

HOLLISTON BOARD OF SELECTMEN

October 8, 2014
7:30 P.M.

Selectmen's Meeting Room
Town Hall

Present; Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Jay Leary, Clerk, and Paul Le Beau, Town Administrator.

MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

15-15	GENERAL WARRANT	\$ 399,240.20
	VOIDS	\$ (277.97)
	MIDDLESEX RETIREMENT	\$ 7,000.00
	EXPENDABLE TRUST (722) HOUSING TRUST	\$ 6,837.00
	AGENCY (890) VETERANS DISTRICT	\$ 111.25
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,096.39
	TOWN PAYROLL	\$1,154,353.62
	TOTAL PAID WARRANT	\$1,567,264.10

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 205,998.44
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 162,760.21
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THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Marsden said that the Brewfest at the Historical Society is on October 9, 2014, from 6:00 p.m. to 10:00 p.m.

There were no comments from the audience.

DOWNTOWN PARKING

Chief Moore and Lieutenant Gatchell were present. Chief Moore said that the police are concerned about the parking in downtown for safety reasons. He said that pedestrian safety comes first. He said that they blocked off a few spaces for a few weeks to see how it would work. He said that the spaces they blocked off were very close to crosswalks. He said that in the Uniform Vehicle Code book says no parking closer than 20 feet to a cross walk. He said that in his opinion, there are three dangerous parking spots and they are all adjacent to the crosswalk on Washington Street at Central Street. He said that they took the one that they see as the most dangerous. He said that with the Boards approval they would like to remove the parking spot on the south side of the road, the one closest to the crosswalk on Washington Street. He said that drivers coming westbound will be able to see if there are people better in the crosswalk and then you will not have to be looking around parked cars on the south side. Chief Moore said that they would like to take that spot away and it will be monitored by the police and it will be enforced.

Mr. Conley said that he knows that it is difficult to park in the downtown area. He said that he appreciates the parking study that was done. It said that there was plenty of parking on the downtown

area. But they did not bring up the dangerous parking spots. Mr. Conley said that people do not want to walk they want to park at the front door of the business that they want to go in. Mr. Conley asked if signage is proper, should we limit parking to 15 minutes. Chief Moore said that there are a few signs in downtown but sometimes they lead to confusion. He said that Washington Street is very busy, there are business on both sides of the street and many pedestrians. Chief Moore said that he does not believe that more signs would help. Chief Moore said that after school on a Friday or on a half day the downtown area is filled with kids. He said that Lieutenant Gatchell and Officer DiGeorgio (SRO) went to the school to talk to the staff and students. He said that a notice was sent out to all the parents about safety. Mr. Conley said that the Traffic Study is proposing three sets of lights in the downtown area for safety reasons so that residents can cross the street. Chief Moore said that this is the most cost effective plan by taking the parking spot away.

Mr. Leary said that it has been suggested that an officer be in downtown during the high peak times, early morning and then around 4:00 p.m. to 6:00 p.m. He said it would be like a crossing guard. He said that they could extend the duty of the crossing guard to help in downtown. He said that he is hesitant to put an officer downtown, because they do not want set up a situation that it is expected. Their shift may get busy and that officer would have to leave for a call. He said that they could consider it a detail for an overtime shift. He said that they do not want to get into that because of the expense. Lieutenant Gatchell said that in a few weeks it will be colder and it will be dark because of the time change. We may not see any kids at all. He said that in the spring, things will change. He said that downtown will be active again. Mr. Marsden suggested that the parking spot on the south side by the crosswalk be marked as a handicap parking only. Chief Moore said that it is an option. He said that they would have to be on top of it for enforcement. He said that the best thing would be no parking. Chief Moore said that idea of the crossing guard could work, they would have to hire an extra one because the two that we have now both work until 3:30 p.m. and the crossing guard should be there about 2:30 to 3:00. Chief Moore said that the SRO could be in downtown after school. He knows a lot of the kids and it is just after the school day. Mr. Leary said that spot should be handicap it will cut the number of cars. Chief Moore asked if they do make the spot handicap, will they have to do something with the curb. Mr. Leary said that they would have to talk to Tom Smith the Highway Superintendent. Mr. Le Beau said he would think that the curb would have to be handicap accessible. Mr. Leary said that he will talk to Mr. Smith about it. He said that then they will make the decision to keep the space as handicap or remove it all together. But they first have to get the answer to the question of the curb. Lieutenant Gatchell said that it may be difficult to get someone to do the crossings for just a couple of hours. Mr. Leary said that he knows that a Police Officer crossing the kids is much safer than the kids crossing on their own. Mr. Leary said that they want to increase the sightings of the police in downtown. The spot will have barrels in it to keep cars from parking there for now, until they get their questions answered by Mr. Smith.

