREAST CANCER

MR. LEARY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE LICENSE FOR THE BREWFEST ON OCTOBER 9, 2014, AT THE HISTORICAL SOCIETY. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.

MR. LEARY MOVED TO APPROVE A WAIVER OF FEES FOR THE ALCOHOL LICENSE FOR THE BREWFEST. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.

MR. LEARY MOVED TO APPROVE A WAIVER OF THE TENT FEE FOR THE BREWFEST. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.

MR. LEARY MOVED TO APPROVE A WAIVER OF FEES FOR THE USE OF UPPER TOWN HALL ON OCTOBER 19, 2014, FOR THE WALK AGAINST BREAST CANCER. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A WAIVER OF FEES FOR THE USE OF UPPER TOWN HALL ON OCTOBER 22, 2014, FOR THE METROWEST VETERANS CONSORTIUM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

COMMUNITY INNOVATION GRANT APPROVAL

Mr. Conley said that this grant is for Storm Water Management. Mr. Conley said that the grant is being coordinated by the Metrowest Regional Collaborative for the benefit of the Metrowest Communities. He said that Ashland, Southboro and Framingham have already signed it. He said that Natick, Wellesley and Wayland are considering the proposal.

MR. LEARY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE COMMUNITY INNOVATION GRANT APPLICATION. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Mr. Leary asked about the Senior Center request for the approved Engineering Study. Mr. Leary asked if it had been voted on yet?

Mr. Le Beau said that they received three proposals by three different engineering firms. He said that the Council on Aging went over them along with Town Planner, Karen Sherman. The proposals were sent to the Selectmen for review. He said that all three proposals met the requirements. He said that they chose the lowest proposal of the three. He said that it was GLM Engineering of Holliston.

Mr. Conley talked about the Fall Town Meeting. Mr. Leary said that there is a question about a street acceptance, Connolly Way. Mr. Le Beau said that there are concerns that have already been expressed by the Fire Department, Highway Department/DPW and Conservation Commission. He asked if the work has been finished? The suggestion is that it sit another winter season to see how it does. This was suggested by the Conservation Agent, DPW Superintendent and the Fire Chief.

Mr. Marsden thought that this was going to be moving in another direction. Mr. Le Beau said it could be. Mr. Marsden said that there is a place holder just in case.

Mr. Leary asked about the Conservation Commission proposal for the By-law changes. Mr. Leary said that he read it and he is in support of it.

MR. MARSDEN MOVED TO SUPPORT THE BY-LAW CHANGES FOR THE WETLANDS PROTECTION ACT FOR THE CONSERVATION COMMISSION. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Mr. Le Beau said that Mr. Szajda, Chairman of the Finance Committee suggested that the Selectmen make a priority list of Capital requests for the Departments that are under their control.

Mr. Le Beau said that the estimated new growth should come in a little higher than expected. He said that there may be funds in the Capital Expenditure fund that could be used for Capital without draining that account too low. Mr. Le Beau said that the Finance Committee has the ability to fund most if not all the requests.

Mr. Leary said that the Finance Committee can fund what they think is necessary. Mr. Leary said that if we defer an item this year, it will be back next year.

Mr. Marsden said that last year, the Fire Department was looking for new pagers and did not get them.

MR. LEARY MOVED TO APPROVE THE SUGGESTED CAPITAL PRIORITY LIST FROM THE SELECTMEN TOTALING \$470,961. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Mr. Marsden said that the Trails Committee has been working with Solect about the damage that was done to the trees along the trail. Mr. Marsden said that they are almost close to an agreement. He said that it would benefit the Town and Solect.

Mr. Le Beau asked the Board if they were willing to meet next week about a few issues that came up.

The Board said that they would meet on Wednesday, October 8th, in the afternoon to conduct Lieutenant interviews, with a regular meeting in the evening. They will discuss parking and the parking lot behind the Fire Station.

AT 8:45, P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____