

## HOLLISTON BOARD OF SELECTMEN

October 15, 2014  
7:30 P.M.

Selectmen's Meeting Room  
Town Hall

Present Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Jay Leary, Clerk and Paul Le Beau, Town Administrator.

### MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

15-16	GENERAL WARRANT	\$306,753.43
	MEALS TAX (220)	\$ 51.75
	STUDENT ACTIVITY (8030) HIGH SCHOOL	\$ 19,422.41
	COMMUNITY PRESERVATION (265)	\$ 7,000.00
	HEALTH INSURANCE TRUST (701)	\$ 10,703.38
	EXPENDABLE TRUST (722) HOUSING TRUST	\$ 3,752.37
	MIDDLE SCHOOL STUDENT ACTIVITY (8030)	\$ 24,860.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 998.39
	TOWN PAYROLL	\$ 99,022.89
	TOTAL PAID WARRANT	\$ 471,566.23

### ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID \$ 25,740.46

### TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST \$ 15,955.88

**THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

### COMMENTS FROM THE BOARD

There were no comments from the Board

### Comments from the audience

Diana Vosburg asked about the Green Community designation. Mr. Le Beau said that the plan is to submit the application this Friday, October 17th. He said that that Board will be considering the last policy that is required for adoption. He said that it is the Fuel Efficiency Policy. He said portion is on the agenda for tonight.

Elizabeth Greendale, Town Clerk, said that tonight is the last night to register to vote. She said that the Town Clerk's office is open until 8:00 p.m. tonight.

### POLICE LIEUTENANT SWEARING IN – CRAIG DENMAN

Mr. Conley said that it is a pleasure to see one of our own be promoted through the ranks. Mr. Conley said that Sergeant Denman is well respected in the Community and it is well deserved. Town Clerk, Elizabeth Greendale, was present to swear in Sergeant Denman.

Lieutenant Denman was pinned by his wife Lorraine.

Chief Moore was present to congratulate Lieutenant Denman. He said that he will do a wonderful job.

**GOLF COURSE ADVISORY COMMITTEE – APPOINTMENTS**

Mr. Conley said that he likes the restaurant at the golf course. He said that the golf course is in great shape.

Mr. Leary said that he is a non-golfer, but every time he drives by the course is very busy and it looks great.

Ms. Moore said that there has been a lot of positive feed-back from the golfers about how nice the course looks.

Mr. Leary said when the season ends in a few weeks, could the Advisory Committee come back to the Selectmen and talk about ideas for next year.

Ms. Moore said that the Advisory Committee is meeting with the Management Company that runs the Course after the first of the year to discuss their ideas.

Mr. Marsden said that it is a great place for dinner and has not heard any complaints. He said that things are running very well.

Mr. Conley asked if the restaurant would be open during the winter. Ms. Moore said just for functions.

**MR. MARSDEN MOVED TO APPOINT CHRISO LAWLESS TO THE GOLF COURSE ADVISORY COMMITTEE FOR A TERM TO EXPIRE JUNE 2015. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. MARSDEN MOVED TO APPOINT ROBERT SMITH TO THE GOLF COURSE ADVISORY COMMITTEE FOR A TERM TO EXPIRE JUNE 2017. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

Mr. Conley said that the Golf Course Advisory Committee is looking for two more members. If interested, please send a letter to the Selectmen's Office.

**BOARD BUSINESS- MINUTES**

**MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF SEPTEMBER 10, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**COUNCIL ON AGING BY-LAWS**

Mr. Conley said that the Council on Aging is asking the Board to vote to adopt sign and endorse the new By-laws.

**MR. LEARY MOVED TO APPROVE AND SIGN THE NEW COUNCIL ON AGING BY-LAWS AS PRESENTED. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**ABCC FORM 43S FOR PACKAGE STORE CHANGE IN HOURS**

Mr. Conley said that the ABCC has authorized that as of October 23, 2014, the package stores can open at 10:00 a.m. on Sundays. He said that this is now a law and does not need the permission of each Town. He said that all the licenses have been up-dated.

**ONE DAY ALCOHOLIC BEVERAGE LICENSE – JASPER HILL CAFÉ**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 16, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 17, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 18, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 20, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 21, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 23, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 24, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 25, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 30, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 31, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**EVENT PERMITS – LIONS CLUB, VETERANS AND HBA**

**MR. MARSDEN MOVED TO APPROVE THE LIONS CLUB HAUNTED HAYRIDE ON OCTOBER 24<sup>TH</sup> AND 25<sup>TH</sup>. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY ABSTAINED.**

**MR. MARSDEN MOVED TO APPROVE THE VETERANS DAY PARADE FOR NOVEMBER 11, 2014. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE THE HOLIDAY STROLL ON NOVEMBER 29, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.**

**APPOINTMENT – ZONING BOARD OF APPEALS**

**MR. LEARY MOVED TO APPOINT MARK BUSH AS AN ASSOCIATE MEMBER OF THE ZONING BOARD OF APPEALS FOR A TERM TO EXPIRE JUNE 2015. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**SECOND BANNER LOCATION REQUEST – NEWCOMERS CLUB**

**MR. LEARY MOVED TO APPROVE THE SECOND BANNER LOCATION TO ADVERTISE THE CRAFT FAIR FROM NOVEMBER 3, 2014, THROUGH NOVEMBER 16, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**DCR GRANT DOCUMENTS FRO THE TAIL TRAIL**

**MR. LEARY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE DCR GRANT FOR THE RAIL TRAIL. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**DOWNTOWN PARKING**

Chief Moore and Lieutenant Gatchell were present. Chief Moore said that there is a spot in front of Studio D right at the crosswalk he would like to see removed. He said that people crossing the street will have a better line of vision of the cars that are coming. He said that they would like to remove the spot and not make it handicap.