Mr. Conley said that Ms. Maulden was offered a police position in Town and she has turned it down. Mr. Conley said that she would have been a great asset to the Town. Mr. Conley said that because of that, they are taking the next in line and that would be Dispatcher Katie Hickey.

Chief Moore said that Ms. Hickey has not gone to the Police Academy so she would need to have a spot secured. Chief Moore said that the Academy is for 22 weeks. He said that while she is at the Academy they will fill her spot with a part-time dispatcher. He said that with a little more training, he will be ready by the time Ms. Hickey goes to the Academy. Chief Moore said that he knows that she will do well and succeed at the Academy. He said that she will be an officer and be working on the streets. Mr. Leary asked when is the next class for the Academy. Chief Moore said January 2015.

Lieutenant Gatchell said that she would need a physical and a letter of appointment from the Selectmen to get her into PAT testing. He said that it is a requirement to be accepted into the Academy. He said that once all the paper work is complete and passed in, they will hold a seat. Chief Moore said that the Academy is in Boylston. That is the closest one.

MR. MARSDEN MOVED TO APPROVE KATIE HICKEY TO GO TO THE POLICE ACADEMY AND BECOME THE NEXT HOLLISTON POLICE OFFICER. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Chief Moore said that when two officers are appointed at the same time, one is senior to the other. He said that it comes into play with vacations and shifts. He said that Jonathan Remkus would be the senior. Chief Moore said that there were three other candidates that the Selectmen interviewed. He said to avoid going through the process again, he would like to make a list in terms of priority. He said all three are still interested. The Board will discuss it.

BOARD BUSINESS

MEETING MINUTES OF AUGUST 13, 2014, AND SEPTEMBER 8, 2014.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF AUGUST 13, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF SEPTEMBER 8, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

SALT BID AWARD

Mr. Smith sent over a copy of the bid for salt for the winter. Mr. Conley said that the bid is from Eastern Minerals.

MR. MARSDEN MOVED TO APPROVE AND SIGN THE SALT BID FOR EASTERN MINERALS. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

CHAPTER 90 REIMBURSEMENT

Mr. Conley said that there was work done in the Queen's area and this is for reimbursement. He said that streets that were worked on were Short Street, Little Street, Francine Drive, Dixon Circle, Carl Road, Roy Avenue, Westfield Drive to Travis Road and Travis Road.

MR. LEARY MOVED TO APPROVE THE CHAPTER 90 REQUEST FOR REIMBURSEMENT IN THE AMOUNT OF \$360,000. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSE – BON FETE AND JASPER HILL CAFÉ

MR. LEARY MOVED TO APPROVE THE ALL ALCOHOLIC BEVERAGE LICENSE FOR BON FETE FOR THE NEWCOMERS CLUB THROW BACK PARTY ON OCTOBER 24, 2014, AT THE HISTORICAL SOCIETY FROM 7:00 P.M. TO 10:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 9, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 10, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ FOR OCTOBER 11, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

TRAILS FUNDING LETTER OF SUPPORT

Robert Weidknecht, from the Trails Committee, was present. Mr. Conley said that the Trails Committee is looking for a letter of support from the Selectmen for the State and Environmental Bond and Transportation Bond Bills. He said that this will help with funding for the Rail Trail.

MR. LEARY MOVED TO APPROVE A LETTER OF SUPPORT FOR THE TRAIL'S FUNDING LETTER. THE MOTION WAS SECONDED MR. MARSDEN. ALL IN FAVOR.

FALL TOWN MEETING ARTICLES

Mr. Conley said that there have been a few changes in the Warrant. Mr. Le Beau brought the Board up to date. Mr. Le Beau said that the draft that went out yesterday has 18 articles. Included and in this is a request from the Selectmen's Office to insert Article 3 that would address the title of the Highway Department, Water Department, Motor Vehicle Fuel and snow and ice budgets. He said that the new title will be DPW in the omnibus. He said the framework of the Water Enterprise Fund would be a new article. Mr. Le Beau said that at last night's Finance Committee meeting they recommended that Article 7 be removed from the Warrant. He said that they do not feel that it is necessary. He said that it have put additional funds into the OPEB Trust Fund. Mr. Le Beau said that we have already allocated the funds for this year. He said that there was also the suggestion that Article 11 be removed as well. He said that was for the Library painting and Senior Center handicap ramp. He said that they were deemed capital items. Mr. Le Beau said that they have been recommended for funding by the Finance Committee. Mr. Le Beau said that the Finance Committee did not fund the request for tasers for the Police Department. He said that it should be a stand alone item that should have its own article. He said that it could be a discussion at Town Meeting about choice to carry tasers.

