

**BOARD OF SELECTMEN
EXECUTIVE SESSION MEETING MINUTES
OCTOBER 2, 2013**

The Board entered into Executive Session at 8:56 p.m. for the purpose of discussing deployment of security personnel. Chairman Jay Leary, Vice Chairman Kevin Conley, Clerk Jay Marsden, Police Chief John Moore and Town Administrator Paul Le Beau were present.

Chief Moore explained that Lt. Moore has been diagnosed with several cancerous brain tumors. He will require surgery and radiation which may extend over several months.

Chief Moore said he looked at a few alternatives for maintaining appropriate staffing and he is recommending that a Sergeant be designed to administrative duties on a day shift, that Officer Waugh be promoted to a provisional Sergeant and that an academy trained candidate be hired. He said that he would likely assign Det. Gatchell to administrative duty and that there is an academy trained candidate available. He noted that the new officer position would be posted and applicants solicited. He said he felt this was the least disruptive approach to temporarily address staffing needs. In addition to Lt. Moore's incapacity, Officer Ward is on light duty.

The Chief explained that he had a voluntary staff meeting and every member of the department attended. He explained the above plan and there was general agreement with this approach. He said he also reviewed it with Lt. Moore, who also concurred. He handed out cost estimates for the above approach (Option 1) compared to filling shifts through overtime as necessary. The plan he is proposing would be less expensive in the long run but it will require additional funds beyond the amount in the FY14 budget.

MR. MARSDEN MOVED, MR. CONLEY SECONDED AND IT WAS VOTED BY ROLL CALL TO ENDORSE OPTION 1 AS PROPOSED BY THE POLICE CHIEF TO BE EFFECTIVE AFTER CONVERSATION WITH THE FINANCE COMMITTEE AT THEIR FIRST MEETING AFTER THE FALL TOWN MEETING.

	AYE	NAY
Mr. Leary	X	
Mr. Conley	X	
Mr. Marsden	X	

AT 9:41 P.M., MR. LEARY MOVED, MR. CONLEY SECONDED AND IT WAS VOTED BY ROLL CALL TO ADJOURN THE EXECUTIVE SESSION.

	AYE	NAY
Mr. Leary	X	
Mr. Conley	X	
Mr. Marsden	X	

Respectfully submitted,

Paul D. Le Beau, Town Administrator

Approved: _____
Released: _____