

**HOLLISTON BOARD OF SELECTMEN  
MEETING MINUTES  
SEPTEMBER 17, 2014**

The Board convened at 1:30 p.m. in Room 014 at Town Hall. Chairman Kevin Conley, Vice Chairman, Jay Marsden, Clerk Jay Leary and Town Administrator Paul LeBeau were present.

**COUNCIL ON AGING PERSONNEL COMMITTEE**

Messrs. Malone, Caron, Chiango, Ahronian and Wise and Ms. Bedard met with the Board.

Mr. Malone explained that the Council is seeking to change the grade for the Senior Center Director position from M-4 to M-6 and he provided a packet of information in support of the request. He said they felt that the responsibilities for the building, the budget, the programs and the staff justify the request. The higher range would demonstrate respect for the position and the position is more compatible with other positions that are at M-6. He said two of the positions at the M-4 grade are actually being paid below the grade range and that the former Director did not have the opportunity to meet with the consultant that did the compensation study.

Mr. Le Beau said that the Conservation Agent and Recreation Director positions are part-time so the salaries are pro-rated with the result that they fall below the M-4 grade range. He said that department heads had ample opportunity to meet with the consultant during the compensation study.

Mr. Ahronian said the issue warrants review. They need the flexibility of a higher pay range. The former Director is being paid \$12,000 more in Westwood.

Mr. Malone said that for instance, the Library Director is at M-6 and that appears to be comparable to the Senior Center Director position. Mr. Le Beau said the Library Director position requires a graduate degree, supervises more than 20 staff and keeps the Library open more than 40 hours per week to meet state requirements.

Mr. Conley noted that there are 39 applicants for the Senior Center Director position.

Mr. Marsden said that the grading is not personal and there is no disrespect intended. There are specialized education and licensing requirements for the other M-6 positions. The reality is that sometimes an individual's professional growth requires a change of jobs. There is a wealth of qualified applicants for the Senior Center Director position at the M-4 range. It doesn't appear that there is a problem that needs to be solved. He noted the Westwood requirements and salary range for the Senior Center Director position and suggested that Holliston is in the same ballpark.

Mr. Leary said the M-4 grade appears to be appropriate. There has been an above average response to the vacancy. It would be helpful to look at the job descriptions for the position of Senior Center Director in comparable communities.

Mr. Conley said he would like to see a good performance measurement system going forward and suggested that we not look at any changes at this time. The existing salary range offers room for growth and we can look at comparable communities for future reference.

Mr. Malone noted that based on his observations from spending, a lot of time at the Senior Center the last few months, there is a need for another half-time clerical position.

The Board took a brief recess at 2:30 p.m. to move to Room 105.

Present Jay Marsden, Vice Chairman; Kevin Conley, Chairman; and Paul Le Beau, Town Administrator. Mr. Leary, Clerk was absent.

**AT 2:36 P.M. MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT**

15-12	GENERAL WARRANT	\$133,933.16
	COMMUNITY PRESERVATION (265)	\$ 14.14
	EXPENDABLE TRUST (722) HOUSING TRUST	\$ 1,794.44
	PERFORMANCE DEPOSITS (801)	\$ 968.75
	AGENCY (890) VETERANS DISTRICT	\$ 496.19
	HIGHWAY CH 90 (330)	\$149,894.81
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,096.39
	GENERAL PAYROLL WARRANT	\$100,331.16
	TOTAL PAID WARRANT	\$388,529.04

**ACCOUNTANT'S NOTE:**

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 26,428.24
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**TREASURER'S NOTE:**

WIRE TO HEALTH INSURANCE TRUST	\$ 15,882.83
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**THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

Comments from the audience

Sylvia Stickney, 86 Church Street, said that Celebrate Holliston is having a turkey dinner on Saturday, September 20<sup>th</sup>, at the high school cafeteria. She said that tickets can be purchased at Town Hall, at the Town Clerks Office, Superette and Coffee Haven. Ms. Stickney said that all proceeds will benefit the Holliston Pantry Shelf.