He said the Finance Committee suggested with respect to the funding for downtown traffic engineering, that the Board consider deferring that request until May 2015. He said to package it as a request for both the Engineering and Design expenses and the construction expense. He said that in May, it could be considered as an over-ride vote. Mr. Le Beau said that it would be a debt funded project. He said that it could be in the form of an over-ride. Mr. Le Beau said that on the place holder for Article 18 for a road acceptance, they have heard feedback from several different departments. He has been told that Connolly Way is not ready to be accepted, there is still work to do. He said that the departments have

suggested that this go before the Spring Town Meeting. He said that way, the street will have a winter to see how it holds up. Mr. Le Beau said that they are planning on removing that Article from the warrant. Mr. Le Beau said that at the Finance Committee Meeting yesterday, there was a discussion to add another article to amend the General By-laws of the Town relating to the Finance Committee. He said that the request being that right now the By-law says that the Finance Committee must elect a Chairman and a secretary each May after the Election. He said that they would like to change it to elect a Chairman, and Vice Chairman and a Clerk rather than a secretary. Mr. Le Beau said that any By-law changes can only be inserted by Citizens petition or by sponsorship of the Board of Selectmen. He said that the Conservation Commission was before the Board a few weeks ago and read their lengthy By-law article pertaining to their work. Mr. Le Beau said that there are a number of concerns about the administrative portions of the General By-laws. He said that we may want to take this on as a project rather than piece it all together. He said that last place holder is for the acquisition of property. He said that there will be more discussion before it is placed on the Warrant.

Mr. Conley asked about the tasers. He said that the Finance Committee is to make recommendations, to see if we can afford the tasers or not. Mr. Conley said that it looks like they made a policy decision. Mr. Conley asked if there was a vote taken. Mr. Le Beau said that he did not think that the Finance Committee took a vote. He said that the Finance Committee went through the Capital Requests line by line without taking a formal vote. He said that if at least four members on the Finance Committee members were supportive of each item. He said that without taking a formal vote, they did not have four members that would support the taser. He said that the Finance Committee thought that there should be a broader discussion at Town Meeting.

Bill Dowd, Finance Committee member, said that the only items that the Finance Committee voted on were supported. He said that they did not have enough votes to support the funding for tasers. He said that they did not vote not to fund them he said that there were no motions. Mr. Dowd said that there were four items on the Capital list that did not get a motion.

Mr. Marsden said that this can be a conversation for a later day. Mr. Leary said what if we think that tasers are a good idea? How does a project like this get funded? Mr. Marsden said that we may have to wait till May Town Meeting for a larger discussion. Mr. Conley asked if a Selectmen's Meeting is the proper place for this discussion or on the floor at Town Meeting? Mr. Marsden said at a Selectmen's Meeting. Mr. Conley said that they have discussed tasers and he said that the Finance Committee needs more discussion. Mr. Conley said that he wants to set up a meeting to discuss this and invite the Finance Committee. He said that we will advertise the meeting to the general public.

Mr. Leary said that the Selectmen support the use of tasers by the police. Mr. Leary said that Sherborn and Framingham have tasers. He said that it is a standard piece of equipment. Mr. Conley said we will hold off on the tasers for now and re-visit this in January.

Mr. Conley talked about the traffic lights that have been proposed in downtown. He said that he would like to be able to tweak the plans just a bit. He said that cars are going faster through town and that there are more and more cars each day. He said that he would like to see this talked about. Mr. Conley said that he would like the funding approved and hold it until they can work out a funding plan.

Mr. Leary said that if we ask now for the full amount of the funds, and the process starts. He said that it may not pass at Town Meeting. Mr. Marsden said that this is going to be a huge project in the amount of over one and half million dollars.

There was a brief discussion about the rest of the Articles for the Warrant.

CIC GRANT – PROCUREMENT

Mr. Conley said that this covers our town and the Towns of Hopkinton, Ashland, Southboro, Shrewsbury and Westboro. He said that this would be a joint application. Mr. Le Beau said that it is requested that we set up a regional procurement program, so that all the communities can put all there resources together.