Mr. Marsden said the spot should be removed.

Mr. Leary asked about the other spots that they are considering removing. Mr. Leary said that he would be interested in looking at those spots. He said he is thinking of limiting parking downtown. He said that would be a bigger discussion. Mr. Leary suggested that a parking limit of 30 minutes be put in place. Mr. Marsden said that a time limit is only as good as the enforced. Chief Moore said that he would have to keep an officer in the square all the time. Chief Moore said that some towns have parking enforcement officers, we do not.

Mr. Conley said that McMahon and Associates did the study, and he thinks that they only encompassed a small area of Holliston. He said that the study did a three block area. Mr. Conley said that they did what they were asked to do. Mr. Conley said that the challenges in Holliston are bigger than a three block area. Mr. Conley said that the traffic at Hollis Street and Highland Street is tough. He also said that the traffic at Highland Street and Washington Street is tough. Mr. Conley said that Summer Street and Washington Street is challenging. Mr. Conley said that he would like to review the plans and hold off. Mr. Leary said that he is interested in the bigger picture concerning the intersections at Hollis Street at Highland Street and Washington Street and Highland. Mr. Leary said that some of the parking spots are causing the issues with traffic.

Mr. Marsden said that he is curious about the long-term parking issue how differently will it play out when the connection between the Exchange Street parking lot opens to Central Street.

Mr. Marsden said that if you are a long-term parker, that should not be an issue.

Mr. Conley said that they are all in agreement that they will only remove the one spot in front of Studio D at the crosswalk. He said then they will consider the bigger picture.

Mr. Le Beau said that we will have to change the Traffic Rules and Conditions to remove the parking spot. He said that the Selectmen will have to formally adopt it. He said that they have to advertise it and then seven days later it is active. Chief Moore will be in touch with Tom Smith, the Highway Superintendent, about striping the spot off.

Mr. Conley said that on Washington Street in front of the dentist office, people park on the grass strip, half on the sidewalk and half on the street. Chief Moore said that there has always been a parking issue at that location.

Mr. Marsden said that we have to pick a direction to go in and decide what we are going to do. Mr. Marsden said that he does not want to take a project that McMahon has designed and tweak it. He said that they are the professionals. He said that we could be paying a lot of money and it may not be the solution.

Mr. Leary said that bump outs would cause a problem. The thought is to put up lights. He said that McMahon told us how to get the traffic through town more efficiently.

Mr. Leary said that he is less interested in phases. He said that it is going to be expensive no matter what we do.

Mr. Conley said if we put the lights in and things are better downtown great. But if not they could do other things. Make the street wider and narrowing the sidewalk. Mr. Conley said that the Planning Board put this together a few years ago, and now there are different members and they do not even like it. Mr. Conley said that the Board should have their own traffic study and look at the whole area not just three blocks. Mr. Marsden said that is a different approach than he was thinking. He asked if Mr. Conley thought of this in phases because of funds? Mr. Marsden said that he did not see the phased plan changed along the way. Mr. Marsden said that he thinks that if we do downtown, we should do it all at once, because the equipment will be there.

Mr. Conley said that he does not want to see this as a mistake. He said that the Planning Board went out to bid on this project and they took the lowest bid. He said that the plans look nice, but if they took all three bids they would have three different solutions. Mr. Conley said that we should modify the suggested plan.

Mr. Marsden said that we have revisited this many times. Mr. Marsden said that this plan was to help drivers coming out of side streets onto Washington Street safely along with pedestrian safety.

Mr. Leary said that the plan that McMahon presented did everything that the Planning Board asked for.

#### **FUEL EFFICIENT VEHICLE POLICY**

Mr. Le Beau said that this needs to be in place for the Green Community.

**MR. MARSDEN MOVED TO APPROVE THE FUEL EFFICIENT VEHICLE POLICY. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**AT 8:55 P.M., MR. MARSDEN MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS POTENTIAL ACQUISITION OF PROPERTY AND NEGOTIATIONS WITH NON-UNION PERSONNEL. HE SAID THAT THEY WOULD NOT RETURN TO OPEN SESSION EXCEPT TO SIGN DOCUMENTS ALREADY APPROVED. THE MOTION WAS SECONDED BY MR. LEARY. A ROLL CALL VOTE WAS TAKEN.**

	<b>AYE</b>	<b>NAY</b>
<b>MR. CONLEY</b>	<b>X</b>	
<b>MR. MARSDEN</b>	<b>X</b>	
<b>MR. LEARY</b>	<b>X</b>	

**AT 9:37 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO ADJOURN.**

Respectfully submitted,

Donna A. Muzzy

approved\_\_\_\_\_