There were no comments from the Board

**REVIEW OF CAPITAL REQUESTS – FIRE, POLICE, TECHNOLOGY, DPW AND COUNCIL ON AGING.**

Chief Cassidy was present to discuss replacing his vehicle. He said that his vehicle is a 2008 and has about 85 thousand miles. He said that the vehicle has responded to fifteen hundred incidents. He said this has been on the list for replacement every five years and it has been put on hold. He said that now is time to replace it. Mr. Conley said that 85 thousand miles is not a lot of miles but in town traffic it is a lot. Chief Cassidy said that if he gets a new vehicle, this one will be used by the Duty Officer on weekends. Mr. Marsden said that the Fire Department keeps vehicles till the very end of their life. He said that they do take care of the vehicles.

Mr. Conley said that the Fire Department is also looking to replace pagers. Chief Cassidy said that is how they get in touch with the firefighters in an emergency. He said that the pagers that they have now were purchased by a grant about eight years ago. He said that they each had a warrantee but that has expired. He said in order to repair a pager, it costs \$75.00 flat fee per pager. Chief Cassidy said that this is going to be done in two phases.

**MR. CONLEY MOVED TO APPROVE THE CAPITAL REQUEST IN THE AMOUNT OF 50,000 FOR A NEW VEHICLE FOR THE CHIEF AND \$22,000 FOR NEW VOICE PAGERS. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

Chief Moore and Lieutenant Gatchell were present to discuss the Police Capital requests. Chief Moore said that they are looking for three things. Chief Moore said that they would like 2 patrol cars, an Administrative car. Chief Moore said that the new patrol cars will replace the oldest one in the fleet. He said that last year they were looking for an Administrative car but were not given one. This year they are requesting it again. Chief Moore said that they had two patrol cars in accidents this past year. One was a total loss and the other insurance helped with funding a new vehicle. He said that the request for the three new cars would be \$106,997. Mr. Conley asked what kind of patrol cars are you looking for. Chief Moore said Ford SUV? He said that they like the Dodge but there are limitations in bad weather. He said that an SUV will work in bad weather. He said that they have had engine problems in the Dodge. Mr. Conley said that the new SUV would be 4 wheel drive. Chief Moore said that the Administrative vehicle would be a Ford Taurus.

Mr. Marsden said that these vehicles run all day every day. Most times 24 hours per day. There are a lot of miles on these cars.

Chief Moore said that they are also requesting replacement of part of their computer system. He said when the new station was built, they purchased all the computer equipment that they would need to run the department. He said that they have been at the new station for five years. Chief Moore said that Chuck Corman, who is the Technology Director for the Town, Chris Mayo, who is the Technology Director for the schools and a number of officers who all have a large amount of computer skills and a few do not. The time has come to replace the computers and monitors. He said that there would also be the need for new software, along with new software would come a warranty. Lieutenant Gatchell said that the laptops in the patrol cars need to be replace. Chief Moore said that they have waited as long as they can to replace them. Mr. Conley said that the

Police have to stay up to date on Technology. He said that the computers can't run slowly or crash when you need them. Mr. Conley asked Chief Moore about body cameras? Chief Moore said that would be in the future. He said that in the research that he has done on body cameras it would cost about \$2,000 each. He said that he thinks that it would be more useful in larger cities. He said that it will happen in Holliston in the future. Chief Moore said that the officers are in tune with computers and their cell phones. Chief Moore said that they have equipped the School Resource Officer, K9 Officer, Supervisors and the Detectives all with Smartphones. He said that it was a reasonable price. Mr. Marsden said that the Police Department need computer equipment it is so important to the job.

Chief Moore talked about tasers. He said that they have done a lot of research on them. He said that if properly trained, it would be a useful tool. He said that it would cut down on officer injury. Chief Moore said that tasers and body cameras are part of the future. Chief Moore said that a taser could be the best tool on the belt. He said that he does not see any problems with the officers having a taser. He said that they would have to be trained. Mr. Marsden said that just by saying that the officer has a taser, could turn around a bad situation. Mr. Le Beau said that Chief Moore is in the projected amount for Capital Request that was published in the Finance Committee Report a few years ago.

**MR. MARSDEN MOVED TO APPROVE THE CAPITAL REQUEST AS OUTLINED BY CHIEF MOORE AND LIEUTENANT GATCHELL. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

Tom Smith, Superintendent of the Highway Department (DPW) was present, Mr. Smith said that they are looking for a new dump truck. Mr. Smith said that he has a dump truck that has a problem with the frame. He said that they have welded the truck several times. He said that his concern is when they start pushing snow, the supports on the front end may come off. Mr. Smith said that they do not put down too much calcium in the winter to de-ice the roads because it was eating the trucks. He said that they use it when they have to. He said that the truck will be a one ton with a plow and 4 wheel drive and the gas will be diesel.

Sean Reese, DPW Director, said that they do not want to out-source any water breaks. He said that they will be trading in the old backhoe and purchase a new one that would be our front line machine for the Water and Highway. He said that since he started, they no longer contract out the digging services they do it in-house. He said that the backhoe that we want to trade in needs about thirty-five thousand dollars worth of service. He said that we can do better if we trade it in for a new one. Mr. Conley asked what a new backhoe would cost? Mr. Smith said that with the trade in, about ninety-one thousand dollars. Mr. Smith said that the backhoe is a 1995 and it should have been replaced many years ago. He said that they went with a mini-excavator instead. He said that is a good tool because he can use it around basins and it does not take up a lot of room and it is very easy to work with. Mr. Smith said that he has gotten estimates for the repairs to the backhoe. He said that this piece of equipment has to be dependable. He said that we can have it fixed for about thirty-five thousand dollars, but the trade-in is about twenty-three thousand. Mr. Smith said that this piece of equipment will be called into service more now with the forming of the DPW. He said that a trade-in for a new backhoe is the way to go. He said

that it is an investment, but a good one. Mr. Conley asked how long will this new backhoe last? Mr. Smith said that it depends on the work.

Mr. Smith said that they have been working in the Queens all summer and the staff did a fantastic job with paving and taking care of the basins. He said that they all worked hard and it shows. Mr. Marsden said that it looks great and it was right in line with Mr. Smith's plan.

Mr. Marsden said that the contracted fees for the backhoe in the past were about thirty-thousand dollars a year. Mr. Marsden said that in about three years, it will break even. Mr. Reese said that the equipment that the Highway has is in good shape and it is good equipment. He said that they take care of it.

**MR. MARSDEN MOVED APPROVE THE DPW CAPITAL REQUEST AS NOTED BY MR. SMITH AND MR. REESE. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

Technology: Mr. Le Beau said that Technology Director, Chuck Corman was not able to attend this meeting but he is looking to replace the server at Town Hall. He said that the server he is planning on replacing is ten years old. He said that the new unit will be compatible with the existing one. He said that this new one will have eight times more memory than the one he is replacing. Mr. Le Beau said that the units are in the Technology Director's office and it houses all Town Hall information, the Munis Program and the Web-site. He also said that there is a backup system for the CAMA system that the Assessors use. Mr. Le Beau said that the cost would be around \$20,000.

Mr. Marsden asked if it made sense to have the server in Town Hall or in the Cloud? Mr. Marsden said that he would like to know the cost comparison between the two. Mr. Marsden said that we have had water issues that caused damage to the equipment.

Bob Malone, Council on Aging, was present to discuss their capital request. Mr. Conley said that they are requesting \$3,000 to replace the ramp at the Senior Center. He said that is just for the material and Keefe Tech will provide the labor. Mr. Malone said that they are still waiting to confirm the estimate with Keefe Tech. He said that was last year's estimate. Mr. Malone said that they have been using Keefe Tech for many projects. He said that it is a learning curve for the students. He said that the kids are supervised by Keefe Tech teachers. Mr. Marsden asked if the entire ramp needs to be replaced or just part of it? Mr. Malone said that he thinks that it is just the decking that needs to be replaced.

**MR. MARSDEN MOVED TO APPROVE THE COUNCIL ON AGING'S CAPITAL REQUEST AS NOTED BY MR. MALONE. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

Mr. Malone said that the list of capital needs is put together by the Council. They had input from the previous Director. He said that the new Director may have other ideas for Capital Requests. He said that the Capital Requests for the next few years is very modest. He said assuming that they will be staying in the building. He said that they have a list of things that they want for the Center. For example, they may need a new freezer because the one that they have is failing. Mr. Conley said that he would like to see a capital plan and a maintenance plan on the equipment. He said that way, there would not be any surprises down the road. Mr. Malone said that they

need new carpeting and the inside needs to be repainted. He said that is not a capital request, but an operating expense. He also said that the fixtures in the bathrooms need to be replaced. Mr. Malone said that the Council is planning on coming to a Selectmen's meeting to ask to hire an architect because they have space issues. They have some thoughts on the building. They would like more office space or a classroom.

### **INSURANCE ADVISORY COMMITTEE**

Robert Nemet, Larry Marsell, Mary Bousquet, Matthew Waugh, Liz Greendale, Ellen Ahern and Denise Moore were present.

Sergeant Waugh thanked the members for attending the meeting. He said that they only meet every once in a while, but something came up so they met again. Sergeant Waugh said that Lieutenant Moore passed away last month and the family is going through the process of getting everything in order. Sergeant Waugh said because they have been looking into this, they have discovered that Ms. Moore is now responsible for 100% of the health insurance costs. He said that they have been looking at other options. He said that one option is to go to Town Meeting for a vote that it would be for surviving spouses at 50/50. Sergeant Waugh is asking the Selectmen to support this and place it on the Warrant for Town meeting in October.

Mr. Conley said that Lieutenant Moore was a wonderful police officer and he understands the shock of paying 100% of the medical insurance. Ms. Bousquet said that if there were a change, it could affect eight retirees. She said that two are active employees and the six are on the retirement plan. Mr. Conley asked if all these people are full time employees? Ms. Bousquet said that these are surviving spouses. She said that at one time, their spouse was a full time employee. Ms. Bousquet said that to be full time for health insurance, you need to work 20 hours a week. Mr. Conley said that these types of issues get complicated.

Mr. Marsden said that he is sensitive to the issue and that it is challenging. Mr. Marsden said that as a surviving spouse of a retiree, is the Town health insurance your only option? Mr. Marsden asked if they could possibly move to a Medicare plan. Ms. Bousquet said that would depend on their age. Ms. Bousquet said that most of the Town's retirees are over the age of 65. She said that they could get a supplemental plan through AARP. She said that the problem is the retirees that are under that age are still on active plans and do not qualify because they are too young. Sergeant Waugh said that Holliston and one other Town in the West Suburban Collaborative are the only two that do not provide support to a survivor. Ms. Bousquet said that if a surviving spouse gets remarried, then the insurance will not continue. Mr. Marsden said that this could open a can of worms, if we were to offer this for survivors. Ms. Bousquet asked if a place holder could be put on the Warrant just in case the information becomes available soon. Sergeant Waugh said that the Police Union will help the family until something changes. Mr. Marsden said what if it does not happen then what will the Union do? Sergeant Waugh said that Lieutenant Moore was a member when he left us and he will be a member forever.

Denise Moore said that her husband was very organized. She said that if he knew that his family would not have medical insurance, she can guarantee he would have had that added in to his contract. She said that her husband worked 29 years in the department. His life was on the line. She said that his pension is not enough in order for her to pay full price for medical insurance. Ms. Moore said that all Town employees do not go out every day and put their life on the line like the officers do. She said that it is owed to him and to the family and every other person in

the department. She said that she is not asking for 100% of this to be taken care of she is looking for 50%.

Mr. Conley said that this is a confusing issue. He said that there is more involved than Lieutenant Moore. Ms. Moore said that the information that she has is this has been known for a long time. She said that this should have been resolved three years ago.

Mr. Conley said that he will think about this but he is not going to make a decision until all three members of the Board are present. Ms. Moore asked is this going on the Warrant for October or does it have to wait until May? She said that this should have been in order a long time ago. Mr. Conley said that he had no knowledge on this 100% medical insurance.

Mr. Marsden said that we have a policy that puts the family in a tough spot. Ms. Moore said that it was never disclosed that a surviving spouse had to pay 100% of the medical. Ms. Bousquet said that it has always been the Town's policy that surviving spouses pay 100%. Ms. Bousquet said the Town never accepted any of the statutes that allowed this. Ms. Bousquet said that this went into effect when 32B went into effect. Mr. Marsden asked how long ago was that? Ms. Bousquet said many years ago. Sergeant Waugh said that the IAC has made a recommendation to adopt something along this line in the past. Mr. Marsden said that we have a policy issue. Mr. Marsden said that he would like to get more information so that we know what the implications are on that change in the policy. Mr. Marsden said that he does not have all the data. Mr. Marsden said that it is not fair to make a decision without all the information. Ms. Moore asked do you think that the department should be helping her out or should the Town? Ms. Moore said that the Town should be helping. Ms. Marsden said that Lieutenant Moore's family should be entitled to all the benefits that any town employee gets. Mr. Marsden said that this would be consistent. The policy is applied equally and fairly to everyone. Ms. Moore said that if her husband was still alive, the Town would be paying 60% of his coverage. It would could be costing them more. All she is looking for is a 50/50 split. Mr. Marsden said that we have to understand what would happen with surviving spouses in the future. We may not be able to get all the information we need by the October Town Meeting. It may have to be placed on the May Warrant. Mr. Marsden said that today is the first that they have heard about this. Ms. Moore said that no one on the department knew about this.

Mr. Conley said that he does not have a problem with a place holder for the October Town Meeting. He said that hopefully they will be able to get more information. Mr. Marsden said that he would like more information first.

Ms. Ahern said that this is not the first officer that this has happened to. She said that when Officer Fanning passed away it was a similar situation. Ms. Ahern said that Ms. Fanning worked for the Town, that is why she gets the employee rate for insurance. Ms. Ahern said that we need to fix this problem moving forward. Ms. Ahern said that paying 100% of the insurance cost from October to May is a lot of money. Ms. Greendale said that the Warrant closes on September 19<sup>th</sup>. Mr. Le Beau said that the Selectmen can open the Warrant at any time. Mr. Conley said that the Board will meet again with everyone present.

#### **CHUCK KATUSKA – CONSERVATION COMMISSION BY-LAWS**

Mr. Katuska is looking to make a change in the Town's By-laws. He said that the Conservation Commission went out for a legal review of the existing Article 30, the Wetlands Administration By-law last year. He said that on the basis of that review, the Commission has been working

with an attorney for the last eighteen months to draft a revision to the existing Article 30 up some procedural questions. He said that they received an un-favorable opinion from Town Council on an item that was of some concern to the Commission and resulted in the loss of some wet lands on a property that the Commission would have been protecting. He said that they have been protecting it for over 35 years, since Article 30 has been in play. He said that the best way to address the concerns raised by the attorney is not to revise Article 30, but to replace it with a version built on a newer model. Mr. Katuska said that the laws change and practices change. He said that the Commission has drafted a new version of Article 30. He said that it is now called the Wetlands Protection By-law. Mr. Katuska said that he would like to see if this could be placed on the Town Meeting Warrant for October. Mr. Le Beau said that the Selectmen need to support the Article. He said that it also needs the support of the Planning Board and the Zoning Board of Appeals. Mr. Marsden asked if this will replace our current By-law? Mr. Katuska said yes. He said that the law firm that put this By-law together has extensive experience in environmental law.

**MR. MARSDEN MOVED TO PUT A PLACE HOLDER ON THE WARRANT FOR THE WETLANDS ACT FOR THE TOWN MEETING IN OCTOBER. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

#### **BOARD BUSINESS - MINUTES**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF DECEMBER 20, 2010. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF JANUARY 10, 2011. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF APRIL 11, 2011. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF JUNE 20, 2011. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF MARCH 19, 2012. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF APRIL 3, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**



**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF MAY 1, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF MAY 15, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF SEPTEMBER 18, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF OCTOBER 2, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF OCTOBER 29, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF JANUARY 29, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF FEBRUARY 12, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF FEBRUARY 25, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF MARCH 5, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF MARCH 25, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF MARCH 26, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO RELEASE THE EXECUTIVE SESSION MINUTES OF AUGUST 13, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**EVENT PERMIT-HISTORICAL SOCIETY**

**MR. MARSDEN MOVED TO APPROVE THE EVENT PERMIT FOR THE HISTORICAL SOCIETY CRAFT FAIR FOR SEPTEMBER 21, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**MR. MARSDEN MOVED TO APPROVE THE EVENT PERMIT FOR A ROAD RACE ON SEPTEMBER 27, 2014, FOR TIM'S TROT. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**COMMUNITY INNOVATION CHALLENGE GRANT – POLICE DEPARTMENT**

**MR. MARSDEN MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE COMMUNITY INNOVATION CHALLENGE GRANT FOR THE POLICE DEPARTMENT. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**AUTHORIZATION FOR DPW INVOICES AND PAYROLL**

**MR. MARSDEN MOVED TO AUTHORIZE THE DPW DIRECTOR TO SIGN INVOICES AND PAYROLL FOR THE WATER AND HIGHWAY DEPARTMENTS. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

**AT 4:24 P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY WAS ABSENT.**

Respectfully submitted,

Donna A. Muzzy

approved\_\_\_\_\_