MR. MARSDEN MOVED TO AUTHORIZE AND THE CHAIRMAN SIGN THE CIC GRANT APPLICATION FOR THE PURCHASING ARRANGEMENT. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

AT 8:50 P.M., MR. LEARY MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS POTENTIAL ACQUISITION OF PROPERTY. THE MOTION WAS SECONDED BY MR. MARSDEN. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
MR. CONLEY	X	
MR. MARSDEN	X	
MR. LEARY	X	

MR. LEARY SAID THAT EXECUTIVE SESSION WOULD LAST ABOUT 30 MINUTES THEN THE BOARD RETURN TO OPEN SESSION.

AT 9:33 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND REOPENED OPEN SESSION.

Mr. Conley said that Council on Aging sent over a copy of their revised By-laws for the review of the Board. Mr. Le Beau said that the reason that they did not put this on the Agenda was because of the amount of information. Mr. Le Beau said that they could review this and get back to the Council on Aging in a few weeks. He said that there is a lot to read.

MR. MARSDEN MOVED TO APPROVE THE WARRANT FOR THE TOWN MEETING AS AMENDED EARLIER IN THE MEETING. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Mr. Le Beau said that he will make the changes so that the Town Clerk can post a copy.

LIEUTENANT POSITION

Mr. Conley said that the Board interviewed four candidates for the Lieutenant's position. Mr. Conley thanked Craig Denman, George Lieurini, John Scanlon and Chuck Todd for taking the time to come to the interview. Mr. Marsden said that the process was challenging because all are worthy of the position. Mr. Marsden said that two stood out to him. He said that they each had many years on the department. He said that each one took the time to get some additional training and education. He said that each

has had many positions in the department already. He said that the other two candidates are very qualified, but have not had as much experience.

Mr. Leary said that all four are great candidates and two out of the four needed a little more seasoning. He said that he has two that just stood out to him. He said that it is going to be a tough decision to make. Mr. Leary said that Chief Moore has done a great job in putting his personnel in a positions that they can strive in.

Mr. Conley said that Craig Denman had a great interview. He said that he has great community involvement. Mr. Conley said that John Scanlon is an officer that every Town wants. He knows what is going on and he is appreciated by the department. Mr. Conley said that George Lieurini answered the questions and did a great job. He said that Chuck Todd may be the MVP of the Department. He knows everything. He said that all four candidates were very positive. Mr. Conley asked who Mr. Leary thought would be the best candidates. Mr. Leary said Sergeant Denman and Detective Todd. Mr. Marsden said that his are Sergeant Denman and Detective Todd. Mr. Conley said he was leaning towards that as well. Mr. Marsden said that they looked at the resumes and they had an interview with each one. Mr. Marsden said that he has nothing but respect for the time that Detective Todd has put in. He said that his number one concern would be him getting bored. Mr. Marsden said that Detective Todd loves what he does. Mr. Marsden said that during the last interview process, they had talked about Sergeant Denman becoming the next Lieutenant when the time came. He said that was the original plan, and he still sees it the same way. Mr. Marsden said that Sergeant Denman has been in charge of the Auxiliary Police for a number of years. He has furthered his education. He is well respected in the community. Mr. Marsden said that his choice for the next Lieutenant would be Craig Denman.

Mr. Leary said that both interviewed better this time around. He said that he is interested in what Chief Moore has as a possibility going forward. He said that he would put one over the other in a different position. He said if he is looking for an Administrative level position he said that Craig Denman would be it. He said that if he was looking for someone on the Operational level that would be Chuck Todd. He said that knowing that a few things have changed from the last interview. He would like to know what the Chief's thoughts are. He said that both are wonderful but he would like to see what the Chief is looking for. Mr. Leary asked if they heard from the Chief, would he change his mind? Mr. Marsden said that they already had this discussion at the last interview. Mr. Leary said that things change. Mr. Leary said that it looks like Detective Todd wants to move up the ladder. Mr. Marsden said that is why he asked the question do you think that you would be bored? Mr. Marsden said that they have had a difficult time promoting in the past but this is the hardest one yet.

Mr. Conley said that Detective Todd does so many different things in one day, there are never two days that are the same. Sergeant Denman has been the Director of the Auxiliary Police for so long. He has done a number of things townwide in so many ways outside the force. Mr. Conley said for that reason he would like to see Craig Denman as the next Lieutenant, because of his community involvement. He has shown that he can work in a group environment and lead and lead with excellence. Mr. Marsden said that he agrees. Mr. Leary said that he would still like to hear what the Chief has to say. Mr. Conley said that the Chief may not want his wishes known.

MR. LEARY MOVED TO PROMOTE CRAIG DENMAN TO LIEUTENANT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Mr. Marsden wanted to thank all the candidates who they interviewed. He said that anyone of them would have made a great Lieutenant.

AT 10:01 P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved _____